



Karl G. Maeser Preparatory Academy

TRUTH HONOR VIRTUE



MEETING MINUTES

Karl G. Maeser Preparatory Academy

Public Board Meeting

June 24th, 2026

7:00 pm

OPEN SESSION

Start Time: 7:10 pm

End Time: 10:23 pm

Members Present: Cynthia Shumway, Steve Whitehouse, Sandra Russell, Richard Dodge, Jo Anna Larsen

Members Absent:

Staff Present: Robyn Ellis, Katie Wirig, Casey Holmes

Public: Asher Halverson (Student)

Cynthia Shumway called the meeting to order at 7:10 pm

BOARD BUSINESS

- It was determined that there was a quorum present.
- The Pledge was not recited.
- **MOTION:** Jo Anna moved to approve the minutes from 5/13/26. Richard Dodge seconded the motion. The motion passed unanimously.
- The next meeting is scheduled for August 19 th, 2026

PUBLIC COMMENT:

- No public comment

LEA REPORT-Robyn Ellis

- Our building is getting closer to being finished.

DIRECTORS REPORT-Katie Wirig

- We are doing well and are just shy of 30 students away from our capacity for next school year.
- Senior Highlights: 97 graduates. 100% graduation rate this year. 44 of our seniors were high honor roll.
- Katie shared some feedback from surveys that have been sent to teachers, parents, and students in regards to different aspects and experiences of student life.

DISCUSSION & APPROVAL

- Board members have completed all of their yearly training
- [. 2026-2027 Fee Schedule](#)
 - This will be formally voted in the August meeting, after appearing on the agenda for one more month.
- Advisory Friday: It will now just be named Friday School. Students have appreciated the flexibility of what the current Friday schedule allows, but it has been a struggle logistically. After input from students, teachers, and community members, the admin team is proposing we change the structure of it. We will follow an A/B day schedule. All students are able to come, but only students failing will be required to come.
 - **MOTION:** Jo Anna Larsen moved to approve the Advisory Friday changes as Dustin explained it. Richard Dodge seconded the motion. The motion passed unanimously.
- **MOTION:** Jo Anna Larsen moved to approve the ratifying of the new hires as listed below. Sandra Russell seconded the motion. The motion passed unanimously.
 - Josh Schnurv-PE
 - IdaMae Wallace-Spanish
 - Rob Durrant-Facilities/Transportation
 - Patricia Barger-Front Office

BUDGET/FINANCE-Steve Whitehouse

- Architects Fee
 - **MOTION:** Richard Dodge moved to approve an additional fee of \$17,500 for the architectural work. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Activity Bus Purchase
 - **MOTION:** Steve Whitehouse moved to approve up to \$60,000 for the purchase of an activity vehicle. Jo Anna Larson seconded the motion. The motion passed unanimously.
- Fraud Risk Assessment
 - Steve shared the results of the annual fraud risk assessment. According to the assessment parameters, we are at low risk for fraud.
- FY 2026 Budget Adjustments
 - **MOTION:** Jo Anna Larsen moved to approve the FY 2026 budget updates as discussed and amended. Steve White seconded the motion. The motion passed unanimously.

FACILITIES/MAINTENANCE-Richard Dodge

- Punch list checklist tour should be happening sometime in July.
- There has been a slight delay in the 4 new socratic doors but they should arrive sometime in September.
- The board had a discussion of adding a bathroom by the changing rooms in the new addition. Richard is working on getting bids and needed material to provide more information to the board.

SCHOOL POLICIES/LEGISLATIVE

- [2103 Acceptable Use of Electronic Devices](#)

- The admin team conducted surveys to parents, students, and teachers and drafted this policy with the information they received.
- **MOTION:** Jo Anna Larsen moved to approve [2103 Acceptable Use of Electronic Devices](#) as presented. Sandra Russell seconded the motion. The motion passed unanimously.
- [2107 Library Materials](#)
 - **MOTION:** Steve Whitehouse moved to approve the updates to [2107 Library Materials](#) as discussed. Sandra Russell seconded the motion. The motion passed unanimously.
- [3105 Public Education Hotline & Reporting](#)
 - **MOTION:** Jo Anna Larsen moved to approve the updates as discussed and amended to [3105 Public Education Hotline & Reporting](#). Richard Dodge seconded the motion. The motion passed unanimously.
- [3202 Discipline](#)
 - **MOTION:** Steve Whitehouse moved to approve [3202 Discipline](#) as discussed and amended. Sandra Russell seconded the motion. The motion passed unanimously.
- [3409 Language Access](#)
 - **MOTION:** Steve Whitehouse moved to approve [3409 Language Access](#) as discussed and amended. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- [6301 Relationship to Activities Involved Educators](#)
 - **MOTION:** Jo Anna Larsen moved to approve [6301 Relationship to Activities Involved Educators](#) as discussed. Steve Whitehouse seconded the motion. The motion passed unanimously.

ADVANCEMENT COMMITTEE: Jo Anna Larsen

- Ribbon Cutting Ceremony July 31st. Time is TBD.
- Donor Wall
 - Working on bids for doing our donor wall.

CURRICULUM-Cynthia Shumway & Robyn Ellis

●

WINTERIM-Sandra Russell

- [Winterim Proposals](#)
 - **MOTION:** Steve Whitehouse moved to approve the budget pieces of Winterim proposals with the exception for the Food and Culture of the Francophony and Fencing Winterims. Jo Anna Larsen seconded the motion. The motion passed unanimously.

MOTION: Steve Whitehouse moved to move into closed session for the discussion of litigation and items pertinent to Utah Code Subsection 52-4-205(1)(a), (1)(f), or (2). Sandra Russell seconded the motion. Roll Call Vote. Sandra (aye), Richard (aye), Jo Anna (aye), Steve (aye), Cynthia (aye).

CLOSED SESSION

Start Time: 10:09 pm

End Time: 10:21 pm.

MOTION: Steve Whitehouse moved to return back into open session. Sandra Russell seconded the motion. The motion passed unanimously.

OPEN SESSION

Start Time: 10:22 pm

MOTION: Steve Whitehouse moved to adjourn.. The motion passed unanimously.

Without objection, the meeting was adjourned.

Note: A copy of related materials and an audio recording of the meeting can be found at:

Recording: https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: https://drive.google.com/drive/u/1/folders/1Jrl7leZmpdtjBlEQp6Syt_hXzkZF0cZm