

CITY OF FAIRVIEW
Library Advisory Board Meeting
85 South State Fairview, Utah
July 14, 2026

6:30 PM REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING	Jette Utley - Board Chairperson
APPOINTED OFFICIALS PRESENT	Jette Utley, Celeste Curtis, Katelyn Peterson, Jessica Divecha, Deborah Olsen, Rita Hendrickson, Khaliel Kelly
STAFF	Mike Mackay, City Council; Jane DeGroff, Library

Call to Order: Jette Utley
Invocation: Khaliel Kelly

REVIEW OF MINUTES

Minutes were recommended for approval by Ms. Divecha and seconded by Ms. Olsen.

BUSINESS

Library Director Report

Ms. DeGroff reported on library business. The State Library Certification application is under review. There has been no new information on the status of the application.

The new book club, Book and Bits will be held on the 4th Tuesday of each month. Ms. DeGroff will be sending information about the book clubs to the local newspapers to spread the word and encourage participation.

The middle school language arts teachers are encouraging children to read a non-movie book of at least 150 pages. Suggestions of books are needed to give to them when they come into the library.

Wales Library expecting to open at the end of August. They will be added to the book locker route.

There are 27 children signed up for the Summer Reading Program. The summer reading program is going well and there is great participation.

Maria Ricks wants to apply for the Arts and Museums Creative Aging grant for doing programs for ages 55+ at the library.

She wants to work toward replacing the library's worn out books with a grant. After certification, we can apply for a list of grants for funds to benefit the library.

A member of the community wants to do a teen art activity at the library. Ms. DeGroff is also qualified to teach that program. It could be a program to use some of our Eccles grant funding for. A concern was brought forward prompting a discussion about the need to have people bring in a written program/activity proposal that will be brought before the board before we will consider implementing it.

Committee Reports

501C Idea Discussion

Mr. Mackay updated the board on the status. It is now in place and ready for people to donate funds to. The library is now eligible for certain grants.

Ms. DeGroff suggested sending out an annual letter to donors, folks in the area, and folks who used to live here as a fundraiser. Other suggestions were made to let people know about the donation opportunity on the city website/newsletter, facebook, a gala, or other events.

Mr. Mackay suggested finding people who know how to apply for grants and ask them for help.

Budget Update and Approval

With the Eccles grant and amended city budget for the library, the board needed to reevaluate the library budget and recommend the wage for Jane DeGroff, the Librarian. The board discussed her qualifications and suggested a wage raise to take to the mayor for approval. Unanimous vote to recommend a wage increase to \$24/hr to the mayor.

Motion to recommend the budget be reinstated to the original proposal and taken to the city council for approval. The vote was unanimous.

Library Tax

The state tax board rejected the application for a 1% tax increase to go towards the library due to missing a specific deadline. The board will have to reapply next year.

Certification Update

There has been no news yet.

Eccles Foundation Grant Discussion

The Library has been given \$35,000 from the Eccles Foundation with 10k being specified to be used for “programs”.

Bylaws Amendment to clarify uses of the library building

Discussion about adjusting the library bylaws to state that the use of the library building is only during the posted open hours. Ms. DeGroff will write that up and the board will vote on the amendment in the next meeting.

ADJOURNMENT

Ms. Utley adjourned the meeting. The next meeting is at the regular scheduled time, on August 11, 2026.

Meeting adjourned at 7:24 pm.

MEETING MINUTES SIGNED AND APPROVED THIS 11TH DAY OF AUGUST, 2026