

**Uintah School District
Board of Education
Uintah County, Utah**

Approved Business Meeting Minutes

Date: June 17, 2026
Time: 6:14 p.m.
Location: Uintah School District
826 South 1500 East, Naples, Utah

Board Members Present:

- Dave Chivers, President
- Tawnya McKee, Vice President
- Todd Massey
- Denise Maynard
- Robin McClellan

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Executive Staff Present:

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator
- Jayme Leyba, Director of Elementary Education
- Christy Nerdin, Director of Secondary Education
- Dr. Mistalyn Leis, Human Resources Director
- Mindy Merrell, Support Services Director

Others Present:

Minutes recorded by Sarah Fluckiger, Business Administrator's Secretary.

1. Introduction

1.01 Welcome/Call to Order

Business Administrator Troy Timothy welcomed attendees and introduced the board. President Dave Chivers offered opening remarks and called the business meeting to order at 6:14 p.m.

1.02 Reverence

The reverence was offered by Support Services Director Mindy Merrell.

1.03 Pledge of Allegiance

Student Isabella Brown led the Pledge of Allegiance.

1.04 School Reports

Presenter: AVEC Principal Andy McKea

Ms. McKea presented the school's year-end report and described its focus on student resilience, credit completion, individualized placement, and weekly review of student progress. Ms. McKea

reported that AVEC had served more than 300 summer school students, awarded 145 high school diplomas with four additional students pending completion, and supported additional adult education graduates. She reviewed AVEC's graduation-rate progress and explained the increase in services for students with disabilities. Ms. McKea also outlined AVEC's schools and programs, including K–8 and grades 9–12 services, adult education, Youth in Custody, night school, and summer school. She explained Youth in Custody funding and services provided in partnership with the Division of Child and Family Services, Juvenile Justice and Youth Services, and the Ute Indian Tribe, and described the District's educational programs at the Split Mountain Youth Center, including the Tier 3 classroom. Board members asked about the purposes of summer school enrollment, the criteria for AVEC students participating in Uintah High School graduation, and use of the Tier 3 classroom. Ms. McKea invited the Board to tour the Split Mountain Youth Center.

1.05 Patron Input

In-Person Comments:

No in-person comments were received. No virtual attendees raised their hands to provide patron input.

Input given in accordance with Board Policy 002.0720.

2. Business/Action Items

2.01 Consent Calendar

- A. Minutes**
- B. Contracts Needing Board Approval**
- C. Monthly Board Financial Update**
- D. Approval of 2026-2027 School Board Meeting Schedule**
- E. Approval of 2026-2027 Salary Schedules**
- F. Approval of SHINE Qualifying Teacher Assignments**

Motion: Member McClellan moved to approve the consent calendar as presented, which includes the May work session and business meeting minutes, the June Public Budget Hearing minutes, financial update, 2026-2027 School Board Meeting Schedule, 2026-2027 Salary Schedules, and the SHINE Qualifying Teacher Assignments. Member Maynard seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

2.02 Policies for Approval on First Reading

A. 007.0420 Parent/Teacher Conference Policy (For Elimination)

Motion: Member Maynard moved to approve the policy on first reading. Member Massey seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

2.03 Policies for Approval on Second Reading

A. 006.0700 Approval of Programs and Activities

Motion: Member Maynard moved to approve the policy on second reading. Member McClellan seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

B. 006.0430 Regular Student-Home or Hospital Teaching Services

Motion: Vice President McKee moved to approve the policy on second reading. Member Massey seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

C. 004.0200 Purchasing Policy

Motion: Member Maynard moved to approve the policy on second reading. Member Massey seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

2.04 Approval of TSSA Framework and Approval of School Plans

Motion: Member Maynard moved to approve the TSSA Framework and School Plans. Member McClellan seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.05 Approval of Contributory Retirement Contributions

Motion: Vice President McKee moved to approve the Contributory Retirement Contributions. Member Massey seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.06 Approval of 2025-2026 Final Amended Budget

Motion: Member Massey moved to approve the 2025-2026 Final Amended Budget. Member Maynard seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

2.07 Approval of 2026-2027 Final Preliminary Budget and Tax Rates

Motion: Member Maynard moved to approve the 2026-2027 Final Preliminary Budget and Tax Rates. Member Massey seconded the motion.

Before the motion was seconded, Member Maynard clarified that Fund 31 is the Debt Service Fund. The motion was considered with that correction.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

2.08 Personnel Changes

Motion: Vice President McKee moved to approve the recommended personnel changes. Member Massey seconded the motion.

Dr. Leis reviewed the recommended personnel changes and noted that one employee had requested to rescind a previously approved resignation. Because the position had not been advertised or filled and the principal wished to retain the employee, the rescission was included for Board approval. Dr. Leis also reported that most schools were entering the summer fully staffed.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

3. Informational / Discussion Items

3.01 Purchases Over \$50,000

None

3.02 Calendar Items

Dr. Woodford directed the Board to the Diligent calendar for upcoming events.

Board discussion:

None

Superintendent and/or board president follow up or clarification on items discussed during the meeting.

Board member comments:

Member McClellan reported that the Utah School Boards Association Delegate Assembly established increased special education funding as its top legislative priority and thanked Dr. Woodford for advocating for the priority. She also recognized retiring Mr. Leyba for his service to the District.

Member Maynard reported that the Risk Committee was concerned about protecting Ashley Elementary property during the community's Fourth of July activities. She also thanked Ms. McKea for her presentation, expressed interest in touring the Split Mountain Youth Center, and recognized retiring Mr. Leyba.

Member Massey thanked Mr. Leyba for his service and praised the District's academic results. He also thanked Ms. McKea for her presentation and expressed interest in touring the Split Mountain Youth Center.

Vice President McKee recognized the District's academic progress, thanked Mr. Leyba for his service, and thanked Ms. McKea for sharing information about AVEC and its work at the Split Mountain Youth Center.

Mr. Timothy recognized retiring Mr. Leyba's influence on leadership, organization, and District culture. He thanked Ms. McKea for her presentation and noted the significance of AVEC maintaining strong graduation results while substantially increasing services for students with disabilities. Mr. Timothy also reported that he was coordinating with county and city representatives to protect Ashley Elementary's facilities during the Fourth of July activities, particularly in light of planned playground construction and prior property damage.

Dr. Woodford thanked the Board for its continued support, recognized Mr. Leyba for his service, and thanked Ms. McKea for her presentation.

President Chivers praised the District's academic progress and thanked Mr. Leyba and Ms. McKea for their work and presentations.

4. Adjournment

4.01 Meeting Adjourned

Motion: Member Massey moved to adjourn the meeting, and Member Maynard seconded.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously, and the meeting adjourned at 7:20 p.m.

DATE: June 17, 2026

TO: UINTAH BOARD OF EDUCATION

FROM: Dr. Mistalyn Leis, Director of Human Resources

RE: Board Approval Request for **June 17, 2026:** Board Approval of New Hires, Newly Assigned Employees; Notification of Separations of Employment

Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:

NEW HIRES – BOARD APPROVAL REQUESTED:

Name	Position	Assignment	FTE	Education/Training	Source of Funding
Brekynn Credaroli	Grade 5 Teacher	Naples	1.0	Bachelor of Arts Major: Educational Studies	Program 0050 Regular Education
Lauren Mecham	Grade 1 Teacher	Naples	1.0	Master of Arts Major: Elementary Education	Program 0050 Regular Education
Rochelle Browning	CTE FACS Teacher	UMS	0.50	Bachelor of Science Major: Elementary Education	Program 0050 Classroom Teacher Salaries
Valorie Draper	7/8 Grade Science Teacher	UMS	1.0	Master of Education Major: Curriculum and Instruction	Program 0050 Classroom Teacher Salaries
HayLee Harris	Finance Secretary	UMS	1.0	All Required	Program 0305 School Administration
Calvin Williams	PE/Health Teacher	UMS	1.0	Master of Arts Major: Sport and Athletic Administration	Program 0050 Classroom Teacher Salaries
Tiffany Franks	Front Office Attendance Secretary	VMS	1.0	All Required	Program 0305 School Administration

Candace Nielson	YIC Mentor	AVEC	0.4875	All Required	Program 5340 Youth In Custody
Annalese Baumgardner	Seasonal Landscape Maintenance Worker	Maintenance	1.0	All Required	Program 0285 Maintenance Operations
Brenner Baumgardner	Seasonal Landscape Maintenance Worker	Maintenance	1.0	All Required	Program 0285 Maintenance Operations
Erin Batty	BTS Elementary Art Teacher	USD	1.0	Undergraduate	Program 5882 BTS Art Program
Shelbe Chivers*	Teacher Aide	Ashley	0.7375	*Per Superintendent approval: Accepted request to rescind resignation that was taken to School Board on May 13, 2026.	Program 0183 Specialists and Aides

NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:

Name	Former (Current) Assignment	New Assignment	Effective Date
Teralene Slaugh	Custodian (1.0 FTE) @ UHS	Head Custodian (1.0 FTE) @ Maeser	6/1/2026
Leslie Kendrick	Bus Driver (0.75 FTE) @ Transportation	Bus Driver (0.875 FTE) @ Transportation	8/13/2026
Randy Nakai	Bus Driver (0.7375 FTE) @ Transportation	Bus Driver (0.875 FTE) @ Transportation	8/13/2026
Emily Stewart	Half Time Grade 2 Teacher (0.50 FTE) @ Ashley	Grade 2 Teacher (1.0 FTE) @ Ashley	8/17/2026
Daisy Angus	BTS Arts Teacher (1.0 FTE) @ Discovery/Maeser	Grade 4 Teacher (1.0 FTE) @ Davis	8/17/2026
McKenzie Roberts	SpEd Preschool Aide (0.7375 FTE) @ CEC	Grade 1 Teacher (1.0 FTE) @ Discovery	8/17/2026
Katherine Skinner	SpEd Aide (0.7375 FTE) @ Discovery	SpEd Teacher (1.0 FTE) @ Discovery	8/17/2026
Tiffany Larsen	Half Time BTS Arts Teacher (0.50 FTE) @ EVE	Grade 4 Teacher (1.0 FTE) @ EVE	8/17/2026
Hadley Dunn	SpEd Teacher (1.0 FTE) @ Naples	SpEd Teacher (1.0 FTE) @ Maeser	8/17/2026
Darby Boren	Grade 5 Teacher (1.0 FTE) @ Naples	BTS Elementary Art Teacher (1.0 FTE) @ USD	8/17/2026

Amy Lemon	Art Specialist (0.7375 FTE) @ Ashley	BTS Elementary Art Teacher (1.0 FTE) @ USD	8/17/2026
Sharon Beck	SpEd Aide (0.7375 FTE) @ Maeser	SpEd Aide (0.7375 FTE) @ VMS	8/18/2026

NEWLY HIRED EXTRACURRICULAR COACHES:

Name	Program	School	Years of Service
James Head	Head E-Sports Coach	UHS	1
Cameron Behnam	Assistant E-Sports Coach	UHS	1
Ashley Eaton	Assistant Girls Soccer Coach	UHS	1

NEWLY HIRED NON-SANCTIONED ACTIVITIES:

Name	Program	School	Years of Service
Chelsie Cook Jones	Assistant DECA Advisor	UHS	1