

UTAH STATE LIBRARY BOARD MEETING MINUTES

Held Virtually on Monday, June 8, 2026 · 11:00 AM – 12:00 PM

State Library Board Attendees:

Josh Johnson, Chair; Marguerite Mower; Dan Mauchley; Diane Wanamaker; Megan Mullins; Steve Winn; Davina Sauthoff; Marissa Bischoff; *Shannon Thoman-Black (excused)*

Utah State Library (USL) Staff:

Cara Rothman, State Librarian/Division Director; Lisa Nelson, Blind and Disabled Program Manager; Merrily Cannon, Library Development Program Manager; Marie Hyatt, Library Resources Program Manager; *Jami Carter, Bookmobile and Rural Services Manager (excused)*; Amanda Rock, Marketing & Outreach Manager; Gabrielle Barker, Administrative Assistant

Guests:

Martha Kyrillidou, QualityMetrics Strategic Plan Consultant; Rachel Lenahan, Library Development; Sam Dutton, Library Development

Call to order: Welcome and Roll Call – *Chair, Josh Johnson*

Josh Johnson welcomed everyone and performed the roll call.

Approve: [Meeting Minutes from March](#) – *Chair, Josh Johnson*

Motion to approve: Marguerite Mower, seconded by Daniel Mauchley. The entire board concurred.

Vote: [Proposed Changes](#) to [Library Standards](#) for 2026 Recertification *Development Program Manager, Merrily Cannon*

Board members will vote on approving the following changes which steer library goals more in alignment with each location's strategic plan:

- Update to standard 11
The purpose of this change is to allow more flexibility with training for library staff. Adding new language to broaden what is acceptable will open up conversation with new library directors and foster more catered learning opportunities.
- Update to standard 12
Training links will vary each year, distributed via listservs. Training hour and professional development requirements will be updated to allow for a more equitable responsibility among staff.
- Update to standard 15
Modifying prescribed evening and weekend hour guidelines to allow case-by-case adjustments, yielding a better fit for each community's needs.
- Update to standard 18
Adds an exemption option in facility checklist requirements to account for libraries who may have designated facilities personnel.

UNAPPROVED

Motion to approve new standards as amended: Daniel Mauchley, seconded by Steve Winn. The entire board concurred.

APPROVED: New Standard for Library Programs

Vote: Updates to USL's [Collection Development Policy](#)

Resources Program Manager, Marie Hyatt

Marie Hyatt requests feedback from the board regarding USL's collection development policy. The following modifications are proposed:

- Updating to remove the Utah Government Digital Library from our collection - this has been moved to State Archives.
- Fine-tuning the verbiage regarding USL's collection and retention of Utah-focused materials. This repository focuses on local authors and those who tell the unique story of Utah and its populations.
- Defining what deems an author or work as eligible for inclusion in the State of Utah repository.

The vote on the Collection Development Policy was held via email. Motion to approve new policy as written: Shannon Thoman-Black, seconded by Marissa Bischoff.

APPROVED: [Amended Collection Development Policy](#)

Presentation: Strategic Plan Evaluation Update

QualityMetrics Consultant, Martha Kyrillidou

Martha Kyrillidou provides a brief outline of the scope of work her team will be doing for USL during its Strategic Planning process. This evaluation is necessary for USL to secure and sustain LSTA funding.

- QualityMetrics will be conducting interviews and focus groups as they evaluate the following four goals:
 - Access to quality information resources
 - Supporting excellence in library operations and services
 - Promoting literacy and lifelong learning
 - Strengthening community engagement, building strong communities tied to the civic engagement aspect of libraries.
- Strategic plans must be established every 5 years to explain cost allocations and retain the funding. Our new assessment is due on March 30, 2027.

Discussion: Emerging Library - Friends of the Alpine City Library

State Librarian, Cara Rothman

"Friends of the Alpine City Library" is a nonprofit organization run by volunteers in Alpine, Utah. They aim to establish an emerging library and become certified to provide library services to the city's residents.

- Alpine City residents currently have access to Bookmobile services through Utah County's contract with USL. To become certified, the "Friends" must secure municipal funding through the city.
- The board discusses how to navigate this proposal while upholding policy.
- This discussion is put on hold for now - Cara Rothman to consult USL's legal counsel for guidance.

Daniel Mauchley moves to adjourn, Marissa Bischoff seconds.

The meeting adjourned at 12:20 PM.