



**Laketown Town Council
Council Meeting Minutes
July 1, 2026
Laketown City Office
10 North 200 East Laketown, Utah**

1. CALL TO ORDER

The Laketown Town Council held their regularly scheduled meeting on Wednesday, July 1, 2026. This meeting was held at the Laketown City Office Building, located at 10 North 200 East, Laketown, Utah. Mayor Brandon Willis welcomed those in attendance and called the meeting to order at 6:01 PM.

Town Council Present:

Mayor Brandon Willis
Council Member Burdette Weston
Council Member Kris Hodges
Council Member Kirsten Gash
Council Member Denise Johnson

OTHERS PRESENT:

Steve Myers
Duane Robinson/Planning & Zoning Commission

2. OPENING CEREMONY

CM Weston conducted the opening ceremony, and CM Gash led the pledge of allegiance

3. ROLL CALL

Mayor Willis asked for a roll call of the council present:
Brandon Willis
Burdette Weston
Kirsten Gash
Denise Johnson
Kris Hodges
Lisa Johnson

4. APPROVAL OF AGENDA

Mayor Willis asked for motion. CM Johnson made the motion to approve the agenda. Motion was seconded by CM Gash. The motion carried unanimously.

5. APPROVAL OF THE MINUTES

Mayor Willis asked for a motion. CM Weston made the motion to approve the minutes of June 3, 2026. Motion was seconded by CM Johnson. Motion passed unanimously.



6. BUDGET REVIEW

No Comments

CM Weston made a motion to approve the end of Fiscal Year budget for the 2025-26 Fiscal Year. Motion was seconded by CM Gash. Motion passed unanimously.

7. APPROVAL OF BILLS

June bills and payments were passed around for the Council's review and initials. Mayor Willis asked for a motion. CM Weston made a motion to approve the June bills. Motion was seconded by CM Johnson. The motion passed unanimously.

8. CURRENT TOWN ISSUES/UPDATES – Town Council

Mayor Willis reported on meeting up with Senator Curtis as he walked through Laketown on his 250-mile walk through northern Utah.

Mayor Willis commented on the 2nd water source grant money, working its way through approval process.

9. ACTIVITY COMMITTEE REPORT – HEIDI HODGES

Heid did not attend but had reported to Mayor Willis and CM Hodges. The electronic sign will be more expensive than expected. The Activity committee will reevaluate the sign and cost after Raspberry Days Rodeo.

10. UPDATES FROM CLERK'S OFFICE (Lisa)

Lisa reported the fiscal year ended on June 30 and the new fiscal year began on July 1. She will begin moving old files into storage and preparing office for the new fiscal year. Water bills were mailed on July 1 and emailed on June 29. Lisa also reported the new website is up and running. She asked everyone to notify her as soon as possible if they noticed any problems with the website so that it can be addressed promptly.

TIME: 6:30 PM

The Town Council will not begin discussion on the following agenda items before 6:30 PM

11. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

Steve Myers asked about the cemetery road and who owns it and possible improvements on this road. Town Council had discussion about the cemetery road and the Cemetery district turning the road over to the town and what improvements need to be completed.

TIME 6:37 PM



12. PLANNING & ZONING COMMISSION REPORT- Duane Robinson

a. Lorna Wahlstrom Building Permit Clearance Form – house reroof

Duane presented the clearance form approved by Planning and Zoning. The current roof on the house is not up to code and is not in good shape.

CM Johnson made a motion to approve the Wahlstrom Building Permit Clearance Form. Motion seconded by CM Gash. Motion passed unanimously.

Duane reported that P&Z did not hold a public hearing on the proposed lot sizes because the public hearing notice could not be posted for the required amount of time. The Commission is planning to hold the public hearing at the end of July.

13. ITEMS OF BUSINESS

a. Fire Restrictions/Statewide fireworks band and potential vote on fireworks within city limits

Council discussed fire restrictions within city limits. The town follows the County Fire restrictions. Town has a fireworks permit for the July 2nd Celebration, with the Laketown Fire Department and is working closely with the fire department.

b. Discussion and vote on Ordinance 2026-04

Mayor Willis reported he is still working with the attorney on the correct wording. Continue this discussion topic to the August meeting.

c. Discussion on ½ acre vs 1 acre lots

Discussion on lot size. Mayor Willis will reach out to P&Z and ask them to finalize a recommendation for the council to review. Mayor Willis will contact Jon concerning advertising for the public hearing scheduled for the end of the month.

d. Discussion on water source protection

Discussion will be continued at next month's meeting, Scott with Sunrise Engineering will be scheduled to participate by phone or zoom for further discussion.

e. Discussion on assigning council members' responsibilities

Mayor Willis prepared a proposed ordinance outlining the assignments and responsibilities of council members. The Council reviewed the proposed ordinance, and discussion will continue at next month's meeting.

14. COUNCIL BUSINESS

a. Water Updates – Burdette Weston

Will have Dan record the flow of spring in July, around the 20th.

CM Weston suggested that Jeff be the cross-connection specialist and keep the records, CM Weston will follow up with the email requesting an update on who the town's cross-connection specialist is.

Dan will take the sample of monthly water to Logan for testing

b. Roads & Streets Updates – Kirsten Gash

B&C milage report has been updated,

New signs should arrive around July 17th, need a forklift to unload, Dalton will help coordinate and have delivery dropped off at Gomez Welding. It was discussed that we could check with the county to see if some of the unused posts could be stored in the county shed. Discussion on who can help install new signs.

Checking into the proper location for signs and if any need moved.

Meeting paused: 7:30 PM

Resumed: 7:34 PM



c. Park & Recreation Updates – Denise Johnson

Remodel should be completed soon

Working with centra com on internet at the park pavilion and security cameras

Breakers at the baseball field need to be updated, need an electrician to do this.

Denise will check with RMP on switching ballpark lights to LED and help with funding projects.

Softballs have dented the new tin roof on the pavilion

Discussion on netting to stop balls on the west side of the ball field from going into the field and lost, but it was determined the cost of purchasing, installing and maintaining netting far exceeds the cost of just purchasing new soft balls.

Centra Com BBQ on July 9th at park, make sure Betty will be there.

d. Rodeo & Arena Updates – Kris Hodges

Raspberry Days Rodeo Planning

Need separate colored wrist bands: general admission and reserved seating – different colors for each night.

Working on numbering the reserved section seats.

Lisa: check with craft fair if Queen's can have a place to sign pictures and promote rodeo

Denise will look into someone to sing the national anthem

No internet up at the rodeo arena but will need to screen shot the ticket info before walking up to the arena.

Discussion on what tickets to hold for those who donate and how many.

CM Weston reported he will meet with Dan tomorrow to look over the rodeo arena water system, the County graded and mag watered the south road up to the arena.

15. MAYOR'S REPORT

- **Bear Lake Regional Commission**

Approved next year's budget, working on items to increase funds, planning for legislative tour of Bear Lake

- **Finalize plans for the Laketown Community 250th Celebration**

Council discussed the logistics of the event, encouraging attendees to bring lawn chairs. Denise will get popcorn for the fireworks show, will need approximately 20 bags of ice for the drinks. Food is being catered by Some Beaches. Council to arrive at Barn at 4 PM to set up for event. The Band will perform around 8 PM, need an extra flat bed for the stage.

16. EXECUTIVE SESSION

No executive session was held

17. ADJOURN

Mayor Willis asked for a motion. CM Gash made a motion to adjourn. Motion was seconded by CM Hodges.

Motion carried unanimously. The meeting adjourned at 8:35 PM

