



NOTICE OF REGULAR MEETING OF THE LIBRARY BOARD

PUBLIC NOTICE is hereby given that the Davis County Library Board, will hold a Board Meeting at the Library Headquarters Staff Conference Room, commencing at 1:00 PM on June 11, 2026.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Davis County Library Director, at 801-451-3050, prior to the meeting. Agenda items may not be discussed in order.

Pursuant to UCA 52-4-207, electronic and telephone participation is available to this body's members and invited guests; the general public is invited to attend at the anchor location indicated at the top of the agenda.

WELCOME

PUBLIC COMMENTS

3 Minute Limit

ACTION ITEMS

1. **#2026-591. Approval of Minutes from May 14th, 2026** - *presented by Joshua Johnson, Director, Library*
2. **#2026-491. Ratification of Expenditures — February, March & April 2026** - *presented by Joshua Johnson, Director, Library*
3. **#2026-617. Approval of Library Collection Appeals and Administrative Review Committees** - *presented by Joshua Johnson, Director, Library*
4. **#2026-569. Approval of Commercial and Industrial Lease for North Salt Lake Temporary Location** - *presented by Joshua Johnson, Director, Library*

Financial Information:

- Type: Payable
- Amount: \$ 64,944.00

Terms:

- Beginning Date: 06/01/2026
- Ending Date: 05/31/2028

5. **#2026-585. Approval of Proposed Library closure on Friday, August 7th, 2026 until 2:00 pm for Staff Training Day** - *presented by Joshua Johnson, Director, Library*

INFORMATION & DISCUSSION ITEMS

6. **#2026-595. Utah State Library Certification Letter** - *presented by Joshua Johnson, Director, Library*
7. **#2026-306. PLA & ULA Wrap-up** - *presented by Joshua Johnson, Director, Library*

ADJOURNMENT

LIBRARY BOARD MINUTES

Library Board Meeting Minutes Thursday, June 11, 2026

The Davis County Library Board met for their regularly scheduled meeting at 1:00 PM on June 11, 2026, at the Library Headquarters Staff Conference Room.

PRESENT

Rosalie Taylor, Vice Chair, joined electronically
Aaron Becker
Jessica Groves
Commissioner Lorene Kamalu
Justin Wright
Sara Reed, joined electronically
Josh Johnson, Director

GUESTS

Lynnette Mills, Deputy Director
Ellen Peterson, Deputy Director
Jenny Tankersley, Library

WELCOME

Josh Johnson welcomed the Board and called the meeting to order at 1:05 pm.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

1. **#2026-591. Approval of Minutes from May 14th, 2026 - presented by Joshua Johnson, Director, Library**

Josh presented the minutes from May 14th, 2026.

Jessica Groves moved to approve the minutes from May 14th, 2026. Justin Wright seconded the motion. The motion was unanimously carried.

2. **#2026-491. Ratification of Expenditures — February, March & April 2026 - presented by Joshua Johnson, Director, Library**

Josh told the Board that although the February 2026 expenditures had previously been ratified, they needed to be re-ratified due to a delay in reporting by the Controller's office. The newly presented February numbers were up-to-date.

Aaron Becker moved to ratify the expenditures from February, March, & April 2026. Jessica Groves seconded the motion. The motion was unanimously carried.

3. **#2026-617. Approval of Library Collection Appeals and Administrative Review Committees - presented by Joshua Johnson, Director, Library**

Josh presented the proposed appointments to the Library Collection Appeals and Administrative Review Committees. The committee appointments would be effective July 1, 2026 - June 30, 2027.

Justin Wright moved to approve the proposed Committees. Aaron Becker seconded the motion. The motion was unanimously carried.

4. **#2026-569. Approval of Commercial and Industrial Lease for North Salt Lake Temporary Location -**

presented by Joshua Johnson, Director, Library

Financial Information:

- Type: Payable
- Amount: \$ 64,944.00

Terms:

- Beginning Date: 06/01/2026
- Ending Date: 05/31/2028

Josh thanked the Board for their responses to emails over the last month regarding the North Salt Lake Temporary Location lease. He told the Board that the Library now has the keys to the building. Rosalie Taylor asked when the opening date would be. Josh explained that he originally thought it would be in July, but due to the time it takes to set up the internet, it now looks like the opening will be in mid-to late August. *Commissioner Lorene Kamalu moved to approve the Commercial and Industrial Lease for the North Salt Lake Temporary Location. Justin Wright seconded the motion. The motion was unanimously carried.*

5. #2026-585. Approval of Proposed Library closure on Friday, August 7th, 2026 until 2:00 pm for Staff Training Day - presented by Joshua Johnson, Director, Library

Josh told the Board that the annual staff training day will be organized as a mini-conference for staff. He invited Board members to attend.

Aaron Becker moved to approve the Library closure on Friday, August 7th, 2026 until 2:00 pm for Staff Training Day. Commissioner Lorene Kamalu seconded the motion. The motion was unanimously carried.

INFORMATION & DISCUSSION ITEMS

6. #2026-595. Utah State Library Certification Letter - presented by Joshua Johnson, Director, Library

Josh shared with the Board the certification letter from the Utah State Library. He explained that annual certification is a new requirement for large libraries in the state to qualify for funding. This was previously only a requirement for smaller libraries.

Justin Wright asked if the certification gives the state leverage to restrict content in materials. Josh explained that the Utah State Library acts as an advisory, not as an oversight organization.

7. #2026-306. PLA & ULA Wrap-up - presented by Joshua Johnson, Director, Library

Josh began by asking the Board members who attended PLA or ULA to share their insights.

Jessica Groves attended PLA and said that she found it very valuable. She said that there was a lot of talk about censorship. She said it was interesting to see how smaller-scale libraries were handling the legal problems and the financial hardships that came with fighting censorship. Her experience expanded her appreciation for libraries and the librarians within the Davis County system.

Rosalie Taylor shared her experiences with ULA. She attended a session on AI and another on Maker-spaces in libraries. She found the atmosphere of the conference to be a very positive place.

Josh told the Board that there are many benefits to staff that attend these conferences, including avoiding burn-out in the workplace, building connectins, and remaining forward-facing as an organization. Josh told the Board that one of the unique benefits that came out of PLA this year had to do with Amazon. With a major library vendor, Baker & Taylor, going out of business, Amazon is attempting to ramp up its sales to libraries across the country. It previously has not offered books with Mylar covers or EDI ordering. However, due to staff interaction at PLA with Amazon vendors, the Davis County Library is now a test library for both of these services.

ADJOURNMENT

The Board adjourned at 1:47 pm



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR: 23	LIBRARY SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2310580 LIBRARY								
2310580	410000	CURRENT PROPERTY TA	-9,437,000	-9,437,000	-167,920.83	-3,407.69	.00	-9,269,079.17 1.8%*
2310580	411000	REGISTERED PERSONAL	-558,000	-558,000	-77,668.43	-39,318.90	.00	-480,331.57 13.9%*
2310580	420000	PRIOR YEARS TAXES	-100,000	-100,000	-25,799.93	-17,628.43	.00	-74,200.07 25.8%*
2310580	420001	PENALTY/INTEREST	-11,000	-11,000	-1,944.30	-706.40	.00	-9,055.70 17.7%*
2310580	422101	A&C PENALTY/INTERES	-49,000	-49,000	.00	.00	.00	-49,000.00 0%*
2310580	452050	PROMOTIONAL SALES	-677	-677	-1,231.33	-483.87	.00	554.33 181.9%*
2310580	460000	FINES & FORFEITURES	-78,000	-78,000	-13,697.41	-6,507.24	.00	-64,302.59 17.6%*
2310580	472300	STATE REIMBURSEMENT	-45,000	-45,000	.00	.00	.00	-45,000.00 0%*
2310580	480000	INTEREST EARNINGS	-69,000	-69,000	-21,520.32	-9,611.34	.00	-47,479.68 31.2%*
2310580	493000	CONTRIBUTION-PRIVAT	0	5,000	-5,070.00	-5,020.00	.00	10,070.00 -101.4%*
2310580	495100	SUNDRY REVENUE	-14,000	-14,000	-9,587.76	-8,142.99	.00	-4,412.24 68.5%*
TOTAL UNDEFINED ROLLUP CODE		-10,361,677	-10,356,677	-324,440.31	-90,826.86	.00	-10,032,236.69	3.1%
1P580 LIBRARY PAYROLL								
2310580	510110	PAYROLL	5,362,062	5,285,814	737,403.81	364,160.33	.00	4,548,410.36 14.0%
2310580	510111	TRAVEL PAY	16,270	16,270	2,510.20	1,233.08	.00	13,760.29 15.4%
2310580	510115	TAXABLE INCENTIVES	0	0	64.20	24.85	.00	-64.20 100.0%*
2310580	510117	OVERTIME	0	0	17.37	10.16	.00	-17.37 100.0%*
2310580	520131	PAYROLL TAXES	404,416	404,416	54,780.86	27,052.72	.00	349,635.41 13.5%
2310580	520132	WORKERS COMP	13,425	13,425	893.35	439.76	.00	12,531.80 6.7%
2310580	520133	INSURANCE	571,153	571,153	93,597.85	45,237.60	.00	477,555.07 16.4%
2310580	520134	RETIREMENT	489,851	489,851	83,503.61	40,573.02	.00	406,347.43 17.0%
2310580	520135	COMMUNICATIONS ALLO	3,472	3,472	535.60	263.10	.00	2,936.00 15.4%
2310580	520136	TERMINATION POOL	0	76,247	11,061.37	5,462.61	.00	65,186.04 14.5%
TOTAL LIBRARY PAYROLL		6,860,649	6,860,649	984,368.22	484,457.23	.00	5,876,280.83	14.3%
20580 LIBRARY OPERATING								
2310580	530225	PROMOTIONAL MATERIA	50,000	60,000	.00	.00	50,600.00	9,400.00 84.3%
2310580	530623	CITIZEN PROGRAMS	50,000	50,000	1,308.73	620.46	7,500.00	41,191.27 17.6%
2310580	540210	SUBS & MEMBERSHIPS	4,000	4,000	1,700.00	.00	.00	2,300.00 42.5%
2310580	540220	PUBLIC NOTICES	1,000	1,000	.00	.00	.00	1,000.00 0%*
2310580	540250	OPERATING SUPPLIES	20,000	20,000	1,761.38	1,459.79	.00	18,238.62 8.8%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	LIBRARY SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
23								
2310580	540271	2,500	2,500	.00	.00	.00	2,500.00	.0%
2310580	540272	6,000	6,000	42.64	31.74	.00	5,957.36	.7%
2310580	540300	0	0	27.98	.00	.00	-27.98	100.0%*
2310580	540450	3,500	3,500	37.09	37.09	.00	3,462.91	1.1%
2310580	540610	15,000	15,000	660.85	344.75	.00	14,339.15	4.4%
2310580	540612	1,000,000	1,005,000	240,231.86	194,907.08	32,439.80	732,328.34	27.1%
2310580	540643	0	0	23.99	23.99	.00	-23.99	100.0%*
2310580	540666	7,500	7,500	.00	.00	.00	7,500.00	.0%
2310580	540690	25,000	25,000	14.24	14.24	.00	24,985.76	.1%
2310580	540691	11,050	11,050	6,960.00	.00	.00	4,090.00	63.0%
2310580	542240	50,000	50,000	4,354.51	546.98	.00	45,645.49	8.7%
2310580	542243	30,000	30,000	5,000.00	5,000.00	.00	25,000.00	16.7%
2310580	545536	0	0	243.91	126.83	.00	-243.91	100.0%*
2310580	548230	18,000	18,000	7,532.74	414.00	.00	10,467.26	41.8%
2310580	548231	4,500	4,500	125.86	125.86	.00	4,374.14	2.8%
2310580	548330	3,000	3,000	.00	.00	.00	3,000.00	.0%
2310580	550620	200,000	200,000	54,500.29	23,615.28	87,357.56	58,142.15	70.9%
2310580	555265	128,183	138,833	111,494.50	12,633.00	18,479.00	8,859.50	93.6%
2310580	555266	19,880	19,880	8,280.00	.00	.00	11,600.00	41.6%
2310580	555310	37,300	37,300	97.53	97.53	.00	37,202.47	.3%
2310580	560252	500	500	.00	.00	.00	500.00	.0%
2310580	560260	14,000	14,000	.00	.00	.00	14,000.00	.0%
2310580	562280	2,500	2,500	160.24	145.19	.00	2,339.76	6.4%
2310580	564253	3,500	3,500	.00	.00	.00	3,500.00	.0%
2310580	564258	3,000	3,000	295.28	143.94	.00	2,704.72	9.8%
TOTAL LIBRARY OPERATING		1,709,913	1,735,563	444,853.62	240,287.75	196,376.36	1,094,333.02	36.9%
3C580 LIBRARY CAPITAL								
2310580	640743	44,000	44,000	.00	.00	.00	44,000.00	.0%
TOTAL LIBRARY CAPITAL		44,000	44,000	.00	.00	.00	44,000.00	.0%
4A580 LIBRARY ALLOCATIONS								
2310580	590910	1,095,402	1,095,402	.00	.00	.00	1,095,402.00	.0%
2310580	590920	31,395	31,395	5,232.58	2,616.29	.00	26,162.90	16.7%
2310580	590921	104,357	104,357	17,392.86	8,696.43	.00	86,964.30	16.7%
2310580	590922	21,855	21,855	3,642.50	1,821.25	.00	18,212.50	16.7%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR: 23	LIBRARY SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2310580	590925 SECURITY CAMERA ALL	9,534	9,534	1,588.98	794.49	.00	7,944.90	16.7%
2310580	590930 INSURANCE ALLOCATIO	116,527	116,527	19,421.16	9,710.58	.00	97,105.84	16.7%
2310580	590936 WATER ALLOCATION	21,150	21,150	4,395.56	1,799.80	.00	16,754.44	20.8%
2310580	590937 GAS ALLOCATION	36,050	36,050	11,712.61	5,035.72	.00	24,337.39	32.5%
2310580	590938 ELECTRICITY ALLOCAT	157,000	157,000	20,405.47	10,041.52	.00	136,594.53	13.0%
2310580	590939 CONTRACT ALLOCATION	244,284	244,284	32,576.20	13,888.10	540.00	211,167.32	13.6%
2310580	590940 MAINTENANCE ALLOCAT	461,905	461,905	76,984.14	38,492.07	.00	384,920.70	16.7%
2310580	590942 HR ADMIN ALLOCATION	218,256	218,256	36,376.02	18,188.01	.00	181,880.10	16.7%
TOTAL LIBRARY ALLOCATIONS		2,517,715	2,517,715	229,728.08	111,084.26	540.00	2,287,446.92	9.1%
TOTAL LIBRARY		770,600	801,250	1,334,509.61	745,002.38	196,916.36	-730,175.92	191.1%
TOTAL LIBRARY SERVICES		770,600	801,250	1,334,509.61	745,002.38	196,916.36	-730,175.92	191.1%
TOTAL REVENUES		-10,361,677	-10,356,677	-324,440.31	-90,826.86	.00	-10,032,236.69	
TOTAL EXPENSES		11,132,277	11,157,927	1,658,949.92	835,829.24	196,916.36	9,302,060.77	

Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	770,600	801,250	1,334,509.61	745,002.38	196,916.36	-730,175.92	191.1%
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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48 LIBRARY CAPITAL PROJECTS							
4810950 CAP - LIBRARY							
4810950 480000 INTEREST EARNINGS	-141,000	-141,000	-45,159.75	-21,459.83	.00	-95,840.25	32.0%*
TOTAL UNDEFINED ROLLUP CODE	-141,000	-141,000	-45,159.75	-21,459.83	.00	-95,840.25	32.0%
20950 CAP - LIBRARY OPERATING							
4810950 560260 BLDG & GRND MAINT	40,000	40,000	.00	.00	.00	40,000.00	.0%
TOTAL CAP - LIBRARY OPERATING	40,000	40,000	.00	.00	.00	40,000.00	.0%
3C950 CAP - LIBRARY CAPITAL							
4810950 600702 CONSTRUCTION	0	0	2.88	2.88	.00	-2.88	100.0%*
4810950 620720 BLDG IMPROVEMENTS	135,000	135,000	.00	.00	.00	135,000.00	.0%
TOTAL CAP - LIBRARY CAPITAL	135,000	135,000	2.88	2.88	.00	134,997.12	.0%
TOTAL CAP - LIBRARY	34,000	34,000	-45,156.87	-21,456.95	.00	79,156.87	-132.8%
TOTAL LIBRARY CAPITAL PROJECTS	34,000	34,000	-45,156.87	-21,456.95	.00	79,156.87	-132.8%
TOTAL REVENUES	-141,000	-141,000	-45,159.75	-21,459.83	.00	-95,840.25	
TOTAL EXPENSES	175,000	175,000	2.88	2.88	.00	174,997.12	



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP.	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	34,000	34,000	-45,156.87	-21,456.95	.00	79,156.87	-132.8%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
48	LIBRARY CAPITAL PROJECTS	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
4810952 BOUNTIFUL BRANCH								
4810952	480000	INTEREST EARNINGS	0	0	-40,929.07	-20,099.64	.00	40,929.07 100.0%
		TOTAL UNDEFINED ROLLUP CODE	0	0	-40,929.07	-20,099.64	.00	40,929.07 100.0%
3C952 SOUTH BRANCH - CAPITAL								
4810952	600701	ARCHITECT	511,370	511,370	87,180.00	.00	402,470.50	21,719.24 95.8%
4810952	600702	CONSTRUCTION	6,392,122	6,392,122	101.00	101.00	4,649,956.62	1,742,064.13 72.7%
4810952	600703	CONTINGENCY	639,212	639,212	2,173.21	2,173.21	1,435.00	635,603.97 .6%
4810952	600704	FFE	857,296	857,296	.00	.00	.00	857,296.33 .0%
		TOTAL SOUTH BRANCH - CAPITAL	8,400,000	8,400,000	89,454.21	2,274.21	5,053,862.12	3,256,683.67 61.2%
		TOTAL BOUNTIFUL BRANCH	8,400,000	8,400,000	48,525.14	-17,825.43	5,053,862.12	3,297,612.74 60.7%
		TOTAL LIBRARY CAPITAL PROJECTS	8,400,000	8,400,000	48,525.14	-17,825.43	5,053,862.12	3,297,612.74 60.7%
		TOTAL REVENUES	0	0	-40,929.07	-20,099.64	.00	40,929.07
		TOTAL EXPENSES	8,400,000	8,400,000	89,454.21	2,274.21	5,053,862.12	3,256,683.67



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 02

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	8,400,000	8,400,000	48,525.14	-17,825.43	5,053,862.12	3,297,612.74	60.7%

** END OF REPORT - Generated by Jennifer Tankersley **



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
23 LIBRARY SERVICES	APPROP	BUDGET				BUDGET	USE/COL
2310580 LIBRARY							
2310580 410000 CURRENT PROPERTY TA	-9,437,000	-9,437,000	-173,614.38	-5,693.55	.00	-9,263,385.62	1.8%*
2310580 411000 REGISTERED PERSONAL	-558,000	-558,000	-131,175.01	-53,506.58	.00	-426,824.99	23.5%*
2310580 420000 PRIOR YEARS TAXES	-100,000	-100,000	-56,261.55	-30,461.62	.00	-43,738.45	56.3%*
2310580 420001 PENALTY/INTEREST	-11,000	-11,000	-3,073.33	-1,129.03	.00	-7,926.67	27.9%*
2310580 422101 A&C PENALTY/INTERES	-49,000	-49,000	.00	.00	.00	-49,000.00	.0%*
2310580 452050 PROMOTIONAL SALES	-677	-677	-1,645.05	-413.72	.00	968.05	243.0%*
2310580 460000 FINES & FORFEITURES	-78,000	-78,000	-20,831.85	-7,134.44	.00	-57,168.15	26.7%*
2310580 472300 STATE REIMBURSEMENT	-45,000	-45,000	-28,869.30	-28,869.30	.00	-16,130.70	64.2%*
2310580 480000 INTEREST EARNINGS	-69,000	-69,000	-29,994.60	-8,474.28	.00	-39,005.40	43.5%*
2310580 493000 CONTRIBUTION-PRIVAT	0	5,000	-5,353.00	-283.00	.00	10,353.00	-107.1%*
2310580 495100 SUNDRY REVENUE	-14,000	-14,000	-10,431.88	-844.12	.00	-3,568.12	74.5%*
TOTAL UNDEFINED ROLLUP CODE	-10,361,677	-10,356,677	-461,249.95	-136,809.64	.00	-9,895,427.05	4.5%
1P580 LIBRARY PAYROLL							
2310580 510110 PAYROLL	5,362,062	5,285,814	1,095,863.77	358,459.96	.00	4,189,950.40	20.7%
2310580 510111 TRAVEL PAY	16,270	16,270	3,743.28	1,233.08	.00	12,527.21	23.0%
2310580 510115 TAXABLE INCENTIVES	0	0	76.63	12.43	.00	-76.63	100.0%*
2310580 510117 OVERTIME	0	0	28.95	11.58	.00	-28.95	100.0%*
2310580 520131 PAYROLL TAXES	404,416	404,416	81,328.86	26,548.00	.00	323,087.41	20.1%
2310580 520132 WORKERS COMP	13,425	13,425	1,330.58	437.23	.00	12,094.57	9.9%
2310580 520133 INSURANCE	571,153	571,153	141,491.32	47,893.47	.00	429,661.60	24.8%
2310580 520134 RETIREMENT	489,851	489,851	124,223.58	40,719.97	.00	365,627.46	25.4%
2310580 520135 COMMUNICATIONS ALLO	3,472	3,472	798.70	263.10	.00	2,672.90	23.0%
2310580 520136 TERMINATION POOL	0	76,247	16,438.48	5,377.11	.00	59,808.93	21.6%
TOTAL LIBRARY PAYROLL	6,860,649	6,860,649	1,465,324.15	480,955.93	.00	5,395,324.90	21.4%
20580 LIBRARY OPERATING							
2310580 530225 PROMOTIONAL MATERIA	50,000	60,000	860.00	860.00	50,600.00	8,540.00	85.8%
2310580 530623 CITIZEN PROGRAMS	50,000	50,000	3,509.74	2,201.01	7,500.00	38,990.26	22.0%
2310580 540210 SUBS & MEMBERSHIPS	4,000	4,000	1,700.00	.00	.00	2,300.00	42.5%
2310580 540220 PUBLIC NOTICES	1,000	1,000	.00	.00	.00	1,000.00	.0%
2310580 540250 OPERATING SUPPLIES	20,000	20,000	2,652.74	891.36	.00	17,347.26	13.3%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

ACCOUNTS FOR: 23	LIBRARY SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2310580	540271	2,500	2,500	.00	.00	.00	2,500.00	.0%
2310580	540272	6,000	6,000	127.29	84.65	.00	5,872.71	2.1%
2310580	540300	0	0	27.98	.00	.00	-27.98	100.0%*
2310580	540450	3,500	3,500	37.09	.00	.00	3,462.91	1.1%
2310580	540610	15,000	15,000	897.25	236.40	.00	14,102.75	6.0%
2310580	540612	1,000,000	1,005,000	316,598.85	76,366.99	14,498.22	673,902.93	32.9%
2310580	540643	0	0	23.99	.00	.00	-23.99	100.0%*
2310580	540666	7,500	7,500	.00	.00	.00	7,500.00	.0%
2310580	540690	25,000	25,000	118.21	103.97	.00	24,881.79	.5%
2310580	540691	11,050	11,050	6,960.00	.00	.00	4,090.00	63.0%
2310580	542240	50,000	50,000	5,651.99	1,297.48	.00	44,348.01	11.3%
2310580	542243	30,000	30,000	5,140.00	140.00	.00	24,860.00	17.1%
2310580	545536	0	0	360.61	116.70	.00	-360.61	100.0%*
2310580	548230	18,000	18,000	10,430.74	2,898.00	.00	7,569.26	57.9%
2310580	548231	4,500	4,500	135.29	9.43	.00	4,364.71	3.0%
2310580	548330	3,000	3,000	.00	.00	.00	3,000.00	.0%
2310580	550620	200,000	200,000	66,299.12	11,798.83	77,350.55	56,350.33	71.8%
2310580	555265	128,183	138,833	111,494.50	.00	18,479.00	8,859.50	93.6%
2310580	555266	19,880	19,880	8,280.00	.00	.00	11,600.00	41.6%
2310580	555310	37,300	37,300	296.30	198.77	.00	37,003.70	.8%
2310580	560252	500	500	.00	.00	.00	500.00	.0%
2310580	560260	14,000	14,000	.00	.00	.00	14,000.00	.0%
2310580	562280	2,500	2,500	277.63	117.39	.00	2,222.37	11.1%
2310580	564253	3,500	3,500	.00	.00	.00	3,500.00	.0%
2310580	564258	3,000	3,000	479.96	184.68	.00	2,520.04	16.0%
TOTAL LIBRARY OPERATING		1,709,913	1,735,563	542,359.28	97,505.66	168,427.77	1,024,775.95	41.0%
3C580 LIBRARY CAPITAL								
2310580	640743	44,000	44,000	.00	.00	.00	44,000.00	.0%
TOTAL LIBRARY CAPITAL		44,000	44,000	.00	.00	.00	44,000.00	.0%
4A580 LIBRARY ALLOCATIONS								
2310580	590910	1,095,402	1,095,402	.00	.00	.00	1,095,402.00	.0%
2310580	590920	31,395	31,395	7,848.87	2,616.29	.00	23,546.61	25.0%
2310580	590921	104,357	104,357	26,089.29	8,696.43	.00	78,267.87	25.0%
2310580	590922	21,855	21,855	5,463.75	1,821.25	.00	16,391.25	25.0%



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

ACCOUNTS 23	FOR: LIBRARY	SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2310580	590925	SECURITY CAMERA ALL	9,534	9,534	2,383.47	794.49	.00	7,150.41	25.0%
2310580	590930	INSURANCE ALLOCATIO	116,527	116,527	29,131.74	9,710.58	.00	87,395.26	25.0%
2310580	590936	WATER ALLOCATION	21,150	21,150	5,595.67	1,200.11	.00	15,554.33	26.5%
2310580	590937	GAS ALLOCATION	36,050	36,050	14,954.85	3,242.24	.00	21,095.15	41.5%
2310580	590938	ELECTRICITY ALLOCAT	157,000	157,000	30,622.91	10,217.44	.00	126,377.09	19.5%
2310580	590939	CONTRACT ALLOCATION	244,284	244,284	46,837.90	14,261.70	540.00	196,905.62	19.4%
2310580	590940	MAINTENANCE ALLOCAT	461,905	461,905	115,476.21	38,492.07	.00	346,428.63	25.0%
2310580	590942	HR ADMIN ALLOCATION	218,256	218,256	54,564.03	18,188.01	.00	163,692.09	25.0%
TOTAL LIBRARY ALLOCATIONS			2,517,715	2,517,715	338,968.69	109,240.61	540.00	2,178,206.31	13.5%
TOTAL LIBRARY			770,600	801,250	1,885,402.17	550,892.56	168,967.77	-1,253,119.89	256.4%
TOTAL LIBRARY SERVICES			770,600	801,250	1,885,402.17	550,892.56	168,967.77	-1,253,119.89	256.4%
TOTAL REVENUES			-10,361,677	-10,356,677	-461,249.95	-136,809.64	.00	-9,895,427.05	
TOTAL EXPENSES			11,132,277	11,157,927	2,346,652.12	687,702.20	168,967.77	8,642,307.16	



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	770,600	801,250	1,885,402.17	550,892.56	168,967.77	-1,253,119.89	256.4%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
48	LIBRARY CAPITAL PROJECTS	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
4810950 CAP - LIBRARY								
4810950 480000	INTEREST EARNINGS	-141,000	-141,000	-67,736.02	-22,576.27	.00	-73,263.98	48.0%*
	TOTAL UNDEFINED ROLLUP CODE	-141,000	-141,000	-67,736.02	-22,576.27	.00	-73,263.98	48.0%
20950 CAP - LIBRARY OPERATING								
4810950 560260	BLDG & GRND MAINT	40,000	40,000	.00	.00	.00	40,000.00	.0%
	TOTAL CAP - LIBRARY OPERATING	40,000	40,000	.00	.00	.00	40,000.00	.0%
30950 CAP - LIBRARY CAPITAL								
4810950 600702	CONSTRUCTION	0	0	2.88	.00	.00	-2.88	100.0%*
4810950 620720	BLDG IMPROVEMENTS	135,000	135,000	.00	.00	.00	135,000.00	.0%
	TOTAL CAP - LIBRARY CAPITAL	135,000	135,000	2.88	.00	.00	134,997.12	.0%
	TOTAL CAP - LIBRARY	34,000	34,000	-67,733.14	-22,576.27	.00	101,733.14	-199.2%
	TOTAL LIBRARY CAPITAL PROJECTS	34,000	34,000	-67,733.14	-22,576.27	.00	101,733.14	-199.2%
	TOTAL REVENUES	-141,000	-141,000	-67,736.02	-22,576.27	.00	-73,263.98	
	TOTAL EXPENSES	175,000	175,000	2.88	.00	.00	174,997.12	



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	34,000	34,000	-67,733.14	-22,576.27	.00	101,733.14	-199.2%
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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
48	LIBRARY CAPITAL PROJECTS	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
4810952 BOUNTIFUL BRANCH								
4810952 480000	INTEREST EARNINGS	0	0	-59,137.64	-18,208.57	.00	59,137.64	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	-59,137.64	-18,208.57	.00	59,137.64	100.0%
3C952 SOUTH BRANCH - CAPITAL								
4810952 600701	ARCHITECT	511,370	511,370	174,360.00	87,180.00	315,290.50	21,719.24	95.8%
4810952 600702	CONSTRUCTION	6,392,122	6,392,122	841.00	740.00	4,649,956.62	1,741,324.13	72.8%
4810952 600703	CONTINGENCY	639,212	639,212	4,962.21	2,789.00	1,435.00	632,814.97	1.0%
4810952 600704	FFE	857,296	857,296	6,442.10	6,442.10	.00	850,854.23	.8%
	TOTAL SOUTH BRANCH - CAPITAL	8,400,000	8,400,000	186,605.31	97,151.10	4,966,682.12	3,246,712.57	61.3%
	TOTAL BOUNTIFUL BRANCH	8,400,000	8,400,000	127,467.67	78,942.53	4,966,682.12	3,305,850.21	60.6%
	TOTAL LIBRARY CAPITAL PROJECTS	8,400,000	8,400,000	127,467.67	78,942.53	4,966,682.12	3,305,850.21	60.6%
	TOTAL REVENUES	0	0	-59,137.64	-18,208.57	.00	59,137.64	
	TOTAL EXPENSES	8,400,000	8,400,000	186,605.31	97,151.10	4,966,682.12	3,246,712.57	



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	8,400,000	8,400,000	127,467.67	78,942.53	4,966,682.12	3,305,850.21	60.6%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR: 23	LIBRARY SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2310580 LIBRARY								
2310580	410000	CURRENT PROPERTY TA	-9,437,000	-9,437,000	-204,359.66	-30,745.28	.00	-9,232,640.34 2.2%*
2310580	411000	REGISTERED PERSONAL	-558,000	-558,000	-175,724.29	-44,549.28	.00	-382,275.71 31.5%*
2310580	420000	PRIOR YEARS TAXES	-100,000	-100,000	-78,998.69	-22,737.14	.00	-21,001.31 79.0%*
2310580	420001	PENALTY/INTEREST	-11,000	-11,000	-4,234.50	-1,161.17	.00	-6,765.50 38.5%*
2310580	422101	A&C PENALTY/INTERES	-49,000	-49,000	.00	.00	.00	-49,000.00 .0%*
2310580	452050	PROMOTIONAL SALES	-677	-677	-2,365.97	-720.92	.00	1,688.97 349.5%
2310580	460000	FINES & FORFEITURES	-78,000	-78,000	-27,749.36	-6,917.51	.00	-50,250.64 35.6%*
2310580	472300	STATE REIMBURSEMENT	-45,000	-45,000	-28,869.30	.00	.00	-16,130.70 64.2%*
2310580	480000	INTEREST EARNINGS	-69,000	-69,000	-39,913.16	-9,918.56	.00	-29,086.84 57.8%*
2310580	493000	CONTRIBUTION-PRIVAT	0	5,000	-5,395.00	-42.00	.00	10,395.00 -107.9%
2310580	495100	SUNDRY REVENUE	-14,000	-14,000	-11,024.86	-592.98	.00	-2,975.14 78.7%*
TOTAL UNDEFINED ROLLUP CODE		-10,361,677	-10,356,677	-578,634.79	-117,384.84	.00	-9,778,042.21	5.6%
1P580 LIBRARY PAYROLL								
2310580	510110	PAYROLL	5,362,062	5,285,814	1,455,418.74	359,554.97	.00	3,830,395.43 27.5%
2310580	510111	TRAVEL PAY	16,270	16,270	4,976.36	1,233.08	.00	11,294.13 30.6%
2310580	510115	TAXABLE INCENTIVES	0	0	101.48	24.85	.00	-101.48 100.0%*
2310580	510117	OVERTIME	0	0	66.45	37.50	.00	-66.45 100.0%*
2310580	520131	PAYROLL TAXES	404,416	404,416	107,977.06	26,648.20	.00	296,439.21 26.7%
2310580	520132	WORKERS COMP	13,425	13,425	1,771.53	440.95	.00	11,653.62 13.2%
2310580	520133	INSURANCE	571,153	571,153	188,773.37	47,282.05	.00	382,379.55 33.1%
2310580	520134	RETIREMENT	489,851	489,851	165,052.63	40,829.05	.00	324,798.41 33.7%
2310580	520135	COMMUNICATIONS ALLO	3,472	3,472	1,061.80	263.10	.00	2,409.80 30.6%
2310580	520136	TERMINATION POOL	0	76,247	21,832.40	5,393.92	.00	54,415.01 28.6%
TOTAL LIBRARY PAYROLL		6,860,649	6,860,649	1,947,031.82	481,707.67	.00	4,913,617.23	28.4%
20580 LIBRARY OPERATING								
2310580	530225	PROMOTIONAL MATERIA	50,000	60,000	4,336.05	3,476.05	50,600.00	5,063.95 91.6%
2310580	530623	CITIZEN PROGRAMS	50,000	50,000	6,715.81	3,206.07	7,500.00	35,784.19 28.4%
2310580	540210	SUBS & MEMBERSHIPS	4,000	4,000	1,700.00	.00	.00	2,300.00 42.5%
2310580	540220	PUBLIC NOTICES	1,000	1,000	.00	.00	.00	1,000.00 .0%
2310580	540250	OPERATING SUPPLIES	20,000	20,000	3,255.76	603.02	.00	16,744.24 16.3%



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
23 LIBRARY SERVICES	APPROP	BUDGET				BUDGET	USE/COL
2310580 540271 FOOD BUSINESS	2,500	2,500	.00	.00	.00	2,500.00	.0%
2310580 540272 EMPLOYEE AWARDS	6,000	6,000	173.51	46.22	.00	5,826.49	2.9%
2310580 540300 PCARD SUSPENSE	0	0	27.98	.00	.00	-27.98	100.0%*
2310580 540450 UNIFORMS/LINENS	3,500	3,500	37.09	.00	.00	3,462.91	1.1%
2310580 540610 MISC SUPPLIES	15,000	15,000	1,064.70	167.45	.00	13,935.30	7.1%
2310580 540612 BOOKS AND MATERIALS	1,000,000	1,005,000	370,129.21	53,530.36	13,411.51	621,459.28	38.2%
2310580 540643 COMPUTER EQUIP	0	0	23.99	.00	.00	-23.99	100.0%*
2310580 540666 CONTINGENCY	7,500	7,500	.00	.00	.00	7,500.00	.0%
2310580 540690 EQUIPMENT	25,000	25,000	358.20	239.99	.00	24,641.80	1.4%
2310580 540691 SOFTWARE	11,050	11,050	6,960.00	.00	.00	4,090.00	63.0%
2310580 542240 OFFICE SUPPLIES	50,000	50,000	12,760.40	7,108.41	.00	37,239.60	25.3%
2310580 542243 POSTAGE	30,000	30,000	5,140.00	.00	.00	24,860.00	17.1%
2310580 545536 BANK CHARGES	0	0	472.66	112.05	.00	-472.66	100.0%*
2310580 548230 TRAVEL/EDUC& TRNG	18,000	18,000	18,269.38	7,838.64	.00	-269.38	101.5%*
2310580 548231 MILEAGE/LOCAL TRAVE	4,500	4,500	201.77	66.48	.00	4,298.23	4.5%
2310580 548330 EDUCATION & TRAININ	3,000	3,000	1,699.00	1,699.00	.00	1,301.00	56.6%
2310580 550620 MISC SERVICES	200,000	200,000	77,460.25	11,161.13	67,600.55	54,939.20	72.5%
2310580 555265 SOFTWARE MAINTENANC	128,183	138,833	129,973.50	18,479.00	.00	8,859.50	93.6%
2310580 555266 SOFTWARE SUBSCRIPTI	19,880	19,880	8,449.90	169.90	.00	11,430.10	42.5%
2310580 555310 PROF & TECH	37,300	37,300	399.54	103.24	.00	36,900.46	1.1%
2310580 560252 EQUIP REP/CONTRACTS	500	500	.00	.00	.00	500.00	.0%
2310580 560260 BLDG & GRND MAINT	14,000	14,000	.00	.00	.00	14,000.00	.0%
2310580 562280 TELEPHONE	2,500	2,500	383.58	105.95	.00	2,116.42	15.3%
2310580 564253 VEHICLE SERVICE	3,500	3,500	.00	.00	.00	3,500.00	.0%
2310580 564258 GASOLINE	3,000	3,000	783.10	303.14	.00	2,216.90	26.1%
TOTAL LIBRARY OPERATING	1,709,913	1,735,563	650,775.38	108,416.10	139,112.06	945,675.56	45.5%
3C580 LIBRARY CAPITAL							
2310580 640743 COMPUTER EQUIPMENT	44,000	44,000	.00	.00	.00	44,000.00	.0%
TOTAL LIBRARY CAPITAL	44,000	44,000	.00	.00	.00	44,000.00	.0%
4A580 LIBRARY ALLOCATIONS							
2310580 590910 TRANSFER OUT	1,095,402	1,095,402	.00	.00	.00	1,095,402.00	.0%
2310580 590920 TELEPHONE ALLOCATIO	31,395	31,395	10,465.16	2,616.29	.00	20,930.32	33.3%
2310580 590921 COMPUTER ALLOCATION	104,357	104,357	34,785.72	8,696.43	.00	69,571.44	33.3%
2310580 590922 EMAIL ALLOCATION	21,855	21,855	7,285.00	1,821.25	.00	14,570.00	33.3%

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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR: 23	LIBRARY SERVICES	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2310580 590925	SECURITY CAMERA ALL	9,534	9,534	3,177.96	794.49	.00	6,355.92	33.3%
2310580 590930	INSURANCE ALLOCATIO	116,527	116,527	38,842.32	9,710.58	.00	77,684.68	33.3%
2310580 590936	WATER ALLOCATION	21,150	21,150	7,169.52	1,573.85	.00	13,980.48	33.9%
2310580 590937	GAS ALLOCATION	36,050	36,050	17,483.98	2,529.13	.00	18,566.02	48.5%
2310580 590938	ELECTRICITY ALLOCAT	157,000	157,000	40,864.93	10,242.02	.00	116,135.07	26.0%
2310580 590939	CONTRACT ALLOCATION	244,284	244,284	62,657.82	15,819.92	495.00	181,130.70	25.9%
2310580 590940	MAINTENANCE ALLOCAT	461,905	461,905	153,968.28	38,492.07	.00	307,936.56	33.3%
2310580 590942	HR ADMIN ALLOCATION	218,256	218,256	72,752.04	18,188.01	.00	145,504.08	33.3%
TOTAL LIBRARY ALLOCATIONS		2,517,715	2,517,715	449,452.73	110,484.04	495.00	2,067,767.27	17.9%
TOTAL LIBRARY		770,600	801,250	2,468,625.14	583,222.97	139,607.06	-1,806,982.15	325.5%
TOTAL LIBRARY SERVICES		770,600	801,250	2,468,625.14	583,222.97	139,607.06	-1,806,982.15	325.5%
TOTAL REVENUES		-10,361,677	-10,356,677	-578,634.79	-117,384.84	.00	-9,778,042.21	
TOTAL EXPENSES		11,132,277	11,157,927	3,047,259.93	700,607.81	139,607.06	7,971,060.06	



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	770,600	801,250	2,468,625.14	583,222.97	139,607.06	-1,806,982.15	325.5%

** END OF REPORT - Generated by Jennifer Tankersley **



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
48 LIBRARY CAPITAL PROJECTS	APPROP	BUDGET				BUDGET	USE/COL
4810950 CAP - LIBRARY							
4810950 480000 INTEREST EARNINGS	-141,000	-141,000	-89,006.63	-21,270.61	.00	-51,993.37	63.1%*
TOTAL UNDEFINED ROLLUP CODE	-141,000	-141,000	-89,006.63	-21,270.61	.00	-51,993.37	63.1%
20950 CAP - LIBRARY OPERATING							
4810950 560260 BLDG & GRND MAINT	40,000	40,000	.00	.00	.00	40,000.00	.0%
TOTAL CAP - LIBRARY OPERATING	40,000	40,000	.00	.00	.00	40,000.00	.0%
3C950 CAP - LIBRARY CAPITAL							
4810950 600702 CONSTRUCTION	0	0	2.88	.00	.00	-2.88	100.0%*
4810950 620720 BLDG IMPROVEMENTS	135,000	135,000	.00	.00	.00	135,000.00	.0%
TOTAL CAP - LIBRARY CAPITAL	135,000	135,000	2.88	.00	.00	134,997.12	.0%
TOTAL CAP - LIBRARY	34,000	34,000	-89,003.75	-21,270.61	.00	123,003.75	-261.8%
TOTAL LIBRARY CAPITAL PROJECTS	34,000	34,000	-89,003.75	-21,270.61	.00	123,003.75	-261.8%
TOTAL REVENUES	-141,000	-141,000	-89,006.63	-21,270.61	.00	-51,993.37	
TOTAL EXPENSES	175,000	175,000	2.88	.00	.00	174,997.12	



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	34,000	34,000	-89,003.75	-21,270.61	.00	123,003.75	-261.8%

** END OF REPORT - Generated by Jennifer Tankersley **



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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
48	LIBRARY CAPITAL PROJECTS	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
4810952 BOUNTIFUL BRANCH								
4810952 480000	INTEREST EARNINGS	0	0	-80,043.82	-20,906.18	.00	80,043.82	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	-80,043.82	-20,906.18	.00	80,043.82	100.0%
3C952 SOUTH BRANCH - CAPITAL								
4810952 600701	ARCHITECT	511,370	511,370	174,360.00	.00	315,290.50	21,719.24	95.8%
4810952 600702	CONSTRUCTION	6,392,122	6,392,122	841.00	.00	4,649,956.62	1,741,324.13	72.8%
4810952 600703	CONTINGENCY	639,212	639,212	4,986.64	24.43	1,435.00	632,790.54	1.0%
4810952 600704	FFE	857,296	857,296	6,442.10	.00	.00	850,854.23	.8%
TOTAL SOUTH BRANCH - CAPITAL		8,400,000	8,400,000	186,629.74	24.43	4,966,682.12	3,246,688.14	61.3%
TOTAL BOUNTIFUL BRANCH		8,400,000	8,400,000	106,585.92	-20,881.75	4,966,682.12	3,326,731.96	60.4%
TOTAL LIBRARY CAPITAL PROJECTS		8,400,000	8,400,000	106,585.92	-20,881.75	4,966,682.12	3,326,731.96	60.4%
TOTAL REVENUES		0	0	-80,043.82	-20,906.18	.00	80,043.82	
TOTAL EXPENSES		8,400,000	8,400,000	186,629.74	24.43	4,966,682.12	3,246,688.14	



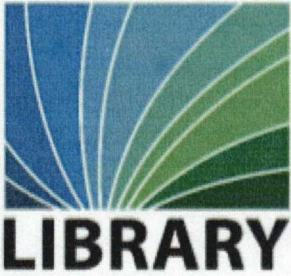
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Davis County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	8,400,000	8,400,000	106,585.92	-20,881.75	4,966,682.12	3,326,731.96	60.4%

** END OF REPORT - Generated by Jennifer Tankersley **



MEMO

TO: Davis County Library Board of Directors
FROM: Josh Johnson, Library Director
DATE: 5/14/2026
SUBJECT: Appointment to Library Collection Appeals Committee
Attached: N/A

In accordance with the Library's policies regarding Collection Development and Requests for Reconsideration of library materials (#500 & #510), I respectfully submit the following Library administrators and Library Board members to serve on the Library Collection Appeals Committee.

July 1, 2026 - June 30, 2027

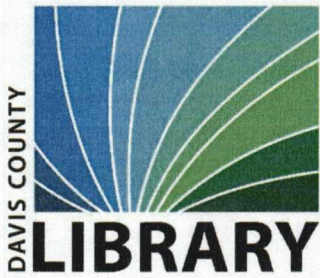
Justin Wright, Board Member
Jessica Groves, Board Member
Aaron Becker, Board Member
Brenda Lower, Clearfield Branch Manager
Sara Cox, Layton Branch Manager

As a reminder, the Appeals Committee reviews appeals to the recommendations of the Administrative Review Committee. Members of this committee include three Library Board Members and two branch managers who concurrently serve on the Administrative Review Committee.

The composition of the Appeals Committee is intended to facilitate input from the professional staff, based on its understanding of and experience with library policies, collections and operations, while at the same time drawing on the perspective of citizens who share the responsibility for administration of the Library.

The Appeals committee intentionally provides a more broadly based evaluation of items under review for the Director's consideration preliminary to any formal public review that may involve the full Board of Directors, which is the third and final avenue of appeal.

Please let me know if you have any questions or concerns. Otherwise, we will work from this schedule.



MEMO

TO: Davis County Library Board of Directors
FROM: Josh Johnson, Library Director
DATE: 5/14/2026
SUBJECT: **Appointment to Administrative Review Committee**
Attached: N/A

In accordance with the Library's policies regarding Collection Development and Requests for Reconsideration of library materials (#500 & #510), I respectfully submit the following Library administrators and staff members to serve on the Library Administrative Review Committee.

July 1, 2026 - June 30, 2027

Matt Goff, Deputy Director
Brenda Lower, Clearfield Branch
Jon Sears, Kaysville Branch
Meledie Denhalter, Syracuse Branch
Carolyn Myers, Bountiful Branch
Sara Cox, Layton Branch

As a reminder, the Administrative Review Committee is composed of a Deputy Director and all Branch Managers from the library's administrative team. This committee reviews Requests for Reconsideration regarding the Library's collections as described in the Library Materials Selection Policy.

I also recommend the following staff to form two committees if the number of public Requests for Reconsideration becomes more than the original committee can handle effectively. Each team would include a Deputy Director, additional staff would include the Library's Collection Development Manager and Site Managers:

July 1, 2026 - June 30, 2027

Matt Goff, Deputy Director	Lynnette Mills, Deputy Director
Meledie Denhalter, Syracuse Branch	Malayna Paskett, Headquarters
Carolyn Myers, Bountiful Branch	Jon Sears, Kaysville Branch
Sara Cox, Layton Branch	Brenda Lower, Clearfield Branch
Jeane Shelton, Headquarters	Chris Davis, Centerville Branch

Please let me know if you have any questions or concerns. Otherwise, we will work from this schedule.



Library Board
AGENDA ITEM SUMMARY

Agenda Item Type: Agenda Item
Department: Library
Presenter: Joshua Johnson, Director
Agenda Item: Approval of Commercial and Industrial Lease for North Salt Lake Temporary Location

Vendor/Customer Name: Sahara Redwood, LLC
Purchase Type:
Procurement Method:

Financial Information:

- Type: Payable
- Amount: \$ 64,944.00

Terms:

- Beginning Date: 06/01/2026
- Ending Date: 05/31/2028

Additional Financial Terms:

- GL Account Number: 2310580 550620
- Davis County Match: No
- Additional Financial Information: Year 1: \$2,665.00 per month, Year 2: \$2,747.00 per month

Attachments:

1. 2026-0569

2026-569

Submitted by: Jennifer Tankersley, Confidential Admin Ast. Library
Requested meeting date: 6/11/2026

This page has been added for processing purposes & is not a part of the following legal document.

Board of Davis County Commissioners
AGENDA ITEM SUMMARY

Agenda Item Type: Agenda Item
Department: Library
Presenter: Joshua Johnson, Director
Agenda Item: Approval of Commercial and Industrial Lease for North Salt Lake Temporary Location

Vendor/Customer Name:	Purchase Type:	Procurement Method:
Sahara Redwood, LLC	Ongoing	N/A

Financial Information:

- Type: Payable
- Amount: \$64,944.00

Terms:

- Beginning Date: 06/01/2026
- Ending Date: 05/31/2028

Additional Financial Terms:

- GL Account Number: 2310580 550620
- Davis County Match: No
- Additional Financial Information: Year 1: \$2,665.00 per month, Year 2: \$2,747.00 per month

Attachments:

1. NSL Lease

2026-569

Submitted by: Jennifer Tankersley, Confidential Admin Ast. Library
Requested meeting date: 6/2/2026

This page has been added for processing purposes & is not a part of the following legal document.

**COMMERCIAL AND INDUSTRIAL LEASE
(NET)**

THIS COMMERCIAL AND INDUSTRIAL LEASE is made and entered into this 1st day of June, 2026, by and between Sahara Redwood, LLC ("Landlord") and Davis County ("Tenant").

WITNESSETH:

In consideration of the mutual covenants and promises contained herein and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, it is agreed by the parties hereto as follows:

1. **PREMISES:** Landlord hereby leases to Tenant and Tenant hereby leases from Landlord an area containing approximately 1,500 square feet as depicted on Exhibit A (the "**Premises**") in a building with an address commonly known as 460 North Redwood Rd Building B Unit D, North Salt Lake, UT, located on the real property legally described on Exhibit B, attached hereto and incorporated herein by this reference (the "**Property**").

Tenant shall have the non-exclusive right to use the Common Areas (defined in Subsection 6(a) below) and parking areas appurtenant to the building in which the Premises are located. Landlord reserves to itself the use of the roof, exterior walls and the area above and below the Premises, together with the right to install, maintain, use, repair, and replace pipes, ducts, conduits, wires, and structural elements now or in the future leading through the Premises and which serve other parts of the Building in which the Premises are located.

2. **LEASE TERM:**

(a) The initial term of this Lease shall be (2) Two years beginning June 1, 2026 (the "**Commencement Date**") and ending May 31, 2028. (the "**Initial Term**"). Landlord is leasing the space in an "as-is" condition ready for occupancy. Tenant may have early occupancy beginning at final signing of this Lease.

3. **RENT:**

(a) **Base Rent:**

Year 1: \$2,350.00 plus \$315.00 NNN CAM or \$2,665.00 per month.
Year 2: \$2,432.00 plus \$315.00 NNN CAM or \$2,747.00 per month.

(b) In the event Tenant fails to pay Base Rent (including any Additional Rent due hereunder) by the tenth (10th) day of each calendar month a late charge of ten percent (10%) shall be charged to Tenant and paid to Landlord as Additional Rent

(c) Security Deposit is waived.

4. **AUTHORIZED USE.** Tenant shall use the Premises for Library purposes (including all uses consistent with and commonly associated with a public library), and for no other purpose whatsoever, without the prior written consent of Landlord, which consent shall not be unreasonably withheld, conditioned or delayed. Tenant shall not commit or knowingly permit any waste of the Premises or use the same for any unlawful purpose. Tenant will comply with all applicable federal, state, and local laws, ordinances, and regulations relating to the Premises and its use and operation by Tenant. Tenant agrees not to keep, use, or permit to be kept or used on the Premises any flammable fluids, explosives, or any "hazardous substance," "solid waste," or "hazardous waste" which would be a violation of any federal, state, or local law or ordinance. This Lease is conditioned on North Salt Lake City approval of Tenant's use of the Premises for library purposes.

5. **ADDITIONAL RENT:**

Tenant, at Tenant's sole cost and expense, shall be responsible for its proportionate share of the following net operational charges: real estate taxes, property insurance, and basic maintenance of the Premises and the grounds in which the Premises is situated on (collectively, the "Operating Costs"). Tenant's proportionate share of the Operating Costs for this space will be \$0.21 or \$315.00 per month (the "NNN CAM"), which will remain constant through the Initial Term as shown in Subsection 3(a) above.

6. **COMMON AREAS-CHANGES:**

(a) At any time, Landlord may close any Common Areas (defined as all areas within the Property which are available for the common use of tenants of the Property and which are not leased or held for the exclusive use of Tenant or other tenants, including but not limited to, parking areas, driveways, sidewalks, loading areas, access roads, corridors, landscaping and planting areas) to perform any acts in the Common Areas as, in Landlord's reasonable judgment, are necessary to maintain the Common Areas or are desirable to improve the Building or the Property. Except in emergency situations, Landlord shall give prior notice to Tenant of any planned activities within the Common Areas. Unless otherwise agreed upon by Landlord and Tenant, nothing contained herein shall entitle Landlord to alter the Premises in a manner that would substantially interfere with the use or appearance thereof or materially reduce the space afforded to Tenant in the Premises. If Landlord makes any changes, alterations, or additions to any portion of the Common Areas, such changes, alterations, or additions shall not permanently interfere with Tenant's visibility, accessibility, or signage. Landlord shall use its best efforts not to affect Tenant's access to the Premises; provided however, if despite such best efforts, any temporary interference should occur, Tenant shall not be entitled to a proportionate reduction of Base Rent.

(b) **PARKING:** All Parking throughout the center is considered common parking. Tenant will have three parking spaces behind the building reserved for its exclusive use.

7. **INSURANCE:**

Liability Insurance and Indemnity. Tenant is a political subdivision of the State of Utah, and is authorized to utilize a plan of self-insurance in accordance with the Governmental Immunity Act (Utah Code § 63G-7-801). Tenant shall, at Tenant's expense and sole discretion, maintain a plan of self-insurance to respond to general liability claims for bodily injury, death and property damage covering Tenant's activities and operations on the Premises. Tenant's plan of self-

insurance shall be funded to provide not less than Two Million Dollars (\$2,000,000.00) for injury or death of one person in any one accident or occurrence and in the amount of not less than Two Million Dollars (\$2,000,000.00) for injury or death of more than one person in any one accident or occurrence. Tenant shall provide Landlord at Landlord's request evidence of such coverage provided by the Tenant's self-insurance plan.

(a) Fire and Casualty Insurance.

(i) Subject to the provisions of this Section 8(b), Landlord shall secure, pay for, and at all times during the terms hereof maintain, insurance providing coverage upon the Building improvements in an amount equal to the full insurable value thereof (as determined by Landlord) and insuring against the perils of fire, extended coverage, vandalism, and malicious mischief. All insurance required hereunder shall be written by reputable, responsible companies licensed in the State of Utah. Tenant shall have the right, at its request at any reasonable time, to be furnished with copies of the insurance policies then in force pursuant to this Section, together with evidence that the premiums therefore have been paid. Tenant shall pay its proportionate share of such policies as part of NNN CAM

(ii) Tenant agrees to maintain at its own expense such fire and casualty insurance coverage as Tenant may desire or require in respect to Tenant's personal property, equipment, furniture, fixtures or inventory, and losses due to business interruption, and Landlord shall have no obligation in respect to such insurance or losses. All property kept or stored on the Premises by Tenant or with Tenant's permission shall be so done at Tenant's sole risk.

(iii) Tenant will not permit said Premises to be used for any purpose which would render the insurance thereon void or cause cancellation thereof or increase the insurance risk or increase the insurance premiums in effect just prior to the commencement of this Lease. Tenant agrees to pay as Additional Rent the total amount of any increase in the insurance premium of Landlord over that in effect prior to the commencement of this lease resulting from Tenant use of the Premises. If Tenant installs any electrical or other equipment which overloads the lines in the Premises, Tenant shall at its own expense make whatever changes are necessary to comply with the requirements of Landlord's insurance.

8. **REPAIR AND CARE OF BUILDING AND PAYMENT OF UTILITIES BY TENANT:** Tenant agrees to keep the Premises in good condition and repair and agrees to pay for all labor, materials and other repairs conducted on the Premises related to Tenant's use of the Premises. Tenant's responsibility includes, but is not limited to, the regular maintenance of electrical wiring, plumbing, heating and air conditioning systems (including spring and fall servicing and replacement of filters as recommended by the manufacturers) and to clean the interior of the Premises as the same may or might be necessary in order to maintain the Premises in a clean, attractive and sanitary condition. Tenant shall not be responsible for substantial repairs or replacement of the electrical, plumbing, or heating and air conditioning systems that serve the Premises. Tenant shall keep the sidewalks immediately in front of the Premises reasonably free from ice and snow. Tenant shall pay all utility charges, including but not limited to charges for

water, sewer, heat, gas, electricity and other public utilities used on the Premises, including all replacements of light bulbs, tubes, ballasts and starters within a reasonable time after they burn out.

9. **LANDLORD'S GENERAL MAINTENANCE OBLIGATIONS:** Landlord covenants and agrees, at its sole cost and expense and without reimbursement or contribution by Tenant, to keep and maintain in good condition and repair, and replace, if necessary, the foundations, structural systems (both interior and exterior) including, without limitation, the roof, roof membrane, roof drains, roof covering (including interior ceiling if damaged by leakage), load-bearing walls, columns, lintels, beams, footings, floor slabs, masonry walls and painting the exterior of the Building. Additionally, Landlord shall conduct substantial repairs or replacement of the electrical, plumbing, or heating and air conditioning systems that serve the Premises and shall keep, maintain and replace, if necessary, as part of Operating Costs, all utility lines outside of the Premises (including, but not limited to, water, sanitary sewer, storm sewer, and telephone) and associated equipment and such pipes, wires, conduits, sewers and drains, in, or around the Premises as are or may be installed by or under the control of Landlord and which serve not only the Premises but also other portions of the Property in which the Premises are located. Landlord shall not be obligated to repair any such damage until written notice of the need of repair shall have been given to Landlord by Tenant, and Landlord and Tenant determine in their reasonable judgment that repairs are necessary. Landlord shall have a reasonable time in which to make such repairs as are required. Except in the event of any emergency, Landlord shall not be liable to Tenant for failure to make repairs as herein specifically required unless Tenant has previously notified Landlord in writing of the need for such repairs and Landlord has failed to commence and complete said repairs within ten (10) business days following receipt of such notification.

10. **CONDITION OF THE PREMISES:** Tenant accepts the Premises in the condition they are in at the time of its taking possession of the Premises. Tenant acknowledges that except as specifically stated in this Lease, neither Landlord nor any agent of Landlord has made any representation as to the condition of the Premises or the suitability of the Premises for Tenant's intended use. Tenant represents and warrants that Tenant has made its own inspection of and inquiry regarding the condition of the Premises and is not relying on any representations of Landlord or Brokers with respect thereto. Tenant agrees, if, during the Lease Term, Tenant shall change the usual method of conducting Tenant's business on the Premises, or should Tenant install therein any new facilities, or should new laws and regulations be imposed, Tenant will, at the sole cost and expense of Tenant, make alterations or improvements in or to the Premises which may be required by reason of any federal or state law, or by any municipal ordinance, or regulation applicable thereto. The space will be kept free of all mechanics liens.

11. **ALTERATIONS OF BUILDING AND INSTALLATION OF FIXTURES AND OTHER APPURTENANCES:** Tenant may, with written consent of Landlord, which consent shall not be unreasonably withheld, conditioned, or delayed, but at Tenant's sole cost and expense in a good and workmanlike manner, make such alterations and repairs to the Premises as Tenant may require for the conduct of its business without, however, materially altering the basic character of the Building or improvements, or weakening any structure on the Premises. Tenant shall also have the right, with the written permission of Landlord, which shall not be unreasonably withheld, conditioned, or delayed, to erect, at Tenant's sole cost and expense, such temporary partitions,

including office partitions, as may be necessary to facilitate the handling of Tenant's business and to install telephone and telephone equipment and wiring, electrical fixtures, additional lights and wiring, and other trade appliances. Any alterations or improvements to the Premises (excluding Tenant's personal property and trade fixtures), including partitions, all electrical fixtures, lights, and wiring shall, at the option of Landlord, become the property of Landlord at the expiration or sooner termination of this Lease. Should Landlord request Tenant to remove all or any part of the above-mentioned items, Tenant shall do so prior to the expiration of this Lease and repair the Premises as described below. Temporary shelves, bins, and machinery installed by Tenant shall remain the property of Tenant and may be removed by Tenant at any time, provided, however, that all covenants, including rent due hereunder to Landlord shall have been complied with and paid. At the expiration or sooner termination of this Lease, or any extension thereof, Tenant shall remove said shelves, bins, and machinery, repair in a good workmanlike manner all damage done to the Premises by such removal, and restore Premises to the condition as existed on the Commencement Date. In the event that Tenant does not remove any items requested to be removed by Landlord, or fails to repair and restore the Premises as required herein, Landlord may expend any sums necessary for removal and repair. Landlord will submit invoices to Tenant for such sums, and Tenant shall pay such invoices within thirty (30) days of receipt. The obligations stated herein shall survive the termination or expiration of this Lease.

(a) Tenant will be allowed to put up a drop box between the buildings on the Property. The parties shall, by mutual agreement, identify the exact placement of the drop box within 30 days of commencement of this Lease.

(b) Tenant will be allowed to work with UEN or other ISP providers to install high speed internet to match the other facilities and networks used by Tenant at other library locations.

12. **ERECTION AND REMOVAL OF SIGNS:** Tenant may, with prior written consent of Landlord, which approval shall not be unreasonably withheld, conditioned, or delayed, place suitable signs on the Premises for the purpose of indicating the nature of the business carried on by Tenant in the Premises; provided, however, all such signs shall be in keeping with other signs on the Property and in compliance with local ordinances; and provided further that the location and size of such signs shall be approved by Landlord in writing. Said approval shall not be unreasonably withheld prior to the erection of such signs. Signs shall be removed prior to the expiration of this Lease, and any damage to the Premises caused by installation or removal of signs shall be repaired at Tenant's expense. All such work shall be completed in a good workmanlike manner.

13. **GLASS:** Tenant agrees to replace within three (3) business days any glass in the Premises that is broken or damaged during the Lease Term with glass of the same quality as the glass that was broken or damaged.

14. **RIGHT OF ENTRY BY LANDLORD:** Tenant, shall permit inspection of the Premises during reasonable business hours by Landlord or Landlord's agents or representatives upon 24-hours prior written notice for the purpose of ascertaining the condition of the Premises and in order that Landlord may comply with the terms of this Lease. Six (6) months prior to the expiration of this Lease, Landlord may post suitable notice on the Premises that the same are "For Rent" and may show the Premises to prospective tenants at reasonable times, and upon advance notice to Tenant. Landlord may post "For Sale" signs at any time on the outside of the Building in locations

reasonably acceptable to Tenant. Landlord may not, however, thereby unreasonably interfere with the use of the Premises by Tenant. Nothing herein withstanding to the contrary, Landlord shall have the right to enter the Premises without prior notice in emergency conditions.

15. **DAMAGE OR DESTRUCTION:** In the event the Premises are damaged by fire or other perils covered by extended coverage insurance, then Landlord agrees to promptly repair the same at Landlord's cost, and this Lease shall remain in full force and effect, except that Base Rent and Additional Rent shall be reduced in proportion to the reduction in the floor area of the Premises. Tenant shall be entitled to a proportionate reduction of the Base Rent while such repairs are being made, such proportionate reduction to be based upon the extent to which the making of such repairs materially interferes with the business carried on by Tenant in the Premises. If the damage is due to the fault or neglect of Tenant or its employees, agents, contractors, subcontractors, or any other party operating by, through or under Tenant, there shall be no abatement of Base Rent. Notwithstanding anything to the contrary contained herein, Landlord shall not have any obligation whatsoever to repair, reconstruct or restore the Premises when the damage resulting from any casualty covered under this Section destroys more than fifty percent (50%) of the Premises and occurs during the last twelve (12) months of the Initial Term. Landlord will notify Tenant within sixty (60) days of the date of the casualty whether Landlord intends to repair the Building. If, however, Landlord reasonably anticipates that the repairs will not be completed within six (6) months of the date of the casualty, it shall inform Tenant in writing, and Tenant shall have the right to terminate this Lease by written notice within thirty (30) days of receipt of Landlord's notice.

16. **SURRENDER OF PREMISES:** Tenant agrees to surrender the Premises at the expiration or sooner termination of the Lease Term, or any extension thereof, in the same condition as when the Premises were delivered to Tenant, or as altered, pursuant to the provisions of this Lease, ordinary wear, tear and damage by the elements excepted, and Tenant shall remove all of its personal property therefrom. Tenant agrees to pay a reasonable cleaning charge should it be necessary for Landlord to restore or cause to be restored the Premises to the same broom clean condition as when said Premises were delivered to Tenant.

17. **HOLDOVER:** Should the Landlord permit Tenant to holdover the Premises or any part thereof, after the expiration of the Lease Term, then and unless otherwise agreed in writing, such holding over shall constitute a tenancy from month-to-month only, and shall in no event be construed as a renewal of this Lease, and all provisions of this Lease not inconsistent with a tenancy from month-to-month shall remain in full force and effect. During the month-to-month tenancy, Tenant agrees to give Landlord thirty (30) days prior written notice of its intent to vacate the Premises, provided that Tenant may only vacate at the end of a calendar month unless Landlord otherwise agrees in writing. Landlord shall have the right to give notice of the termination of the month-to-month tenancy as provided under Utah law. Tenant agrees to vacate the Premises upon thirty (30) days prior written notice from Landlord. The rental for the month-to-month tenancy shall be equal to 150% of the Base Rent then in effect for the last month of the immediately preceding Lease Term, plus any other charges payable under the Lease.

18. **QUIET ENJOYMENT:** If and so long as Tenant pays the rents reserved by this Lease and performs and observes all the covenants and provisions hereof, Tenant shall quietly enjoy the Premises, subject, however, to the terms of this Lease, and Landlord will warrant and defend

Tenant in the enjoyment and peaceful possession of the Premises throughout the terms of this Lease.

19. **WAIVER OF COVENANTS:** The failure of any party to enforce the provisions of this Lease shall not constitute a waiver unless specifically stated in writing, signed by the party whose rights are deemed waived, regardless of a party's knowledge of a breach hereunder.

20. **DEFAULT:** Except as otherwise provided herein, Tenant shall be in default under this Lease:

(a) If Tenant abandons the Premises or if Tenant's vacation of the Premises results in the cancellation of any insurance required to be carried by Tenant;

(b) If Tenant fails to pay rent or any other charge within ten (10) days of receipt of written notice from Landlord that such amount is past due;

(c) If Tenant fails to perform any of Tenant's non-monetary obligations under this Lease for a period of thirty (30) days after receipt of written notice from Landlord; provided that if more than thirty (30) days are required to complete such performance, Tenant shall not be in default if Tenant commences such performance within the thirty (30)-day period and thereafter diligently pursues its completion. However, Landlord shall not be required to give such notice if Tenant's failure to perform constitutes a non-curable breach of this Lease. The notice required by this Section is intended to satisfy any and all notice requirements imposed by law on Landlord and is not in addition to any such requirement.

(d) (i) If Tenant makes a general assignment or general arrangement for the benefit of creditors; (ii) if a petition for adjudication of bankruptcy or for reorganization or rearrangement is filed by or against Tenant and is not dismissed within thirty (30) days; (iii) if a trustee or receiver is appointed to take possession of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease and possession is not restored to Tenant within thirty (30) days; or (iv) if substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease is subjected to attachment, execution or other judicial seizure which is not discharged within thirty (30) days. If a court of competent jurisdiction determines that any of the acts described in this subparagraph (d) is not a default under this Lease, and a trustee is appointed to take possession (or if Tenant remains a debtor in possession) and such trustee or Tenant transfers Tenant's interest hereunder, then Landlord shall receive, as Additional Rent, the excess, if any, of the rent (or any other consideration) paid in connection with such assignment or sublease over the rent payable by Tenant under this Lease.

21. **REMEDIES:** On the occurrence of any material default by Tenant, and subject to Landlord's commercially reasonable efforts to mitigate its damages, Landlord may, at any time thereafter, with or without notice or demand and without limiting Landlord in the exercise of any right or remedy which Landlord may have:

(a) Terminate Tenant's right to possession of the Premises by any lawful means, in which case this Lease shall terminate and Tenant shall immediately surrender possession of the

Premises to Landlord. In such event, Landlord shall be entitled to recover from Tenant all damages incurred by Landlord by reason of Tenant's default, including (i) the worth at the time of the award of the unpaid Base Rent, Additional Rent, and other charges which Landlord had earned at the time of the termination; (ii) the worth at the time of the award of the amount by which the unpaid Base Rent, Additional Rent, and other charges which Landlord would have earned after termination until the time of the award exceeds the amount of such rental loss that Tenant proves Landlord could have reasonably avoided; (iii) the worth at the time of the award of the amount by which the unpaid Base Rent, and other charges which Tenant would have paid for the balance of the Lease Term after the time of award exceeds the amount of such rental loss that Tenant proves Landlord could have reasonably avoided; and (iv) any other amount necessary to compensate Landlord for all the detriment proximately caused by Tenant's failure to perform its obligations under the Lease or which in the ordinary course of things would be likely to result therefrom, including, but not limited to, any costs or expenses Landlord incurs in maintaining or preserving the Premises after such default, the cost of recovering possession of the Premises, expenses of reletting, including necessary renovation or alteration of the Premises, Landlord's reasonable attorneys' fee incurred in connection therewith, and any real estate commission paid or payable. As used in subpart (iii) above, the "worth at the time of the award" is computed by discounting such amount at the discount rate of ten percent (10%).

(b) Without terminating this Lease, re-enter the Premises and remove all persons and property from the Premises, and make such alterations and repairs as may be necessary in order to relet the Premises and relet said Premises or any part thereof for such term or terms (which may be for a term extending beyond the Lease Term) and at such rental or rentals and upon such other terms and conditions as Landlord, in its sole discretion, may deem advisable. Upon each such reletting, all rentals received by Landlord from such reletting shall be applied, first, to the payment of any indebtedness, other than rent due hereunder, from Tenant to Landlord; second, to the payment of any costs and expenses of such reletting, including brokerage fees and attorney's fees, and to costs of such alterations and repair; third, to the payment of rent due and unpaid hereunder, and the residue, if any, shall be held by Landlord and applied in payment of further rent as the same may become due and payable hereunder. If rentals received from such reletting during any month are less than that to be paid during that month by Tenant hereunder, Tenant shall pay such deficiency to Landlord. Such deficiency shall be calculated and paid monthly or at such greater intervals as Landlord may see fit. No such re-entry or taking possession of said Premises by Landlord shall be construed as an election on its part to terminate this Lease unless a written notice of such intention be given to Tenant, or unless the termination thereof be decreed by a court of competent jurisdiction. Notwithstanding any such reletting without termination, Landlord may at any time thereafter elect to terminate this Lease for such previous breach.

(c) Pursue any other remedy now or hereafter available to Landlord under the laws or judicial decisions of the state in which the Premises is located.

22. **LANDLORD'S DEFAULT:** Landlord shall be in default of this Lease upon failure by Landlord to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by Landlord where such failure shall continue for a period of thirty (30) days after Landlord's receipt of written notice thereof from Tenant; provided, however, that if the nature of Landlord's default is such that more than thirty (30) days are reasonably required for its

cure, then Landlord shall not be deemed to be in default if Landlord commences such cure within thirty (30) days after Tenant's notice and thereafter diligently prosecutes such cure to completion as soon as possible after such thirty (30) day period. If prior to its giving such notice, Tenant has been notified in writing of the address of a lender which has furnished any financing to Landlord, concurrently with giving the notice to Landlord, Tenant shall also provide a copy thereof to the lender by registered mail.

23. **ATTORNEY FEES:** If Tenant or Landlord shall be in breach or default under this Lease, such party (the "**Defaulting Party**") shall reimburse the other party (the "**Nondefaulting Party**") upon demand for any costs or expenses that the Nondefaulting Party incurs in connection with any breach or default of the Defaulting Party under this Lease, whether or not suit is commenced or judgment entered. Such costs shall include legal fees and costs incurred for the negotiation of a settlement, enforcement of rights or otherwise. Furthermore, if any legal proceeding for breach of or to enforce the provisions of this Lease is commenced, the court in such action shall award to the party in whose favor a judgment is entered, a reasonable sum as attorneys' fees and costs at trial, upon appeal.

24. **MEDIATION AND ARBITRATION.** If any dispute or claim in law or equity arises out of this Lease, Tenant and Landlord agree in good faith to first attempt to settle such dispute or claim by mediation under the Commercial Mediation rules of the American Arbitration Association.

25. **FAILURE TO PERFORM COVENANT:** Any failure on the part of either party to this Lease to perform any obligations hereunder, other than Tenant's obligation to pay rent, and any delay in doing any act required hereby shall be excused if such failure or delay is caused by any strike, lockout, governmental restriction or any similar cause beyond the control of the party so failing to perform, to the extent and for the period that such continues.

26. **RIGHTS OF SUCCESSORS AND ASSIGNS:** The covenants and agreements contained in this Lease will apply to, inure to the benefit of, and be binding upon the parties hereto, their heirs, distributees, executors, administrators, legal representatives, assigns, and upon their respective successors in interest except as expressly otherwise hereinabove provided.

27. **TIME:** Time is of the essence of this Lease and every term, covenant and condition herein contained.

28. **LIENS:** Tenant agrees not to permit any lien for monies owing by Tenant to remain against the Premises for a period of more than thirty (30) days following discovery of the same by Tenant. Should any such lien be filed and not released or discharged within thirty (30) days after discovery of the same by Tenant, Landlord may at Landlord's option (but without any obligation so to do) pay and discharge such lien and may likewise pay and discharge any taxes, assessments or other charges against the Premises which Tenant is obligated hereunder to pay and which may or might become a lien on the Premises. Tenant agrees to repay any sum so paid by Landlord upon demand therefor.

29. **CONSTRUCTION OF LEASE:** Words of any gender used in this Lease shall be held to include any other gender, and words in the singular number shall be held to include the plural when the sense requires.

30. **SUBORDINATION:** Landlord shall have the right to subordinate this Lease to any ground lease, deed of trust or mortgage encumbering the Property, any advances made on the security thereof and any renewals, modifications, consolidations, replacements or extensions thereof, whenever made or recorded. However, Tenant's right to quiet possession of the Property during the Lease Term shall not be disturbed if Tenant pays the rent and performs all of Tenant's obligations under this Lease and is not otherwise in default.

31. **ATTORNMEN:** In the event of any sale or exchange of the Premises or the Building, Landlord shall be and is hereby relieved of all liability under any and all of its covenants and obligations contained in or derived from this Lease, or arising out of any act, occurrence, or omission related to the Premises or the Building occurring after the consummation of such sale or exchange. If Landlord's interest in the Property is acquired by any ground Landlord, beneficiary under a deed of trust, mortgagee, or purchaser at a foreclosure sale, Tenant shall attorn to the transferee of or successor to Landlord's interest in the Property and recognize such transferee or successor as Landlord under this Lease; provided however, that such transferee or successor agrees in writing not to disturb Tenant's tenancy hereunder. Tenant waives the protection of any statute or rule of law which gives or purports to give Tenant any right to terminate this Lease or surrender possession of the Property upon the transfer of Landlord's interest.

32. **SIGNING OF DOCUMENTS:** Tenant shall sign and deliver any instrument or documents necessary or appropriate to evidence any such attornment or subordination or agreement to do so, provided that such documents also provide that so long as Tenant is not in default hereunder, its tenancy shall not be disturbed and this Lease shall be recognized by any purchaser at a foreclosure sale or its equivalent. Such subordination and attornment documents may contain such provisions as are customarily required by any ground Landlord, beneficiary under a deed of trust or mortgage.

33. **ESTOPPEL CERTIFICATE:** Upon Landlord's written request, Tenant shall execute, acknowledge and deliver to Landlord a written statement certifying: (i) that none of the terms or provisions of this Lease have changed (or if they have been changed, stating how they have been changed); (ii) that this Lease has not been canceled or terminated; (iii) the last date of payment of the Base Rent and other charges and the time period covered by such payment; (iv) that Landlord is not in default under this Lease (or, if Landlord or the holder of a mortgage, deed of trust or lien to which the Property is or becomes subject. Tenant shall deliver such statement to Landlord within ten (10) days after Landlord's request. Any such statement by Tenant may be given by Landlord to any prospective purchaser or encumbrances of the Property. Such purchaser or encumbrancer may rely conclusively upon such statement as true and correct.

34. **TENANT'S APPROPRIATIONS:** Tenant must appropriate funds for the rental payments due under any Lease. The County may terminate the Lease if annual appropriations, as part of the County's annual public budgeting process, are not made or are insufficient to pay Landlord. Such termination, should it become necessary, will be effective at the time that the County's sends notice to the Landlord and shall not constitute a default under Section 20.

35. **SECTION HEADINGS:** The Section headings as to the contents of particular Sections herein, are inserted only for convenience and are in no way to be construed as part of such Section or as a limitation on the scope of the particular Section to which they refer.

36. **NOTICES:** It is agreed that all notices required or permitted to be given hereunder, or for purposes of billing process, correspondence, and any other legal purposes whatsoever, shall be deemed sufficient if given by a communication in writing by United States mail, postage prepaid and certified and addressed as follows:

If to Landlord:
Sahara Redwood, LLC
Attn Michael Wright
460 North Redwood, Suite F
North Salt Lake, Utah 84054
mike@gizabuild.com
801-809-3958

If to Tenant:
Davis County
c/o Joshua Johnson
P.O. Box 618
Farmington, Utah 84025
jjohnson@daviscountyutah.gov

With a Copy to:
Davis County Attorney's Office, Civil Division
28 East State Street
P.O. Box 618
Farmington, Utah 84025
801-451-3570
cpreston@daviscountyutah.gov

37. **GOVERNING LAW:** The terms of this Lease shall be governed by and construed in accordance with Utah law.

38. **DOCUMENTATION:** The parties hereto agree to execute such additional documentation as may be necessary or desirable to carry out the intent of this Lease.

39. **LANDLORD WARRANTIES:** Notwithstanding anything to the contrary contained in this Lease, Landlord represents, covenants and warrants that (i) Landlord has lawful title to the Property legally described on Exhibit B and has full right, power and authority to enter into this Lease; (ii) in the construction of the Premises, Landlord shall comply with all applicable laws, ordinances, regulations and requirements of governmental authorities having jurisdiction thereof; (iii) to Landlord's actual knowledge, the roof and all other portions of the Premises, including, without limitation, all electrical, lighting, plumbing, mechanical, heating, ventilating and air

conditioning systems within or servicing the Premises, are in good condition and working order and free of defects.

40. **LIABILITY STATEMENT:** Tenant is a governmental entity as defined under the Governmental Immunity Act of Utah UCA §63G-7-101 et. seq. as amended (the "Act"). Subject to and consistent with the terms of the Act, Tenant shall be liable for its own negligent acts or omissions, or those of its authorized employees, officers and agents while engaged in the performance of the obligations under this Lease. Tenant does not waive any defenses, limits of liability, or other rights and protections granted by the Act and all other applicable law.

41. **EMINENT DOMAIN:** If at any time during the Lease Term the entire Premises or any part thereof shall be taken as a result of the exercise of the power of eminent domain or by an agreement in lieu thereof, this Lease shall terminate as to the part so taken as of the date possession is taken by the condemning authority. If all or any substantial portion of the Premises shall be taken, Landlord may terminate this Lease at its option, by giving Tenant written notice of such termination within thirty (30) days of such taking. If all or a portion of the Premises taken are so substantial that Tenant's use of the Premises is substantially impaired, Tenant may terminate this Lease pursuant to this Article by providing written notice of Tenant's intent to terminate within thirty (30) of the taking. Unless terminated as herein provided for, this Lease shall remain in full force and effect, except that the rent payable by Tenant hereunder shall be reduced in the proportion that the area of the Premises so taken bears to the total Premises. Landlord shall be entitled to and Tenant hereby assigns to Landlord the entire amount of any award in connection with such taking. Nothing in this Article shall give Landlord any interest in or preclude Tenant from seeking, on its own account, any award attributable to the taking of personal property or trade fixtures belonging to Tenant, or for the interruption of Tenant's business.

42. **REPRESENTATION REGARDING AUTHORITY:** The persons who have executed this Lease represent and warrant that they are duly authorized to execute this Lease in their individual or representative capacity as indicated.

43. **ENTIRE AGREEMENT:** This Lease constitutes the entire agreement and understanding between the parties hereto and supersedes all prior discussions, understandings and agreements. This Lease may not be altered or amended except by a subsequent written agreement executed by all of the parties hereto.

44. **REVIEW OF DOCUMENTS:** The parties hereto represent that they have read and understand this Lease, and that they have sought legal counsel to the extent deemed necessary in order to protect their respective interests. This Lease is a product of arms length negotiation by the parties hereto and it is expressly agreed that this Lease shall not be construed in favor of or against either party.

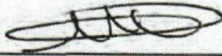
45. **KEYS & LOCKS:** Tenant, upon the termination of the Tenancy, shall deliver to the Landlord all the keys to the offices, rooms and rest rooms which have been furnished to Tenant.

46. **AUCTION, FIRE OR BANKRUPTCY SALE:** Tenant shall not conduct any auction nor permit any fire or bankruptcy sale to be held on the Premises.

47. CARPETING DAMAGE AND CHAIR MATS: Tenant agrees to be responsible for the replacement of carpeting in the Premises if same shall be damaged by burning, or stains resulting from spilling anything on said carpet, reasonable wear and tear excepted. Tenant further agrees to use "chair mat" under all chairs used with desks.

LANDLORD:

Sahara Redwood, LLC

By: 

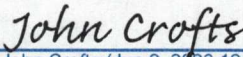
Printed Name: Michael Wright

Title: manager

Date: May 22, 2024

TENANT:

Davis County

By: 

John Crofts (Jun 2, 2026 12:39:23 MDT)

Printed Name: John V. Crofts

Title: Chair, Davis County Board of Commissioners

Date: 06/02/2026

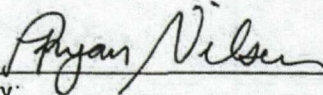
Attest:



Brian McKenzie (Jun 2, 2026 14:07:07 MDT)

Brian McKenzie, Davis County Clerk

DAVIS COUNTY LIBRARY BOARD

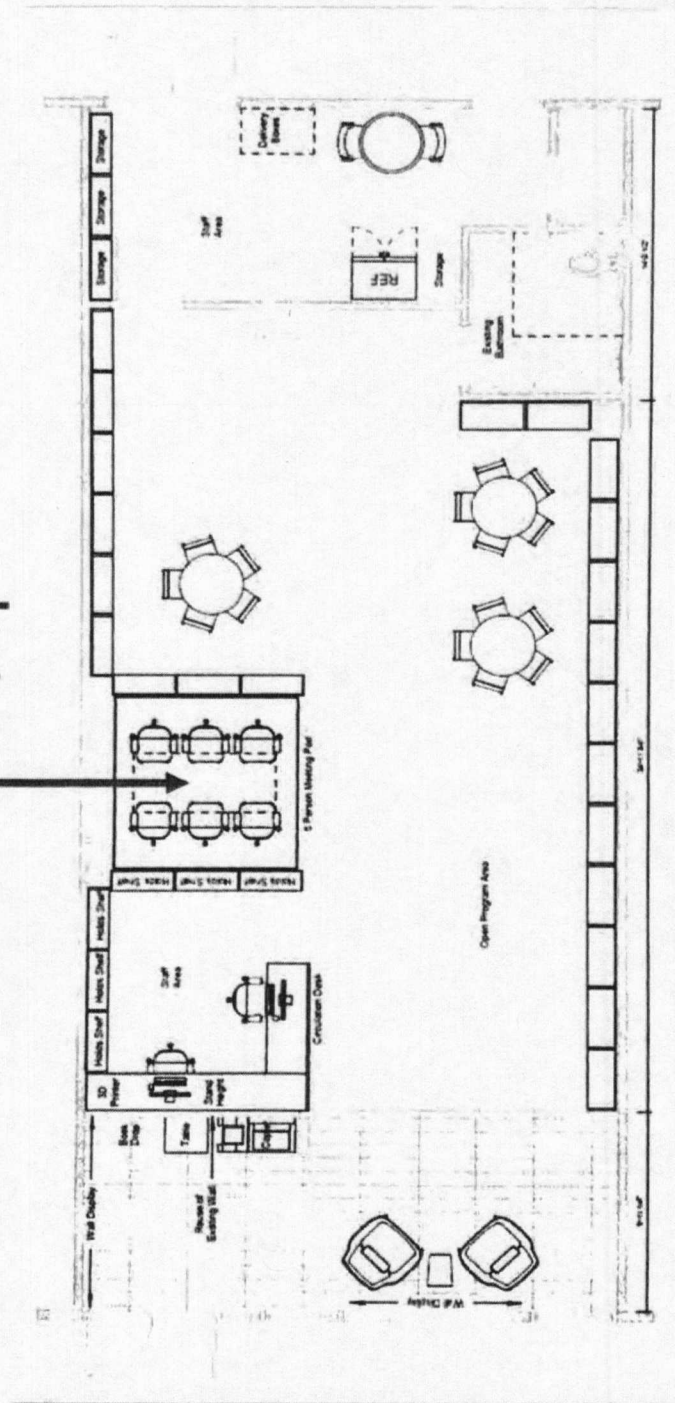


By:

Title: Chair

Exhibit A Depiction of Premises

Proposed meeting space is pod-style – so is not build-in and does not require construction.



#2026-0569

Exhibit B Legal Description of Property

SAHARA REDWOOD CONDOMINIUMS AMENDED

A Utah Condominium Project located in the North Salt Lake Industrial park plat "A", located in the northeast quarter of section 2, township 1 north, range 1 west, Salt Lake base and meridian, Davis County, Utah in North Salt Lake, according to the official plat of record and on file in the office of the Davis County Recorder, recorded September 11, 2008, as Entry 2391995.

LEGAL DESCRIPTION OF PROPERTY

Beginning at a point that is north 00 deg 40' 26" west 17.71 feet and north 89 deg 19' 22" east 39.29 feet from the west quarter corner of section 2, township 1 north, range 1 west, Salt Lake Base and Meridian, and running thence north 00 deg 38' 49" west 464.05 feet; thence east 381.81 feet; thence south 464.02 feet; thence west 376.57 feet to the point of beginning.

Contains 175,952 sq. ft. or 4.04 acres



**Utah State
Library Division**

250 North 1950 West, Suite A
Salt Lake City, UT 84116
(801) 715.6769
crothman@utah.gov

May 29, 2026

Dear Josh Johnson,

Congratulations! The Davis County Library meets the State Library standards for public libraries and is eligible to receive state and federal funding. Please note that your library is eligible to receive funds from the next Community Library Enhancement Fund (CLEF) distribution in the summer of 2026 if a CLEF application has been submitted and approved for your library.

The State Library staff recognize that commitment to excellent library service takes teamwork, which includes leadership from the director, funding and support from the city/county government, dedication from library staff, and support from the community.

Thank you for continuing to deliver outstanding library service to Utah residents.

Warmest regards,

Cara Rothman

Cara Rothman

Division Director, State Library

Report 2026 Staff Conference Attendance

Josh Johnson, Davis County Library Director
Presented to Davis County Library Board on

6/11/2026

PROFESSIONAL CONFERENCES ATTENDED

Public Library Association (PLA)

Founded in 1944, PLA serves more than 8,600 members in public libraries large and small in communities across the United States and Canada, with a growing presence around the world. PLA offers continuing education opportunities, unique public library initiatives, and a conference that welcomes public library staff into meaningful partnership. Its parent organization is the American Library Association.

Public Library Association. (n.d.). PLA mission & strategy. American Library Association. <https://www.ala.org/pla/about/mission>

Utah Library Association (ULA)

Founded in 1912, ULA's mission and vision are to cultivate professional development, connection, and inclusivity to promote strong Utah libraries and librarians ready to confront the many voices of opposition - and to be(come) the organization to which libraries and librarians turn for support in their efforts to fulfill their mission of providing access to information. They have a charter with ALA and are partners with the Mountain Plains Library Association (MPLA).

Utah Library Association. (n.d.). About ULA.

<https://ula.org/organization> & <https://ula.org/organization> (material includes various sub-pages and).

OBJECTIVES

Strategic Placement

Comparison of our internal operations against national standouts and leaders ensures we do not become insular and self-congratulatory.

"Attending PLA was one of the most affirming experiences of my library career; getting to meet library staff from all different shapes and sizes of system was extremely eye-opening and helped me to feel more connected to the wider library profession across the country."

Collaborative Learning

Learning from and with others in the same field allows synergistic opportunities that can be obtained in no other way.

"I think one of the most important aspects of attending this conferences is the ability to network with other libraries."

"It was helpful to brainstorm with other librarians from throughout the state, and to see how other libraries differ from ours."

Community Benefits

Public experience at our libraries is improved as staff members borrow, adapt, and collaborate on concepts they learn at professional conferences.

"Many of the programs I attended involved connecting with their communities, finding needs and interests such as makerspaces, 3D printings, classes, community events."

OBJECTIVES

Building Professionals

Attending professional conferences allows an employee to move from “doing a good job” to seeing themselves as a contributing member of a profession.

“...getting to meet library staff from all different shapes and sizes of system was extremely eye-opening and helped me to feel more connected to the wider library profession across the country.”

Staff Well-Being

Burnout in the workplace, and library workplaces in particular, has become a common topic. Staff received valuable help recognizing and combating burnout.

“It was beneficial to know what to look out for and how to help others as well as how to specifically help librarians with burnout.”

“Many were like-themed addressing librarian mental health and how to deal with burnout.”

ROI & Efficiency

Direct engagement with major vendors at national conferences created opportunities we could not have gotten in any other way.

“Partially because of my interactions with Amazon at PLA, we have been invited to be a test site for their new Mylar jacket program and also a Polaris EDI test site. These exciting new opportunities could potentially save us money on new materials.”

Key Takeaway

"Attending PLA was one of the most affirming experiences of my library career; getting to meet library staff from all different shapes and sizes of system was extremely eye-opening and helped me to feel more connected to the wider library profession across the country."

The benefits of continued involvement with professional organizations are holistic, synergistic, and clearly defy a simple ROI.