



**CLEARFIELD PARKS & RECREATION
COMMISSION MINUTES
Wednesday June 17, 2026**

Executive Conference Room, 3rd floor
55 South State Street Clearfield, Utah

PRESIDING: Chair Barbara Bloomfield

PRESENT: Commissioner Barbara Bloomfield, Commissioner Connie Dooley, Commissioner Jason Linder, Commissioner Anthony DeMille, Commissioner Thomas Mayer, Commissioner Matthew Mangum, Commissioner Vern Phipps

ABSENT: Commissioner Nancy Austin, Youth Commission Member Ashlyn Peterson, Commissioner Samantha Hutchinson

STAFF PRESENT: Administrative Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson

VISITORS: None

APPROVAL OF MINUTES: May 20, 2026

Commissioner DeMille moved to approve May 20, 2026, seconded by Commissioner Mayer.

RESULT: Passed [7 TO 0]

YES: Commissioner Bloomfield, Commissioner Dooley, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Mangum, Commissioner Phipps

NO:

ABSENT: Commissioner Nancy Austin, Youth Commission Member Ashlyn Peterson, Commissioner Samantha Hutchinson

Chair Bloomfield called the meeting to order at 7:00 p.m.

SCHEDULED ITEMS:

OPEN COMMENT PERIOD

No public attended.

COMMUNICATION ITEMS

- a. Staff Report
No staff report is needed for this month.
- b. Deputy Director's Report
Curtis provided an in-depth report summarizing significant staffing challenges and upcoming events:

- The department is undergoing a period of major turnover. Multiple employees at the aquatic center have recently resigned or taken leave. Active interviews are underway, but some vacancies may extend into August.
- Despite shortages, aquatic and recreation programs are fully operational, with staff absorbing responsibilities and prioritizing service levels.
- A new assistant manager, Kade, started earlier in the week and is expected to help stabilize operations once trained.
- The Clearfield Community Band recently returned from a successful performance at George Mason University, receiving positive recognition.
- Upcoming city events include summer movie nights, live concerts, and the annual Fourth of July pool bash. These begin next week and continue through Independence Day.

c. Council Liaison Minute
Council Wurth was not in attendance.

d. Commissioners' Minute
No report.

PARK WATCH REPORT

Backflow Leak Between 200 South and Center Street

A commissioner reported a persistent leak at the open-space strip between 200 South and Center Street. Curtis confirmed it is City property and the issue is known. Initial replacement parts were installed, but additional components failed; new parts are on back order. Repairs will be completed once parts arrive. Curtis noted he passes the site multiple times daily and is monitoring it.

Maintenance Responsibilities on the 200 South Trail (to 1550 West)

Commissioners sought clarification on maintenance responsibilities along the 200 South Trail. Clearfield maintains the trail up to 1550 West, after which West Point is responsible. Concerns were raised that the West Point portion shows reduced maintenance, especially tree trimming and vegetation control. Curtis explained the maintenance agreement intended consistent upkeep between cities, though West Point's section has fallen behind. A commissioner reiterated that City policy requires 7.5 feet of tree-clearance above sidewalks and trails.

Overgrown Vegetation and Tree Clearance

Commissioners noted vegetation along certain trail segments is hanging low and needs trimming. Curtis acknowledged the issue and will ensure staff reviews the area.

Rocky Mountain Power Corridor and Maintenance Questions

A commissioner inquired about a fenced area containing thistles and unmanaged vegetation near a retention basin. Curtis noted this area likely falls within the Rocky Mountain Power transmission corridor, where land is often leased out for agricultural or grazing use. Maintenance responsibility may vary depending on lease terms.

Retention Basin and E-Bike/Motorized Use Problems

Commissioners discussed increasing problems with youth riding e-bikes and motorized vehicles through parks, basins, and trails—particularly at Barlow, Fox Hollow, Island View, and similar basin-style parks. Riders frequently cut through grass, causing trail damage and rutting. Curtis explained the City faces ongoing challenges enforcing ordinances because riders typically flee when approached by police, and officers cannot pursue motorized vehicles through parks or private property. Recent state law changes classify e-bikes capable of exceeding 20 mph as motorcycles, requiring licensing and helmets; signs and public messaging are being prepared to address the new rules.

Fence Condition Near UTA Right-of-Way and Future Projects

Curtis updated commissioners that UTA’s double-track rail project will require acquisition of 10–15 feet of property along the existing fence line. Future fencing and pavilion changes at the nearby park are pending project funding and final UTA alignment details.

Park-Specific Conditions and Equipment Issues

Commissioners reported the following observations:

- Steed Park: New trees and mulch look good. Some grass areas show expected dryness as part of the City’s water-conservation irrigation strategy, which prioritizes playing fields.
- Center Street Park: A broken plastic section on the merry-go-round (whirligig) was noted. Photos have been sent to staff for follow-up.
- Hamblin Park: A spinner toy was previously repaired, but additional structural damage was discovered during reassembly. The internal support post and threaded mount were severely compromised. Replacement of the entire unit is likely the most cost-effective solution. Staff is considering installing an alternative “Revo” vertical spinner already available in City inventory.
- Rose Garden: Appears unusually dry compared to prior months. Curtis confirmed irrigation should be functioning, and staff will inspect the area. The flower beds and rose bushes are still in good condition. The front sign needs refurbishment to improve readability.

Additional Observations

- Commissioners noted concerns about individuals living in vehicles near the under-bridge area; Curtis reported the Police Department is aware and monitoring the situation.
- Construction activity from nearby road projects has spilled into park spaces, particularly in areas used by children.
- Several parks show signs of lawn wear due to watering constraints and seasonal dryness, but overall conditions remain better than neighboring municipalities that depend on secondary water systems.

COMMISSIONERS ORGANIZATIONAL ITEMS

a. Volunteer Opportunities

Volunteer assignments for all upcoming events were confirmed, with commissioners agreeing that coverage appears sufficient for the busy holiday period. Commissioners discussed volunteer needs for several approaching city events.

- Volunteer assignments were coordinated for:
 - Movie nights
 - Patriotic concert
 - Fourth of July celebrations
- Commissioners reviewed logistics such as popcorn distribution, promotional giveaways, and shift coverage to ensure each event is adequately staffed.

b. Discuss Park assignments

Commissioners reviewed the distribution of assigned parks and agreed the current system remains effective. No reassignment or rotation was requested at this time.

c. Review and Discuss Yard of the Week Contest

Commissioners reviewed the status of the Yard of the Week program. Staff noted that marketing recently posted an update, including a themed “GOAT” graphic. Some commissioners expressed concern that older residents may misunderstand the acronym; staff will notify Marketing to clarify future posts.

Commissioners confirmed the weekly assignments are going smoothly. Recipients have been receiving signs without issue and have responded positively. Additional signs are available if needed. Staff explained that winners receive a mailed packet containing a certificate, a gift card, and a signed letter from the Mayor. Commissioners agreed it would be helpful to remind winners at the time of sign placement to watch for mailed communication from the City.

One commissioner shared a positive experience awarding a yard where the homeowners were elderly and deeply appreciative of the recognition.

The group briefly discussed eligibility, noting that City employees have historically been allowed to participate so long as they do not influence judging. Commissioners may not nominate or vote for their own homes.

Door-hanger usage varied, with some commissioners using them and others planning to distribute more in upcoming weeks.

Planning for Yard of the Year:

- All Yard of the Week winners (22 total) will be evaluated for Yard of the Year.
- Staff will send commissioners the full list of eligible addresses soon after the final July 20 winners are posted.
- Commissioners may begin visiting yards as early as July 24 and must complete evaluations by August 15.
- Commissioners will use evaluation forms to score all yards and keep notes.
- At the August 19 meeting, commissioners will review results and select the Yard of the

Year winner and two runners-up.

- Photos from the Yard of the Week evaluations will be available to assist with comparison, but commissioners agreed they will base decisions on both current yard conditions and seasonal context.

**** ADJOURN THE PARKS AND RECREATION COMMISSION MEETING ****

Commissioner Dooley moved to adjourn at 8:08 p.m., seconded by Commissioner DeMille.

RESULT: Passed [7 TO 0]

YES: Commissioner Bloomfield, Commissioner Dooley, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Mangum, Commissioner Phipps

NO:

ABSENT: Commissioner Austin, Youth Commission Member Peterson, Commissioner Hutchinson

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Parks & Recreation Commission meeting held Wednesday, June 17, 2026.

/s/ Liz Schwab, Administrative Assistant