UINTAH TRANSPORTATION
SPECIAL SERVICE DISTRICT

UTSSD BOARD MEETING

June 9, 2026 - Starting at 7 p.m.

Uintah County Large Conference Room

152 E 100 N, Vernal, UT 84078

ATTENDING

Board Members: Shawn Labrum, Mark Raymond, Sonja Norton, Ryan Cook, Bob Leake
Additional Attendees: Russell Grant, Brady Coleman and Greg Buxton (CIVCO), Scott Hardman (County Roads), Bart Jensen (Jones & DeMille), Craig Nebeker (Sunrise)

Minutes written by Nicole Murray

Prayer - Mark Raymond
Pledge of Allegiance - All

1 - Approve expenditures from May 2026
Ryan Cook reported May 2026 expenditures were $2,292,233.67. Shawn noted that a big portion of this expense went to Burdick Materials for the Redwash Road Project. Mark Raymond made a motion to approval expenditures for May. Sonja Norton seconded the motion. Motion passes unanimously.

2 - Approve Meeting Minutes from Board Meeting 5-12-2026
Mark Raymond made a motion to approve the minutes, Sonja Norton seconded the motion.
Motion passes unanimously.

3 - Project Independence Rd (Bart)
The project team is continuing to refine the roadway alignment and design elements. It has been determined that the alignment can likely remain within the existing fence lines throughout most of the project, with the exception of the tight southeast corner near Four Corners. To address this constraint, the team is exploring options to expand the roadway onto the south and west private parcels. Environmental review efforts are ongoing, and survey work is being coordinated to take advantage of the available field season this summer. Hydrology design has also begun to determine the appropriate culvert sizes. In addition, the team is evaluating the existing ditch/canal to determine whether it should be piped along the roadway and, if so, what pipe size will be required.
4 - Project Redwash Rd (Bart)

The first lift of asphalt has been paved, and testing results were excellent. All culverts beneath the roadway have been installed, and all but a few headwalls have been completed. All but one landowner agreement has been signed. The remaining landowner resides out of state, and efforts will continue to obtain the signed agreement. An additional property owner may also be impacted by the project. The Board discussed the possibility of obtaining an easement or negotiating a price but noted that would need to be done in a public meeting. The affected property is currently undeveloped. The remaining landowners have been cooperative and easy to work with throughout the project. The contractor has completed all subgrade earthwork and culvert installation. One headwall remains to be poured, and construction of the retaining wall has begun. Burdick Construction is coordinating work around the waterline installation to maintain progress on the granular borrow and road base. The existing waterline adjacent to the retaining wall is located almost directly within the proposed footing location. Jensen Water Improvement District has proposed relocating the new waterline to the west side of the roadway at this location, continuing it around the large culvert near the architect's house, then returning it to the east side to tie into the existing fire hydrant. The contractor also discussed coordination with Williams, that they were able to work around each other. Jon Stearmer has also been working with the County Attorney regarding project-related matters.

Jon Stearmer presented the Resolution and explained the policy and procedures for providing notice of the District's intent to issue a $1,100,000 bond, followed by the required public hearing. Mark Raymond made a motion to approve the Resolution as listed on the agenda, with the provision that local counsel may sign on behalf of the District if Julie the administrative assistant is unavailable at the next meeting on July 14, 2026. Bob Leake seconded the motion. The motion passed unanimously.

5 - Project 500 North (Ryan/Justin Belloes)

CIB Application: Ryan Cook reported that Sunrise Engineering assisted with the CIB application. The proposed funding includes a $2,100,000 grant and a $900,000 loan for the $4,677,020 project. After the District's loan, bond funds, and Joint Highway contribution, the District's estimated out-of-pocket cost is $1,077,020. Ryan stated that he is confident the CIB will approve the application and award the requested funding, subject to funding availability. The engineers are coordinating utility work and continuing the environmental and historical reviews. The project is progressing, although more slowly than anticipated.

6 - 7500 E (Troy/Greg)

The cement treated asphalt base course has been completed. The cement treated asphalt base course has been micro fractured and the surface has had the prime coat. The HMHMA surface will begin on June 15th, and take approximately 7 days to place the 8,743 tons. It should be noted that each production day of the HMHMA the contractor received a bonus for the gradation, oil content and compaction for his work. It should also be noted that the profile graph of the roadway showed that no grinding was required to meet the smoothness specifications. When the HMHMA has been placed, the guardrail on the bridges will be removed and replaced. This will take approximately 5 days, this work will begin on July 6th. The guardrail has been completed. Beginning on June 26, sign and delineator installation will begin and take approximately 5 days to complete. The roadway will be striped beginning on July 10th with a 2nd coat of paint applied. The project will then shut down until the seeding window which will be after September 15.

7 - **Ashley Creek Bridge (Bob)**
No updates at this time.

8 - **Chair Updates**
Shawn Labrum reported that Julie's last day of employment would be June 12. He stated that he and Mark would meet with Vernal City to review the applications and advised the Board to check their schedules, as a special meeting would be needed for a closed session.
Jon Stearmer asked Ryan Cook to recuse himself from this portion of the meeting due to his application for the position. The committee discussed the hiring process and agreed that the interview committee would conduct the interviews and present its top candidates to the Board for final consideration and selection. The Board agreed to hold a special closed session on Monday, July 22, at 4:00 p.m.

9 - **Closed Session to discuss the pending or imminent litigation**
Sonja Norton made a motion to go into closed session to discuss pending or imminent litigation and return to open session when finished. Mark Raymond seconded the motion. Roll call vote Raymond Aye, Labrum Aye, Cook Aye, Norton Aye Leake Aye. Motion passes unanimously.

10 - **Back in open session**
Ryan made a motion stay with with Chris Droubray from Spencer Fane to continue with our legal matters. Mark Raymond seconded the motion. Motion passed unanimously

Meeting adjourned

Board Members	Contact Information	Project Assignment
Shawn Labrum - Chairman	shawnlabrum@utssd.utah.gov	Independence Rd
Bob Leake - Co-Chairman	bobleake@utssd.utah.gov	7500 East Ashley Creek Bridge
Ryan Cook - Treasurer	ryancook@utssd.utah.gov	500 North
Sonja Norton	snorton@uintah.utah.gov	
Mark Raymond	markraymond@utssd.utah.gov	Redwash Road
Website - https://utssd.utah.gov/		

Special Accommodations

In accordance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Nicole Murray 24 hours in advance at (435)828-8407

I certify that a copy of this notice was posted at least 24 hours prior to meeting time and notification given to the Utah Public Notice Website pursuant to UCA 52-4-202.