

WASHINGTON COUNTY LIBRARY SYSTEM LIBRARY BOARD MEETING

A meeting of the Library Board was held August 5, 2026, 4:00 PM
Enterprise Branch Library
393 S. 200 E. Enterprise, UT 84725

Board members present:

Victor Iverson	County Commissioner
Haylee Caplin	Board Vice-Chair
Dana Moyle	Board Member
Kelly Atkin	Board Member
Darin Larson	Board Member

Also present:

Alan Anderson	Library Director
Tracie Madsen	Administrative Assistant
Victoria Hales	County Attorney

Board members not present:

Gene Garate	Board Chair
Lacie Hughes	Board Member

CALL TO ORDER AT 4:00 PM

Board Vice-Chair, Haylee Caplin, welcomed those in attendance and was conducting, as Gene Garate, Board Chair was excused due to out-of-town travel. Enterprise Branch Manager, Chris Gardner, was introduced to the board and conducted a tour of the branch.

1. CONSENT AGENDA

- a. Approval of agenda
- b. Review and approve minutes from June 3, 2026 and April 1, 2026
- c. Next meeting date and location – October 7, 2026 - St. George Branch

2. CELEBRATIONS

Alan celebrated the conclusion of a very successful Summer Reading Program. The program received great participation and numbers were up from previous years. Alan celebrated the good work of the library staff who did a lot of heavy lifting in carrying out the programs.

An update on America250 celebrations was shared. Activities such as city parades, patriotic clubs, altered book art contest, along with many book displays were highlighted.

CLEF Grant and Lender Support Grant have both been recently completed. The LSTA Grant, whose funds were used to purchase the book locker system, is also close to completion.

Interviews for a new Reference Supervisor at St. George are happening on Monday. The outgoing Supervisor accepted a teaching position at Utah Tech University. Otherwise, the library system is fully staffed.

3. BUDGET

Budget lines less than 50% remaining were highlighted.

Advertising – 37%
 Equipment Repair and Maintenance – 27%
 Administrative Programming – 25%
 St. George Building Maintenance – 25%
 St. George Copy Machine – 40%
 Santa Clara Copy Machine – 31%
 Santa Clara Programming – 31%
 Washington Copy Machine – 44%
 Washington Office Supply – 42%
 Hurricane Copy Machine – 24%
 Hildale Programming – 37%
 Hildale Copy Machine – 42%
 New Harmony Programming – 28%
 Enterprise Copy Machine – 35%
 Enterprise Programming – 29%

Alan explained that certain budget lines, some of which are being used by the County Maintenance Department, were not budgeted in 2026. That will be corrected in the 2027 budget.

\$10,000 has been received as a gift from the Carnegie Foundation to be used for the St. George Branch. Funds are being used to repair stonework, along with general repairs to the building.

4. BUILDING CONSIDERATIONS

a) Washington roof repair

Bids were received to replace the roof for around \$70,000. It has been decided to go with a bid that will repair 5 damaged sections, instead of re-roofing at the cost of \$4,500. They will also be adding ventilation to the roof.

b) Santa Clara Mesquite Tree

A Santa Clara patron contacted the County Commission office in regards to a mesquite tree with thorny spines that was hanging deeply into the roadway and scratched her car, while driving on Santa Clara Branch property. Pictures were shown of the compromised earth and leaning tree, due to a recent windstorm in the area. The tree was given needed trimming, and Maintenance will look at whether it is necessary to remove the tree.

c) Hurricane Fence

A section of an only two-year old metal fence, on the edge of the Hurricane Branch property, snapped off in a windstorm. Some reinforcement sleeves are being added to make the repair.

d) Hildale Landscaping and Air Conditioning

Maintenance came and made a small repair to keep the air conditioner working. The unit will be planned in the budget for replacement in 2027.

Because of an employee situation, care of the grounds is currently being contracted out to a landscaping company.

e) Enterprise Pavilion

The goal is to have a pavilion built at the Enterprise Branch before the end of the year. The board discussed the possibility of adding on to the branch in the future and where the placement of the pavilion should be. Dana suggested putting the pavilion further back on the property, to leave space for expansion of the building. She plans to talk to the city of Enterprise about the possibility of donating more land.

f) St. George Outside Book Drop

A non-functioning electronic book drop has been removed from the outside wall of St. George Branch. It was replaced with a regular book drop. Because of the difference in size, a stone mason is needing to replace stone on the outside of the building, around the book drop. A steel frame was fabricated to support the stone.

g) New Harmony – grounds clean up

County Maintenance Department cut down all the tall grass surrounding the New Harmony library. It looks better and has reduced the fire hazard.

5. BOARD MEMBER CHANGES

Hailey Caplin finished the end of her first term with the Library Board. She will continue into a second term.

Kelly Atkin finished the end of his second term and is leaving the Library Board. He was given a gift as a token of appreciation for his service. His association has been enjoyed, and the board extends a wish for continued success.

6. LSTA GRANT – Veyo Lockers

A picture was shown of the locker system, housed at the Veyo Fire Station, with the custom wrap installed. There will be an external book drop next to it for returning books. The Enterprise Courier will deliver the books to St. George. While traveling back to Enterprise, checked out material will be dropped off in the lockers.

Commissioner Iverson asked if there will be instructions posted on how to use the locker system. Some instructions are built into the wrap on the locker system.

To make it legal, an intergovernmental agreement was created by the Attorney's office. The agreement says that the county library system will have the book locker system and will take care of it. The special service district will provide service, power and data. The agreement can be terminated with a sixty-day written notice.

MOTION: Darin Larson made a motion to approve the intergovernmental agreement between the Washington County Library System and the special service district.

Seconded: Dana Moyle

Vote was taken: All voted "aye".

MOTION PASSED

7. AMERICA 250

The library system has made efforts at each of the branches to celebrate America 250. Pictures were shown highlighting branch activities such as:

- St. George Mini Art contest and Book Art Contest. 3-part lecture series about the Civil War, along with a display case.
- Washington Branch held a read-a-thon. An Evolution of a Nation display focused on events and inventions that happened each year in America. Book display of 250 reads.

- Enterprise Branch had a patriotic parade. A Patriotic Club was held with stations that focused on the Statue of Liberty, Liberty Bell, the Militia and Ben Franklin Science, "Boston Tea Party", signed the Declaration with Thomas Jefferson (Kelly), made candles with Paul Revere. Also learned the 4th verse of the Star-Spangled Banner. Older children were taught how to dance the Virginia Reel. Created paper chain flag as a group.
- Hurricane Branch held an America Trivia Challenge. Monthly displays. Patrons fill out a paper star about Why We Love America and then place it on the wall. Trying to get to 250 stars.
- New Harmony Branch has a display, along with a reading challenge that includes books about American history. Bookmarks available for kids that highlight American History books. Participated in the 4th of July parade. Made patriotic wreaths and watercolor flag. Riddles about the US.
- Hildale handed out America 250 booklets from the historical society. Storytimes focused on Independence Day. Made state flags. Patriotic paint night for adults.
- Santa Clara had a Daughters of American Revolution display. Adult paint night where the canvas boards were painted black first so they could paint fireworks. Made American flag with popsicle sticks.

8. SUMMER READING RECAP

A PowerPoint presentation was created to share statistics from the Summer Reading Program 2026. The theme was Unearth Your Story. The program focused on dinosaurs, American stories and personal stories. 3,439,003 cumulative minutes were read. 16,405 prizes were awarded. 27,790 digital badges were earned.

2026 summer reading numbers increased in all age categories over 2025 numbers. There were great and engaging programs. Each branch plans their own activities. The State Library holds training beforehand to provide ideas on the theme. Pictures were shown of Summer Reading activities around library branches.

Patrons were able to read down fines on Children's material during the month of July. 638 readers participated and \$1,446.00 in fines were written off.

MOTION: Dana Moyle made a motion to adjourn the meeting at 5:15 pm.

Seconded: Darin Larson

Vote was taken: All voted "aye".

MOTION PASSED