



# SUGAR HOUSE PARK

## Sugar House Park Authority

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## Sugar House Park Authority | June 11, 2026, MINUTES

**Date/Time:** Thursday, June 11, 2026, 6:00 – 9:00 pm

**Location:** Online

| Attendees                                                                                                                                                                                                                                                                                                                                                                                              | Anchor Location                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Board Members Present:</b> Roxanne Christensen (President), Shehan Jaro, Jacqueline Rosen, Patrick Leary, Maxwell Stocking, Eric Forbush<br><br><b>Board Members Absent:</b> Richard Layman, Kim Shelley<br><br><b>Staff Present:</b> Jeniffer Goodman, Diane Booth<br><br><b>Public Present:</b> Rachel Moody, Maggie HerrNeckar, Andrew Feliciano-Schecker, Jordan Zundel, Troy Davis, Ava Wilson | <b>Sugar House Garden Center</b><br>1602 E. 2100 S.<br>Salt Lake City, UT 84106<br><br>If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800. |

Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at [utah.gov/pmn/](http://utah.gov/pmn/).

### Call to Order

The meeting was called to order by President Roxanne Christensen at 6:00 PM.

### Public Comment

President Roxanne Christensen opened the floor for public comments.

### Approval of Special Events

### Event Approvals Table

| Name/Organization/Event                                                 | Pavilion(s) or Field(s) | Document Reference | Reservation Date(s) | Board Decision                                                                  |
|-------------------------------------------------------------------------|-------------------------|--------------------|---------------------|---------------------------------------------------------------------------------|
| Cadence Presents Food Drive                                             | Big Field               | Portfolio 1        | 7/9/2026            | Motion: Jacqueline Rosen<br>Second: Siavash Ghaffari<br>Approved unanimously.   |
| Fourth Street Clinic Summer Bash                                        | Parley's Creek          | Portfolio 2        | 9/12/2026           | Motion: Siavash Ghaffari<br>Second: Roxanne Christensen<br>Approved Unanimously |
| TPG Summer Block Party & Movie on the lawn                              | Big Field               | Portfolio 3        | 8/8/2026            | Motion: Roxy Christensen<br>Second: Eric Forbush<br>Approved unanimously.       |
| *Haunted Night 5K adding to the Haunted Half on 10/17 already approved. | Entire Park             | Portfolio 4        | 10/17/2026          | Motion: Roxanne Christensen<br>Second: Jacqueline Rosen<br>Approved Unanimously |
| *Texas Roadhouse                                                        | Fabian Lakeside         | Portfolio 5        | 8/10/2026           | Motion: Roxanne Christensen<br>Second: Jacqueline Rosen<br>Approved Unanimously |

### Mountain Bike Skills Park Concept – Troy Davis, Highland High Mtn Bike Team Coach

- **Proposal:** Troy Davis presented a preliminary, open concept to build a small youth mountain bike training area inside the park. The facility would include two downhill runs, a rock garden area, and an uptrail loop.
- **Details:** The project would be entirely volunteer-led and funded by local organizations. Trail design would be provided pro-bono by retired professional riders. The footprint would feature no lighting, no amplified sound, and no reservations. The proposal explicitly protects the existing cross-country running course.
- **Board Feedback & Concerns:**
  - The board expressed major reservations regarding long-term maintenance liabilities, damage to underlying irrigation systems, and safety conflicts with other park users.
  - Concerns were raised about illegal motorized e-bike and motorcycle access after hours.
  - The board noted that carving out the central main hill might negatively affect park aesthetics.
- **Alternative Locations:** The board rejected the main hill area but suggested looking at the southeast corner near Highland High School, which is already being heavily disrupted by school district construction.

- **Action:** The board took a non-binding straw poll and agreed to continue further discussions on the project during the August meeting. Troy Davis was requested to return in August with a professional, detailed design layout and alternative site evaluations.

### **Administrative & Audit Reports**

Fraud Risk Assessment: Roxanne Christensen presented the annual fraud risk assessment document required for the state government audit. The board reviewed internal safety procedures, conflict of interest compliance, and whistleblower protection. The board agreed that current financial controls are appropriate for an entity of its size.

### **Approval of Minutes – Roxanne Christensen**

May 2026 minutes

**Motion:** Siavash Ghaffari

**Second:** Eric Forbush

Roxanne Christensen – yes

Shehan Jaro – yes

Jacqueline Rosen – yes

Maxwell Stocking - yes

Patrick Leary – abstain

### **Financial Reort - Shehan Jaro**

#### **April Final Financials**

- **Operating Deficit:** The park registered an operational deficit of \$6,044 for April, with total revenues at \$6,800 and expenses at \$12,881.
- **Legal Fees:** The deficit was driven by a single \$6,400 invoice from Van Cott & McConkey for drafting Salt Lake City School District Memorandums of Understanding (MoUs). These fees are expected to be reimbursed by the school district contractors, making the baseline month operationally profitable.
- **Garden Center Operations:** Generated \$4,000 in gross revenue, offset by \$6,00 in deposit refunds (15% refund rate). Direct costs were \$3,000, driven by a \$1,200 cleaning fee and a \$1,000 bulk cleaning supply order from Uline. The center finished the month with a net positive of \$405.
- **Liquidity & Treasury:** Total bank balances across checking and PTIF accounts sit at roughly \$1.6 million. After adjusting for current liabilities (including an \$855,000 Salt Lake County capital improvement payable), the park maintains a healthy working capital of \$775,000. Park assets remain protected in stable, non-volatile state government investment pools yielding approximately 3.8%.

**Motion:** Maxwell Stocking

**Second:** Roxanne Christensen

**All Approve**

### **General Updates - Roxanne Christensen**

1700 E. Reconstruction options. Potential sidewalk widening

Security visit frequency discussion

Coordinate with Tree Utah for fall planting events.

### **Motion to Adjourn:**

Shehan Jaro

All Approve

### **Meeting Adjourned**