

Interlaken Town Council Regular Meeting Minutes
Tuesday, 30 June 2026, 7:17 PM – 7:49 PM
Meeting Location – Town Pumphouse, 326 Luzern Rd., Midway

Remote Access Through Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJOdGVVSUE1ldz09>

1. Call to Order - Mayor Harrigan called the meeting to order at 7:17 pm

2. Roll Call

Greg Harrigan, Mayor
Sue O’Nan, Council Member and Treasurer
Jill Jacobson, Council Member
Lynn Chadderdon, Council Member
Erin Merryweather, Council Member was absent

Bart Smith, Interlaken Town Administrator

3. Presentations: None

4. Public Comment: None.

5. Approval of Agenda or Changes

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Chadderdon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

6. Approval of 6/2/2026 Council Regular Meeting Minutes

Motion: Council Member O’Nan moved to approve the 6/2/26 town council minutes as presented.

Second: Council Member Chadderdon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Fee and Fine Amendment Discussion and Approval

The proposed consolidated fee and fine schedules were approved by the council at the previous public hearing held earlier this evening. See the attached fee and fine schedules for more information.

Motion: Council Member O’Nan moved to approve Resolution No. 2026-06-30 Amended Fee Schedule, containing the amended fee schedule as presented, discussed, and revised at the public hearing.

Second: Council Member Chadderdon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

Motion: Council Member O’Nan moved to approve the proposed consolidated fine schedule as presented, discussed, and revised at the public hearing.

Second: Council Member Chadderdon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Building and Construction, Land Use Revisions

- PC Hearing Recommendations to Revise Title 09 Building and Construction and Title 11 Land Use. The Planning Commission held a public hearing on 6/17/26 to present and receive public comment on proposed land use revisions to Title 09 Building and Construction and Title 11 Land Use. See the attached minutes of that hearing, and the marked-up revisions for both titles. The council had previously reviewed the proposed revisions as presented by the planning commission. The planning commission recommends approval for the proposed revisions.
- Council Discussion. Based on the previous fee hearing held this evening and the discussion regarding site disturbance permit exemptions, the council agreed to change the Section 9.05.030 B. exemption for a site disturbance permit from 200 ft2 to 500 ft2.
- Council Vote

Motion: Council Member O’Nan moved to approve the proposed revisions to land use code Titles 09 and 11 as recommended by the planning commission, adding the revision to Section 9.05.030 B exemptions, increasing the exemption from 200 ft2 to 500 ft2 for a site disturbance permit requirement.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. FY2027 Budget

- Presentation of Final Tax Rates, TNT Posting, and Proposed Property Tax Impact Schedule, Proposed Amendment to Interim 6/2/26 FY2027 Budget. Bart Smith presented the PPTIP, showing and stating the proposed tax rate increase from the current 0.002037 to 0.002109, resulting in an increase of tax revenue equal to \$6,955. He stated that the estimated increase to a primary residence assessed at \$723,000 would be \$28.63. And that the estimated increase to a business, or non-primary residence assessed at \$723,000 would be \$52.06. Smith also explained the rationale behind the tax increase, referencing increased costs for the town administrator and town safety and enforcement.
- Review and Approval of FY2027 Interim Budget. The proposed amendment adds a line to General fund revenue for Wasatch County revenue in addition to property tax revenue. Separation of the Wasatch County revenue into 2 categories helps reconcile FY revenue with the proposed tax increase. This was the only proposed revision to the tentative budget passed on 6/2/26. See the attached proposed amended budget for more information.

	Interlaken Interim FY2027 Budget - Proposal - Amended by Town Council 6/30/26	FY2026 Budget 7/1/25-6/30/26 Estimated	FY2027 Budget 7/1/26-6/30/27 Tentative 6/2/26	FY2027 Budget 7/1/26-6/30/27 Interim Proposed	FY2027 Budget Notes 6/30/26 Amendment
1	General Fund (checking)				
3	General Fund Revenue				
5	60101 Wasatch County PropertyTax Revenue	\$195,528	\$226,000	\$202,483	3.54% Increase, \$6,955 in property tax revenue
6	nnnnn Wasatch County Additional Revenue	\$21,709		\$24,000	Additional Wasatch County Revenue

Motion: Council Member O’Nan moved to approve the amended FY2027 tentative budget.

Second: Council Member Chadderdon seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

- 2026 Council Hearings and Meetings Schedule Update. Bart Smith presented an updated schedule including the TNT budget process. Here is the revised schedule.

<i>Interlaken 2026 Town Council Meeting Schedule</i>		
Meeting Date	Day of Week	Meeting Time
6-Jan-26	Tue	6:30 PM
27-Jan-26	Tue	6:30 PM
3-Mar-26	Tue	6:30 PM
7-Apr-26	Tue	6:30 PM
5-May-26 (a)	Tue	6:30 PM
30-Jun-26 (b)	Tue	6:00 PM
4-Aug-26 (c)	Tue	6:00 PM
11-Aug-26	Tue	6:30 PM
1-Sep-26	Tue	6:30 PM
6-Oct-26	Tue	6:30 PM
3-Nov-26	Tue	6:30 PM
1-Dec-26	Tue	6:30 PM

(a)-Public Hearing to consider approval of Ordinance No. 20 Compensation Amendment, followed by town council meeting

(b)-Public Hearing to consider adopting revised Fee and Fine Schedules, followed by town council meeting

(c)-Public Truth in Taxation Hearing to consider Wasatch County Tax Rates and Public Hearing for FY2027 Budget

10. Summer Roadwork, Signage, Fencing

- Eckles Top Coating – New Schedule distributed to the town
- Speed Bumps Status - Not Completed
- Asphalt Patching, Shoulder Work – Not Completed
- Signage and Painting – In progress, signs and paint schedule being developed
- Water Tank Fencing – Additional work being done to provide better access

11. Planning Commission Permit Report - None

12. Other Business

Greg reported that the state auditor called regarding a review of the town's purchasing and procurement policy. The town will likely have to formalize this policy to comply with the auditor's recommendations.

13. Council Comments - None

14. Adjournment

Council member O'Nan moved to adjourn the meeting. Council member Chadderdon seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:49pm. The next regular town council meeting is scheduled for Tuesday August 11, 2026, at 6:30pm via Zoom.