

GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER

Draft Minutes

Wednesday July 15, 2026

60 N Aaron Burr Big Water, UT 84741

Work Session 5:30 PM-- Meeting 6:00 pm

WORK SESSION-

1. **Call to Order** Jennie calls to order at 5:40pm
2. **Roll Call** – Jim Lybarger, Jennie Lassen, Graydon Meeks, Mark Gangola (Google Meet) all here
3. **Discussion-** Discussion on quotes for well filters from Rebel Automation and L&R Pump and Drilling. David states that Rebel Automation performs all of the labor to install included in his quote. Graydon asks if the equipment on each bid includes same manufacturer warranties or similar brands. Need to know if L&R will include install on their quote. Rebel Automation is who installed our SCADA equipment. David confirms that L&R 's quote does not include the labor to install. This equipment is being considered to protect our wells. It helps filter the electricity coming through the system that causes extra wear and tear on the motors. Funds are in the budget.
DEQ fees starting next year, Jim states that he thinks the District should absorb the cost instead of passing that cost on to the consumer. Graydon agrees and mentions that if we ever get big enough to where the fee grows significantly, we can revisit the idea of passing costs on to the consumers.
Jim asked for clarification regarding the payroll reimbursement shown in parentheses on the financial reports. Peggy explained that Big Water pays the treasurer employee wages and the District reimburses the Town for its 20% share. The discussion also briefly touched on the clerk training stipend reimbursement.
PPP manual amendments, Jennie explained that the amendments match those adopted by the Town last month and clarify employee health insurance eligibility, insurance stipends, and that the District does not provide life insurance benefits.
Close Work Session – Adjourn at 5:59pm

MEETING

1. **Call to Order** – Jennie calls to order at 6:00pm
2. **Roll Call** – Jim Lybarger, Jennie Lassen, Graydon Meeks, Mark Gangola (Google Meet) all here.
3. **Statement of Conflict** – None
4. **Citizen Comments** - None
5. **Approval of June Minutes** – Jim motions to approve the minutes as written. Meeks seconds. All in favor.
6. **Water Master Report** – David has been in contact with Pat Bendell to get the quote provided today. Lots of work at the park for the 4th. Lots of water being put on the trees at the park. Couple of water leaks and trash cans, all the regular stuff. David also reported repairs to irrigation damage from the controlled burn prior to the Fourth of July and increased irrigation to park trees during the recent heat wave.
Treasurer Report- Peggy reported the District remains in sound financial condition. A few June invoices are still outstanding pending fiscal year closeout. Required transparency filings have been completed, and because no major well repairs were necessary this year, capital improvement funds remain strong.

7. OLD BUSINESS-

- A.) **Discussion and Possible Action on Adopting a Privacy Policy-** Continue until next meeting

Discussion and Possible Action on Quotes for Well Filters –Lybarger motions to proceed with Rebel Automation. We received 2 different bids, one is for parts only and Rebel Automation is for parts and labor installation. Jennie seconds. Lybarger – Yes, Lassen – Yes, Meeks – Yes, Gangola – Yes. All in favor.

9. NEW BUSINESS

- A.) **Discussion and Possible Action on Amending the Personnel Policies and Procedures Manual Section 14.3 to Clarify Insurance Stipends and Life Insurance-** This matches what the town adopted last month clarifying health insurance and benefit stipends. Lybarger motions to adopt Resolution 2026-08 and accept the amendments to the procedures manual, section 14.3, to clarify the insurance stipends and life insurance

benefits that have been written in this package. Jennie seconds. Lybarger – Yes, Lassen – Yes, Meeks – Yes, Gangola – Yes. All in favor.

B.) Discussion on DEQ Fee for Water Systems in FY 2028- Utah state DEQ has calculated a fee to water systems based on a usage calculation- The District will add this to the budget for the next FY and the cost will be revisited. Lybarger motions to adopt this and revisit the cost in future years. Graydon would like to amend the motion to add a dollar amount, if the fee reaches \$1000 we would revisit the fee. Graydon seconds. Lybarger – Yes, Lassen – Yes, Meeks – Yes, Gangola – Yes. Motion passes

C.) Discussion and Possible Action Approving Financials and Check Register- Graydon motions to approve the financials and check register as presented. Lybarger seconds. Lybarger – Yes, Lassen – Yes, Meeks – Yes, Gangola – Yes. All in favor.

D.) Discussion and Possible Action on Closed Session to Discuss One or More of the Following Pursuant to Utah State Code § 52-4-205; The Character, Professional Competence Or Physical Or Mental Health Of An Individual; Collective Bargaining And Contract Negotiations; Pending Or Reasonably Imminent Litigation, The Purchase, Exchange, Or Lease Of Real Property; Investigative Proceedings Regarding Allegations Of Criminal Misconduct; Deployment Of Security Personnel, Devices, or Systems

10. ADJOURNMENT – Lybarger motions to adjourn. Gangola seconds. Lybarger – Yes, Lassen – Yes, Meeks – Yes, Gangola – Yes. All in favor at 6:15pm

Effective 2/27/2023**17B-1-805 Human resource management requirement.**

(1) As used in this section:

- (a) "Governing body" means the same as that term is defined in Section 17B-1-201.
- (b) "Human resource management duties" means the exercise of human resource management functions and responsibilities, including:
 - (i) complying with federal and state employment law;
 - (ii) administering compensation and benefits; and
 - (iii) ensuring employee safety.
- (c) "Human resource management training" means a program designed to instruct an individual on the performance of human resource management duties.

(2) If a special district has full or part-time employees, the governing body shall:

- (a) adopt human resource management policies;
- (b) assign human resource management duties to one of the district's employees or another person; and
- (c) ensure that the employee or person assigned under Subsection (2)(b) receives human resource management training.

Amended by Chapter 15, 2023 General Session

RESOLUTION NO. 2026-09

A RESOLUTION OF THE ADMINISTRATIVE CONTROL BOARD OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER, KANE COUNTY, UTAH, ADOPTING A HUMAN RESOURCES MANAGEMENT POLICY PURSUANT TO UTAH CODE §17B-1-805

WHEREAS, Utah Code Section 17B-1-805 requires a special service district to adopt a Human Resources Management Policy and designate an individual to perform the District's human resources management duties; and

WHEREAS, the Administrative Control Board recognizes the importance of maintaining consistent human resources practices, ensuring compliance with applicable federal and state employment laws, and providing clear administrative responsibilities for the management of District personnel matters; and

WHEREAS, the Administrative Control Board has reviewed the proposed Human Resources Management Policy and finds that its adoption is in the best interest of the Glen Canyon Special Service District of Big Water and will promote effective administration and compliance with Utah law.

NOW, THEREFORE, BE IT RESOLVED BY THE ADMINISTRATIVE CONTROL BOARD OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER, UTAH, AS FOLLOWS:

1. Adoption of Policy

The Human Resources Management Policy attached hereto as Exhibit A is hereby adopted as the official Human Resources Management Policy of the Glen Canyon Special Service District of Big Water.

2. Administration

The Human Resources Management Policy shall govern the administration of the District's human resources functions and shall supplement the District's Personnel Policies and Procedures Manual.

3. Future Amendments

The Administrative Control Board may amend the Human Resources Management Policy as necessary to comply with changes in applicable law or the operational needs of the District.

4. Effective Date

This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this ____ day of _____, 2026, by the Administrative Control Board of the Glen Canyon Special Service District of Big Water, Utah, by the following votes:

	AYE	NAY	ABSENT	ABSTAIN
Jennie Lassen	_____	_____	_____	_____
Jim Lybarger	_____	_____	_____	_____
Mark Gangola	_____	_____	_____	_____
Graydon Meeks	_____	_____	_____	_____
Jim Loyd	_____	_____	_____	_____

By:

Jennie Lassen, Chairperson

Attest:

Stephanie Burkett, Clerk

EXHIBIT A

HUMAN RESOURCES MANAGEMENT POLICY

Attach the final approved Human Resources Management Policy behind this page as Exhibit A.



HUMAN RESOURCES MANAGEMENT POLICY

Authority

This policy is adopted pursuant to Utah Code §17B-1-805.

Purpose

To establish a framework for administering the District's human resources functions while preserving the authority of the Administrative Control Board.

Policy Statement

The Administrative Control Board shall designate a Human Resources Designee to administer the District's human resources functions in accordance with this policy and applicable law.

Scope

This policy applies to all District employees and supplements the District's Personnel Policies and Procedures Manual.

Human Resources Designee Responsibilities

The Human Resources Designee shall be responsible for maintaining personnel records, administering Board-approved compensation adjustments, payroll verification with the District Clerk, employee benefit enrollment, URS reporting, PEHP administration, required state and federal employment reporting, assisting with unemployment and workers' compensation claims, ensuring employee safety compliance and reporting, documentation of required HR training, and other administrative human resources duties assigned by the Administrative Control Board.

Limitations of Authority

The Human Resources Designee shall not independently hire or terminate employees, establish compensation or benefits, adopt personnel policies, create positions, or exercise authority reserved to the Administrative Control Board.

Administrative Control Board Responsibilities

The Administrative Control Board retains authority over personnel policy, staffing, compensation, benefits, employment agreements, and significant personnel actions.

Relationship to Personnel Policies

This policy supplements and does not replace the District's Personnel Policies and Procedures Manual.

Records and Confidentiality

Personnel records shall be maintained in accordance with applicable law, GRAMA, records retention requirements, and District policy.

Review

This policy shall be reviewed periodically by the Administrative Control Board.

Effective Date

This policy becomes effective upon adoption by Resolution No. 2026-09.

Transition

References in existing personnel documents to a chairman or designee for routine human resources administration shall be interpreted to mean the District's designated Human Resources Designee unless Administrative Control Board action is specifically required.

ADOPTION

ADOPTED by the Administrative Control Board of the Glen Canyon Special Service District of Big Water, Utah, this ____ day of _____, 2026.

By:

Jennie Lassen, Chairperson

Attest:

Stephanie Burkett, Clerk

RESOLUTION NO. 2026-10

**A RESOLUTION OF THE ADMINISTRATIVE CONTROL BOARD OF THE GLEN CANYON
SPECIAL SERVICE DISTRICT OF BIG WATER,
KANE COUNTY, UTAH, DESIGNATING A HUMAN RESOURCES DESIGNEE
PURSUANT TO UTAH CODE §17B-1-805**

WHEREAS, Utah Code Section 17B-1-805 requires a special service district to designate an individual to perform the District's human resources management duties; and

WHEREAS, the Glen Canyon Special Service District receives administrative services through an Interlocal Agreement with Big Water Municipal Corporation; and

WHEREAS, Peggy Short is an employee of Big Water Municipal Corporation and has been appointed by the Administrative Control Board to serve as Treasurer for the Glen Canyon Special Service District; and

WHEREAS, the Administrative Control Board finds that designating Peggy Short to administer the District's human resources functions will promote efficient administration, continuity of operations, and compliance with applicable federal and state employment laws.

NOW, THEREFORE, BE IT RESOLVED BY THE ADMINISTRATIVE CONTROL BOARD OF THE GLEN CANYON SPECIAL SERVICE DISTRICT OF BIG WATER, UTAH, AS FOLLOWS:

1. Designation

Peggy Short is hereby designated as the Human Resources Designee for the Glen Canyon Special Service District pursuant to Utah Code Section 17B-1-805.

2. Duties

While remaining an employee of Big Water Municipal Corporation and serving as Treasurer for the Glen Canyon Special Service District, Ms. Short shall administer the District's human resources functions in accordance with the District's Human Resources Management Policy. The Human Resources Designee shall be responsible for maintaining personnel records, administering Board-approved compensation adjustments, employee benefit enrollment and communications, URS reporting, PEHP administration, required state and federal employment reporting, unemployment and workers' compensation claims, payroll verification with the District Clerk, compliance with applicable employment laws, maintaining documentation of required human resources training, and other administrative human resources duties assigned by the Administrative Control Board.

3. Employment Status

Nothing in this Resolution shall be construed to create an employment relationship between Peggy Short and the Glen Canyon Special Service District. Ms. Short shall remain an employee of Big Water Municipal Corporation while performing these duties on behalf of the District.

4. Reservation of Authority

Nothing in this Resolution delegates authority reserved by law or Administrative Control Board policy, including authority to hire or terminate employees, establish compensation or benefits, adopt personnel policies, create or eliminate positions, execute employment agreements, or exercise any authority reserved by statute to the Administrative Control Board.

5. Effective Date

This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this ____ day of _____, 2026, by the Administrative Control Board of the Glen Canyon Special Service District of Big Water, Utah, by the following votes:

	AYE	NAY	ABSENT	ABSTAIN
Jennie Lassen	_____	_____	_____	_____
Jim Lybarger	_____	_____	_____	_____
Mark Gangola	_____	_____	_____	_____
Graydon Meeks	_____	_____	_____	_____
Jim Loyd	_____	_____	_____	_____

By:

Jennie Lassen, Chairperson

Attest:

Stephanie Burkett, Clerk

GARBAGE SERVICES CHANGEOVER

*Republic Services **final pick up will be September 30, 2026**. This will complete the final billing cycle. They will remove all Republic cans at that time.

*Pro Waste Will be able to deliver new cans same day or next day at the latest.

*Pro Waste will have access to a shared Spreadsheet that has a list of **only active District accounts** and number of cans that are being paid for. **They will only deliver cans to the accounts on the list**. This will clean up any billing discrepancies that have become mixed up over the years.

*All Pro Waste cans will have **serial numbers** assigned to each account that we can track in Pelorus. These will be updated as cans are switched out or added to an account.

*Pro Waste will help facilitate the existing RESIDENTIAL 2-yard bin accounts to be billed through the District.

*Pro Waste will bill at the end of October for October's services, and all customer accounts will be updated to the new price on their October 25, 2026 bill.

New can prices will be:

\$23.60 for each 96 gallon bin (vs. \$30.96 being billed today = \$7.36/month savings)

\$70.00 for each 2-yard bin



IMPORTANT NOTICE!

Good News!

✓ LOWER
RESIDENTIAL RATES
✓ SAME QUALITY SERVICE

RESIDENTIAL TRASH SERVICE IS CHANGING!

The Glen Canyon Special Service District will transition residential trash collection from Republic Services to Pro Waste beginning at the end of September.

Following a competitive Invitation for Bids process, Pro Waste was selected to provide residential collection services while reducing costs to our residents without sacrificing quality.



FINAL REPUBLIC SERVICES PICKUP

WEDNESDAY, SEPTEMBER 30, 2026

After your trash has been collected on
Wednesday, September 30, 2026,
**PLEASE LEAVE YOUR REPUBLIC
TRASH CAN OUT OR READILY ACCESSIBLE
UNTIL IT HAS BEEN PICKED UP.**

Republic Services will retrieve its container,
and Pro Waste will deliver your new
container during the transition.

*Please note that the exchange may take several
days to complete. We appreciate your patience
while all residential containers are exchanged.*

WHAT TO EXPECT



Republic Services will pick up
their containers after the last
collection on September 30, 2026.



Pro Waste will deliver
your new container.



There will be no interruption
to your residential trash service.



1. CAN EXCHANGE

- Wednesday, Sept. 30, 2026 is the final pickup by Republic Services.
- After pickup, leave your Republic can out or readily accessible until it has been picked up.
- Your new Pro Waste can will be delivered during the transition.



2. YOUR NEW PRO WASTE CAN

- Assigned specifically to your utility account.
- Identified by a unique serial number.
- Please do not remove or alter the serial number.



3. CHECK YOUR UTILITY BILL

- Please verify that your utility account shows the correct number of residential trash cans.
- Only active residential trash accounts will receive replacement Pro Waste containers.
- Residents with 2-yard residential containers will now have trash service billed through your Glen Canyon SSD water account.
- Pro Waste will no longer bill residential customers directly.

Please contact Town Hall before the transition if your account needs to be corrected.



4. QUESTIONS? WE'RE HERE TO HELP!

- Your billing is incorrect
- You need to add or remove trash service
- You have questions about the transition
- You are unsure how this affects your account



435-675-3760



sburkett@bigwaterut.gov



THIS CHANGE APPLIES TO RESIDENTIAL CUSTOMERS ONLY.

Commercial customers will continue to be billed directly by their current trash provider just as they are today.



Thank you!

We appreciate your patience and cooperation as we complete this transition. We look forward to continuing quality residential trash service at a lower cost.



Glen Canyon Special Service District
Town Hall • 435-675-3760
sburkett@bigwaterut.gov
www.bigwaterut.gov

Glen Canyon SSD of Big Water
Operational Budget Report
51 Water Fund - 07/01/2026 to 07/31/2026
8.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3100 Water service sales	30,966.64	34,325.85	34,325.85	305,000.00	11.25%
3101 Garbage income	7,840.86	7,974.26	7,974.26	80,000.00	9.97%
3121 Late fees	510.00	350.00	350.00	4,500.00	7.78%
3131 Water connection fees	15.00	25.00	25.00	1,000.00	2.50%
3147 Transfer Station Revenue	290.00	430.00	430.00	2,400.00	17.92%
3148 Backhoe Revenue	0.00	300.00	300.00	1,200.00	25.00%
3149 Other operating income	0.00	0.00	0.00	1,000.00	0.00%
3160 Water Interest earnings	1,933.45	0.00	0.00	15,000.00	0.00%
3220 Water assessments	0.00	0.00	0.00	76,000.00	0.00%
3221 Delinquent Water Assessments	1,188.65	874.19	874.19	11,000.00	7.95%
3900 Fund Balance Appropriated	0.00	0.00	0.00	10,000.00	0.00%
Total Operating income	42,744.60	44,279.30	44,279.30	507,100.00	8.73%
Operating expense					
4010 Water salaries and wages	8,094.27	9,176.91	9,176.91	118,000.00	7.78%
4013 Water employee benefits	619.22	691.36	691.36	9,000.00	7.68%
4015 Water employee health insurance	0.00	6,807.69	6,807.69	41,000.00	16.60%
4016 Water employee retirement benefits	1,148.58	1,171.48	1,171.48	20,000.00	5.86%
4020 Water dues and subscriptions	0.00	0.00	0.00	1,600.00	0.00%
4021 Water public postings	0.00	0.00	0.00	500.00	0.00%
4022 Water travel, meals, lodging	0.00	0.00	0.00	5,500.00	0.00%
4023 Water education and training	0.00	0.00	0.00	4,000.00	0.00%
4030 Water office supplies & expenses	178.63	402.27	402.27	2,800.00	14.37%
4030.5 Attorney	0.00	0.00	0.00	3,000.00	0.00%
4031 Water postage and delivery	128.81	506.21	506.21	3,000.00	16.87%
4035 Water bank service charges	123.53	441.81	441.81	5,350.00	8.26%
4039 Water information technology (IT) services	0.00	0.00	0.00	4,000.00	0.00%
4040 Water professional services	361.80	71.25	71.25	8,100.00	0.88%
4041 Water accounting and auditing	0.00	0.00	0.00	3,250.00	0.00%
4042 Water engineering	483.00	0.00	0.00	4,000.00	0.00%
4045 Water testing	30.00	32.00	32.00	1,000.00	3.20%
4049 Water Tools	0.00	0.00	0.00	1,000.00	0.00%
4050 Water system maintenance and repairs	88.10	0.00	0.00	20,000.00	0.00%
4050.5 Impact Fee Expenditures	0.00	0.00	0.00	10,000.00	0.00%
4051 Water system equipment	49.71	0.00	0.00	20,000.00	0.00%
4052 Water contract labor	0.00	0.00	0.00	6,000.00	0.00%
4055 Water lease and ROW	0.00	0.00	0.00	2,600.00	0.00%
4060 Water building maintenance	0.00	0.00	0.00	300.00	0.00%
4064 Backhoe Maintenance	0.00	0.00	0.00	2,000.00	0.00%
4065 Water vehicle repairs	0.00	0.00	0.00	1,000.00	0.00%
4066 Water fuel expense	0.00	0.00	0.00	3,000.00	0.00%
4067 Water utilities	0.00	276.87	276.87	23,000.00	1.20%
4068 Garbage Collections	7,114.36	7,124.16	7,124.16	78,000.00	9.13%
4069 Transfer Station expense	0.00	613.05	613.05	3,000.00	20.44%
4069.5 Transfer Station Lease	0.00	0.00	0.00	1,600.00	0.00%
4070 Water property, liab. insurance	6,861.96	0.00	0.00	8,000.00	0.00%
4095 Water depreciation expense	5,937.90	0.00	0.00	71,200.00	0.00%
4098 Water interest expense	0.00	0.00	0.00	22,000.00	0.00%
4301 Miscellaneous Expenses	0.00	0.00	0.00	300.00	0.00%
Total Operating expense	31,219.87	27,315.06	27,315.06	507,100.00	5.39%
Total Income From Operations:	11,524.73	16,964.24	16,964.24	0.00	0.00%
Total Income or Expense	11,524.73	16,964.24	16,964.24	0.00	0.00%

**Glen Canyon SSD of Big Water
General Ledger - 7/1/2026 to 7/31/2026
Wages/ Benefits/ Retirement**

Account			Description	Debit	Credit	Balance
Date	Code					
51 4010 - Water salaries and wages						\$0.00
7/5/2026	PR	Gross Pay		5,311.20		5,311.20
7/8/2026	NBPT	Receipt 42732: BIG WATER MUNICIPAL CORPORATION - Ezekiel Road Fund wages			396.62	4,914.58
7/19/2026	PR	Gross Pay		4,424.73		9,339.31
7/29/2026	AP	INV: July 2026 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - July Treasurer Gross Wages-		655.10		9,994.41
7/31/2026	NBPT	Receipt 43043: BIG WATER MUNICIPAL CORPORATION - Clerk Training Stipend wages			817.50	9,176.91
				\$10,391.03	(\$1,214.12)	\$9,176.91
				Budgeted Amount:		\$118,000.00
				Budget Balance:		\$108,823.09
51 4013 - Water employee benefits						\$0.00
7/5/2026	PR	Social Security Tax		329.29		329.29
7/5/2026	PR	Medicare Tax		77.01		406.30
7/8/2026	NBPT	Receipt 42732: BIG WATER MUNICIPAL CORPORATION - Ezekiel Road Fund SS/MED			32.94	373.36
7/19/2026	PR	Social Security Tax		274.34		647.70
7/19/2026	PR	Medicare Tax		64.16		711.86
7/29/2026	AP	INV: July 2026 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - July Treasurer SS/ MED		50.12		761.98
7/31/2026	NBPT	Receipt 43043: BIG WATER MUNICIPAL CORPORATION - Clerk Training Stipend SS/ Med			70.62	691.36
				\$794.92	(\$103.56)	\$691.36
				Budgeted Amount:		\$9,000.00
				Budget Balance:		\$8,308.64
51 4015 - Water employee health insurance						\$0.00
7/29/2026	AP	INV: July 2026 Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Clerk- Health Insurance- July		780.10		780.10
7/29/2026	AP	INV: July 2026 Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Water Operator- Health Insurance- July		2,197.84		2,977.94
7/29/2026	AP	INV: July 2026 Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Treasurer- Health Insurance- July		412.24		3,390.18
7/29/2026	AP	INV: July 2026 Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Treasurer- Health Insurance- August		439.57		3,829.75
7/29/2026	AP	INV: July 2026 Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Clerk- Health Insurance- August		780.10		4,609.85
7/29/2026	AP	INV: July 2026 Clearing BIG WATER MUNICIPAL CORPORATION - PEHP- Water Operator- Health Insurance- August		2,197.84		6,807.69
				\$6,807.69		\$6,807.69
				Budgeted Amount:		\$41,000.00
				Budget Balance:		\$34,192.31
51 4016 - Water employee retirement benefits						\$0.00
7/5/2026	PR	Retirement		184.84		184.84
7/5/2026	PR	401K		441.15		625.99
7/19/2026	PR	Retirement		183.46		809.45
7/19/2026	PR	401K		394.08		1,203.53
7/29/2026	AP	INV: July 2026 PAYROLL Clearing BIG WATER MUNICIPAL CORPORATION - July Treasurer Retirement		89.69		1,293.22
7/31/2026	NBPT	Receipt 43043: BIG WATER MUNICIPAL CORPORATION - Celrk Training Stipend Reimbursement			121.74	1,171.48
				\$1,293.22	(\$121.74)	\$1,171.48
				Budgeted Amount:		\$20,000.00
				Budget Balance:		\$18,828.52
Report Total:				\$19,286.86	(\$1,439.42)	\$17,847.44

Glen Canyon SSD of Big Water
Check Register
All Bank Accounts - 07/01/2026 to 07/31/2026

Payee Name	Reference Number	Invoce Number	Invoce Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AMERICAN EXPRESS	EFT	07022026	07/02/2026	07/02/2026	6.47	Amex	514035 - Water bank service charges	
					\$6.47			
BIG WATER MUNICIPAL CORPORA	2163	June PAYROLL C	06/30/2026	07/08/2026	51.73	June Treasurer SS/ Med	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2163	June PAYROLL C	06/30/2026	07/08/2026	95.93	June Treasurer Retirement	514016 - Water employee retirement	
BIG WATER MUNICIPAL CORPORA	2163	June PAYROLL C	06/30/2026	07/08/2026	675.02	June Treasurer Gross wages-	514010 - Water salaries and wages	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	5.39	Amazon- FY Planner	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	8.88	Amazon- Town Hall microphone (split)	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	10.84	CHAT GPT- Feb missing charge	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	10.84	Chat GPT- June	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	19.85	Sam's club Membership (split)	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	20.00	TH Water- May	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	26.90	PEHP-Dental insurance June- Treasurer	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	39.95	Verizon- Water Operator Cell- May	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	43.26	PEHP-Dental insurance June- Clerk	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	52.09	Xerox- May Usage	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	62.73	XEROX- Usage- April	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	62.90	CenturyLink- TH phone- May	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	74.70	GARKANE- May	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	87.37	Xerox- May Lease (Peac Sol)	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	134.50	PEHP-Dental insurance June- Water Op	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	393.74	PEHP-Health insurance- June- Treasurer	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	703.10	PEHP-Health insurance- June- Clerk	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2163	June2026 Clearin	06/30/2026	07/08/2026	1,968.68	PEHP-Health insurance- June- Water Operator	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	June 2026 Final	06/30/2026	07/29/2026	43.06	Verizon- David's Cell- June	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2166	June 2026 Final	06/30/2026	07/29/2026	45.00	Smart Doc Solutions- Xerox Usage June 2026	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2166	June 2026 Final	06/30/2026	07/29/2026	66.00	CenturyLink- TH Phone June 2026	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2166	June 2026 Final	06/30/2026	07/29/2026	100.90	Garkane TH Power- June 2026	514030 - Water office supplies & expe	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	276.87	Xerox- Marlin/Peac solutions- July 2026	514067 - Water utilities	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	412.24	PEHP- Treasurer- Health Insurance- July	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	439.57	PEHP- Treasurer- Health Insurance- August	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	780.10	PEHP- Clerk- Health Insurance- July	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	780.10	PEHP- Clerk- Health Insurance- August	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	2,197.84	PEHP- Water Operator- Health Insurance- July	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 Clearin	07/29/2026	07/29/2026	2,197.84	PEHP- Water Operator- Health Insurance- August	514015 - Water employee health insu	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 PAYRO	07/29/2026	07/29/2026	50.12	July Treasurer SS/ MED	514013 - Water employee benefits	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 PAYRO	07/29/2026	07/29/2026	89.69	July Treasurer Retirement	514016 - Water employee retirement	
BIG WATER MUNICIPAL CORPORA	2166	July 2026 PAYRO	07/29/2026	07/29/2026	655.10	July Treasurer Gross Wages-	514010 - Water salaries and wages	
					\$12,771.20			
Blue Stakes of Utah 811	DEBIT CRD	UT202601211	07/07/2026	07/07/2026	71.25	Annual Membership and notifications	514040 - Water professional services	
					\$71.25			
Chemtech-Ford, LLC	EFT	4075	07/29/2026	07/29/2026	32.00	Invoice 26G1935- GCSSD	514045 - Water testing	
Chemtech-Ford, LLC	EFT	4075	07/29/2026	07/29/2026	64.00	Invoice 26G1934- Fann Env	514045 - Water testing	
					\$96.00			
EFTPS	99999	PR071926-3160	07/20/2026	07/20/2026	128.32	Medicare Tax	512221 - FICA, Med, FWT payable	
EFTPS	99999	PR071926-3160	07/20/2026	07/20/2026	283.89	Federal Income Tax	512221 - FICA, Med, FWT payable	
EFTPS	99999	PR071926-3160	07/20/2026	07/20/2026	548.68	Social Security Tax	512221 - FICA, Med, FWT payable	
					\$960.89			
Justin W Wayment	2167	Jww7905 - Inv #0	06/30/2026	07/29/2026	456.00	Procurement research, Award Bid Notice, REVIEW	514030.5 - Attorney	
					\$456.00			
LAKE POWELL BOAT STORAGE	DEBIT CRD	pkg ID# 2090146	07/22/2026	07/22/2026	226.92	July Water Sample Shipping	514031 - Water postage and delivery	
					\$226.92			
Little's Diesel Service	2168	359880	06/30/2026	07/29/2026	194.20	Labor, Front Tire Patch	514064 - Backhoe Maintenance	
					\$194.20			
PAYMENTECH FEE	EFT	07022026	07/02/2026	07/02/2026	117.56	billing	514035 - Water bank service charges	
					\$117.56			

Glen Canyon SSD of Big Water
Check Register
All Bank Accounts - 07/01/2026 to 07/31/2026

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Quill LLC	DEBIT CD	118795408	07/13/2026	07/13/2026	314.90	10 cases- 250 /cs window envelopes	514030 - Water office supplies & expe	
					\$314.90			
REPUBLIC SERVICES #516	2164	0516-000245243	07/09/2026	07/09/2026	613.05	Transfer Station pick up - 5@122.81 ea- 6 24 26	514069 - Transfer Station expense	
REPUBLIC SERVICES #516	2164	0516-000245293	07/09/2026	07/09/2026	7,124.16	July residential services -246 cans	514068 - Garbage Collections	
					\$7,737.21			
	2162	Refund. 1410	07/06/2026	07/07/2026	121.42	Refund: 1410 - -	511311 - Accounts receivable	
					\$121.42			
SCHOLZEN PRODUCTS	2165	6997765-00	07/13/2026	07/13/2026	369.46	1"x1" Comp tee IPS	514050 - Water system maintenance	
					\$369.46			
USPS	DEBIT CRD	6 Rolls of Stamps	07/07/2026	07/07/2026	470.75	6 Rolls of Stamps	514031 - Water postage and delivery	
					\$470.75			
Utah Retirement Systems	2166	PR062126-3150	06/29/2026	07/20/2026	4.62	Roth IRA	512223 - Retirement and 401k payabl	
Utah Retirement Systems	2166	PR062126-3150	06/29/2026	07/20/2026	19.34	Retirement	512223 - Retirement and 401k payabl	
Utah Retirement Systems	EFT	PR062126-3150	06/29/2026	07/20/2026	46.15	401K	512223 - Retirement and 401k payabl	
Utah Retirement Systems	EFT	PR070526-3150	07/06/2026	07/06/2026	20.84	Roth IRA	512223 - Retirement and 401k payabl	
Utah Retirement Systems	EFT	PR070526-3150	07/06/2026	07/06/2026	184.84	Retirement	512223 - Retirement and 401k payabl	
Utah Retirement Systems	EFT	PR070526-3150	07/06/2026	07/06/2026	441.15	401K	512223 - Retirement and 401k payabl	
Utah Retirement Systems	99999	PR071926-3150	07/20/2026	07/20/2026	20.51	Roth IRA	512223 - Retirement and 401k payabl	
Utah Retirement Systems	99999	PR071926-3150	07/20/2026	07/20/2026	183.46	Retirement	512223 - Retirement and 401k payabl	
Utah Retirement Systems	99999	PR071926-3150	07/20/2026	07/20/2026	394.08	401K	512223 - Retirement and 401k payabl	
					\$1,314.99			
WEX FLEET	EFT	113556081	06/30/2026	07/01/2026	405.81	June Water Operator Fuel	514066 - Water fuel expense	
					\$405.81			
	2169	Refund. 1030	07/14/2026	07/29/2026	918.72	Refund. 1030 -	511311 - Accounts receivable	
					\$918.72			
XPRESS BILL PAY	EFT	07022026	07/02/2026	07/02/2026	314.78	CARDS	514035 - Water bank service charges	
					\$314.78			
ZIONS BANK	EFT	June 2026 Bank 7312026	06/30/2026	07/20/2026	73.64	June 2026 Bank Fees	514035 - Water bank service charges	
ZIONS BANK	EFT		07/31/2026	07/31/2026	3.00	BANK FEES	514035 - Water bank service charges	
					\$76.64			
					\$26,945.17			

**Glen Canyon SSD of Big Water
Cash Summary
All Bank Accounts as of 08/12/2026**

Description	Amount
Checking - Zions GCSSD	\$12,653.22
PTIF 0670 Loan	\$67,243.32
PTIF 1417 Impact Fees	\$17,924.00
PTIF 1733 Bond Fund	\$68,981.54
PTIF 8981 Capitol Improvments	\$272,857.30
PTIF 9046 General	\$192,066.19
Xpress Bill Pay Clearing	\$616.90
UNDEPOSITED PAYMENTS	\$5,165.43
General Ledger Cash Total:	\$637,507.90

Glen Canyon SSD of Big Water
Operational Budget Report
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

2025/2026
FISCAL YEAR END
TOTALS

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3100 Water service sales	324,011.25	30,808.18	308,361.71	286,200.00	107.74%
3101 Garbage income	92,218.98	7,997.12	94,040.64	90,000.00	104.49%
3121 Late fees	3,940.00	430.00	5,110.00	4,300.00	118.84%
3131 Water connection fees	75.00	75.00	1,530.05	100.00	1,530.05%
3147 Transfer Station Revenue	2,850.00	40.00	2,730.50	2,700.00	101.13%
3148 Backhoe Revenue	2,515.00	50.00	3,190.00	1,000.00	319.00%
3149 Other operating income	3,617.54	0.00	1,913.82	800.00	239.23%
3150 Water Grant revenues	21,160.14	0.00	0.00	0.00	0.00%
3152 Impact fees	2,329.00	0.00	2,329.00	2,300.00	101.26%
3160 Water Interest earnings	22,024.87	2,010.05	23,528.98	16,000.00	147.06%
3220 Water assessments	74,407.45	0.00	76,156.90	74,000.00	102.91%
3221 Delinquent Water Assessments	14,228.48	820.03	13,497.32	9,000.00	149.97%
Total Operating income	563,377.71	42,230.38	532,388.92	486,400.00	109.45%
Operating expense					
4010 Water salaries and wages	105,491.87	8,535.75	111,160.02	111,000.00	100.14%
4013 Water employee benefits	8,069.92	579.42	8,466.72	7,600.00	111.40%
4015 Water employee health insurance	39,310.76	3,270.18	36,778.84	37,000.00	99.40%
4016 Water employee retirement benefits	15,097.64	1,253.23	18,658.31	17,500.00	106.62%
4020 Water dues and subscriptions	1,504.89	0.00	1,542.26	1,400.00	110.16%
4021 Water public postings	1,530.67	0.00	0.00	1,500.00	0.00%
4022 Water travel, meals, lodging	5,087.64	0.00	3,494.12	6,800.00	51.38%
4023 Water education and training	2,672.46	0.00	1,787.50	4,000.00	44.69%
4030 Water office supplies & expenses	3,521.81	302.99	2,878.07	3,000.00	95.94%
4030.5 Attorney	892.00	728.00	1,615.00	2,000.00	80.75%
4031 Water postage and delivery	2,824.61	95.78	2,788.12	2,500.00	111.52%
4035 Water bank service charges	6,123.15	756.11	6,341.86	5,000.00	126.84%
4040 Water professional services	8,612.08	1,540.74	7,360.96	7,900.00	93.18%
4041 Water accounting and auditing	2,275.00	0.00	3,000.00	2,500.00	120.00%
4042 Water engineering	16,047.22	0.00	1,067.50	10,000.00	10.68%
4045 Water testing	2,120.61	58.00	751.49	1,000.00	75.15%
4049 Water Tools	1,366.13	575.86	1,153.81	2,000.00	57.69%
4050 Water system maintenance and repairs	7,866.65	0.00	29,064.80	20,000.00	145.32%
4051 Water system equipment	6,660.90	0.00	17,331.14	15,000.00	115.54%
4052 Water contract labor	1,000.83	0.00	2,850.00	7,700.00	37.01%
4055 Water lease and ROW	2,515.49	0.00	2,515.49	2,600.00	96.75%
4060 Water building maintenance	2,694.09	0.00	73.12	500.00	14.62%
4064 Backhoe Maintenance	3,497.15	194.20	6,152.24	2,000.00	307.61%
4065 Water vehicle repairs	174.08	0.00	637.35	1,000.00	63.74%
4066 Water fuel expense	2,655.73	777.14	3,264.85	2,400.00	136.04%
4067 Water utilities	25,765.62	4,707.36	23,337.91	23,000.00	101.47%
4068 Garbage Collections	82,967.24	7,537.44	84,023.84	85,000.00	98.85%
4069 Transfer Station expense	2,089.50	0.00	2,522.33	2,500.00	100.89%
4069.5 Transfer Station Lease	600.00	0.00	1,600.00	1,600.00	100.00%
4070 Water property, liab. insurance	6,996.47	0.00	7,904.80	7,000.00	112.93%
4095 Water depreciation expense	71,254.80	5,937.90	71,254.80	71,250.00	100.01%
4098 Water interest expense	21,289.45	20,603.74	20,603.74	22,000.00	93.65%
4301 Miscellaneous Expenses	425.00	0.00	255.90	150.00	170.60%
Total Operating expense	461,001.46	57,453.84	482,236.89	486,400.00	99.14%
Total Income From Operations:	102,376.25	(15,223.46)	50,152.03	0.00	0.00%
Total Income or Expense	102,376.25	(15,223.46)	50,152.03	0.00	0.00%