MINUTES OF THE ADMINISTRATIVE CONTROL BOARD OF THE WESTERN KANE COUNTY

SPECIAL SERVICE DISTRICT NO.1.

June 11, 2026

Duck Creek Village, Utah

Board Members present: Tim Esplin, JD Maxwell, Zach Hascall, Ben Alderman

Board Members absent: Robert Houston, Carrie Heaton, Chris Heaton

Others present: Danny Little

1. **MEETING CALLED TO ORDER** at 7:00 pm by JD Maxwell.

2. **RECOGNITION OF GUESTS** There are no guests in attendance.

3. **REVIEW AND APPROVE PRIOR MINUTES** The minutes from the April 9, 2026, board meeting are reviewed. Tim makes a motion to approve the minutes. Ben seconds the motion. All members vote aye, and the minutes are approved.

4. **TELEVISION EQUIPMENT AND MAINTENANCE REPORT** Danny reports there have been a few issues that have been resolved quickly. Letters were sent out to residents in the municipalities that had previously had TV fee exemptions letting them know there would no longer be an exemption, and there hasn't been much response.

5. **SOLID WASTE EQUIPMENT AND MAINTENANCE REPORT** Danny notes the Kanab landfill scales should be operational next month. The reclassification of the Kanab landfill as well as the expansion of the Valley landfill are moving along. Danny and JD had a phone call with DEQ that was productive. DEQ indicated the District is doing great and has time to come into compliance on those items that are in progress. The new compactor is running at the Valley landfill and is working well. Danny will be looking into other options for cameras at the Cedar Mountain slash pile as the current provider hasn't been responsive to his requests for updated options.

6. **REVIEW FINANCES AND EXPENDITURES** The board reviews the April and May finances. All questions are answered.

7. **OTHER BUSINESS**

   A. 2025 and 2026 Fraud Risk Assessment – The 2025 and 2026 Fraud Risk Assessments are presented to the board. There are no issues or concerns with either. These will be formally approved by vote at the August meeting.

   B. Drug and Alcohol Testing Policy – Danny would like to implement a drug and alcohol testing policy, and a draft has been provided to the board members. It was discussed, and it will be revised and presented at the August meeting.

   C. 2025 Audit – The audit took place in May. The official audit report was not available at the time of the meeting. This item will be tabled until the August meeting.

8. **ADJOURN** Tim makes a motion to adjourn at 7:30 p.m. The meeting is adjourned.

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