FIVE COUNTY ASSOCIATION OF GOVERNMENTS

Finance Committee Meeting

MINUTES

Date:	June 10, 2026
Time:	12:35 PM
Location:	Hybrid meeting — in person and online
Called to Order by:	Darin Bushman, Executive Director

1. Call to Order and Attendance

The Finance Committee meeting was called to order at 12:35 PM on June 10, 2026.

Finance Committee Members Present

- Paul Cozzens, Iron County Commissioner
- Jerry Taylor, Garfield County Commissioner
- Wade Hollingshead, Beaver County Commissioner
- Celeste Meyeres, Kane County Commissioner

Staff Present

- Darin Bushman, Executive Director, Five County AOG
- Allison McCoy, CFO, Five County AOG
- Kevin Smedley, Five County AOG
- Michael Johnson, Five County AOG

2. Review and Adoption of May 13, 2026 Finance Committee Minutes

The draft minutes from the May 13, 2026 Finance Committee meeting were presented for review and adoption.

Motion:	Adopt the May 13, 2026 Finance Committee minutes as presented.
Moved by:	Commissioner Meyeres
Seconded by:	Commissioner Taylor
Vote:	Approved unanimously

3. FY2026 Final Budget Amendments

CFO Allison McCoy presented the FY2026 consolidated budget final amendments for Finance Committee review and recommendation to the Steering Committee.

Budget Summary

- Beginning FY2026 adopted budget: $13,278,490

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- Total budget revision: +$148,991
- Final amended FY2026 budget: $13,427,481

Notable Items

- Pages 2 and 3 of the amendment document reflect fund-by-fund revisions.
- Programs ending at zero balance (will not carry forward to FY2027): Utah Driver grant ($27,000) and TANF poverty mitigation funding.
- State consolidated the Local Area Administrator and Community Planner grants under a single Community Advisor grant (line 77). This appears as negative variances on the LAA and Community Planner lines, offset by a positive variance on line 77. Net effect is budget-neutral.
- Overall, the budget is tracking closely to projections. McCoy noted spending is proceeding as anticipated.

Motion:	Recommend to the Steering Committee approval of the FY2026 Final Budget Amendments as presented, reflecting a total amended budget of $13,427,481.
Moved by:	Commissioner Taylor
Seconded by:	Commissioner Cozzens
Vote:	Approved unanimously

4. FY2027 Proposed Consolidated Budget

CFO Allison McCoy presented the proposed consolidated budget for FY2027 (July 1, 2026 - June 30, 2027) for Finance Committee review and recommendation to the Steering Committee.

Note: The version presented at the meeting is a corrected version; two mathematical errors in the totals were corrected after the original packet was distributed. The corrected budget was shared with committee members during the meeting.

Budget Overview

- FY2026 final amended budget: $13,427,481
- Proposed FY2027 budget: $13,031,823
- Net decrease from prior year: $395,658

Expenditure Changes

- Salaries and wages: net decrease of approximately $42,000. Positions not replaced include an accountant (Ross Burton), position assumed by our administrative assistant, and three CSS staff (including a director). Savings partially offset by COLA/merit increases and new hires in aging and CSS.
- Director Bushman noted that the FY2027 budget does not include a dedicated administrative assistant. The Director is currently performing that function. Long-term goal is to add capacity in the community and economic development advisor program with some administrative support built in.
- Fringe benefits: significant decrease. Drivers: more employees on single-coverage HSA plans (lower premiums); workers' compensation rate reduction; unemployment insurance rate drop (0.03 to 0.002); URS retirement rate reductions (Tier 1: 15.97% to 14.97%; Tier 2: 14.19% to 13.19%).

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- Travel: slight decrease.
- Weatherization: slight increase, reflecting more jobs and higher material costs.
- Aging contracts to counties: variable depending on county aging agreements.
- Meals (congregate and home-delivered): slight increase.
- Contract pass-through and financial assistance: $2,150,000. Funds flowing through FCAOG to contractors, client services, and other recipients.
- Operating expenses: decreased approximately $86,000 through active cost-control efforts.
- Equipment and tools: slight increase based on anticipated purchases.

Revenue Changes

- Federal contracts: slight increase (aging program enrollment).
- State contracts: decrease of approximately $284,000. Primary driver: loss of TANF poverty mitigation program (~$293,000). Other state programs net approximately +$10,000.
- Other contracts: approximately $30,000 (miscellaneous aging contracts).
- Local participation: decrease of approximately $16,000. Includes MPO vote shares ($50,000), program matches from counties/cities/towns, mobility management, CHISPA, and approximately $55,000 toward the building lease match.
- Indirect revenue: gross budgeted amount $680,000 (indirect cost rate increased from 13.51% to 15%). Budgeted at $625,000 after ~8% discount for anticipated salary/fringe underspending — a more conservative and realistic approach than prior years.
- Carryover amounts remain in the MPO program and community planner line.

Key Items Not Included in This Budget

- Increased local participation contributions from cities, towns, and school districts: still being finalized. A mid-year revision will incorporate those amounts once agreements are complete.
- Building lease expense beginning January 2027: state covers the lease through December 31, 2026. FCAOG assumes responsibility from January 2027; approximately 7.5 years remain on the lease.

McCoy noted the budget must be submitted to the state by the end of June 2026.

Motion:	Recommend to the Steering Committee adoption of the proposed FY2027 Consolidated Budget of $13,031,823 for the period July 1, 2026 - June 30, 2027.
Moved by:	Commissioner Cozzens
Seconded by:	Commissioner Taylor
Vote:	Approved unanimously

5. CDBG Regional Prioritization Review

Staff presented the CDBG regional prioritization section for Finance Committee review. This section is reviewed and approved by the Executive Director in consultation with the Finance Committee. The remainder of the CDBG policy and procedures manual is in a 30-day public comment period; the full policy will come to the Steering Committee at a future meeting.

Current Regional Priorities (unchanged since 2023)

- 1. Public infrastructure

- 2. Public safety activities
- 3. LMI (Low- and Moderate-Income) housing activities
- 4. Community facilities
- 5. Public services
- 6. Projects to remove architectural barriers

2023 Changes (for reference)

- LMI housing activities moved from priority 4 to 3, swapping with community facilities.
- Public services replaced parks and recreation at priority 5.

The committee discussed the priorities and found them appropriate for current regional needs. No changes were recommended.

Motion:	Approve the current CDBG regional priorities as listed, with no changes.
Moved by:	Commissioner Meyeres
Seconded by:	Commissioner Paul Cozzens
Vote:	Approved unanimously

6. Adjournment

There being no further business, the Finance Committee meeting was adjourned. Participants were directed to the separate Steering Committee meeting link for the meeting to follow.

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