



CONFLICT OF INTEREST DISCLOSURE STATEMENT

Pursuant to Article I, Section 4 of the Uintah County Library Board Bylaws (UCL-GEN-001) and the Utah Public Officers' and Employees' Ethics Act (Utah Code Ann. § 67-16), each Library Board member shall complete this Conflict of Interest Disclosure Statement annually, within 30 days of appointment, or prior to the Board's annual organizational meeting, and shall promptly disclose in writing any new or changed conflict that arises during the year.

BOARD MEMBER INFORMATION

Name of Board Member

Position / Office Held on Board (if any)

Date of Appointment

Disclosure Period (e.g., "July 1, 2026 – June 30, 2027" or specific date if mid-year)

PART A – ANNUAL DISCLOSURE

Check the statement that applies and provide details below if applicable.

- ☐ I have no personal or financial interest, outside employment, business relationship, or gift to disclose under this section.
- ☐ I have one or more interests, relationships, or gifts to disclose, as detailed below.

1. Personal or Financial Interests

Describe any personal or financial interest you hold that could reasonably be affected by, or that relates to, any matter that may come before the Board (e.g., ownership interest in a vendor, contractor, or business that contracts or may contract with the library).

2. Outside Employment or Business Activities

Describe any outside employment or business activity, including board or committee service with other organizations, that could be perceived as creating a conflict with your duties as a Library Board member.

3. Gifts, Gratuities, or Items of Value

Describe any gift, gratuity, or item of more than de minimis value (currently defined as more than \$50 in aggregate per year from a single source) received from any vendor, contractor, or other entity seeking to do business with the library.

4. Other Relationships or Considerations

Describe any other relationship, affiliation, or circumstance not addressed above that a reasonable person might consider relevant to your impartiality as a Board member.

PART B – RECUSAL LOG (COMPLETE AS CONFLICTS ARISE)

If, during your term, a personal or financial interest arises with respect to a specific matter before the Board, complete a row below at the time of disclosure, in addition to providing written notice to the Chairperson and Secretary and recusing yourself from deliberation and voting on that matter.

Date	Matter Before the Board	Nature of Interest	Recused (Y/N)

CERTIFICATION

I certify that the information provided in this Disclosure Statement is true and complete to the best of my knowledge. I understand that I am required to disclose any personal or financial interest in writing to the Chairperson and Secretary, and to recuse myself from all deliberation and voting on any matter in which I have such an interest, in accordance with Article I, Section 4 of the Library Board Bylaws and the Utah Public Officers' and Employees' Ethics Act.

Board Member Signature

Date

FOR LIBRARY USE

This statement shall be maintained by the Library Director as a library record in accordance with Article I, Section 4 of the Library Board Bylaws and applicable GRAMA and records retention requirements.

Received by (Library Director or designee)

Date Received



PERSONAL DATA PRIVACY NOTICE

You have a fundamental interest in, and an inherent expectation of privacy regarding the personal data you provide to Uintah County Library. This notice is provided to you in accordance with Utah Code 63A-19-402 and outlines why your personal data is requested and for what purposes it is used. Your personal data is only processed and used for the specified and lawful purposes listed in this notice.

Process: Uintah County Library Board Conflict of Interest Disclosure Statement

YOUR PERSONAL DATA IS USED FOR THE FOLLOWING PURPOSE(S):

To document a board member's potential conflicts of interest, pursuant to Article I, Section 4 of the Uintah County Library Board Bylaws (UCL-GEN-001) and the Utah Public Officers' and Employees' Ethics Act (Utah Code Ann. § 67-16).

CONSEQUENCES FOR REFUSING TO PROVIDE YOUR PERSONAL DATA:

A knowing and intentional refusal to provide your data will result in ineligibility to serve on the Uintah County Library Board, restriction from official actions by the Board, and legal non-compliance under the Utah Public Officers' and Employees' Ethics Act (Utah Code Ann. § 67-16).

YOUR PERSONAL DATA MAY BE SHARED WITH:

Internal County Departments, State Agencies (Lt. Governor), and the Public (via website).

Note: Under Utah's Government Records Access and Management Act (GRAMA, this form is classified as a Public Record, meaning it may be subject to public inspection requests.

YOUR PERSONAL DATA IS NOT SOLD:

N/A

RECORDS SERIES:

Conflict of interest records (GRS-1911)

More Information :

📍 204 East 100 North, Vernal, UT 84078

📞 435-789-0091

🌐 library.uintah.gov

THANK YOU