

**MINUTES OF THE WORK SESSION OF THE BOARD OF TRUSTEES
OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved August 12, 2026)

July 6, 2026

The Jordan Valley Water Conservancy District Board of Trustees Work Session was primarily held electronically, with an option for in-person attendance as needed, on Monday, July 6, 2026, at 3:08 p.m. at the District Administration Building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code §§ 52-4-101 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings"). All attendees participated electronically unless otherwise noted.

Trustees:

Corey L. Rushton, Board Chair
John Taylor, Vice Chair
Andy Pierucci
Barbara L. Townsend
Cindy Wood
Dawn R. Ramsey
Mick M. Sudbury
Zach Jacob

Trustees Not Present:

John Richardson

Staff Present:

Jacob Young, General Manager/Chief Executive Officer
David Martin, Chief Financial Officer
Shazelle Terry, Chief Operating Officer
Benjamin Stanley, General Counsel
Brian Callister, Director of Asset Management
Carl Wilkins, Director of Digital Services
Clifton Smith, Digital Solutions Group Leader
Courtney Brown, Conservation Division Manager
Eric Stone, Controller
Gordon Batt, Director of Water Quality & Operations
Kelly Good, Director of Community Engagement
Kurt Ashworth, Human Resources Manager
Lisa Wright, Administrative Assistant III (in person)
Martin Feil, Database Administrator
Mindy Keeling, Executive Assistant (in person)
Shane Swensen, Director of Engineering & Water Development
Teresa Atkinson, Administrative Assistant III
Travis Christensen, Engineering Group Leader
Wade Tuft, Water Supply Manager

Welcome

Mr. Corey Rushton, Chair, called the meeting to order at 3:08 p.m. He reviewed guidelines for the virtual meeting, requesting that Trustees keep their video on and remain muted when not speaking to ensure professional focus. Mr. Rushton noted that while the chat feature is available for clarifying questions, any substantial discussions must be conducted verbally for the official record.

**Review
agenda for
July 8, 2026,
Board meeting**

Mr. Jacob Young, General Manager, reviewed the upcoming Board meeting agenda, noting that the "Member Agency Feature" would highlight WaterPro this month. He explained that JVVCD has prioritized agencies that have recently requested contract increases, such as WaterPro, West Jordan, Riverton, and potentially South Jordan, so that the Board can hear from them directly over the next few months. Mr. Young noted other key items for the Wednesday meeting included approval of modified funding letters for BRIC grants following a state review, the award of professional services for bond underwriters, and a report on the recent ACE conference. He also indicated there may be a need for a closed session to discuss a procurement investigation regarding the 2026 distribution pipeline replacement project in Mill Creek.

**COMMITTEE
REPORTS****Conservation
Committee****Integrating
Smart Irrigation
Controllers at
District Sites**

Mr. Young presented on integrating smart irrigation controllers at JVVCD sites, emphasizing JVVCD's commitment to "leading by example" within the community. Mr. Carl Wilkins, Director of Digital Services, and Ms. Kelly Good, Director of Community Engagement, detailed the rollout of WeatherTRAK controllers, which have already been installed on 50% of JVVCD's irrigated landscape. It was highlighted that the technology allows for centralized management via a mobile app, automatic leak detection, and weather-based adjustments that have shown water savings of up to 70% in past case studies. Chair Rushton asked how the technology determines watering needs. Ms. Good clarified that while the system monitors local evapotranspiration data automatically, staff still perform manual calibrations to ensure efficiency rather than just keeping the grass green. Mr. Young added that JVVCD is prepared to offer its experience with these digital solutions as best practice for member agencies to implement in their own parks and facilities.

**Audit
Committee****Auditors'
scopes**

Mr. David Martin, Chief Financial Officer, reported on the recent Audit Committee meeting, introducing Richey May & Co. as the new internal auditor firm. He outlined their immediate scope of work, which includes an examination of a recent external fraud incident to evaluate and strengthen internal controls, as well as comprehensive testing of various payment methods like wire transfers and ACH payments. Mr. Martin noted that the independent auditors, Gilbert and Stewart, are scheduled to perform the annual financial statement audit in September, with a final report expected in November. Chair Rushton and the Board reviewed the scope of the internal audit, concluding that it was thorough and ready to proceed.

**DISCUSSION
ITEMS****Legal/Policy****Development
baseline request**

Mr. Young and Mr. Clifton Smith, Digital Solutions Group Leader, provided an update on the Water Budget Policy implementation, specifically the development of a monitoring tool to track water allocations. Mr. Smith explained that JVVCD is requesting baseline data from member agencies using GIS shapefiles to identify developed versus undeveloped lands and quantify existing and future residential connections. He indicated that Riverton City and WaterPro are serving as the pilot group for this data collection process before sending the request to all member agencies later in the year. Trustee Ramsey and Trustee Pierucci expressed appreciation for the collaborative approach, noting that it builds on existing city planning efforts. Chair Rushton inquired how the policy would account for "under-developed" land, such as a retail building being converted to high-density housing; Mr. Young responded that the tool specifically captures "future ERC's" and "entitled ERC's" to ensure such density changes are factored into the long-term water budget.

**Digital
Services****Proposed
artificial
intelligence
usage
procedures**

Mr. Young introduced the proposed Artificial Intelligence (AI) Standard as management guidance for implementing board policy. Mr. Wilkins explained that AI was already being used throughout JVVCD, but establishing clear guardrails for responsible, secure, and ethical use is necessary. He noted the draft evolved through multiple revisions as new AI use cases emerged. Mr. Wilkins noted that the standard provides a flexible framework covering technologies such as large language models, image generators, and automation tools, and applies to all employees, volunteers, and interns. The standard will distinguish between incidental uses, such as asking Siri for directions for a nearby restaurant vs. intentional uses such as using AI to create reports or process JVVCD data. Mr. Wilkins noted that the intentional use requires JVVCD-issued accounts, opting out of data sharing whenever possible, and prohibits entering personally identifiable or GRAMA-protected information unless specifically authorized. He stated that the standard also requires human review of AI-generated content before it is used in JVVCD decisions or publications to ensure accuracy, minimize bias, and comply with copyright requirements.

Trustees discussed data privacy and AI governance. Trustee Dawn Ramsey asked whether JVVCD had considered a proprietary, closed-loop AI system to keep data internal. Mr. Wilkins said the original draft was based on that approach but was deemed too costly for now, though he expects JVVCD will eventually adopt a private, cost-effective model. He also explained that the AI Committee, with representatives from all six departments, will share effective AI practices, evaluate emerging tools, and identify both valuable and high-risk applications.

Chair Corey Rushton questioned the standards for adopting new, unknown tools, asking how JVVCD would handle a request for a tool no one on the committee understood. Mr. Wilkins stated that a lack of knowledge would be a red flag for denial, and Mr. Young clarified that JVVCD's philosophy is to avoid being first adopters, but instead, JVVCD intends to position itself on the border of "early adopters" and the "early majority," only recommending tools that are proven and ready for operational use. Mr. Wilkins addressed

concerns about personally identifiable information (PII) in conservation data—such as using AI to analyze AML meter spikes and noted that JVVCD is already using machine learning for data modeling in other areas, such as the "digital twin" at the SERWTP, and that the AI standard will remain flexible to adapt to shifting operational needs.

**Community
Engagement****Member Agency
grant for City of
West Jordan**

Ms. Good presented a member agency grant application from West Jordan City for \$87,000, which includes projects for leak detection sensors on fire hydrants, smart irrigation upgrades at three city parks, and community outreach materials. Chair Rushton expressed interest in the fire hydrant technology, asking if other agencies currently use it. Staff promised to provide more detail on West Jordan's cost-benefit analysis at the Wednesday meeting. Trustee Zach Jacob noted his excitement that his city is testing the new technology rather than waiting for others to go first.

**Key Results
Phase 1**

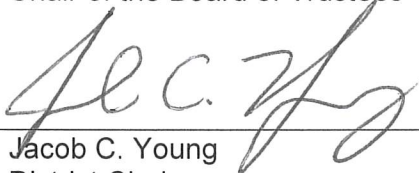
Ms. Shazelle Terry, Chief Operating Officer, marked a significant milestone for the district by presenting a completion report for "Phase I" of the strategic plan, noting that staff has successfully finished nearly all the original operational objectives established in 2024. She indicated accomplishments include a five-year staffing plan, public health stewardship training for frontline employees, a strategic asset management plan, and an electronic emergency response pocket guide for staff phones. Ms. Terry also highlighted new emergency contract language that ensures major contractors will prioritize JVVCD repairs during a crisis. Mr. Young concluded by emphasizing JVVCD's leadership in the Great Salt Lake crisis, noting that Jordan Valley provides 21,000 of the 75,000 acre-feet of water recently secured for the lake by the state's trust. Trustee Cindy Wood shared feedback regarding resident frustration with turf removal requirements, which led to a discussion on the need for better public education regarding state-mandated funding rules for living lawns.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Dawn Ramsey moved to adjourn. Followed by a second from Mr. John Taylor. The meeting adjourned at 4:58 p.m.



Corey L. Rushton
Chair of the Board of Trustees



Jacob C. Young
District Clerk