



The City of West Jordan
Committee of the Whole Meeting
August 25, 2026

***Amended August 21, 2026**

[VIEW THE MEETING](#)

8000 S Redwood Road, 3rd Floor
West Jordan, UT 84088

Welcome to Committee of the Whole meeting!

While the Council encourages in-person attendance, you may attend virtually by using the links in the top right corner.

West Jordan Public Meeting Rules

To view meeting materials for any agenda item, click the item title to expand it, then select the view icon to access attachments, or visit <https://westjordan.primegov.com/public/portal>

Work Session 4:00 pm

1. Call to Order

2. Discussion Topics

- a. Follow up Discussion of Revised Concept Plan, Land Use, and Zoning for Sundial Townhomes (West Ridge Academy)
- b. ~~* Discussion of Lewiston Place, a 176-Unit Townhome Development Involving a Preliminary Development Plan and an Amendment to The Highlands Master Development Plan~~
- c. Discussion of Solid Waste Collection Contract Levels of Service
- d. Discussion Regarding Proposed Amendments to City Code 1-15-4 (D) Disclosure of Campaign Contributions and Expenditures
- e. Follow up Discussion on Proposed Code for E-Bikes

3. Administrative Items

Topics not included on the agenda, brought up for discussion to address matters of importance or items needing prompt attention. Final action on these topics will not be taken at this meeting.

4. Adjourn

Please note that at the conclusion of this meeting, the Council will convene as the Board for the Fairway Estates Special Service Recreation District meeting.

Upcoming Meetings

- Tuesday, September 8, 2026 – Committee of the Whole (4:00p) – Regular City Council (7:00p)
- Tuesday, September 22, 2026 – Committee of the Whole (4:00p) – Regular City Council (7:00p)
- Tuesday, October 13, 2026 – Committee of the Whole (4:00p) – Regular City Council (7:00p)
- Tuesday, October 27, 2026 – Committee of the Whole (4:00p) – Regular City Council (7:00p)

Certificate of Posting

I certify that the foregoing agenda was posted at the principal office of the public body, on the Utah Public Notice website, on West Jordan City's website, and notification was sent to the Salt Lake Tribune and Valley Journal.

***Amended, posted, and dated August 21, 2026**
Clerk

Cindy M. Quick, MMC, Council Office



Request For Council Action

Action: Request Feedback from Council

Meeting Date Requested : 08/25/2026

Presenter: Ray McCandless/Larry Gardner

Deadline of item :

Applicant: DAI Utah

Department Sponsor: Community Development

Agenda Type: Discussion Topics

Presentation Time: 15 Minutes

(Council may elect to provide more or less time)

1. Agenda Subject

Follow up Discussion of Revised Concept Plan, Land Use, and Zoning for Sundial Townhomes (West Ridge Academy)

2. Executive Summary

As part of the city's development process, council has requested that projects with higher impact than the adopted Future Land Use Map come to a Committee of the Whole work session for discussion about adequate utilities and how the proposal fits into the greater community.

The General Plan states the following:

"The goals and policies of the various elements of the West Jordan General Plan have been established to encourage orderly growth and development. The urban design goals, policies and standards are then used as a tool to synthesize these other elements and create a cohesive form and identity for the city" (2023 General Plan, page 29)."

This project, located at approximately 5402 West Bagley Park Road, was previously reviewed by the council at its Committee of the Whole meeting on May 26, 2026. As part of the discussion, the applicant was asked to bring back a revised concept to address several council concerns. The applicant has since revised the concept plan and is requesting council feedback on the updated plan. The proposed development will require both a Future Land Use Map Amendment and the property will need to be rezoned. The property is designated as Public Facilities on the Future Land Use Map. This designation will need to be changed to Medium Density Residential. The parcel is currently zoned P-F (Public Facilities). Staff and the applicant are working through which zone will support the request and meet the city's Balanced Housing Ordinance.

Bagley Park Road serves as a boundary between the industrial uses to the south and the West Ridge Academy parcel. Although the proposed project is adjacent to single family residential neighborhoods to the north and east, the property is more connected with or oriented toward the industrial property to the south. There is no direct connection with the residential neighborhoods to the north and east with the exception of a proposed pathway to the park on the Southeast side of the property on Wisteria Way.

3. Time Sensitivity / Urgency

None for discussion.

4. Fiscal Note

None at this time for discussion.

5. Staff Analysis

This property is located at approximately 5402 West Bagley Park Road. It contains 32.0 acres, is zoned P-F (Public Facilities) and is designated on the Future Land Use Map as Public Facilities. The existing campus on the north side of the property will remain as is. The southern half of the property will be developed into 299 units consisting mainly of townhomes.

The property will need to be rezoned and the Future Land Use Map amended. The area of the property to be developed is approximately 32 acres which is roughly 9.34 dwelling units per acre. This is considered Medium Density Residential (5.1-10.0 du/ac) in the General Plan. It is anticipated that the interior streets will be private. Open space will be provided on the east side of the site in the detention areas. One of the existing buildings will be converted into a clubhouse.

The revised concept plan shows a reduction in the total number of units from 345 (10.8 du/ac) to 299 dwelling units (9.34 du/ac). Several of the existing building will remain as housing and clubhouses. The revised concept plan shows more open space, a more even mix of townhome unit types and elimination of 3 existing buildings. The street layout has been totally redesigned and is more linear than shown on the previous concept plan drawing.

The site is accessed from Bagley Park Road which primarily serves Bagley Park, an older industrial/manufacturing area within the city that has been in existence for years. Bagley Park Road extends between Hawley Park Road, which serves industrial uses and Old Bingham Highway. Although the property is adjacent to single family residential neighborhoods to the north and east, the property is more connected with or oriented toward the industrial property to the south. There is no direct connection with the residential neighborhoods to the north and east with the exception of a proposed pathway to the park on the southeast side of the property, South Ridge Peak Drive.

One of the main issues to be considered and resolved is how multi-family residential development will interface with the industrial development to the south along Bagley Park Road and how the residential development will be buffered or protected from noise, odors, truck traffic etc. associated with or generated by adjacent industrial uses.

As a side note, on August 14, 2019, the City Council considered a request to rezone two pieces of property on this site fronting Bagley Park Road from a P-F (Public Facilities) to a C-G (Heavy Commercial) zone. The Council denied the request.

Staff is requesting feedback from the Council on whether or not a rezoning and future land use map amendment to support the proposed development is appropriate for the site.

6. Mayor Recommendation

N/A

7. Council Staff Analysis

Timeline & Background Information

The City Council last discussed this item at the [May 26, 2026](#) Committee of the Whole meeting.

Some Council Members indicated support for the proposed townhomes as a buffer between the existing industrial and lower-density residential, perhaps with some reshuffling of the concept proposed. Several Council Members expressed concern about the amount of water requested for the project, noting that proposed 339 Equivalent Residential Connections (ERCs) exceeded the 113 ERCs currently planned for the area. Members also raised concerns about the potential traffic impacts of the new development for both new residents, existing industrial users, and neighboring residents. A majority of the Council also expressed concern about the number of housing units proposed in the concept plans.

8. Possible Council Action

The Council may choose to:

1. Move the item forward to a future Council Meeting for consideration and possible final action;
2. Continue the item to a future Committee of the Whole meeting;
3. As applicable, refer the item to the Planning Commission, a Council Subcommittee, or an Ad Hoc Committee;
4. Table the item indefinitely;
5. Make requests of Council Staff, Administrative Staff, or the Mayor for information by way of four agreeing Council Members.

9. Attachments

Attachment A - Revised Concept Plan - Sundial Townhomes Concept Plan

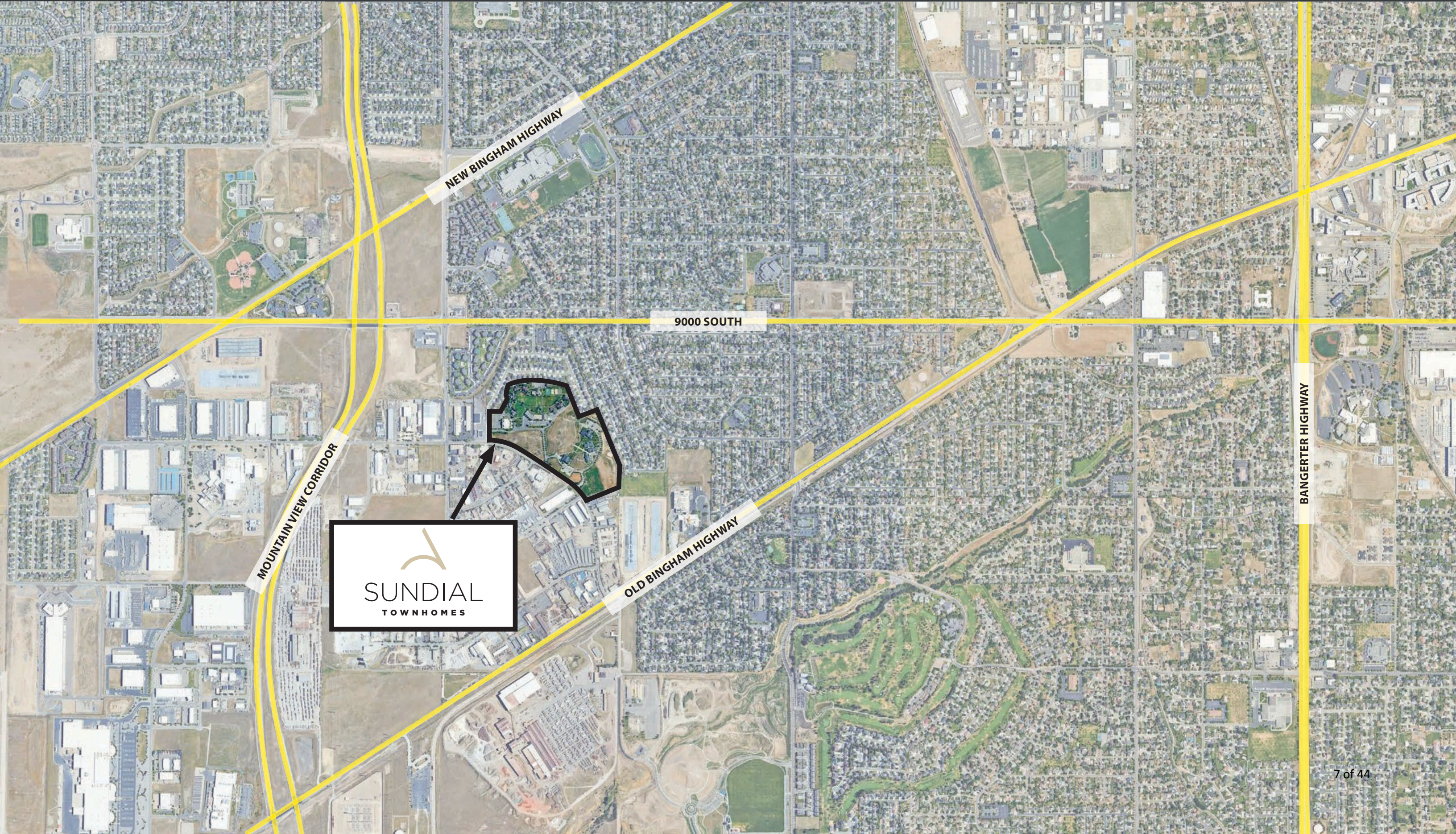
Attachment B – Utility Memo

Attachment C – Pre-Application Meeting Notes

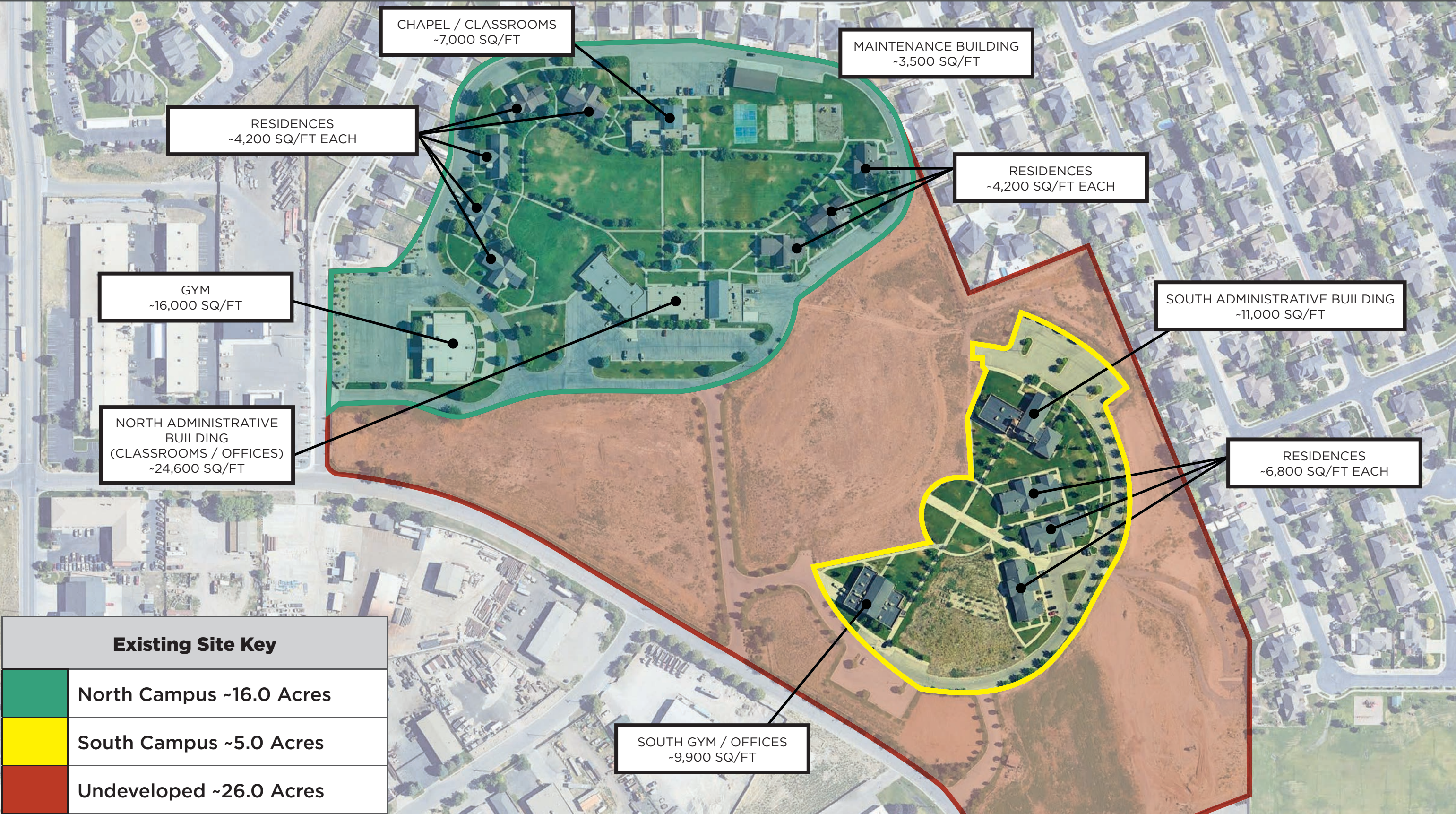


SUNDIAL

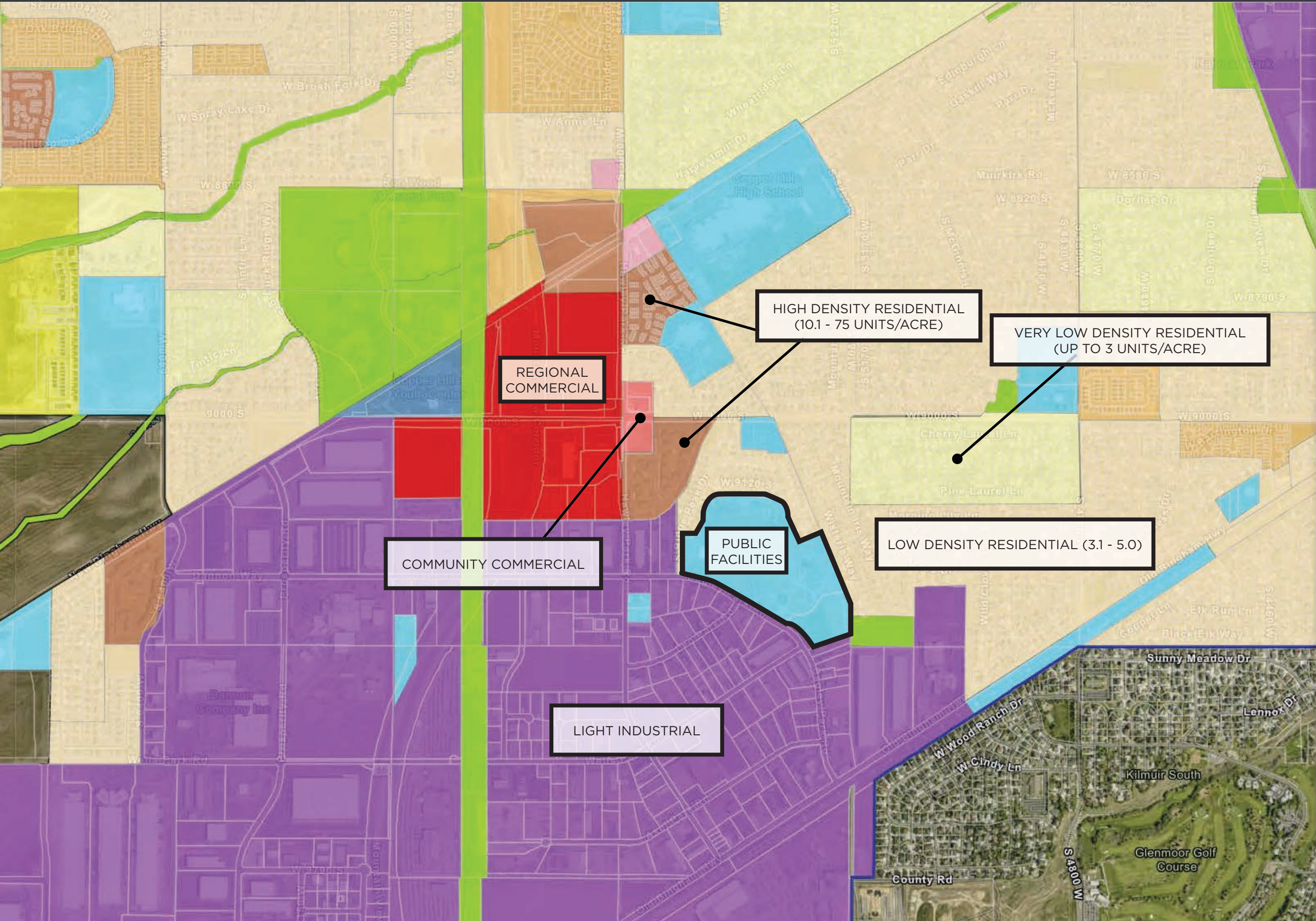
TOWNHOMES



Existing Site



General Plan | Future Land Use Map



Legend

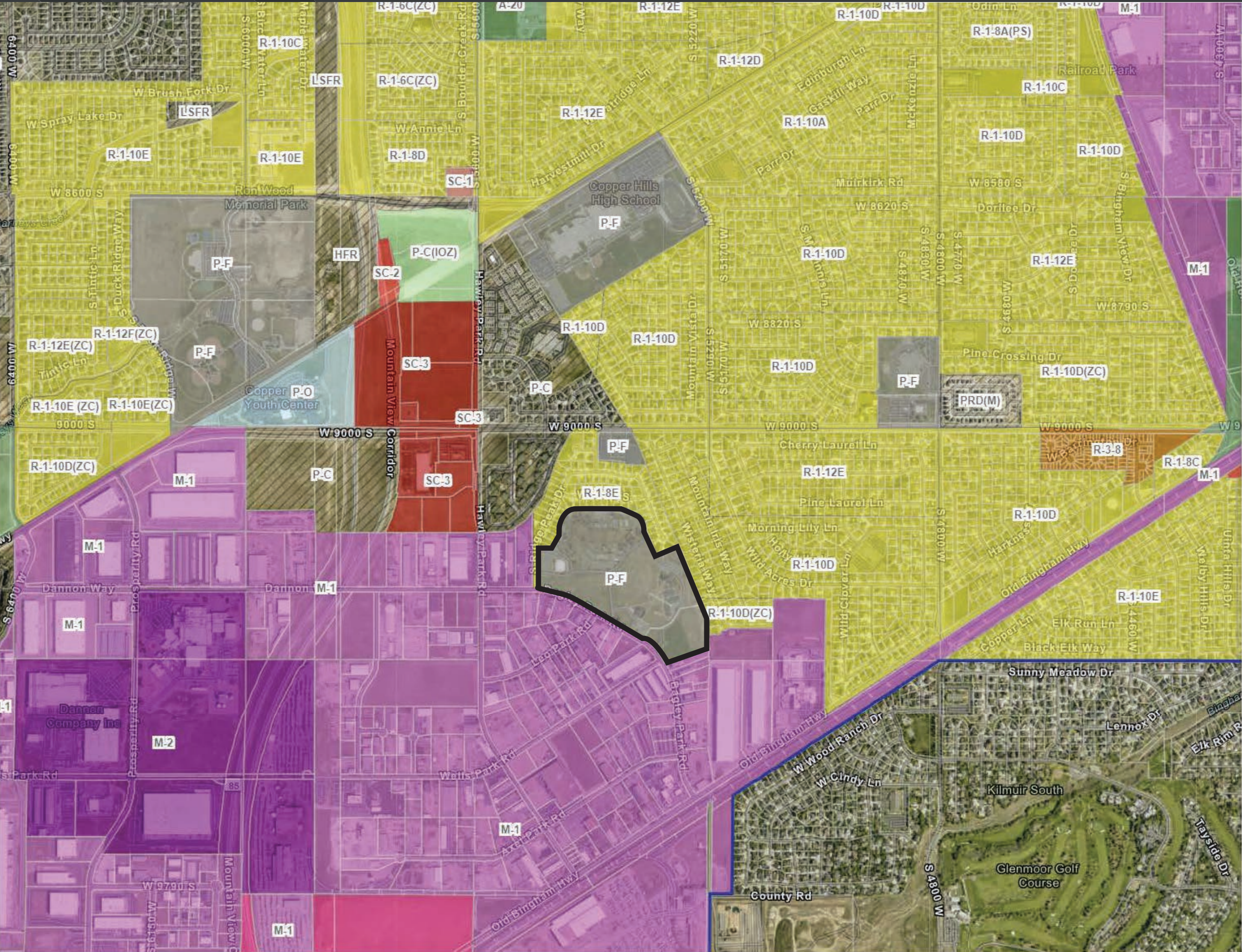
Current City Boundary

Parcels

Future Land Use

- Master Planned Community
- Regional Commercial
- Community Commercial
- Neighborhood Commercial
- Public Facilities
- Parks and Open Land
- Agricultural Open Space
- Future Park
- Light Industrial
- City Center/Neighborhood TSOD Center
- Mixed Use
- Very Low Density Residential
- Low Density Residential
- Medium Density Residential
- High Density Residential
- Very High Density Residential
- Professional Office
- Research Park
- Southwest Quadrant
- Potential Residential Overlay District
- Residential Overlay District
- Corridor

Zoning Map



Legend

Zoning Color

A - Agricultural

C-G - General Commercial

C-M - Heavy Commercial

SC-1 - Neighborhood Shopping Center

SC-2 - Community Shopping Center

SC-3 - Regional Shopping Center

BR-P - Business & Research Park

P-O - Professional Office

R-1 - Single-Family Residential

R-2 - Two-Family Residential

R-3 - Multi-Family Residential

R-M - Mobile Home

RE - Estate Residential

RR - Residential Rural

M-P - Manufacturing Park

M-1 - Light Manufacturing

M-2 - Heavy Manufacturing

P-C - Planned Community

PRD - Planned Residential

VLSFR - Very Low Density Single-Family (West Side)

LSFR - Low Density Single-Family (West Side)

MFR - Medium Density Multi-Family (West Side)

HFR - High Density Multi-Family (West Side)

CC - City Center

P-F - Public Facilities

P-C(IOZ)

P-O(SHO)

PCH/MDA



Current Site Summary

North Parcel (Existing)	16.0 Ac
South Parcel (To be developed)	31.0 Ac
Total Project Area	47.0 Ac
Total Units	299 Units
Gross Density	9.64 du/ac

Total Parking	1,231 Sp
Stalls per unit	4.12 sp

Twin Homes	12
Imperial Units	80
Timberline Units	147
Arrowhead Units	60
Total Units	299 Units
Open Space (new developed area)	15.42 Ac



Previous Plan



UNITS	ACRES	DENSITY	PARKING SPACES/UNIT
345	~32	10.8	3.75

New Concept Plan



UNITS	ACRES	DENSITY	PARKING SPACES/UNIT
299	32	9.34	4.12

Thank You!





City of West Jordan
Department of Utilities
8000 South Redwood Road
West Jordan Utah 84088
Office: (801) 569-5070

TO: Mayor Dirk Burton, Korban Lee, Paul Jerome,
FROM: Greg Davenport, P.E.
DATE: May 20, 2026
RE: West Ridge Academy Land Use Amendment – Infrastructure Analysis

The Utility Department has been asked to answer the following question:

Will the proposed general land use amendment for the West Ridge Academy adversely impact the neighborhood and community as a whole by significantly altering acceptable land use patterns and requiring larger and more expensive public infrastructure improvements, including, but not limited to, roads, water, wastewater, and public safety facilities, than would otherwise be needed without the proposed change?

While the Public Utilities Department cannot answer for roadways or public safety, we can provide information regarding the proposed amendment's impact to existing storm water, wastewater, and culinary water facilities of the City. The following information was provided by Bowen and Collins (water) and Consor Engineering (wastewater).

Storm Water: The proposed property drains to a storm drain facility built by Wildflower Subdivision. The allowable discharge will be 0.1 cubic feet per second per acre. Any future development should include stormwater low impact best management practices and will be required to detain on-site.

The storm water impact for this development would not require expensive off-site public infrastructure.

Sanitary Sewer:

The current master plan anticipated 113 equivalent resident units for the 75 acres of property. The applicant is proposing to increase the ERU's required by 339 units.

Computer analysis indicates that while the existing sewer system has adequate capacity under current conditions, the addition of the proposed development introduces localized capacity deficiencies, particularly along Bagley Park Road. Under future buildout conditions, these deficiencies become more pronounced and extend further downstream into the system. As a result, mitigation measures will be required to accommodate the proposed development and maintain acceptable levels of service.

The Developer has acknowledged the required offsite deficiencies and has committed to pay for any offsite improvements required for the project if approved.

Water: The property is located within pressure zone 4, which has enough capacity for the existing 113 equivalent residential units planned for the property. The

applicant is requesting to add 339 new equivalent residential units to the property. Currently in zone 4 there is not sufficient infrastructure to accommodate the proposed density increase.

At the higher density requested for the site, an additional 225,550 gallons (0.23 MG) of storage will be required, an additional 225,550 gallons per day of source water will be required on an average annual basis, and an additional 612,108 gallons per day of source water on a peak day basis will also be required. The additional water volume identified here will need to be contracted from JWCDC.

The Developer has acknowledged the required offsite water deficiencies and has committed to pay for any offsite improvements required for the project if approved.

Finding: The proposed general land use amendment for the West Ridge Academy will adversely impact the neighborhood and community if the Developer does not provide expensive offsite improvements and additional water rights for the project.

Sincerely,

A handwritten signature in black ink, appearing to read "GDavenport", with a stylized flourish at the end.

Greg Davenport, P.E.



Community Development
8000 South Redwood Road
West Jordan, Utah 84088
(801) 569-5060

PRE-APPLICATION REVIEW – CITY COMMENTS

PROJECT NAME:	West Ridge Academy Residential Project
PROJECT ADDRESS:	5500 Bagley Park Road
DATE:	February 9, 2026
TO:	Chase Andrizzi
FROM:	Ray McCandless

The following are departmental comments regarding your Pre-Application request:

PLANNING & ZONING DEPARTMENT / PROJECT MANAGER:

Ray McCandless

801-569-5068

ray.mccandless@westjordan.utah.gov

Review Processes:

1. Pre-application meeting
2. Determination of adequate public facilities – Work with West Jordan Utilities Dept.
3. West Jordan City Council Committee of the Whole meeting
Schedule through the City Council Office
4. Future Land Use Map Amendment and rezoning applications are required.
5. Planning Commission public hearing/recommendation to City Council
6. City Council public hearing
7. Zoning ordinance/code amendment to allow the use – Council support?
8. Design Review Committee review and recommendation to Planning Commission
9. Subdivision review
10. Site plan review

Comments:

1. City Council may or may not support proposed project density.
2. Recommend single-family dwellings along the east side of the property with densities similar to the adjoining properties.



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3. What zoning district will this be developed under and meet Balanced Housing Ordinance requirements? Integrated Housing? Recommend a more integrated mix of housing.
 4. Concerns with placing high density residential development within close proximity to industrial land uses. What buffering is proposed?
 5. How tall are the proposed multi-family residential units? Adjoining residents may be concerned about building heights and setbacks.
 6. Which streets are public / private?
 7. Master Development Agreement may be needed.
 8. Development plan may be needed.
 9. All driveways will need to be 22'.
 10. A 2 -car garage is required for each unit.
 11. Guest parking needs to be evenly spaced throughout the development
 12. Are there any other amenities proposed?
-

PUBLIC UTILITIES ENGINEER:

David Murphy
801-569-5074
david.murphy@westjordan.utah.gov

Comments:

1. The future land use water and sewer allocation for these properties is 113 ERC. The project is proposing 347 ERC (units), an increase of 234 ERC. An adequate public facilities (APF) study is required to show how this impact will be covered.
 2. Water APF – please follow the checklist of questions, paying particular attention to the water storage, distribution – including fire demand, and source requirement questions. New water source will be an issue for this project.
 3. Sewer APF – please follow the checklist of questions for any system deficiencies in the sewer collection network.
 4. Storm Drain APF – show that the current on site drainage ponds can handle the new impervious areas with an updated storm drain report.
-

PUBLIC WORKS ENGINEER:

Nate Nelson



801-569-5072

nate.nelson@westjordan.utah.gov

Community Development
8000 South Redwood Road
West Jordan, Utah 84088
(801) 569-5060

Comments:

1.

TRAFFIC ENGINEER:

Nestor Gallo

801-569-5047

nestor.gallo@westjordan.utah.gov

Comments:

1. Submit a Traffic Impact Study.
 2. Due to the number of trips generated by the development, new traffic signals may be required at the intersection of 5600 West Bagley Park Rd, and Old Bingham Highway Bagley Park Rd. The developer may be responsible for the installation of the traffic signals.
 3. Align proposed accesses with existing driveways and roads.
 4. Show proposed sidewalk and ADA accessible paths connecting the public right-of-way to buildings and facilities.
 5. Add traffic calming measures every 500 feet.
-

FIRE DEPARTMENT:

Mike Jensen

801-260-7304

mike.jensen@westjordan.utah.gov

Comments:

1. Please two nearest existing fire hydrants.
2. Please be prepared to talk about how you are wanting to phase the job if that is the plan.
3. Turning Radius- 30 inside and 50 outside



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4. Dead-end over 150ft. will require an approved turn around for fire apparatus. (IFC 2021 Appendix D103.4)
5. Maximum distance from any point on street or road frontage to a hydrant shall not exceed 250 feet. IFC 2021 Appendix C Table C102.1
6. Any road with a fire hydrant shall be 26ft. wide. (IFC 2021 Appendix D D103.1)
7. All Fire Apparatus roads must reach within 150 feet of all parts of a facility and the first-story exterior walls, with distances measured along an approved route. (IFC 2021, 503.1.1)
8. No parking will be allowed on only one side of the road if the road width is more than 26ft. But less than 32.
- 9.

Please be advised that these comments are intended to identify significant issues specific to site development and outline required review processes in preparation of formal submittals. The project will be required to meet all applicable requirements of the City of West Jordan Code, which are available at:

https://codelibrary.amlegal.com/codes/westjordanut/latest/westjordan_ut/0-0-0-38187

If the plans change significantly, another Pre-Application Meeting may be required.

Impact Fees are charged on all developments to help pay for construction costs of off-site capital improvements that service all development in West Jordan. These fees are implemented to mitigate the economic burden on The City of West Jordan in its efforts to support growth within the city. Impact Fees are assessed at the end of the review process and need to be paid before the project can be approved for construction.

If you have any questions regarding any of the review comments, please feel free to contact either the project manager or project team member.

Thank you.

Request For Council Action

Action: Need Council to Take Action

Meeting Date Requested : 08/25/2026

Presenter: Paul Jerome, Assistant City Administrator

Deadline of item : 08/25/2026

Applicant:

Department Sponsor: Public Works Admin

Agenda Type: Discussion Topics

Presentation Time: 10 Minutes

(Council may elect to provide more or less time)

1. Agenda Subject

Discussion of Solid Waste Collection Contract Levels of Service

2. Executive Summary

The City's current contract for garbage and recycling collection service expires on June 30, 2027. The City requested proposals for a 10-year contract with cost comparisons between a variety of service options. Three (3) companies submitted proposals. The selection committee has completed the technical portion of scoring and is now asking the City Council for a determination of the level of service the City will provide going forward. This decision should align the community's service level expectation with the cost of service (fee).

3. Time Sensitivity / Urgency

Staff needs direction promptly in order to proceed with contract negotiations and move toward awarding the contract. Any delay could impact the implementation schedule and the City's ability to secure service commitments.

4. Fiscal Note

The fee for service will be based on the level of service selected.

5. Staff Analysis

Staff recommends the following basic service:

- Weekly pickup of solid waste
- Bi-weekly recycling
- Eliminating the seasonal can program

6. Mayor Recommendation

The Mayor recommends weekly pickup of solid waste, bi-weekly recycling collection and eliminating the seasonal can program.

7. Council Staff Analysis

West Jordan currently has a contract with Ace Disposal, set to expire on June 30, 2027, for solid waste collection services. A new Request for Proposals (RFP) was issued on May 29, 2026, to procure a new contract. The Mayor and administration staff ultimately select the vendor for the new contract. However, the City Council provides input on what level of service the Council wishes the contract to provide and fund.

The level of service refers to the services included in the solid waste collection contract, as well as any additional services or service options that may be offered for residents to upgrade. For example, a standard level of service could include providing each household with a trash bin (typically the black can), a recycling bin (typically the blue can), to be picked up weekly – or – the council could select a basic level of service that could include providing each household with a trash bin (typically the black can) picked up weekly, a recycling bin (typically the blue can) picked up bi-weekly.

The City Council will need to select a basic service from several options and several price points.

The Council Office has provided some data to assist in the selection of a basic service using U.S. Census data on the population makeup of West Jordan residents.

From the U.S. Census Bureau 2020 report: (updated to 2024 estimates)

- Total population: 116,812
- Number of solid waste accounts: 26,644
- The average number of persons per household: 3.16.
- Percent of the population over 65 years of age: 9.9% or approx. 11,560 persons
- Percent of the population under 18 years old: 27.7% or approx. 32,300 persons
- Percent of the population under 5: 6.2% or approx. 7,240 persons
- Percent of the population with a disability under 65 years of age: 7.4% or approx. 8,600 persons
- Owner-occupied housing units: 77.2%
- Median Household income: \$108,153
- Percent of persons in poverty: 6.1% or approx. 7,100 persons

Comparison of services of large municipalities in Salt Lake County. A few of these fees appear to have been adopted a few years ago.

- Salt Lake City offers 3 cans (solid waste, recycling and compost) as a weekly service starting at \$26.26 for 40-gallon cans with price increases for larger capacity cans, (fees adopted for FY2027)
- West Valley City offers solid waste can only for weekly pickup for \$15/month. Additional cans and services can be added by the resident. For comparison purposes, a solid waste can and recycling for weekly pickup would cost \$17.50. (fees adopted in 2024)
- South Jordan offers a solid waste can only for weekly pickups for \$18.78/month. Additional cans and services can be added for an extra charge. For comparison purposes, a solid waste can and recycling for weekly pickup would cost \$22.78. (fees adopted in 2027)
- Communities that offer bi-weekly recycling include Draper, Sandy, Midvale, Riverton
- Communities that offer weekly recycling: Salt Lake City, Herriman, South Jordan, Taylorsville

8. Possible Council Action

The Council may choose to:

1. Move the item forward to a future Council Meeting for consideration and possible final action;
2. Continue the item to a future Committee of the Whole meeting;
3. As applicable, a Council Subcommittee, or an Ad Hoc Committee;

4. Make requests of Council Staff, Administrative Staff, or the Mayor for information by way of four agreeing Council Members.

9. Attachments

Request For Council Action

Action: Need Council to Take Action

Meeting Date Requested : 08/25/2026

Presenter: Tangee Sloan, City Recorder

Deadline of item : 12/15/2026

Applicant:

Department Sponsor: Recorder

Agenda Type: Discussion Topics

Presentation Time: 10 Minutes

(Council may elect to provide more or less time)

1. Agenda Subject

Discussion Regarding Proposed Amendments to City Code 1-15-4 (D) Disclosure of Campaign Contributions and Expenditures

2. Executive Summary

Senate Bill 321 ([SB321](#)) (2026) requires the collection of annual candidate financial disclosures by January 10th each year. City code 1-15-4(D) also includes an annual financial disclosure requirement. With the adoption of SB321, a portion of existing city code is considered redundant, however, there are some distinct differences between city code and SB321 that need to be considered in order to bring code into compliance with SB321 while also represent the City's goal of annual campaign transparency and accountability.

3. Time Sensitivity / Urgency

Needs to be approved by the City Council by December 2026.

4. Fiscal Note

There is no fiscal impact for the discussion of this agenda item.

5. Planning Commission Recommendation

N/A

6. Staff Analysis

The following information is found in [SB321](#) and not included in City Code:

- SB321 requires disclosures be submitted by all candidates, including candidates that did not prevail in an election; and
- A Campaign Account Dissolution Form should be submitted by any candidate who completely closes he/her campaign account; and
- The due date of the year-end disclosure is January 10th; and
- As long as any money remains in a candidate's campaign account and/or a Campaign Account Dissolution Form has not been filed, then an annual disclosure is required.

7. Mayor Recommendation

N/A

8. Council Staff Analysis

Plain Language Summary

West Jordan City Code requires political candidates to complete a financial disclosure process for campaign contributions every year. The parameters of this code can be found in City Code 1-15-4. The Utah State Legislature passed 2026 SB 321 which require candidates to provide financial disclosure statements in addition to city code.

Timeline & Background Information

On December 2, 2020, the City Council adopted Ordinance 20-44 adopting this chapter in city code, which required elected officials to file an annual updated campaign finance report obligation for sitting elected officials, due April 1 each year among other provisions.

9. Possible Council Action

The Council may choose to:

1. Move the item forward to a future Council Meeting for consideration and possible final action;
2. Continue the item to a future Committee of the Whole meeting for further discussion;
3. Table the item indefinitely;
4. Make requests of Council Staff, or the Administrative Staff, for information by way of four agreeing Council Members.

10. Attachments

- Campaign Account Dissolution Form
- SB321 (2026)
- City Code 1-15-4(D)



WEST JORDAN CITY
STATEMENT OF CAMPAIGN ACCOUNT DISSOLUTION AND FINAL SUMMARY REPORT

Pursuant to Utah municipal campaign finance reporting requirements, including SB 321 (2026).

Candidate Information

Candidate Name: _____

Office Sought: _____

Election Year: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Campaign Account Information

Financial Institution: _____

Last Four Digits of Account: _____

Date Campaign Account Closed: _____

Final Campaign Financial Summary

Total Contributions Received: \$_____

Total Campaign Expenditures: \$_____

Outstanding Campaign Debt: \$_____

Campaign Account Balance Prior to Dissolution: \$_____

Disposition of Remaining Funds

☐ Returned to contributors: \$_____

☐ Donated to charitable organization: \$ _____

Organization: _____

☐ Donated to governmental entity: \$ _____

Entity: _____

☐ Other lawful disposition authorized by Utah law

Description: _____

Amount: \$ _____

Candidate Certification

I certify that all campaign contributions and expenditures have been reported, all campaign debts and obligations have been satisfied, the campaign account has been closed, and the account balance is zero (\$0.00). I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Candidate Signature: _____

Date: _____

City Recorder Use Only

Date Received: _____

Received By: _____

☐ Complete ☐ Incomplete

Comments: _____

Municipal Election Amendments

2026 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Daniel McCay

House Sponsor: Lisa Shepherd

LONG TITLE

General Description:

This bill establishes annual year-end campaign finance reporting for municipal candidates until campaign account dissolution.

Highlighted Provisions:

This bill:

- requires a municipal office candidate to file a year-end campaign finance summary report (year-end report) with the municipal clerk no later than January 10 of the year after the municipal general election is held;

- establishes the required contents of a year-end report, including totals of contributions and expenditures;

- requires a municipal office candidate to continue filing a year-end report each January 10 until the candidate files a statement of campaign account dissolution and final summary report showing a zero account balance;

- specifies how a municipal office candidate may spend down a campaign account;

- authorizes the municipal clerk or recorder to impose a \$100 fine against a candidate who fails to file a year-end report;

- authorizes a municipality to adopt an ordinance imposing more stringent year-end reporting requirements; and

- makes conforming changes.

Money Appropriated in this Bill:

None

Other Special Clauses:

None

Utah Code Sections Affected:

AMENDS:

10-3-208, as last amended by Laws of Utah 2025, Chapter 90

10-3-209, as last amended by Laws of Utah 2024, Chapter 447

ENACTS:

10-3-209.1, Utah Code Annotated 1953

10-3-209.3, Utah Code Annotated 1953

Be it enacted by the Legislature of the state of Utah:

Section 1. Section **10-3-208** is amended to read:

10-3-208 . Campaign finance disclosure in municipal election.

(1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:

(a) "Agent of a candidate" means:

- (i) a person acting on behalf of a candidate at the direction of the reporting entity;
- (ii) a person employed by a candidate in the candidate's capacity as a candidate;
- (iii) the personal campaign committee of a candidate;
- (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
- (v) a political consultant of a candidate.

(b) "Anonymous contribution limit" means for each calendar year:

- (i) \$50; or
- (ii) an amount less than \$50 that is specified in an ordinance of the municipality.

(c)(i) "Candidate" means [~~a person~~] an individual who:

- (A) files a declaration of candidacy for municipal office; or
- (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the [~~person's~~] individual's nomination or election to a municipal office.

(ii) "Candidate" does not mean [~~a person~~] an individual who files for the office of judge.

(d)(i) "Contribution" means any of the following when done for political purposes:

- (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
- (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of

- 62 money or anything of value to the candidate;
- 63 (C) any transfer of funds from another reporting entity to the candidate;
- 64 (D) compensation paid by any person or reporting entity other than the candidate
- 65 for personal services provided without charge to the candidate;
- 66 (E) a loan made by a candidate deposited to the candidate's own campaign; and
- 67 (F) an in-kind contribution.
- 68 (ii) "Contribution" does not include:
- 69 (A) services provided by an individual volunteering a portion or all of the
- 70 individual's time on behalf of the candidate if the services are provided without
- 71 compensation by the candidate or any other person;
- 72 (B) money lent to the candidate by a financial institution in the ordinary course of
- 73 business; or
- 74 (C) goods or services provided for the benefit of a candidate at less than fair
- 75 market value that are not authorized by or coordinated with the candidate.
- 76 (e) "Coordinated with" means that goods or services provided for the benefit of a
- 77 candidate are provided:
- 78 (i) with the candidate's prior knowledge, if the candidate does not object;
- 79 (ii) by agreement with the candidate;
- 80 (iii) in coordination with the candidate; or
- 81 (iv) using official logos, slogans, and similar elements belonging to a candidate.
- 82 (f)(i) "Expenditure" means any of the following made by a candidate or an agent of
- 83 the candidate on behalf of the candidate:
- 84 (A) any disbursement from contributions, receipts, or from an account described
- 85 in Subsection (3)(a);
- 86 (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of
- 87 money, or anything of value made for political purposes;
- 88 (C) an express, legally enforceable contract, promise, or agreement to make any
- 89 purchase, payment, donation, distribution, loan, advance, deposit, gift of
- 90 money, or anything of value for a political purpose;
- 91 (D) compensation paid by a candidate for personal services rendered by a person
- 92 without charge to a reporting entity;
- 93 (E) a transfer of funds between the candidate and a candidate's personal campaign
- 94 committee as defined in Section 20A-11-101; or
- 95 (F) goods or services provided by a reporting entity to or for the benefit of the

- 96 candidate for political purposes at less than fair market value.
- 97 (ii) "Expenditure" does not include:
- 98 (A) services provided without compensation by an individual volunteering a
- 99 portion or all of the individual's time on behalf of a candidate; or
- 100 (B) money lent to a candidate by a financial institution in the ordinary course of
- 101 business.
- 102 (g) "In-kind contribution" means anything of value other than money, that is accepted by
- 103 or coordinated with a candidate.
- 104 (h)(i) "Political consultant" means a person who is paid by a candidate, or paid by
- 105 another person on behalf of and with the knowledge of the candidate, to provide
- 106 political advice to the candidate.
- 107 (ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i),
- 108 where the person:
- 109 (A) has already been paid, with money or other consideration;
- 110 (B) expects to be paid in the future, with money or other consideration; or
- 111 (C) understands that the person may, in the discretion of the candidate or another
- 112 person on behalf of and with the knowledge of the candidate, be paid in the
- 113 future, with money or other consideration.
- 114 (i) "Political purposes" means an act done with the intent or in a way to influence or tend
- 115 to influence, directly or indirectly, any person to refrain from voting or to vote for or
- 116 against any candidate or a person seeking a municipal office at any caucus, political
- 117 convention, or election.
- 118 (j) "Reporting entity" means:
- 119 (i) a candidate;
- 120 (ii) a committee appointed by a candidate to act for the candidate;
- 121 (iii) a person who holds an elected municipal office;
- 122 (iv) a party committee as defined in Section 20A-11-101;
- 123 (v) a political action committee as defined in Section 20A-11-101;
- 124 (vi) a political issues committee as defined in Section 20A-11-101;
- 125 (vii) a corporation as defined in Section 20A-11-101; or
- 126 (viii) a labor organization as defined in Section 20A-11-1501.
- 127 (2)(a) A municipality may adopt an ordinance establishing campaign finance disclosure
- 128 requirements for a candidate that are more stringent than the requirements provided
- 129 in Subsections (3) through (8).

(b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).

(c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3) through (8).

(3) Each candidate:

(a) shall deposit a contribution in a separate campaign account in a financial institution; and

(b) may not deposit or mingle any campaign contributions received into a personal or business account.

(4)(a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection 20A-1-201.5(2).

(b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:

(i) 28 days before the day on which the municipal general election is held;

(ii) seven days before the day on which the municipal general election is held; and

(iii) 30 days after the day on which the municipal general election is held.

(c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.

(5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:

(a) 28 days before the day on which the municipal general election is held;

(b) seven days before the day on which the municipal general election is held; and

(c) 30 days after the day on which the municipal general election is held.

(6)(a) If a candidate seeks appointment to fill a midterm vacancy in a municipal office the candidate shall, no later than three business days before the day on which the municipal legislative body meets to interview the candidate in accordance with Section 20A-1-510, file a campaign finance statement with the municipal clerk or recorder.

(b) Upon receipt of the campaign finance statement described in Subsection (6)(a), the

municipal clerk or recorder shall immediately submit a copy of the statement to the municipal legislative body.

(7) Each campaign finance statement described in Subsection (4), (5), or (6) shall:

(a) except as provided in Subsection (7)(b):

(i) report all of the candidate's itemized and total:

(A) contributions, including in-kind and other nonmonetary contributions,

received up to and including five days before the campaign finance statement

is due, excluding a contribution previously reported; and

(B) expenditures made up to and including five days before the campaign finance

statement is due, excluding an expenditure previously reported; and

(ii) identify:

(A) for each contribution, the amount of the contribution and the name of the

donor, if known; and

(B) for each expenditure, the amount of the expenditure and the name of the

recipient of the expenditure; or

(b) report the total amount of all contributions and expenditures if the candidate receives

\$500 or less in contributions and spends \$500 or less on the candidate's campaign.

(8) Within 30 days after receiving a contribution that is cash or a negotiable instrument,

exceeds the anonymous contribution limit, and is from a donor whose name is unknown,

a candidate shall disburse the amount of the contribution to:

(a) the treasurer of the state or a political subdivision for deposit into the state's or

political subdivision's general fund; or

(b) an organization that is exempt from federal income taxation under Section 501(c)(3),

Internal Revenue Code.

(9)(a) A municipality may, by ordinance:

(i) provide an anonymous contribution limit less than \$50;

(ii) require greater disclosure of contributions or expenditures than is required in this section; and

(iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.

(b) A candidate is subject to the provisions of this section and not the provisions of an

ordinance adopted by the municipality under Subsection (9)(a) if:

(i) the municipal ordinance establishes requirements or penalties that differ from

those established in this section; and

(ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (10).

(10) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:

- (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
- (b) the dates when the candidate's campaign finance statement is required to be filed; and
- (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.

(11) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:

- (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
- (b) make the campaign finance statement filed by a candidate available for public inspection by:
 - (i) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the day on which the statement is filed; and
 - (ii) in order to comply with the requirements of Subsection 20A-11-103(4)(b)(ii), providing the lieutenant governor with a link to the electronic posting described in Subsection (11)(b)(i) no later than two business days after the day on which the statement is filed.

(12)(a) If a candidate fails to timely file a campaign finance statement required under Subsection (4) or (5), the municipal clerk or recorder:

- (i) may send an electronic notice to the candidate that states:
 - (A) that the candidate failed to timely file the campaign finance statement; and
 - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
- (ii) may impose a fine of \$50 on the candidate.

(b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection (4) or (5) within 24 hours

after the deadline for filing the report.

(c) If a candidate is disqualified under Subsection (12)(b), the election official:

(i) shall:

(A) notify every opposing candidate for the municipal office that the candidate is disqualified;

(B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;

(C) post notice of the disqualification on a public website; and

(D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; and

(ii) may not count any votes for that candidate.

(13) An election official may fulfill the requirements described in Subsection (12)(c)(i) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:

(a) informing the voter that the candidate is disqualified; or

(b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.

(14) Notwithstanding Subsection (12)(b), a candidate who timely files each campaign finance statement required under Subsection (4) or (5) is not disqualified if:

(a) the statement details accurately and completely the information required under Subsection (7), except for inadvertent omissions or insignificant errors or inaccuracies; and

(b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.

(15) A candidate for municipal office who is disqualified under Subsection (12)(b) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.

(16) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.

(17)(a) A private party in interest may bring a civil action in a court with jurisdiction under Title 78A, Judiciary and Judicial Administration, to enforce the provisions of this section or an ordinance adopted under this section.

(b) In a civil action under Subsection (17)(a), the court may award costs and attorney fees to the prevailing party.

Section 2. Section **10-3-209** is amended to read:

10-3-209 . Personal use expenditure -- Authorized and prohibited uses of campaign funds -- Enforcement -- Penalties.

(1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for the purposes of this section:

(a) "Candidate" means ~~[a person]~~ an individual who:

(i) files a declaration of candidacy for municipal office; or

(ii) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the ~~[person's]~~ individual's nomination or election to a public office.

(b) "Officeholder" means ~~[a person]~~ an individual who is elected to and currently holds a municipal office.

(c)(i) "Personal use expenditure" means an expenditure that:

(A) is not excluded from the definition of personal use expenditure by Subsection (2) and primarily furthers a personal interest of a candidate or officeholder or a candidate's or officeholder's family, which interest is not connected with the performance of an activity as a candidate or an activity or duty of an officeholder; or

(B) would cause the candidate or officeholder to recognize the expenditure as taxable income under federal law.

(ii) "Personal use expenditure" includes:

(A) a mortgage, rent, utility, or vehicle payment;

(B) a household food item or supply;

(C) a clothing expense, except:

(I) clothing bearing the candidate's name or campaign slogan or logo that is used in the candidate's campaign;

(II) clothing bearing the logo or name of a jurisdiction, district, government organization, government entity, caucus, or political party that the officeholder represents or of which the officeholder is a member; or

(III) repair or replacement of clothing that is damaged while the candidate or officeholder is engaged in an activity of a candidate or officeholder;

(D) an admission to a sporting, artistic, or recreational event or other form of

- entertainment;
- (E) dues, fees, or gratuities at a country club, health club, or recreational facility;
- (F) a salary payment made to a candidate, officeholder, or a person who has not provided a bona fide service to a candidate or officeholder;
- (G) a vacation;
- (H) a vehicle expense;
- (I) a meal expense;
- (J) a travel expense;
- (K) a payment of an administrative, civil, or criminal penalty;
- (L) a satisfaction of a personal debt;
- (M) a personal service, including the service of an attorney, accountant, physician, or other professional person;
- (N) a membership fee for a professional or service organization; and
- (O) a payment in excess of the fair market value of the item or service purchased.
- (2) As used in this section, "personal use expenditure" does not mean an expenditure made:
- (a) for a political purpose;
- (b) for candidacy for public office;
- (c) to fulfill a duty or activity of an officeholder;
- (d) for a donation to a registered political party;
- (e) for a contribution to another candidate's campaign account, including sponsorship of or attendance at an event, the primary purpose of which is to solicit a contribution for another candidate's campaign account;
- (f) to return all or a portion of a contribution to a donor;
- (g) for the following items, if made in connection with the candidacy for public office or an activity or duty of an officeholder:
- (i)(A) a mileage allowance at the rate established by the Division of Finance under Section 63A-3-107; or
- (B) for motor fuel or special fuel, as defined in Section 59-13-102;
- (ii) a meal expense;
- (iii) a travel expense, including an expense incurred for airfare or a rental vehicle;
- (iv) a payment for a service provided by an attorney or accountant;
- (v) a tuition payment or registration fee for participation in a meeting or conference;
- (vi) a gift;
- (vii) a payment for the following items in connection with an office space:

- 334 (A) rent;
335 (B) utilities;
336 (C) a supply; or
337 (D) furnishing;
338 (viii) a booth at a meeting or event; or
339 (ix) educational material;
- 340 (h) to purchase or mail informational material, a survey, or a greeting card;
341 (i) for a donation to a charitable organization, as defined by Section 13-22-2, including
342 admission to or sponsorship of an event, the primary purpose of which is charitable
343 solicitation, as defined in Section 13-22-2;
344 (j) to repay a loan a candidate makes from the candidate's personal account to the
345 candidate's campaign account;
346 (k) to pay membership dues to a national organization whose primary purpose is to
347 address general public policy;
348 (l) for admission to or sponsorship of an event, the primary purpose of which is to
349 promote the social, educational, or economic well-being of the state or the candidate's
350 or officeholder's community;
351 (m) for one or more guests of an officeholder or candidate to attend an event, meeting,
352 or conference described in this Subsection (2); or
353 (n) to pay childcare expenses of:
354 (i) a candidate while the candidate is engaging in campaign activity; or
355 (ii) an officeholder while the officeholder is engaging in the duties of an officeholder.
- 356 (3)(a) A municipality may adopt an ordinance prohibiting a personal use expenditure by
357 a candidate with requirements that are more stringent than the requirements provided
358 in Subsection (4).
- 359 (b) The municipality may adopt definitions that are more stringent than those provided
360 in Subsection (1) or (2).
- 361 (c) If a municipality fails to adopt a personal use expenditure ordinance described in
362 Subsection (3)(a), a candidate shall comply with the requirements contained in
363 Subsection (4).
- 364 (4) A candidate or an officeholder may not use money deposited into a campaign account
365 for:
366 (a) a personal use expenditure; or
367 (b) an expenditure prohibited by law.

- (5) A municipality may enforce this section by adopting an ordinance:
- (a) to provide for the evaluation of a campaign finance statement to identify a personal use expenditure; and
 - (b) to commence informal adjudicative proceedings if, after an evaluation described in Subsection (5)(a), there is probable cause to believe that a candidate or officeholder has made a personal use expenditure.
- (6) If, in accordance with the proceedings described in Subsection (5)(b) established in municipal ordinance, a municipality determines that a candidate or officeholder has made a personal use expenditure, the municipality:
- (a) may require the candidate or officeholder to:
 - (i) remit an administrative penalty of an amount equal to 50% of the personal use expenditure to the municipality; and
 - (ii) deposit the amount of the personal use expenditure into the campaign account from which the personal use expenditure was disbursed; and
 - (b) shall deposit the money received under Subsection (6)(a)(i) into the municipal general fund.

Section 3. Section **10-3-209.1** is enacted to read:

10-3-209.1 . Municipal office candidate -- Year-end summary report -- Penalty.

- (1) The definitions in Sections 10-3-208 and 10-3-209 apply to this section.
- (2)(a) A candidate who is required to file a campaign finance statement under Section 10-3-208 shall file a year-end summary report with the municipal clerk or recorder no later than 5 p.m. on January 10 of the year after the municipal general election is held.
- (b) A candidate described in Subsection (2)(a) who has not filed a statement of account dissolution and final summary report under Section 10-3-209.3 shall continue to file a year-end summary report no later than 5 p.m. on January 10 of each year until the statement of account dissolution and final summary report are filed.
- (c) For purposes of Subsections (2)(a) and (b), if January 10 is not a business day, the candidate shall file the year-end summary report no later than 5 p.m. on the first business day after January 10.
- (3)(a) Each year-end summary report shall include the following information as of December 31 of the previous year:
- (i) the ending balance of the candidate's campaign account;
 - (ii) the aggregate amount of contributions received during the previous calendar year;
 - (iii) the aggregate amount of expenditures made during the previous calendar year;

(iv) for each contribution received during the previous calendar year that was not reported on a campaign finance statement filed under Section 10-3-208, the information required under Subsection 10-3-208(7)(a)(ii)(A); and
(v) for each expenditure made during the previous calendar year that was not reported on a campaign finance statement filed under Section 10-3-208, the information required under Subsection 10-3-208(7)(a)(ii)(B).

(b) For purposes of Subsection (3)(a), a contribution made by check or other negotiable instrument is received by the candidate on the date the candidate takes possession of the check or negotiable instrument.

(4) The candidate shall certify in the year-end summary report that, to the best of the candidate's knowledge, all contributions and all expenditures have been reported as of December 31 of the previous year.

(5)(a) A municipal clerk or recorder shall impose a \$100 fine against a candidate who fails to timely file a year-end summary report in accordance with this section.

(b) A candidate against whom a municipal clerk or recorder imposes a fine under this section shall pay the fine no later than 5 p.m. on the last business day that is at least 30 calendar days after the day on which the municipal clerk or recorder imposes the fine.

(c) A municipal clerk or recorder shall provide a candidate who receives a fine under this Subsection (5) a reasonable opportunity to establish, by a preponderance of the evidence, that payment of the fine is not required.

(6)(a) A municipality may adopt an ordinance requiring a candidate to file a year-end summary report with requirements that are more stringent than the requirements described in this section.

(b) If a municipality fails to adopt an ordinance described in Subsection (6)(a), a candidate shall comply with the requirements of this section.

Section 4. Section **10-3-209.3** is enacted to read:

10-3-209.3 . Municipal office candidate -- Final summary report -- Termination of duty to report.

(1) The definitions in Sections 10-3-208 and 10-3-209 apply to this section.

(2) A candidate is subject to the year-end summary reporting requirements described in Section 10-3-209.1 until the candidate files a statement of account dissolution with the municipal clerk or recorder stating that:

(a) the candidate is no longer receiving contributions and is no longer making

expenditures;

(b) the ending balance on the most recent year-end summary report filed under Section 10-3-209.1 is zero;

(c) the balance in the campaign account required under Subsection 10-3-208(3)(a) is zero; and

(d) a final year-end summary report in the form required by Section 10-3-209.1 showing a zero balance is attached to the statement of account dissolution.

(3) A statement of account dissolution and final summary report may be filed at any time.

(4) A candidate shall continue to file the year-end summary report required by Section 10-3-209.1 until the statement of account dissolution and final summary report required by this section are filed with the municipal clerk or recorder.

(5) A candidate shall, before filing a statement of account dissolution, dispose of any money remaining in the campaign account described in Subsection 10-3-208(3)(a) by:

(a) returning the money to donors;

(b) donating the money to an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code; or

(c) making another lawful expenditure of the money for political purposes.

Section 5. **Effective Date.**

This bill takes effect on May 6, 2026.

1-15-4: DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND EXPENDITURES:

A. Disclosure Duty: Each candidate for elected municipal office shall report financial contributions and expenditures in full compliance with this code, Utah Code section 10-3-208, and title 20A, chapter 11, or its successor provisions. If the city adopts stricter disclosure requirements than Utah Code, the disclosure requirements of this chapter shall apply.

B. Report Filing: The filings required by this section shall be made with the city recorder. The statements so filed shall be public records.

C. Campaign Finance Reports:

1. Campaign finance reports shall detail accurately and completely the information required concerning contributions and expenditures.

2. Campaign finance reports shall identify the amount of each contribution, regardless of amount, and the name of the contributor, if known. The monetary value of in-kind contributions should be estimated.

3. Campaign finance reports shall identify each expenditure, regardless of amount, and the name of the recipient of the expenditure.

4. Campaign finance reports shall identify any anonymous donations. Campaign finance reports must include a statement of the date of transfer to state, county, city, or a non-profit 501(c)(3) organization and identify the organization funds were transferred to on any anonymous contributions greater than fifty dollars (\$50.00) as an expenditure.

D. Current Elected Officials: Current elected officials must submit an updated campaign finance report no later than April 1 each year in office to disclose campaign contributions and expenditures made or received since the immediately prior reporting period.

E. Campaign finance reports shall include a statement certifying that all contributions and expenditures not previously reported have been reported.

F. City Recorder Notifications:

1. The city recorder shall notify each candidate for municipal office upon declaration of candidacy and again fourteen (14) days before each municipal election, of the provisions of this section and Utah law that govern disclosure of contributions, expenditures, and the penalties for failing to file a campaign finance report, including the statutory provisions that require the removal of the candidate's name from the ballot for failure to file required campaign finance reports.

2. The city recorder shall notify all elected officials of their obligation to file an annual updated campaign finance report by April 1 as required by this section and the penalties for failing to do so at least fourteen (14) days but no more than twenty one (21) days before such campaign finance report is due.

G. Failure To File Campaign Finance Reports: A candidate who was more than thirty calendar days late in filing any campaign finance report or reports with the city recorder, since the filing period for the last municipal election, is not qualified to file any declaration of candidacy with the city recorder pursuant to section 1-15-2 during the filing period for the next two municipal elections. (Ord. 20-44, 12-2-2020; amd. Ord. 23-13, 3-8-2023; Ord. 24-41, 9-25-2024; Ord. 24-52, 12-4-2024)



Request For Council Action

Action: Need Council to Take Action

Meeting Date Requested : 08/25/2026

Presenter: Patrick S Boice, Senior Planner

Deadline of item :

Applicant: City Council

Department Sponsor: Council Office

Agenda Type: Discussion Topics

Presentation Time: 10 Minutes

(Council may elect to provide more or less time)

1. Agenda Subject

Follow up Discussion on Proposed Code for E-Bikes

2. Executive Summary

This is a continuation of a discussion held multiple times at Committee of the Whole Meetings. The Council has discussed this topic on September 23, 2025, March 24, 2026, and most recently on June 30, 2026. Council is being asked to consider approving the amendments to City Code for Electric Bicycles. The City Council has discussed adding a chapter to the City Code to address the use of electric bicycles. State Law already contains extensive restrictions and requirements for the use of e-bikes. Changes to State Law have occurred and are slated to occur again in 2027. (See Section 41-6a-1115.5) State law allows the City to regulate or restrict the use of e-bikes on sidewalks and paths. The City Council has asked that the addition to City Code adopt the State definitions and restrictions and place regulations on the use of electric bicycles on City paths and sidewalks. Proposed legislative language mirrors State Code and still allows for e-bikes to be used in reasonable manners.

3. Time Sensitivity / Urgency

None

4. Fiscal Note

None

5. Staff Analysis

6. Mayor Recommendation

7. Council Staff Analysis

Timeline & Background Information

As noted above, the Council has held several Committee of the Whole discussions regarding e-bike regulations on [September 23, 2025](#), [March 24, 2026](#), and [June 30, 2026](#). Council's direction has generally focused on safety, enforcement of state law, and public education. Council supported prohibiting e-bikes on sidewalks and requiring safe, non-negligent operation, and later directed staff to revise the proposed ordinance to allow permitted classes of e-bikes on the Mountain View Corridor Trail and other paved City trails while maintaining restrictions on natural-surface trails.

The proposed code would:

- Require parental supervision for riders under 14 when the motor is engaged.
- Prohibit operating an e-bike in a negligent manner or in a way that creates a risk to pedestrians or interferes with pedestrian traffic.
- Prohibit electric motorcycles that are not properly equipped and licensed from public property, paths, and sidewalks.
- Hold owners responsible for knowingly allowing an e-bike to be operated in violation of the code.
- Allow violations to be handled as either an infraction or civil citation.

State law is expected to change again in 2027, so the Council may also want to consider how future state-law changes could affect the City's regulations.

8. Possible Council Action

The Council may choose to:

1. Move the item forward to a future Council Meeting for consideration and possible final action;
2. Continue the item to a future Committee of the Whole meeting;
3. As applicable, refer the item to the Planning Commission, a Council Subcommittee, or an Ad Hoc Committee;
4. Table the item indefinitely;
5. Make requests of Council Staff, Administrative Staff, or the Mayor for information by way of four agreeing Council Members.

9. Attachments

Attachment A - Proposed Code Title 7, Chapter 6 – Electric Bicycles

TITLE 7

MOTOR VEHICLES AND TRAFFIC

CHAPTER 6

ELECTRIC BICYCLES

SECTION:

7-6-1: Definitions

7-6-2: Restrictions

7-6-3: Penalties

7-6-1: DEFINITIONS:

The words and phrases used in this section shall have the meanings and definitions contained in section 1-3-2 of this code and in Utah Code section 41-6a-102, or its successor provision.

7-6-2: RESTRICTIONS:

- A. An individual under 14 years old may not operate an electric assisted bicycle with the electric motor engaged on any public property, path, or sidewalk unless the individual is under the direct supervision of the individual's parent or guardian.
- B. An individual may not operate an electric assisted bicycle in a negligent manner or in a way which creates an undue risk to pedestrians or interferes with pedestrian traffic.
- C. Electric motorcycles, not properly outfitted for street use and properly licensed, are prohibited on all highways. Electric motorcycles are prohibited from all public property, paths, and sidewalks.
- D. The owner of an electric assisted bicycle may not authorize or knowingly permit an individual to operate an electric assisted bicycle in violation of this section.

7-6-3: PENALTIES:

A violation of this section may be prosecuted as an infraction or as a civil citation.