



Bear River Association of Governments

Box Elder County | Cache County | Rich County

170 N Main, Logan, UT 84321 • 35 E 100 S, Brigham City, UT 84302

Phone: 435.752.7242 • Fax: 435.752.6962 • Web: brag.utah.gov

Approved on: Aug. 19, 2026

Motion: Council Member Sandi Goodlander

Second: Commissioner Lee Perry

Motion passed unanimously

GOVERNING BOARD MEETING

Wednesday, June 17, 2026 –1:00 PM

Garden City Town Hall - Lake View Room, Building C
69 North Paradise Parkway in Garden City

MINUTES

Attendees GB 06.17.26

Welcome, Introductions

Mayor Larry Jacobsen, Acting Chair, opened the meeting. The passing of the previous chair, Mayor Mike Leonhardt, was acknowledged. Mayor Pat Argyle, the new Mayor of Garden City, was welcomed to the board.

Appoint New [BRAG Board](#) Governing Chair*

In accordance with the customary county rotation for BRAG chair, the vacancy was to be filled by a representative from Rich County.

A motion was made by Commissioner Bill Cox to appoint Commissioner Jon Lee as Chair to serve out the remaining term of the late Mayor Leonhardt. The motion was seconded by Commissioner Lee Perry and the motion passed unanimously, designating Commissioner Lee as the new BRAG Governing Board Chair for the balance of the year. Commissioner Lee then conducted the remainder of the meeting.

Approve Minutes*

04.15.26 GB Minutes

The Minutes of the April 15, 2026 BRAG Governing Board meeting were approved with a MOTION by Commissioner Vincent, a second by Commissioner Cox. The motion to approve the minutes passed unanimously.

Grievance Panel Agency Support Recommendations

In April, Mayor Larry Jacobsen, participated as Panel Member alongside two other board members representing each county. The panel met with a former BRAG employee regarding a grievance seeking board action. Jacobsen highlighted that while Governing Board members have access to professional services through their respective cities and counties, BRAG lacks these resources. Consequently, the Panel Committee recommends that BRAG seek some type of outside support for legal and human resources matters.

Jacobsen emphasized that the inability to implement these recommendations is primarily a budgetary matter. BRAG does not have the resources to hire such positions. Council Member Goodlander asked if this was a request for the county to have funds available for this if needed? Jacobsen said he is trying to plant the seed for counties to think about how they might help whether through funding or allowing BRAG access to county legal and HR services. BRAG Executive Director Lucas Martin noted that the Tri-county yearly contribution amount has not increased for nine years. He acknowledged that county budgets are also tight but that a discussion of increasing the amount will happen. Adam Chandler, BRAG Controller pointed out that while the fiscal year for BRAG starts in July, many counties operate on a calendar year cycle; if an increased contribution is requested, it will align with when the counties create their budgets. Additionally, Lucas is exploring alternative revenue streams for BRAG, such as investments in land and apartments.



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Agency Bylaws Board [Proxy](#) Discussion

Lucas Martin, BRAG Executive Director reviewed the following sections in this document [Proxy Discussion](#) taken from the Articles of Incorporation, BRAG Bylaws, and the Interlocal Agreement that discuss who the member of BRAG Governing Board should consist of. The goal is to give options to county commissioners, council members, and mayors to name an alternate member in their place to attend board meetings. This will help assist the board to have enough in attendance to reach a quorum at meetings ensuring voting matters can proceed. Current members believe that implementing a proxy option would be beneficial. Potential candidates for these roles include other elected officials including County Attorney or County Sheriff options who may also be a good fit and offer expertise in new areas. The wording is a little different in the three documents, the board gave permission to make the language consistent on all documents and then formalize with chair signature, no motion or vote required.

Approval of CDBG Hearing Minutes*

Stephanie Gittins, CDBG/CIB Program Specialist, joined via zoom to ask for motions to pass the following minutes from Second Public Hearings.

Regional Annual Action Plan On Housing And Community Development Second Public Hearing held on Wednesday, April 22, 2026

[AAP Second Hearing Minutes 2026.04.22](#)

Motion: Mayor Larry Jacobsen, Second: Council Member David Erickson, Motion passed unanimously
Stephanie said she will present the updated Regional Annual Action Plan On Housing and Community Development at the August Governing Board Meeting.

Community Development Block Grant (CDBG) Second Public Hearing Meeting held on Thursday, April 30, 2026

[CDBG Second Hearing Minutes 2026.04.30](#)

Motion: Commissioner Tyler Vincent, Second: Council Member David Erickson, Motion passed unanimously

Proposed BRAG Budget for Fiscal Year 2027*

[FY27 GB Budget Packet.pdf](#)

Lucas Martin, BRAG Executive Director, presented the Proposed BRAG Annual Budget for Fiscal Year 2027, starting with BRAG's Guiding Values and then reviewing each departmental budget. He mentioned that in the future, Housing Rehabilitation and Development will be rolled into the Weatherization budget. The current amount is \$12,265,701 but that could change depending on which grants come through. The Budget Summary has a pie graph showing the funding source percentages. Federal Sources is the largest percentage at 80.12%, the smallest percentage comes from the Tri-County Contribution at 0.81%. The goal is to shift the percentages in the future. The budget packet also included a list of BRAG employees stating their position and years with BRAG and the yearly "Services at a Glance" section, presenting data on services provided by each department throughout the 2025 calendar year.

Public Hearing on Proposed Budget*

Commissioner Lee, Chair, DECLARED the public hearing OPEN with a MOTION from Commissioner Vincent and a SECOND from Commissioner Cox.

The public hearing was advertised in the Herald Journal, BRAG's website, and Utah Public Notice Website. Commissioner Lee asked if there were any comments from the public related to the BRAG budget. No public in attendance and no comments were made.

Commissioner Lee CLOSED the public hearing with a MOTION by Commissioner Vincent and SECOND by Council Member Sandi Goodlander. APPROVAL was UNANIMOUS.



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Recommendations from Compensation Committee

[Recommendations from Compensation Committee](#)

The following recommendations are based on an earlier meeting with the Compensation Committee. All proposed increases are subject to program and department budgets.

1. 3% cost of living raise for FY2027.
2. Up to 3% in merit increases for FY2027.
3. Recommend the following regarding the annual evaluation for the Executive Director.
 - A. Satisfactory annual review for Lucas Martin as the executive director and a one year extension of his contract.
 - B. An increase of his salary to \$128,500, roughly a 4% increase.

Commissioner Cox made the MOTION to adopt the Proposed BRAG [Budget](#) for Fiscal Year 2027 and the recommendations from the Compensation Committee as stated above. Council Member Goodlander SECONDED and the motion PASSED unanimously.

EDD Board Expansion Request*

Shawn Milne, Economic Development Director outlined his Proposed Governance Model for the Bear River Economic Development District (EDD) in this document.

 [BRAG.EDD Board.StructureUpdate.DraftProposal.June2026.pdf](#)

Establish a separate Bear River Economic Development District (EDD) Board that functions similarly to other Utah Economic Development Districts by:

- Remaining affiliated with BRAG/AOG
- Retaining appointment authority by the BRAG Governing Board
- Allowing the EDD Board to establish its own operating bylaws and meeting frequency
- Meeting quarterly or bi-monthly as needed to guide regional economic strategy and Implementation.

The document outlines the detailed formation process for this revised board. Shawn requested that the governing board appoint three current members before the next meeting to form the initial EDD Board. This group will determine the overall size of the EDD board and establish a separate, potentially larger Economic Development Advisory Council, primarily made up of subject-matter experts and priority industry representatives from the Comprehensive Economic Development Strategy (CEDS).

This new board will also establish its own bylaws, using the draft provided by Shawn as a baseline

 [BRAG.EDD Board.Bylaws.Draft.v3.June2026.pdf](#) .

*While board members advised reviewing existing EDD bylaws for reference, they granted Shawn their blessing to select the board members he considers most suitable.

Rich County Happenings

Commissioner Lee and Commissioner Cox

- Grateful for the many visitors who come to Bear Lake and boost the economy.
- Finishing up several walking/biking path sections, including some with the funding received from Congressman Moore.
- Marina Expansion is moving along well. The goal is to put the docks in during October.



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Rich County Happenings, Con't.

Mayor Pat Argyle

- She is jumping right in and getting to work:
- Some of her hopes:
 - A landswitch to find some property for public work equipment.
 - Obtaining housing for summer employees
 - Providing insurance for Garden City employees

Reports from Congressional Staff and Others

Val Potter from Senator John Curtis's Office shared about Senator Curtis upcoming 250 mile walk starting near Bear Lake in Dingle and ending in Provo on July 4 at the Stadium of Fire Celebration. It is approximately 30 miles a day with strategic stops to talk with locals along the route.

 [Curtis Announces 250-Mile Walk to Honor American Values and Utah's Pioneer Heritage](#)

Sherry Stevens - referred board members to this site [Utah Elevated: Governor's Office of Economic Development Strategic Plan](#). It includes dates when grants open and close. She also encouraged them to attend the OneSummit and SUU on August 4-6, 2026.

No one from Congressman Blake Moore's Office could attend in person so they sent this informational email:

 [Congressman Moore's Fiscal Year 2027 Appropriations.pdf](#)

Other Business

Next BRAG Governing Board meeting August 19, 2026 at **Rich County Senior Center**

Adjourned at 2:21 and then opened the Meeting of Bear River Community Services Foundation Board of Directors Meeting: (Same membership as BRAG Governing Board)

 [BR Community Services Foundation Agenda 6.17.26](#)

 [BRCSF Meeting Minutes 6.17.26](#)