

SUCCESS Academy Board of Trustees Meeting
August 17, 2026

Minutes of the Board of Trustees meeting held on Monday, Aug 17, 2026 at 5:05P.M.

Board members present: Jodi Porter, Chuck Taylor, Dr.Bill Heyborne, Megen Ralphs (6:13 pm - 6:18 pm), Cheri Stevenson, Dr. John Harrison, Dave Eberhard. Other present: Executive Director Colin Metzger, Principal Gavin Hawkley, Principal Derek Schweitzer, and Tammy Griffiths.

The audio recording was started at 5:05 pm at the beginning of the Board meeting and appeared to be working correctly. Seventeen minutes into the meeting, at 5:22 pm, Tammy Griffiths heard a click on the recorder and noticed that it was not recording the audio. She started it again and it resumed recording at 5:22 pm. Due to the malfunction, we do not have an audio recording of the time period between 5:05 pm - 5:22pm. We do not know why the device malfunctioned. Principal Gavin Hawkley and Director Colin Metzger were in the same room and also observed the device malfunction.

Jodi Porter conducted the meeting.

Item A. Approval of minutes from Aug 6, 2026.
Dave Eberhard stated to add Derek Schweitzer to those attending the Board meeting on 8/6/26. Tammy made the change to the minutes.
Dr. Bill Heyborne motioned to approve the amended minutes. Chuck Taylor seconded the motion. The Board unanimously approved.

Jodi Porter - yes
Dr. Bill Heyborne - yes
Cheri Stevenson- yes
Chuck Taylor - yes
Dave Eberhard - yes
Dr. John Harrison-yes

Item B. Public Input. There was no public comment.

Item C.

- Colin Metzger reviewed the Expenditure and Revenues report and reported that we are on track and that we are early in the fiscal year. Chuck Taylor asked for future reports to include a ledger of expenses. Colin Metzger responded that he will get this information and report in future board meetings a detailed ledger of expenses.
- Principal Gavin Hawkley referenced the Enrollment Trends document and reported on the total enrollment of the SUU campus and the specific boundary schools. Principal Derek Schweitzer referenced the Enrollment Trends document reported on the total enrollment of the UTU campus and the specific boundary schools.
- Jodi Porter stated that Board members need to complete the Board Training on Open & Public Meeting Act and also the required Board Utah Ethics Training. Jodi Porter requested that all Board members complete this requirement online and report their completion to Colin Metzger.

Item D. Action Items

1. Director Colin Metzger presented the Framework for the Teacher and Student SUCCESS Act (TSSA) Program
   Teachers providing tutoring
   Counselors
   Tutors
   Summer school programs
   After school programs

   Dave Eberhard motion to approve the TSSA approval for the 27 framework. Dr. Bill Heyborne 2nd the motion.

Dave Eberhard amended his prior motion to include the approval for the 26-27 TSSA framework. Dr. Bill Heyborne seconded the amended motion. Motion carries. Board unanimously approved,
Jodi Porter - yes
Dr. Bill Heyborne - yes
Cheri Stevenson- yes
Chuck Taylor - yes
Dave Eberhard - yes
Dr. John Harrison-yes

2.Board Members Term Limits and officer discussion.

Dave Eberhard nominated Jodi Porter for the position of Board chair. Dr. Bill Heyborne seconded the motion. Jodi Porter accepted the nomination. Dr.John Harrison motioned for Jodi to extend her position on the board for another term. Dave Eberhard seconded the motion.The Board approved. Motion carried that Jodi Porter will be the Chair for a two year term. The Board unanimously approved.
Jodi Porter - yes
Dr. Bill Heyborne - yes
Cheri Stevenson- yes
Chuck Taylor - yes
Dave Eberhard - yes
Dr. John Harrison-yes

Dr. Bill Heyborne nominated Megen Ralphs for the position of vice-chair. Megen joined the meeting at 6:13

pm. Jodi let Megen know she had been nominated as vice chair, Megen accepted. Jodi asked for a motion for Megen to be vice-chair. Dr. Bill Heyborne motioned for Megen Ralphs to become vice-chair for another term. Dr. John Harrison seconded the motion. The board unanimously approved,
Jodi Porter - yes
Dr. Bill Heyborne - yes
Cheri Stevenson- yes
Chuck Taylor - yes
Dave Eberhard - yes
Megen Ralphs - yes
Dr. John Harrison-yes

Megen left the meeting at 6:18 pm.

Jodi Porter nominated Dave Eberhard for treasurer. Dave Eberhard accepted the nomination. Dr. John Harrison motioned to approve Dave Eberhard for treasurer. Dr. Bill Heyborne seconded the motion. The board unanimously approved.
Jodi Porter - yes
Dr. Bill Heyborne - yes
Cheri Stevenson- yes
Chuck Taylor - yes
Dr. John Harrison-yes

Dr. Bill Heyborne motioned to go into executive session to discuss pending or reasonably imminent litigation. *This meeting is being held at SUU SUCCESS as well as Google

meet. Chuck Taylor seconded the motion. By roll call vote: Jodi Porter, Dr. Bill Heyborne, Cheri Stevenson, Dr. John Harrison, Dave Eberhard, Chuck Taylor. Motion carried.

Chuck Taylor made a motion to reconvene from closed session. Bill Heyborne seconded the motion. The Board unanimously approved.

G. Action from closed meeting. There was no action taken in the closed session.

H. Adjournment. Chuck Taylor motioned to adjourn. Jodi Porter seconded the motion. Motion carried.