Utah Virtual Academy
Governing Board of Directors
Board Meeting

Date: June 11, 2026
Time: 6:30PM
Location: 310 E. 4500 S., Suite 620; Murray, UT 84107
Zoom: https://zoom.us/j/376536884
In Attendance: Dallin Drescher, Kristen Davidson, Marty Carptener, Kellie Openshaw, Doug DeVore
Others In Attendance: Lacey Robinson, LuAnn Charles, Tiffany Allen, Lisa Zyric Jillian Burns, Lori Phillips, Priscilla Stringfellow, Krystal Taylor, Chantel Wixon
Excused: Brian Maxwell, Armante Gordon, Amberly Keeler

MINUTES

CALL TO ORDER

Dallin Drescher called the meeting to order at 6:33PM.

PUBLIC COMMENT (Comments limited to three minutes)

There were no comments.

BUSINESS ITEMS (Discussion and Voting)

- Director Report
  - Enrollment & Academic Updates
  - Positive Behaviors Plan Report

    Meghan Meredith reported out on an enrollment update showing strong retention and year-over-year growth in applications and approved enrollments for the 2026-27 school year. Ms. Merideth also highlighted significant elementary reading achievements, including state recognition from the Utah State Board of Education, improvements in reading proficiency and growth measures, and gains in 5th grade RISE scores. The Board reviewed high school passing rate data, which reflected strong overall performance, and received an overview of the school's Positive Behavior Plan and student support framework for the upcoming school year.

Joette Hayden joined the meeting at 6:47PM.
Doug DeVore joined the meeting at 6:49PM.

Dallin Drescher made a motion to approve the Positive Behaviors Plan. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- Finance Report

  Chantel Wixon provided the Finance Report and reviewed the May 2026 financial statements. She reported that the school remains in a strong financial position as the fiscal year nears completion, with revenues slightly ahead of budget, expenses below year-to-date benchmarks, and a current net income of approximately $1.7 million. Ms. Wixon highlighted strong local revenue performance driven by PTIF interest earnings, provided an overview of state and federal funding activity, and reviewed the FY26 amended budget and FY27 preliminary budget.

- Acceptance of State Revenue
  Doug DeVore made a motion to accept the State Revenue. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- Bank Reconciliations and Payment and Deposit Registers
  Kristen Davidson made a motion to approve the Bank Reconciliations and Payment and Deposit Registers. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- Invoice Approval for Purchases over $25,000
  Dallin Drescher made a motion to approve the Encore Invoices for Encore $24,515.70 & $5,042.30. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- K12 / Stride Payment
  The K12/Stride Payment was approved at the prior meeting.

- Academica West Payment
  Dallin Drescher made a motion to approve the Academica West Payment. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- Fraud Risk Assessment & Annual Commitment to Ethical Behavior
- Amended 2025/2026 Budget
- Proposed 2026/2027 Budget
  The board reviewed the annual Fraud Risk Assessment as required by the Utah Office of the State Auditor. The assessment evaluates the school's internal controls and identifies areas of potential financial risk, including separation of duties, financial oversight, employee training, and purchasing procedures. Completing the assessment demonstrates the school's commitment to financial transparency and accountability. Board members will sign the Annual Commitment to Ethical Behavior, affirming their commitment to abide by the school's ethics policy.
  The Amended 2025/2026 Budget was presented, reflecting final adjustments to the prior school year's financials based on actual revenues and expenditures. Variances from the originally approved budget are primarily due to changes in enrollment, program costs, staffing adjustments, and unanticipated expenses and savings realized throughout the year.
  The Proposed 2026/2027 Budget was also presented. The proposed

budget is balanced and designed to support the organization's mission while ensuring compliance with all financial policies and regulations.

Kristen Davidson made a motion to approve the Amended 2025/2026 Budget and the Proposed 2026/2027 Budget. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- Board Business
    - May 14, 2026 Board Meeting and Closed Session Minutes
      Kristen Davidson made a motion to approve the May 14, 2026 Board Meeting and Closed Session Minutes. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.
    - Amended Salary Supplement for Highly Needed Educators Policy (SHiNE)
      The Amended Salary Supplement for Highly Needed Educators Policy (SHiNE) was presented for annual re-approval as required by law. There are no changes to the school's designated high-needs areas. Proposed provisions were added regarding payment of the salary supplement in certain circumstances, including proration if an eligible teacher's employment ends before the supplement is paid, and administrator discretion for teachers who begin employment after the certified recipient list is finalized.
      Kristen Davidson made a motion to approve the Amended Salary Supplement for Highly Needed Educators Policy (SHiNE). Dallin Drescher seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

    - Liability Insurance Renewal
      An insurance proposal was presented regarding a new property and casualty group insurance program being coordinated through Academica West and Arthur J. Gallagher & Co. The proposed group rate would allow participating schools to be covered under a shared insurance program while maintaining comparable coverage levels, including several additional coverages not currently carried by the school. Administration reviewed the potential cost savings, benefits, and considerations associated with participating in the group program, noting that participation is voluntary and schools may enter or exit the program in future years. The Board discussed the proposal and available coverage options in advance of the upcoming insurance renewal deadline.
      Dallin Drescher made a motion to approve participation in the group rate for the Liability Insurance Renewal and in the event there are not enough participants to then fall back to the current plan. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie

Openshaw, Aye.

- UEPC Agreement
  Meghan Merideth presented the proposed agreement with the Utah Education Policy Center (UEPC) for the 2026-2027 school year. The partnership will provide technical assistance, coaching, and professional learning support focused on strengthening teacher leadership, instructional leadership, and implementation of the school's improvement plan. The agreement reflects a transition toward building the capacity of UTVA's internal leadership team to facilitate professional learning and drive continuous improvement while continuing support for data-driven decision-making and high-quality instructional design.

  Dallin Drescher made a motion to approve the UEPC Agreement. Kristen Davidson seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.

- Board Member Terms & Elected Officers
  There was no action needed on this item. Board terms and positions will remain as is.

CALENDARING

- Annual Board Meeting Calendar
  The annual calendar was presented to the board.

ADJOURN

At 7:40PM Dallin Drescher motioned to adjourn. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Dallin Drescher, Aye; Doug DeVore, Aye; Kristen Davidson, Aye; Marty Carpenter, Aye; Kellie Openshaw, Aye.