



PRESENT

Dale Allen
Alisha Marigoni
Nate Morse
Rob Vanderwood Mayor
Ryan Swapp Councilmember *Via Zoom*
James Jenson Vice Chairman/Planning Member

WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, July 20, 2026 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT
84401

STAFF

Charis Sully District Recorder
John Wallace Superintendent
Nate Reiva Sewer Supervisor
Amy Hugie District Attorney
Ryan Christiansen Gardner Engineering
Riker Porter Gardner Engineering

MEETING MINUTES OF JULY 20, 2026

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:31 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – Nate Morse
B. Invocation/Moment of Silence – Ryan Swapp
Rob Vanderwood gave the invocation/moment of silence.

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. Reaffirming the following Consent Agenda from the January 12, 2026 meeting

- A. Action on minutes (December 16, 2025)
B. Billing adjustments (December 2025)
C. Monthly accounts payable (January 2026)
D. West Haven City- \$55,632.15 (Invoice 01202601 Administrative Services for December 2025)
E. Gardner Engineering- \$7,526.20 (Invoice 5521 2700 W Lift Station)
F. Central Weber Sewer Improvement District- \$169,513.00 (4th Quarter Impact Fees)
G. Upper Case Printing, Ink- \$7,932.00 (Invoice 3864 Utility Bill Processing Supplies)
H. Nearmap US, Inc- \$5,940.50 (Invoice 01774870 Nearmap Software)
I. Xylem Water Solutions- \$106,161.54 (Invoice 688E03951 4450 Lift Station Pumps)
J. Xylem Water Solutions- \$63,143.69 (Invoice 3556E05243 4450 Lift Station Pump Parts)

James Jenson made a motion to approve items A-J **Alisha Marigoni** seconded the motion.

AYES:	James Jenson, Dale Allen, Rob Vanderwood, Alisha Marigoni, Nate Morse, Ryan Swapp
NAYS:	
EXCUSED:	Clarence Kelley

5. Reaffirming the following Action Items from the January 12, 2026 Meeting

- A. Elect Board Chairman 2026

James Jenson made a motion to nominate Dale Allen as 2026 Board Chairman. **Rob Vanderwood** seconded the motion.

AYES:	Rob Vanderwood, James Jenson, Ryan Swapp, Alisha Marigoni, Dale Allen, Nate Morse
NAYS:	
RECUSED:	

- B. Elect Board Vice Chairman 2026

Dale Allen made a motion to nominate James Jenson as 2026 Vice Chairman. **Nate Morse** seconded the motion.

AYES:	Rob Vanderwood, James Jenson, Ryan Swapp, Alisha Marigoni, Dale Allen, Nate Morse
NAYS:	
EXCUSED:	Clarence Kelley

6. Reaffirming Action on Resolution 1-2026 from the January 12, 2026 meeting

Rob Vanderwood made a motion to approve Resolution 01-2026 from the January 12, 2026 meeting **Alisha Marigoni** seconded the motion

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

7. **STAFF REPORT**

A. John Wallace

John let the board know that the pump replacement project at the 4450 Lift Station has been completed and the 2700 W Lift Station project is going good. He said that staff has been busy working on programs such as hazard assessments with the water system and making sure backflow devices are installed where they need to be.

Dale Allen asked how the manholes that were relined on 5100 are holding up with the road construction.

John said it is going well and the contractors have been diligent about being careful.

B. Ed Mignone

Ed was excused from the meeting

8. **CENTRAL WEBER UPDATE**-Mayor Robert Vanderwood

Mayor Vanderwood said there was an 8% rate increase for septic haulers. The 1900 project is moving slowly, but it is still in progress.

9. **DISCUSSION** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Riker Porter with Gardner Engineering said that Corrio management has been visiting the site and providing weekly updates. The schedule has not changed since a week after the June meeting. They are meeting weekly with Brett and management and getting prompt responses. The current schedule is being maintained.

Ryan Swapp asked which schedule they are keeping up with.

Riker said it was the most recent one that was provided.

There was a discussion about what the completion date is on the schedule.

Per the schedule, the intended closeout is September 11, 2026.

10. **CLOSED SESSION** The Board will consider a motion to enter into a closed meeting for the purpose of a strategy session to discuss pending or reasonably imminent litigation and to discuss the character and professional competence or physical or mental health of an individual; to be held in accordance with the provisions of Utah Code 52-4-205

Alisha Marigoni made a motion to enter into a closed session. **Alisha Marigoni** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

Rob Vanderwood made a motion to exit the closed session. **James Jenson** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

11. **ACTION ON** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Dale Allen said that Corrio needs to continue inspecting the site, weekly. Continue sending Gardner Engineering weekly updates that are to be forwarded to the board. Brian or Russ to continue to attend the weekly zoom meeting with Gardner Engineering regarding the scheduling and updates to the site. Corrio was made aware that liquidated damages are still an issue for failing to attain substantial completion by June 5 and final completion by June 19, 2026. The board also requested that Corrio attend the August 17 Board meeting.

Rob Vanderwood made a motion to table Action on Change Order No. 4 from Corrio, Inc for an extension on the completion date of the 2700 W Lift Station. **Nate Morse** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

12. **DISCUSSION AND ACTION** Request for Quote award for the cross-connection remediation at approx. 5025 W and 4075 S to Any Hour Plumbing for \$25,403.40

Ryan Swapp asked if this went out to bid.

John said they pulled bids and Any Hour came in the lowest.

John read the bid results.

Shawn stated that the board may want to keep in mind the effects this work could have on the landscaping or sidewalk in the future.

Alisha Marigoni made a motion to approve the cross connection remediation at approx. 5025 W 4075 S to Any Hour Plumbing for \$25,403.40. **Nate Morse** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

13. **DISCUSSION AND ACTION** Resolution 07-2026 Approving and adopting the Landlord Agreement form for the District
Nate Morse made a motion to approve Resolution 07-2026 Approving and adopting the Landlord Agreement form for the District **James Jenson** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

14. **CONSENT AGENDA**

- A. Action on minutes (April 20, 2026)
- B. Billing adjustments (April 2026)
- C. Monthly accounts payable (June 2026)
- D. Gardner Engineering- \$17,320.89 (Invoice 6565 2700 W Lift Station Engineering)
- E. Advanced Lining- \$5,870.55 (Pay App 3 for 5100 W Manhole Relining)
- F. Corrio Construction, Inc.- \$184,882.23 (Pay App 6 2700 W Lift Station)
- G. Corrio Construction, Inc.- \$287,375.00 (Pay App 7 2700 W Lift Station)
- H. West Haven City- \$55,632.15 (Invoice 06202607 Administrative Services for May 2026)
- I. West Haven City- \$172,351.32 (April Garbage Fees)
- J. West Haven City- \$58,515.35 (April Storm Drain Fees)

Mayor Vanderwood suggested reviewing the Interlocal Agreement with Roy City to see if it needs to be updated.

James Jenson made a motion to approve consent agenda items A-J. **Alisha Marigoni** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:	
EXCUSED:	Clarence Kelley

14. **ADJOURNMENT**

Alisha Marigoni made a motion to adjourn at 7:40 PM. **Nate Morse** seconded the motion.

AYES:	James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Rob Vanderwood, Ryan Swapp
NAYS:	
EXCUSED:	Clarence Kelley

Dated this 17th day of August 2026

Charis Sully

Charis Sully, District Recorder