



BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
Detailed Agenda

Wednesday, August 12, 2026

ILSC Building, 960 South Main, Brigham City,
Utah 84302

"Always consider the effects
on our students."

A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.

B. Work Session - 5:30 p.m.

1. Discussion of Possible Names for New Elementary School

C. Administrative - 6:30 p.m.

1. Call to Order

Tiffani Summers, Board President

2. Reverence

Stephanie DeFilippis, Board Member

3. Flag Salute/Pledge of Allegiance

Keith Mecham, Superintendent

4. Recognitions

Jamie Kent, Public Information Officer

a. New Administrators:

Erika Bywater, Asst. Principal Intern, ACHI

Emily Zito, Asst. Principal Intern, BRHS and BRMS

Kelbie Jackson, Asst. Principal, BEMS

Amy Jo Summers, Asst. Principal Intern, Lake View Elementary

Christyn Kendrick, Asst. Principal Intern, North Park Elementary

D. Approval of Agenda - 6:45 p.m.

E. Public Comment - 6:50 p.m.

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

F. Action Items - 7:20 p.m.

1. Approval of Nail Tech BTECH Course

Ben Wiley, CTE Director

2. Approval of Amendment to Discovery Elementary TSSA Plan

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

3. Approval of Amendment to Century Elementary TSSA Plan

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning

4. Approval of Declaration of Surplus Property

Neil Stevens, Business Administrator

5. Approval of Cancellation of Building Contract for High School Additions

Neil Stevens, Business Administrator

G. Information Items - 7:40 p.m.

1. Strategic Plan Update

Keith Mecham, Superintendent

2. Update on Elementary School Financing

Neil Stevens, Business Administrator

3. Monthly Financial Report

Neil Stevens, Business Administrator

4. Board Committee Reports

H. Policy Review - 8:00 p.m.

1. Policy Changes Approved with Negotiations (For Review Only)

- a. Policy 3124 Certificated: Retirement
- b. Policy 3126 Certificated: Sickness, Absences and Leaves
- c. Policy 3202 ESP: Employment and Placement
- d. Policy 3208 ESP: Fringe Benefits and Leave of Absence
- e. Policy 3310 Administrative: Personnel Benefits

2. First Reading

- a. Policy 1036 Board Member Conflict of Interest
- b. Policy 1040 Board Member Elections and Redistricting
- c. Policy 1070 Board Member Meeting Procedures
- d. Policy 1210 School Closure and Boundary Changes
- e. Policy 2010 Budget Planning/Development/Adoption
- f. Policy 2032 Procurement of Construction: Construction and School-Site Acquisition Requirements
- g. Policy 2034 Procurement: Contracts and Contract Limitations
- h. Policy 3006 Employee Conflict of Interest
- i. Policy 3032 Employment: Student Support Scope of Practice
- j. Policy 3035 Employee Criminal Background Checks and Personal Reporting of Arrests and Convictions
- k. Policy 4060 High School Graduation Requirements
- l. Policy 4062 Curriculum: College Course Work
- m. Policy 4101 Grading: Credit Through Testing
- n. Policy 4175 Student Data Protection
- o. Policy 4178 Internet Use
- p. Policy 4200 Term of Instruction: School Year & School Day
- q. Policy 5035 Attendance Requirements and Procedures
- r. Policy 6002 Government Data Privacy

3. First & Second Reading

- a. Policy 4102 Grading: Grades K-7
- b. Policy 4103 Academic Grading and Citizenship Marks for Grades 8-12
- c. Policy 5305 Student Use of Electronic Devices

I. Consent Items - 8:10 p.m.

- 1. Minutes
- 2. Claims
- 3. Personnel
- 4. Out of State Trip Requests
- 5. 150 Mile Requests
- 6. Contract for Early Literacy Curriculum
- 7. Purchase Contract for IT Servers

J. Suggestions for Future Board Meetings - 8:15 p.m.

K. Upcoming Events

- 1. First Day of School - Monday, August 31, 2026
- 2. BESD Foundation Golf Tournament - Thursday, September 17, 2026 at Eagle Mountain Golf Course

L. Closed Session to Discuss the Purchase, Exchange, or Lease of Real Property

M. Closed Session to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual

N. Adjournment - 8:20 p.m.

The next meeting of the Board of Education will be held on Wednesday, September 9, 2026, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.