

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, July 13, 2026**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, *Salt Lake City*
Emily Quinton, *Summit County*
David Brems, *Emigration Canyon*
Drew Quinn, *Holladay*
Cheri Jackson, *Millcreek*
Dustin Gettel, *Midvale*

Electronic

Melodie McCandlass, *Grand County*
Chris Cawley, *Alta*
Glade Sowards, *Salt Lake City*
Kyla Topham, *Springdale*
Luke Cartin, *Park City*
Randy Aton, *Springdale*
Emily Paskett, *Salt Lake County*
Dave Graf, *Ogden*
Alexi Lamm, *Moab*
Holly Smith, *Holladay*
Suzanne Harrison, *Salt Lake County*
Roger Armstrong, *Summit County*
Lorenzo Long, *Ogden*

In Person Attendees: Kurt Hansen, *Millcreek staff*; Alex Wendt, *Millcreek staff*; Monica O'Malley, *Salt Lake City staff*; Luis Miranda, *Sierra Club*; Samantha Pensari, *Stewardship Utah*; Chris Tallackson, *Salt Lake City resident*

Electronic Attendees: Brenda Salter, *Division of Public Utilities*, Jeanne Evenden, *Ogden resident*; Val Veilleux, *Moab staff*; Sarah Balland, *Salt Lake City staff*; Sophia Nicholas, *Salt Lake City Staff*; Steve Burton, *Ogden*

REGULAR MEETING: 1:00 p.m.

TIME COMMENCED: 1:02 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of June 1, 2026, Board Meeting Minutes

Board Member Gettel moved to approve June 1, 2026, Board Meeting Minutes. Board Member Quinn seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses).

Secretary Quinton said the only change has been a payment made to the Agency legal and technical consultants.

2.3 Presentation: Recap on Agency History

Board Member Quinton said the Agency has transitioned from program design to implementation. The Community Renewable Energy Agency formed as an interlocal cooperative in 2021 after passage of House Bill 411 in 2019. The communities had to work with one voice with Rocky Mountain Power. The governance agreement was finalized and adopted in 2021. The governance agreement is a living document. By 2021, there were 23 eligible communities. All communities must have a primary and alternate board member. By 2022, 18 communities had joined, in 2024 Midvale joined. Now that the June 2, 2026, ordinance deadline passed the URC has 16 members. Of the initial 18 members, seven joined as anchor communities making additional financial contributions to make up for those of the original 23 that didn't join. Core activities of the Agency include planning and holding monthly public meetings and occasional special meetings, procuring and contracting consultants, and much more. There have been 63 board meetings and 3 special meetings. Adopted 68 of 69 resolutions considered, gained approval of the Program by the Public Service commission. In 2021, the Board created and appointed members to the three committees, program design, communications, and low-income plan committee.

Fundamentally, at this point, nothing substantial changes with the operations of the Agency. Per the governance agreement, we are in phase 2 for voting until the program is implemented. General votes will continue to require a majority of communities, 9 of 16 to approve an item. If two members call for a weighted vote, weights are based on participation percentages which are based on phase 2 payments (initial payments and anchor payments). Voting will change once the program is implemented, with participation percentages shifting to be based on participating electric load in each community. Board Member Jackson said that it is her understanding that Salt Lake City has the largest participation percentage so if there was a weighted vote they would carry the motion. Board Member Quinton said yes that is the case right now but that will change after program implementation. Board Member Gettel said that any board that he has been on requires a greater than majority requirement for there to be a weighted vote. Salt Lake City has the largest share of a weighted vote due to their population, general size, and energy load. Chair Dugan said it is always on his mind to work together because Salt Lake City is not in this alone. Board Member Sowards said he was not sure what kind of a supermajority is required for a weighted vote.

Board Member Quinton explained the committees. Resolution 21-09 created the Communications Committee. They coordinate joint press releases, media interviews, and social media campaign opportunities among participants. The Low-Income Plan Committee was created by Resolution 21-10. They research and compile a list of outreach practices, eligibility criteria, policy measures, or other ideas designed to protect low-income customers from possibly harmful bill impacts, if any, or improve access to energy saving measures. They formulated a list of recommended low-income plan elements that were built into the program and suggested for each community's plan for low-income assistance. Resolution 21-05 created the Program Design Committee. They work on program design matters with RMP to develop everything that is addressed in the administrative rules, and more. Each of the URC communities are navigating a new and shifting workload. They encourage board members to reach out with questions, concerns, and suggestions. Additional communities could be appointed to the committees. Reach out to Secretary Quinton or the committee facilitator if interested.

2.4 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the Communication Committee update. The Communications Committee has been working on fliers and stickers as well as a streamlined communications plan. They have been active with RMP customer service items like opt-out notices, letters, envelopes, and emails. They would like to increase business community engagement. Ordinance adoption ended on June 2nd, 2026. They will work on a streamlined communications plan that is focused on implementation which incorporates elements from the long-form plan provided by Penna Powers. They want to design the envelopes from RMP in a way that promotes engagement. RMP still needs to approve the flier that was created. The Community Clean Energy Program is the program authorized by the Utah Legislature; this is the name of the program. The Utah Renewable Communities (URC) is the 16 communities that make up the coalition.

Monica O'Malley, Salt Lake City staff gave the presentation for the Low-Income Plan Committee. Lorenzo Long from Ogden will become the main Low-Income Plan Committee facilitator.

Board Member Glade Sowards gave the Program Design Committee update. He explained how they have held ongoing implementation calls with PacifiCorp, key issues include startup cost agreement, seeking clarification on low-income surcharges, schedule 100 tariff sheet revisions, notice letter revisions and email notices, program accounting and escrow accounts for administrative and resource reserves. There will need to be follow-up discussions with community and URC accounting teams.

Board Member Sowards spoke more about the Schedule 100 tariff sheet. This was included in the January 2025 Program Application filing with the PSC. Tariff sheets are filed and approved by the PSC and are kept on file for customers to review for all approved RMP rates and tariffs. Tariff sheets contain detailed information that customers can use to understand what they are charged for and how to understand their RMP bill. Schedule 100 needs to be updated to reflect the PSC Order and other new information, and to handle more special case customers.

Draft notice letters were included in the January 2025 Program Application. The notice letters need to be updated to reflect changes relating to the PSC order. Email versions of these letters also need to be created for the second notices to those customers who have opted for electronic billing. URC and RMP are revising the notices and creating the email version to maintain all the core details covered in the draft versions submitted in the Program Application and required by statute.

Transmission studies are complete from PacifiCorp. This will help inform project selection. Recent revaluation results are generally more favorable than December 2025 modeling, while potential transmission challenges remain. This will help provide the basis for resource valuation methodology filing with the PSC. The URC continues to explore sustainable and financial funding pathways for agency costs, administrative reserve, and resource reserve.

2.5 Public Comment

Samantha Pensari from Stewardship Utah invited everyone to an event to celebrate all the hard work that has been put in over the last five years. Luis Miranda from the Sierra Club also expressed his appreciation.

2.6 Board Member Comments

Mayor Gettel said that the Midvale Mayor's Message for July was about the program. Received some positive responses from the community and some concerns about the opt out structure. It is important that the opt out be clear and simple for credibility of the program.

2.7 Closed Session if Needed

3. Adjournment

Board Member Jackson moved to adjourn the meeting. Board Member Gettel seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 2:17 p.m.

APPROVED:  Date 8/12/26
Dan Dugan, Chair

ATTEST:


Emily Quinton, Secretary