



Winter Sports School Board of Trustees Meeting | August 12, 2026 - **DRAFT MINUTES**

I. **Call to Order by Whalen at 5:03 pm**

- Present In-Person: Amy Maentz, Tim Gaylord, Dylan Rothwell, Thomas Cooke, Tess Miner-Farra, Megan Altman, Holland Lincoln (late arrival at 5:07)
- Online: Whalen Louis, Casey Holmes
- Absent: Nick Penze, John Flack, Tommy Eckfeldt

II. **Motion:** Approval of minutes from the June 2026 Annual Meeting and Regular Meeting

• **Regular June Meeting Minutes**

- First Motion: Thomas Cooke, Seconded: Amy Maentz
- Motion passed unanimously: Thomas Cooke, Tim Gaylord, Whalen Louis, Amy Maentz, Dylan Rothwell (Holland Lincoln absent)

• **Annual Meeting Minutes**

- First Motion: Thomas Cooke, Seconded: Tim Gaylord
- Motion passed unanimously: Thomas Cooke, Tim Gaylord, Whalen Louis, Amy Maentz, Dylan Rothwell, Holland Lincoln

III. **Financial update** (Casey, Dylan, Tess)

- Brief discussion regarding the revenues from the negotiated sale of frontage property for the HVT Bus Corridor project. Funds have not yet been disbursed - waiting on final approval from USDA on modification of loan. Clarification that funds received must be used to pay down existing loan balance with Prime Alliance and cannot be allocated for other operational needs.
- Final fiscal year 2026 report included. Finished well, with a larger surplus than anticipated. A major source of additional savings over projected ending balance was in additional interest income, and a movement of projected budget expenses from one category to another without adjusting the projection in the initial category. Additional details from Casey Holmas will be sent to BOT.
- Approval of the MASTER grant of \$42k really helped the '27 budget to support staffing costs associated with the grant-related roles funded by this program.
- Clarification was made about FY2027 fundraising goal: \$205k is the target in the budget (based on our last year's goal of \$125 and the added \$80,000 to support an SRO. \$225 shared in AF solicitation letter which is based on actuals raised last year and the added \$80,000.

IV. **Head of School Report** (Tess)

- Admissions numbers update; Enrollment for 2027 now open; SBSEF Zoom Meeting with Tess next week.
 - Promos suggested included website pop-up, social media, local news (KPCW, Park Record, Town Lift) press release, LinkedIn posts by BOT
 - Includes bios/photos of non-winter sports primary athletes. Could we have students develop video posts to promote admissions?
- Reminder about Jackson's Basecamp Admissions Night promo event 9/29. Action items include finishing the invitation, building registration Google Form. Aiming for ~50 guests
 - 5-7 pm, providing refreshments, possibly catering; slides for presentation.
- **For Discussion:** Proposed  Proposed WSS Fee Schedule 2027 (FY28)

V. **Motion: Proposed 2027 School Calendar** (Tess & Megan)

- Question: Can we include standardized test dates to the calendar?
- First Motion: Dylan Rothwell, Seconded: Amy Maentz
- Motion passed unanimously: Thomas Cooke, Tim Gaylord, Whalen Louis, Amy Maentz, Dylan Rothwell, Holland Lincoln

VI. **Motion: Approval of SHiNE Policy Updates** (Tess)

- Notes: Updates to include other social studies course areas as well as all CTE courses taught at WSS
- First Motion: Holland Lincoln, Seconded: Dylan Rothwell
- Motion passed unanimously: Thomas Cooke, Tim Gaylord, Whalen Louis, Amy Maentz, Dylan Rothwell, Holland Lincoln

VII. **Motion: Approval of** **WSS Language Access Policy**

- First Motion: Tim Gaylord, Seconded: Thomas Cook
- Motion passed unanimously: Thomas Cooke, Tim Gaylord, Whalen Louis, Amy Maentz, Dylan Rothwell, Holland Lincoln
- Discussion of HOS Annual Goals | Process, Strategic and Tactical, involvement of trustees in facilitating.
 - Brief explanation of WSS PEAK Performance PBIS programming

VIII. **Board Training: Open & Public Meeting Acts Training Verification:**

- Confirmation: BOT members will email Amy certification confirmation
 - Verified: Dylan Rothwell, Tess Miner-Farra
 - Trustees serving on other boards in Utah explained that non-profits and schools are being targeted by phishing scams and spurious legal complaints of board non-compliance with Open and Public Meetings Act; vigilance is encouraged.

IX. **Other Committee updates**

- Fundraising: AF Launched, awesome parent volunteers, gifts to donors (staff, BOT, high-level donors), participation is so important for grant applications

X. **Board Chair update** (Whalen)

- Mourning the loss of Jack Dalton, WSS alum and PCSS Alpine coach. Sharing love to Jana and Dalton family. PCSS has grief counseling resources for Jack's athletes.
 - Student Council President has requested Ron Jackenthal's blessing to also honor Jack's memory at Friday's Volleyball Tournament. We have a shared card and letters written by students to give to the Daltons.

XI. Public comment

- None

XII. Adjourn: First motion Tim Gaylord, Seconded, Thomas Cooke. Meeting Adjourned at 6:34pm