FRUITLAND SPECIAL SERVICE DISTRICT

Board of Trustees Meeting Minutes

Thursday, July 9, 2026 – 10:00 a.m.
Fruitland Special Service District Office

1. Call to Order

Chair Vicki Savage called the meeting to order at **10:00 a.m.**

2. Roll Call

Board Members Present:

- Chair Vicki Savage
- Trustee John Crowley
- Trustee David Larson
- Trustee Michael Scheetz
- Trustee Mike Wilkerson (via telephone)

Also Present:

- Judy Wilkerson, Administrative Director
- Zack Taylor, Operator
- Jeff Baker, Jones & DeMille (via Zoom)
- Michael Hartvigsen, Jones & DeMille (via Zoom)
- Corbin Gordon, Gordon Law Group (via Zoom)
- Eddy Roberts
- Abigail Roberts

A quorum was present.

3. Public Comment

There was no public comment.

4. Approval of Minutes, Invoices, Payables & Payroll

The Board reviewed the June 2026 Board Meeting Minutes.

Trustee **John Crowley** made a motion to approve the June 2026 Board Meeting Minutes as presented. The motion was seconded by **David Larson**.

Motion carried unanimously.

The Board reviewed the July invoices, payables, and payroll.

Trustee **Michael Scheetz** made a motion to approve the July invoices, payables, and payroll. The motion was seconded by **David Larson**.

Motion carried unanimously.

5. Treatment Facility Project – District Engineer's Report

Michael Hartvigsen of Jones & DeMille presented the results of the Mill Hollow Treatment Facility bid opening. He reported that **five bids** were received, reviewed. All bid submittals were determined to be complete and acceptable.

The apparent low bidder was **Condie Construction**. Jones & DeMille stated they have successfully worked with Condie Construction on previous projects and consider the company to be highly competent. The engineers expressed no concerns regarding the contractor's ability to meet the project schedule or construction deadlines.

Trustee **John Crowley** made a motion to award the construction contract to **Condie Construction** in the amount of **$959,824.17**. The motion was seconded by **Michael Scheetz**.

Motion carried unanimously.

The Board discussed performing exploratory excavation near the proposed treatment facility to locate existing underground piping associated with the new building. The use of a hydrovac truck was identified as the preferred method to safely expose the utilities while minimizing disturbance. It was noted that this exploratory work is expected to be reimbursable through the project grant.

Jones & DeMille explained the remaining contract process. A **Notice of Award** will first be issued to the contractor. Once the contract documents have been executed, the District will issue the **Notice to Proceed**, authorizing construction to begin.

6. Operator's Report

Operator Zack Taylor reported that he has been working with Jones & DeMille regarding the existing water lines surrounding the storage tank that will be incorporated into the chlorination system.

The Board discussed locating the existing valves and piping before construction begins. The use of a hydrovac truck was discussed as an effective method to expose the existing utilities. Zack also noted that **TapMaster** can install a new valve on the existing water main, if necessary, which may prove to be an effective solution depending on field conditions.

The Board discussed ordering additional repair parts to maintain adequate inventory and also discussed clarifying responsibilities within the construction contract should existing facilities require repair during construction.

Zack reported that the temporary treatment system and continuous analyzer continue to operate well and that the interim treatment process is functioning as expected.

7. Administrative Report

Administrative Director Judy Wilkerson presented the District's financial update and reported that District expenditures remain **below budget** at the halfway point of the fiscal year.

8. Connection Policy Discussion

District Legal Counsel **Corbin Gordon** reviewed the proposed Connection Policy Resolution and answered questions regarding future sales of water connections and the District's authority to establish future limitations on new connections.

The Board also discussed future drought policy enforcement and the possibility of fines for excessive water usage.

The Board then considered the following connection applications:

Mr. Natter Application

Trustee **John Crowley** made a motion to approve Mr. Natter's connection application. The motion was seconded by **Michael Scheetz**.

Motion carried unanimously.

Parkinson Application

Trustee **Michael Scheetz** made a motion to approve the Blair. Parkinson connection application. The motion was seconded by **David Larson**.

Motion carried unanimously.

Mead Application

Trustee **John Crowley** made a motion to approve the Brendan. Mead connection application. The motion was seconded by **Michael Scheetz**.

Motion carried unanimously.

9. Closed Session

No Closed Session was held.

10. Adjourn

There being no further business to come before the Board, **Chair Vicki Savage** made a motion to adjourn the meeting at **11:29 a.m.**

The motion carried unanimously.

State of Utah, County of Duchesne
Fruitland Special Service District