Terra Academy
Board Meeting Minutes
Date: (Thursday, Mar 12, 2026)
Public Session 6:30 PM
Location: 267 Aggie Blvd.
Vernal, UT 84078

Final

1. **Opening Business: Wes Porter, Board Chair**
   1.1 Call to Order-Carl Morton called the meeting to order at 6:35 PM
   1.2 Roll Call -Carl Morton, David Aldrich,Jared McKeachnie, Chandi Sainsbury
   Guest: Ammon Campbell, Karlie Thompson, Dana Durham, Pauline Manwaring
   1.3 Vision, Mission Statement-David Aldrich read the vision. Jared Mckeachnie read the mission statement
   1.4 Board Member School Visit Reports/Assignments-Carl Morton will still visit Terra for March.
   Vision Statement: Terra Academy helps students become independent lifelong learners who are respectful of other cultures, are productive, and stewards of our environment.

   Mission Statement: We treat every student as a whole unique person, providing individualized instruction in a community model with project-based learning to nourish their talents, skills, and desires.

2. **Public Comment**

3. **Executive Director's Office - Dr. Ammon Campbell**
   3.1 Students
   a. Charter on the Hill-Lucia Rodriguez Labrum & Camalina Rodriguez(Lucia's mother)-Lucia shared her experience at the state capital. She has never been to the capital and she enjoyed the beauty of it.

b. Storytelling Festival-Vernal Equinox Storytelling Competition 2 winners from Terra (Noah Bernotski and Elly Young)-Noah and Elly will share their stories at the community storytelling festival this next week.

3.2 Faculty and Staff

a. New Art Teacher - Danielle Tenerelli -Ammon stated that Admin. are going into her classroom to give her support. They have a debriefing every night with Danielle

b. Departure of Shelly Hunt-Ammon told the board that she gave her two weeks' notice. She wanted to spend more time with her grandkids.

c. The school is also hiring a coordinator related to the Catalyst Grant, which focuses on helping students transition from high school into college, career, or vocational pathways.

Staff Intent to Return- A staff survey showed 92.4% of faculty intend to return for the next school year. Administration reported positive staff retention and flexibility among faculty regarding roles and assignments.

Student Elective Interest Survey-Student survey results showed interest in electives such as: Sign Language, Spanish, and Additional specialized courses.Administration will use survey results to help plan next year's elective offerings.

3.3 Community

3.4 Proposals

a. Calendar 2026-2027 School Year- vote required
https://docs.google.com/document/d/1g9kO_letT9gIDLEr97VUOfVyghK71BqooluDkUSTcns/edit?tab=t.0
https://docs.google.com/document/d/1m5SJa2bbeC3UylZwmZZaDzBSWkDa5AL-mwfcqp6Xe-Y/edit?tab=t.0 -Ammon shared the school year calendar for 2026-2027. Stating that the board needed to approve of the 2026-2027 year calendar.

Carl Morton asked for a motion to approve the calendar
Chandi Sainsbury made a motion to approve the 2026-2027 calendar
David Aldrich 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

3.5 Remarks

a. Wellness- Sam Lee- vote required-Terra received a Comprehensive Score of 98/100 and a Strength Score of 74/100. The review process included both policy evaluation and interviews regarding implementation.

Some areas cannot receive full points due to structural limitations, such as required physical education minutes.
Updated policy language will be presented to the board in a future meeting.

b. Marcela Collett- vote required -Carl Morton asked for a motion to approve the maturation

David Aldrich made a motion to approve the maturation
Chandi Sainsbury 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

c. Fee Schedule Correction
d. School Achievement-

https://reportcard.schools.utah.gov/School/Achievement/?StateID=99&SchoolID=186373&DistrictID=186372&SchoolNbr=300&SchoolLevel=HS&IsSplitSchool=1&schoolyearendyear=2025 - Administration reviewed Terra's state report card data: Academic achievement indicators remain stable. Growth indicators show improvement in several areas. Mathematics performance continues to require attention and improvement.

3.6 Policy Review

a.Policy 02-108- vote required

https://docs.google.com/document/d/1dCYa5xMAu69wQJwxK9ihYC9QPGDbfGvKW5F0KL9SQMc/edit?tab=t.0-Carl asked for a motion

Chandi approved of the policy 02-108 as discussed and adjusted
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

b. Policy 02-109- vote required

https://docs.google.com/document/d/1g0DareBaEqpz7t2by6CyUntlIlGExcOTU4celbl4IiQ/edit?tab=t.0 -Carl asked for a motion

Chandi approved of the policy 02-108 as discussed and adjusted
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

c. Policy 02-110- vote required
https://docs.google.com/document/d/1M7aF17Ty_PeDNCZasp6pXlPZpsvIOYG6RJs4xF8DD1I/edit?tab=t.0-Jared McKeachnie wanted to add taking pictures of the accident. Ammon suggested that we put in Terra's procedures instead of the policy.
Carl asked for a motion
Chandi approved of the policy 02-108 as discussed and adjusted
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

d.Policy02-112- vote required
https://docs.google.com/document/d/1IikPVbS_6QS1ylkJDzZhLdW1c-300ofXnPS140qM1fs/edit?tab=t.0 -Carl asked for a motion
Chandi approved of the policy 02-108 as discussed and adjusted
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

e. Policy 02-113- vote required
https://docs.google.com/document/d/1fWegwUFRVE7FPNU9xPZVaBTk-1JvggkhIxja3rft6dI/edit?tab=t.0 -Carl asked for a motion
Chandi approved of the policy 02-108 as discussed and adjusted
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

4. **Assistant Director's - Karlie Thompson**

5. **Finance - Dana Durham**

5.1 Bank Register-The board had no questions about the bank register

5.2 Budget-The board had no questions about the budget

5.3 Spinner - vote required -Dana Durham stated that Terra would like to purchase some new playground equipment. Terra would just be using the Safety Money that we already have to purchase a new spinner. They presented 3 bids. One of the bids was for a new spinner replacement for $17,000.

Carl asked for a motion

Chandi made a motion to approve the replacement spinner for $17,000

David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

5.4 New Dishwasher - vote required -the dishwasher is near the end of its life. Terra would use the money for the 3 months cash on hand. We can spend it or turn it over to the state. Terra has about $40,000. Dana stated that we could use that money on things that the kitchen needed. The board looked at the bids of the new dishwasher.

Carl asked for a motion

Jared McKeachnie approved of the new dishwasher for the bid around $28,000

David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

5.5 New Freezer Door - vote required - Ammon stated with the fire on the freezer door that we needed to get a new freezer door.

Carl asked for a motion

Jared McKeachnie made a motion to approve bid for the freezer door

David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

5.6 Kitchen Warmers - vote required Dana stated that the kitchen staff would like 2 new warmers.

Carl asked for a motion
David approved of the 2 new kitchen warmers
Chandi 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

5.7 Operation Management System-Cariina - vote required

a. Sole-source document for Cariina thttps://docsend.com/view/u5n5p3z8dn6kiuq7
b. Cariina Comparison Matrix document https://docsend.com/view/wcf5uh82yrhmj2hw -Ammon presented the Cariina again to the board. It is a new Operations Management System to centralize school operations, including:Facility scheduling,device management, financial tracking, communication with families, and workflow automation. The system is designed specifically for charter schools.

Carl Asked for a motion
Jared McKeachnie made a motion to purchase Cariinia
David 2nd the motion

Roll Call
David Aldrich
Chandi Sainsbury
Jared McKeachnie

5.8 Light Cages for Gym - vote required -would protect the lights for the stage. The board was wondering if we could get the cages for the lights with the safety money? If money is left over the from the safety money then is if it would cover the cages for the lights

Carl asked for a motion
Chandi said that we go ahead a approve of the light cages for the gym
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

5.9 Fee Schedule/Fee Policy Update - info. vote next meeting
https://docs.google.com/document/d/1E92eEqHkG6ky3z6oD5urNux8BMH6lGezUnOY4xbK3Ks/edit?tab=t.0

https://docs.google.com/document/d/1vl35ABM7UEVslJbtV1me0jK6I98wfoK6qTPFV_B04Vc/edit?tab=t.0#heading=h.wz7hrtb6oiv0 -
Minor updates were made to the school fee schedule to comply with state requirements. Ammon stated that we have included those requirements to our fee schedule and that it will be voted on at the next meeting

6. **Board Governance - Wes Porter**

6.1 Approval of minutes from Feb. 12, 2026 - vote required (https://docs.google.com/document/d/1LC2SAJcBES0o0FEqQmptnpKMrX3PIosM9yBDn9Ih88U/edit?tab=t.0) -

Carl asked for a motion to approve of the minutes
Chandi approved of the Feb. 12th minutes
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie-didn't approve the motion he wasn't there for Feb.'s meeting.

7. **Executive Session/Closed Session**

7.1 Move to Closed Session- Carl stated that there was a need for a closed session.

Chandi made a motion to move to 8:18 PM to move in to closed session in order to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with 42-4-204 and 53-4-205 Utah Code.

David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie

7.2 Move out of Closed Session-Carl asked for a motion to move out of closed session

Chandi made a motion to end the closed session portion of the meeting at 8:59 and move back into open session.

7.3 Possible Motion on Closed Session Decision

8. Adjourn Meeting

Carl asked for a motion to adjourn the meeting
Jared McKeachnie made a motion to adjourn the meeting
David 2nd the motion

Roll Call
Carl Morton
David Aldrich
Chandi Sainsbury
Jared McKeachnie