

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
January 8, 2015 5:30 pm
Board Room, Grand County Public Library

In attendance for the January 8, 2015 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Chad Niehaus, Rob Magleby, Mary Hofhine, Susan Roche, and Jeremy Lynch. Also present were Carrie Valdes, Library Director; Belinda Ledbetter, President of the Friends of the Library; Brityn Ballard, Library Board High School Representative applicant; and Meghan Flynn, Head of Adult Services (minutes). Kathleen McHugh was absent. Ken Ballantyne arrived at 5:34 pm.

Chad Niehaus called the meeting to order at 5:29 pm.

Introductions were made and new member Jeremy Lynch was welcomed to the Board.

Approval of the minutes for the December 10, 2014 meeting was discussed. Susan Roche made a motion to approve the minutes as presented. Rob Magleby seconded the motion and it passed unanimously.

Ken Ballantyne arrived at 5:34 pm.

The Board interviewed the Library Board High School Representative candidate Brityn Ballard.

The library bills were passed around for review.

Belinda Ledbetter, President of the Friends of the Library (FOL) spoke as a citizen to be heard. She delivered a verbal report on the FOL. Belinda told the Board that the FOL non-profit organization has two goals: to make money for the library and to distribute as many books as possible. The FOL have three major sources of income: semi-annual book sales, self-pay sales from the book cart in the library lobby, and payment for books sent to the distribution company Library Consignment. At the end of last year, the FOL introduced a new fundraiser: the sale of library themed stickers, t-shirts, and book bags. The FOL also donate books to organizations and institutions in the community including: the charter school, senior center, multicultural center, local jail, and the Health Department. Belinda concluded her report and noted that the FOL love what they do. Carrie added that the current Memorandum of Understanding that Grand County has with the Friends of the Library has worked very well.

Carrie reviewed the Director's Report that was passed out at the meeting. She reported a staffing update. Faylene Roth as decreased her hours working in the Castle Valley Library and Jenny Haraden has taken over those hours. A new staff member, Sean Markey, has been hired to work in the Children's Room to cover the hours that Jenny used to work on weeknights in Moab. Carrie also reviewed a mid- December incident in which someone(s) hid in the library during closing time and stayed in the building after staff had left for the night. The individual(s) committed several acts of petty vandalism and took approximately \$350 of unlocked money - \$300 from a FOL cash box and \$50 from Carrie's office. The police were notified of the

incident. Mary Hofhine asked if the Library has cameras. Carrie replied that the Library does not currently have cameras, but is now looking closely at options for adding them. Discussion followed. Carrie continued the incident report and told the Board that earlier this week library staff found a juvenile male hiding in the building after closing. The cops were called, the juvenile was detained, and library staff does not know anything else at this time. Carrie and Charlotte Hurley, Head of Children and Teen Services, are working to determine an appropriate consequence for the juvenile. Carrie reminded the Board that the juvenile's parents will be informed that they may address the Board if they disagree with the terms of discipline.

Carrie continued the Director's Report and reviewed library statistics, programs, closures, and Library Centennial events.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Board Bylaws. No changes were recommended by library staff. Discussion followed. Mary Hofhine made a motion to approve the Library Board Bylaws as presented. Rob Magleby seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of a revised Grand County Public Library Policy for Board Meeting Minutes. The suggested revision was made to reflect updates to the Utah State law. Carrie mentioned to the Board that several years ago the Board discussed allowing members to participate in meetings electronically. At that time the Board decided that it was not necessary to allow for electronic participation. Discussion followed. Carrie pointed out that the Board would actually need to revise the Library Board Bylaws in order to allow for electronic Board member participation. The Board agreed to make a note that they are still not interested in allowing electronic member participation at this time. Susan Roche made a motion to approve the revised Policy for Board Meeting Minutes as presented. Ken Ballantyne seconded the motion and it passed unanimously.

The third item on the agenda under Old Business was review and consideration of re-approval of Grand County Public Library Mission Statement and Library Roles. Carrie said that the Mission Statement and Library Roles have served the Library well and are regularly used. Discussion followed. Ken Ballantyne made a motion to approve the Grand County Public Library Mission Statement and Library Roles as presented. Jeremy Lynch seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was review and consideration of re-approval of Grand County Public Library Collection Development Policy. Carrie told the Board that the Collection Development Policy has also served the library well. Ken Ballantyne made a motion to approve the Grand County Public Library Collection Development Policy as presented. Susan Roche seconded the motion and it passed unanimously.

The Board moved on to New Business. The first item on the agenda under New Business was Election of Board Officers. Mary Hofhine asked Chad if he would be willing to remain the Chairperson. Chad said he would continue as Chairperson, but would gladly step aside if anyone else was interested in the position. Discussion followed. Mary Hofhine nominated Chad

Niehaus for the position of Library Board Chairperson. Rob Magleby seconded the nomination and it passed unanimously. Discussion followed about the Vice-Chairperson. Mary asked Rob if he would be willing to continue as Vice-Chair and Rob said that he would. Mary Hofhine nominated Rob Magleby for the position of Library Board Vice-Chairperson. Ken Ballantyne seconded the nomination and it passed unanimously.

The second item on the agenda under New Business was Discussion and Recommendation of a High School Candidate to the Grand County Council for Appointment to the Library Board. Rob Magleby asked if Brityn was the only applicant for the position and Carrie said that she was. Chad Niehaus asked to be reminded of the parameters for the High School student representative position. Carrie told the Board that the High School position is a two-year non-voting term. Discussion followed. Ken Ballantyne made a motion to recommend Brityn Ballard to the Grand County Council for appointment to the Library Board High School student representative position. Susan Roche seconded the motion and it passed unanimously.

The third item on the agenda under New Business was Review Existing Library Board Committees and Determine Committee Assignments for 2015. Carrie informed the Board that a new Strategic Plan for 2015-2017 will be written this year if any Board members were interested in switching onto or off of the Strategic Plan Task Force. Carrie also reviewed the other committees and the potential tasks that participation on those committees would involve. Discussion followed. The Board decided that Chad will step away from the Strategic Plan Task Force and replace the vacancy left by Katie Stevens on the Finance and Funding Committee. Jeremy Lynch will replace Chad's previous position on the Strategic Plan Task Force and Susan Roche will replace Mary Hofhine as the Friends of the Library Liaison.

The next item on the agenda was Board Member Reports. There were no Board Member Reports.

The Board moved on to Discussion of Future Agenda Items. Susan Roche said that she would like the Board to discuss opportunities for multicultural outreach sometime this coming year.

A closed session was not needed. Chad adjourned the meeting at 6:40 pm.