

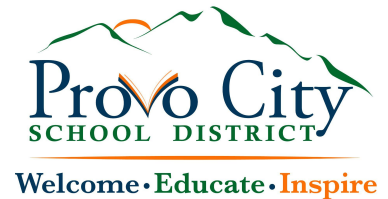
Board Approved 8.11.26

PCSD Study Session, Budget Public Hearing and Business Meeting

Tuesday, June 23, 2026

4:00 PM

Provo City School District
280 West 940 North
Provo, UT 84904



Lisa Boyce:	Present
Gina Hales:	Present
Melanie Hall:	Present
Emily Harrison:	Present
Teri McCabe:	Absent
Jennifer Partridge:	Present
Megan Van Wagenen:	Present

A. 4:00 p.m. Study Session

The following YouTube link will lead viewers to each PCSD Board Meeting video and the audio timestamps listed in the minutes for specific meetings will approximately correspond to that specific YouTube video.

PCSD Live YouTube Channel: [youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbylUQ](https://www.youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbylUQ)

A.1. Welcome

Meeting called to order at 4:00 p.m.

A.2. Roll Call *(Audio Timestamp 00:00:18)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Devyn Dayley, Business Administrator

Board Member Teri McCabe: Absent

A.3. Motion to Convene *(Audio Timestamp 00:00:42)*

I move that we convene the study session. This motion, made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

A.4. Board Member Training: Effective Superintendent Evaluations, Board Member Lisa Boyce *(Audio Timestamp 00:00:57)*

Most meetings will include a training presented by rotating board members on the Board Handbook, USBE Guide, or Policies.

This training is on Effective Board Member Evaluations, Best Practice Handbook, p. 19-12
Summary:

[Board Training Presentation 6.23.26 item A.4. on Agenda](#)

A.5. Discussion: Real Estate Consultant Process *(Audio Timestamp 00:05:52)*

Summary:

Business Administrator Devyn Dayley talked to other district business administrators around the state about the process of making real estate decisions and found that most usually hire Real Estate Consultants so that professionals help with the process. The board discussed options.

- The board would like a consultant that would help them understand the implications if they choose to lease, sell, develop, or hold on to, or other options with any specific property.
- They would like a professional that is neutral, and not tied to developers.
- General agreement from present board members that this is will be a helpful, good thing to do.

A.6. Discussion: End of Year Data *(Audio Timestamp 00:12:27)*

Summary:

Superintendent Dau presented a general review of district wide data from assessments for 2026-27

- [End of Year Data Presentation Item A.6. on Agenda](#), *Correction on slide number 10, Rise is only administered in 4-6th grades, not 3rd
- Directors Michelle Eldredge and Judy Rose helped with this discussion

- Representative Grant Pace, State of Utah House of Representatives, District 60 asked a question about updating the data dashboard. The dashboard is automatically updated regularly.

A.7. Update: Elementary DLI and Boundary Committee *(Audio Timestamp 01:00:08)*

Summary:

- The portal for application submissions closed on June 13th
- There were 100+ applicants, will only select two for each school
- Most schools had multiple applicants
- The board will work to narrow these down and get varied perspectives on that committee
- There will also be focus groups, surveys, public meetings, and multiple other opportunities to help with this and other studies
- The Community Connections Committee and Parent Advisory Committee are also looking for people to serve. Those not selected for the DLI committee are welcome to reach out and apply for positions on these other committees.

A.8. Large Purchase Requests: AE Skylights, Intercom Updates, CC Curb and Gutter Updates *(Audio Timestamp 01:03:19)*

Business Administrator Devyn Dayley explained the following purchase requests.

- These are planned updates, already included in approved budgets
- Any purchase over \$50,000 will be reviewed by the board per *Policy 6210 Purchasing*
- Director Chad Duncan helped explain the intercom need for state required safety updates.

1. Amelia Earhart Skylights, \$295,785
2. Intercom updates at Provo High, Rock Canyon, Sunset View and Provost, \$368,285.68
3. Curb and gutter replacement at Canyon Crest, \$54,661

A.9. Fraud Risk Assessment Discussion *(Audio Timestamp 01:07:56)*

Summary:

- Annual requirement,
- The district has a really low risk score

A.10. Policy Review 1st Readings *(Audio Timestamp 01:08:37)*

Policy Review, 1st Readings

Wendy Dau, Superintendent

Issue

District administration generates or revises policies from time to time as needed, whether due to state legal requirements or local identified needs. The policy committee, including select board members, helps in this process and, when ready, the policies come before the board in multiple readings, are posted on the district website for public review and finally are voted on by the board.

Background

The following policies will be discussed by the board tonight as 1st readings before being posted on the district website for public comment.

1. New Policy 4067 CPR Training
2. Updated Policy 4030 Animals in Schools
3. Updated Policy 4023 Sex Education
4. New Policy 4015 Parent Access

A.11. Policy Review 2nd Readings *(Audio Timestamp 01:20:06)*

Policy Review, Second Readings

Superintendent Wendy Dau

Issue

District administration generates or revises policies from time to time as needed, whether due to state legal requirements or local identified needs. The policy committee, including select board members, helps in this process and, when ready, the board reviews the policies in multiple readings and posts on the district website for public comment before approving the policies.

Background

The following policies were reviewed as second readings:

1. New Policy 5027, Employee Associations and Wage Deductions
2. New Policy 5028 Employee Associations and Leave
3. Updated Policy 5245 Employee Transfers
4. Updated Policy 5290 Reduction in Force
 - a. Policy 5290 Procedure 1
5. Updated Policy 4340 Religious Neutrality
6. Updated Policy 5200 Drug-Free Workplace
7. Updated 5090 P2 Scope of Employment
8. New Policy 4412 Student Internships
9. New Policy 4411 Health Care Occupation Programs

Recommendation

District administration recommends approval of the policies. The motions to approve may also include language that specifies changes/edits occurring during the study session discussions.

A.12. Motion to Adjourn *(Audio Timestamp 01:33:45)*

I move that we adjourn. This motion, made by Melanie Hall and seconded by Gina Hales, Carried.

B. 6:00 p.m. Public Hearing PCSD Final FY26 Budget and FY27 Proposed Budget

B.1. Welcome

Meeting called to order at 6:00 p.m.

Roll Call *(Audio Timestamp 00:13)*

Melanie Hall, Board Member; Emily Harrison, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Jennifer Partridge, Board President; Gina Hales, Board Vice President; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator

** Absent: Board Member Teri McCabe*

B.2. Motion to Convene *(Audio Timestamp 00:33)*

I move that we convene a public hearing to review and approve the FY26 final budget and FY27 proposed budget. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

B.3. Presentation FY26 Final Budget and FY27 Proposed Budget

(Audio Timestamp 00:55)

Summary: [Budget Presentation Item B.3. on Agenda](#)

B.4. Public Comment Related to the Budget *(Audio Timestamp 19:26)*

Public comment on budget: None

B.5. Consideration to Approve Final FY26 Final Budget *(Audio Timestamp 20:07)*

I move that we approve the Fiscal Year 2026 Final Budget as discussed in the Public Hearing and recent open meetings. This motion, made by Emily Harrison and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
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Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

B.6. Consideration to Approve an Increase in Child Nutrition Meal Costs

(Audio Timestamp 20:51)

I move that we approve the increase in child nutrition meal costs as presented in the Public Hearing and recent open meetings. This motion, made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

B.7. Consideration to Approve the FY27 Proposed Budget *(Audio Timestamp 21:31)*

I move that we approve the proposed Fiscal Year 2027 Budget as discussed in the Public Hearing and in recent open meetings. This motion, made by Gina Hales and seconded by Lisa Boyce, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

B.8. Motion to Adjourn *(Audio Timestamp 22:05)*

I move that we adjourn the public hearing and convene our business meeting. This motion, made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye

Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

C. Business Meeting

C.1. Welcome *(Audio Timestamp 22:29)*

Meeting called to order at 6:22pm

C.2. Roll Call *(Audio Timestamp 22:41)*

Devyn Dayley, Business Administrator; Lisa Boyce, Board Member; Gina Hales, Board Vice President; Jennifer Partridge, Board President; Wendy Dau, Superintendent; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member

**Absent: Board Member Teri McCabe*

C.3. Motion to Convene

Done at the close of the public hearing

C.4. Pledge of Allegiance: Deputy Superintendent Jason Cox *(Audio Timestamp 23:09)*

D. Community Connections

D. 1. Magical Moment *(Audio Timestamp 23:53)*

Recent Building Leadership Team trainings held where teams worked hard to prepare for next year.

- Teacher Leaders and Administration from each school spent time diving into data led by Continuous School Improvement, Teaching & Learning, and Research Assessment and Data teams
- What data means for students and teaching
- It was a great two days, intentionality really changes things, great work done
- Gratitude expressed for those working hard over the summer to prepare for next year

D.2. Public Input *(Audio Timestamp 25:25)*

Summary:

- Garth Bedura, Provo west side resident, went to Grandview Elementary: Concerns about rising taxes with fixed income, buildings seem fine, don't build or remodel
- Chere Henriod, business owner: Concerns over rising taxes for business owners, not necessary to remodel and rebuild
- Clarifying comments were made by the Superintendent, Business Administrator and Board President that this tax increase is not for the Dixon and Timpview move or remodel. The district is working to find ways to fund those projects without raising taxes, the upcoming request for a small tax increase is for teacher salaries and interest payments on the bond for the ongoing THS remodel.

E. Business Items

E.1. Large Purchase Request: Amelia Earhart Skylights *(Audio Timestamp 34:34)*

I move that we approve the large purchase request for skylight replacements at Amelia Earhart Elementary in the amount of \$295,785. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.2. Large Purchase Request: Intercom Updates Multiple Schools

(Audio Timestamp 35:35)

I move that we approve the large purchase request for intercom updates in the amount of \$362,285.68. This motion, made by Emily Harrison and seconded by Lisa Boyce, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.3. Large Purchase Request: Curb and Gutter Updates Canyon Crest Elementary

(Audio Timestamp 36:38)

I move that we approve the large purchase request for curb and gutter updates at Canyon Crest Elementary in the amount of \$54,661. This motion, made by Lisa Boyce and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.4. Business Item: Fraud Risk Assessment *(Audio Timestamp 37:20)*

I move that we approve the Fraud Risk Assessment as discussed in open meetings tonight. This motion, made by Megan Van Wagenen and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.5. Business Item: New Policy 5027 Employee Associations and Wage Deductions *(Audio Timestamp 39:02)*

I move that we approve new Policy 5027, Employee Associations and Wage Deductions, as discussed in open meetings tonight. This motion, made by Gina Hales and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.6. Business Item: New Policy 5028 Employee Associations and Leave *(Audio Timestamp 39:52)*

I move that we approve new Policy 5028 Employee Associations and Leave as discussed in open meetings tonight. This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.7. Business Item: Updated Policy 5245 Employee Transfers *(Audio Timestamp 40:41)*

I move that we approve updated Policy 5245 Employee Transfers as discussed in open meeting tonight. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.8. Business Item: Updated Policy 5290 Reduction in Force *(Audio Timestamp 41:22)*

I move that we approve updated Policy 5290 Reduction in Force as discussed in open meetings tonight. This motion, made by Gina Hales and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.9. Business Item: Updated Policy 4340 Religious Neutrality *(Audio Timestamp 42:07)*

I move that we approve updated Policy 4340 Religious Neutrality as discussed in open meetings tonight. This motion, made by Emily Harrison and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.10. Business Item: Updated Policy 5200 Drug-Free Workplace

(Audio Timestamp 42:58)

I move we approve updated Policy 5200 Drug-Free Workplace as discussed in open meetings tonight. This motion, made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.11. Business Item: New Policy 4412 Student Internships *(Audio Timestamp 43:58)*

I move that we approve new Policy 4412 Student Internships as discussed in open meetings tonight. This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.12. Business Item: New Policy 4411 Health Care Occupation Programs

(Audio Timestamp 44:38)

I move that we approve new Policy 4411 Health Care Occupation Programs as discussed in open meetings tonight. This motion, made by Megan Van Wagenen and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.13. Motion to Adjourn *(Audio Timestamp 45:53)*

I move that we adjourn. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, Carried.