



**MAGNA CITY COUNCIL
MEETING AGENDA
August 11, 2026**

****TEMPORARY LOCATION CHANGE****

Broadway Building
3151 S. Broadway Street (7700 W)
Magna, Utah 84044

PUBLIC NOTICE IS HEREBY GIVEN that the Magna City Council will hold a meeting for presentation, discussion, and possible action at **6:00 PM** on the **11th day of August 2026** at the **Broadway Building, 3151 South Broadway Street (7700 West)** Magna, Utah as follows:

***** Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.***

6:00 PM – PUBLIC MEETING

1. Vote to elect Mayor Pro Tempore to Chair Meeting
2. CALL TO ORDER
3. Determine Quorum
4. Pledge of Allegiance

5. PUBLIC COMMENTS (Limited to 2 minutes per person)

Anyone who wants to speak on an item that is not on the public hearing agenda must sign up and will be called in order. Please state your name. Council Members will not respond during public comments, but city staff will follow up if needed. ***Comments are limited to two (2) minutes.***

6. CONSENT AGENDA

- A. Approval of City Council Meeting Minutes
 - 1) July 14, 2026 City Council Meeting
- B. Acknowledgment of Receipt of Monthly Financial Report

7. PRESENTATION ITEMS - None

8. PUBILC HEARING ITEMS - None

9. COUNCIL BUSINESS (Motion and Voting)

- A. Discussion and Potential Action Regarding 9/11 Magna Remembers Options for Funding – ***Lisa Henrie, Chair***
- B. Discussion and Potential Action Regarding Drainage Improvements Related to the 8000 West Improvement Project – ***Chad Anderson, Assistant City Engineer***
- C. Discussion and Potential Action Regarding **Ordinance 2026-O-17** – Adopting the 2024 International Wildland-Urban Interface (WUI) Code – ***Nathan Bracken, City Attorney***
- D. Discussion and Potential Action Regarding **Ordinance 2026-O-19** – Updated Fee Schedule for FY2026-2027 – ***Brian Tucker, Planning Manager***
- E. Discussion and Potential Action Regarding **Resolution 2026-41** – Ratifying the Selection of Chris Benedict as the Chief of the Unified Police Department’s Magna Precinct and

- Recognizing Chief Del Craig for his Service to Magna City - *Nathan Bracken, City Attorney*
- F. Discussion and Potential Action Regarding Approval of a Cooperative Wildfire System Agreement with the Utah Division of Forestry, Fire, and State Lands – Nathan Bracken, City Attorney – *Nathan Bracken, City Attorney*
 - G. Discussion and Potential Action Regarding **Resolution 2026-42** – Resolution Approving an Interlocal Agreement with the Unified Fire Authority to Fulfill Magna’s Cooperative Wildfire System Responsibilities – *Nathan Bracken, City Attorney*

10. COUNCIL REPORTS

11. FUTURE AGENDA ITEMS

12. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH CODE §52-4-205

- A. **Discussion of the character, professional competence or physical or mental health of an individual.**
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. **Strategy sessions to discuss the purchase, exchange, or lease of real property.**
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Other lawful purposes as listed in Utah Code §52-4-205

13. ADJOURN

Zoom Webinar: Magna City Council Meeting

When: August 11, 2026, 06:00 PM Mountain Time (US and Canada)

<https://us06web.zoom.us/j/87125783065?pwd=qGJpbYeym8glgElUdS6RH8GsIA8p9.1>

Webinar ID: 871 2578 3065

Webinar Passcode: 729950

Successful sign-in to a Zoom account is required to access this webinar, one can be created for free at any time on the Zoom website or mobile/desktop app.

Upon request with three (3) working days’ notice, the Greater Salt Lake Municipal Services District, in support of Magna City, will make reasonable accommodations for participation in the meeting. To request assistance, please call (385) 377-9466 – TTY 711.

A copy of the foregoing agenda was posted at the following locations on the date posted below:

Magna City website at <https://magna.utah.gov/> and the Utah Public Notice Website at

<https://www.utah.gov/pmn/>. Pursuant to State Law and Magna Ordinance, Councilmembers may participate electronically. Pursuant to Utah Code § 52-4-205, parts of meetings may be closed for reasons allowed by statute.

POSTED: August 10, 2026



**MAGNA CITY COUNCIL
MEETING MINUTES
July 14, 2026**

****DRAFT MINUTES – UNAPPROVED****

Webster Center
8952 West Magna Main Street
Magna, Utah 84044

COUNCIL MEMBERS PRESENT: Mayor Mick Sudbury, Council Member Megan Olsen, Council Member Steve Prokopis, Council Member Michael Jensen, Council Member Terry George, Council Member Audrey Pierce

STAFF PRESENT: Nathan Bracken – City Attorney, Kelly Bush – City Manager, Lt. Chris Benedict – UPD, Chief Kelly Millard – UFA, Chad Anderson – Assistant City Engineer, Diana Baun – City Recorder

OTHERS PRESENT: Jennifer D’Haenens, Malinda Burrell, Jeff Larsen

PUBLIC MEETING

1. CALL TO ORDER

The meeting was called to order at 6:00 PM by Mayor Mick Sudbury.

2. DETERMINE QUORUM

Mayor Sudbury confirmed that a quorum of the City Council was present.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. PUBLIC COMMENTS (Limited to 2 minutes per person)

Melinda Burrell addressed the Council regarding the pavement used as a sidewalk on 4100 South, expressing concern that asphalt was used instead of concrete. Ms. Burrell requested that the Council consider highlighting small businesses in the city newsletter and asked for clarification on the sidewalk issue. Staff responded that the asphalt was intentionally installed as a walking path, and Council Members confirmed that this was approved in the past as part of the development plan.

Jeff Larsen raised concerns about code enforcement, sharing his experience with a code enforcement officer who indicated limited capacity to address violations. Mr. Larsen expressed discomfort with residents being responsible for reporting neighbors and urged the Council to ensure code enforcement officers fulfill their duties.

5. CONSENT AGENDA

- A. Approval of City Council Meeting Minutes
 - 1) June 23, 2026 City Council Meeting
- B. Acknowledgment of Monthly Financial Report

Council Member Jensen moved to approve the Consent Items as published. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

6. PRESENTATION ITEMS - None

7. PUBLIC HEARING ITEMS - None

8. COUNCIL BUSINESS

- A. Discussion and Potential Action Regarding 9/11 Magna Remembers Options for Funding

The item was rescheduled for the July 28, 2026 meeting, motion included under Agenda Item 8E.

- B. Discussion and Potential Action Regarding **Resolution R2026-40**, Appointing Ronnie Thompson as a Regular Member of the Planning Commission, Replacing Dan Cripps

Kelly Bush, City Manager, explained that Planning Commissioner Dan Cripps would be leaving for a mission and noted that Mayor Sudbury had recommended Ronnie Thompson, a current Alternate Member of the Planning Commission, be appointed as a regular commissioner as his replacement.

Council Member Jensen moved to approve Resolution R2026-40, Appointing Ronnie Thompson as a Regular Member of the Planning Commission, Replacing Dan Cripps. Council Member George seconded the motion; vote was 4-0, with Council Member Pierce abstaining.

- C. Discussion and Potential Action Regarding RFP for an Impact Fees Study

Nathan Bracken, City Attorney, reviewed the purpose and process for issuing a Request for Proposal (RFP) for an impact fees study. Mr. Bracken explained the legal requirements and timeline, emphasizing the need for a consultant to prepare an impact fees facilities plan.

Council Member Jensen moved to approve the issuance of the RFP. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

- D. Discussion and Potential Action Regarding the Hiring of a Municipal Public Works Employee Including Wages and Purchasing of a Vehicle

Kelly Bush, City Manager, asked the Council whether to publish the job description for a municipal public works employee. Council Members discussed the scope of work, including maintenance of city buildings, Main Street, park strips, and cemetery duties. Concerns were raised about the adequacy of hiring a single employee versus multiple employees, the need for a budget adjustment, and the potential for the employee to assist with code enforcement and city clean-up. The Council requested a more defined plan and hypothetical schedule before proceeding.

- E. Discussion and Potential Action Regarding Drainage Improvements Related to the 8000 West Improvement Project

Chad Anderson, Assistant City Engineer, provided an update on the 8000 West Improvement Project, including stormwater management and the need for additional review of related correspondence including a letter endorsed by the city related to the project.

Council Member Jensen moved to table items 8A and 8E to the next city council meeting. Council Member Prokopis seconded the motion; vote was 5-0, unanimous in favor.

9. MANAGER/CITY ATTORNEY UPDATES

A. City Manager Updates – *Kelly Bush, Acting City Manager*

Ms. Bush informed the Council that construction at the Webster Center would begin the following week, specifically the removal and replacement of structural beams. She stated that because of this work, City Council meetings and other public meetings would need to temporarily relocate to the Broadway building. She emphasized that staff would make sure the relocation was communicated clearly to the public so residents would not miss meetings during this period. Ms. Bush estimated the construction would last slightly over a month, due to the fabrication timeline required for the new steel beams.

Ms. Bush next provided an update on the feasibility study, explaining that three individuals had been asked to respond to the consultant's initial request but only one response had been received. She stated that the consultant could not move forward until all three responses were submitted and asked the remaining members to check their email and reply so the contract could proceed. Council Member Jensen briefly asked Ms. Bush whether her statement meant he had not responded; Ms. Bush confirmed the outstanding responses and said she would double-check her inbox to ensure she had not overlooked anything.

Council Member Jensen then raised the naming of the Broadway building, stating that because the city now owned the building, he preferred that staff and the public refer to it as "The Broadway" rather than "the church," which might convey an inaccurate impression about the city's operations. Mayor Sudbury agreed, stating he already referred to it as the Broadway. Council Members discussed placing a sign on the building reading "Magna City" with "Broadway Center" beneath it, and asked Ms. Bush to bring back conceptual mock-ups. Ms. Bush confirmed she would do so.

B. City Attorney Updates – *Nathan Bracken, City Attorney*

Mr. Bracken indicated he would reserve one of his updates for closed session, given its sensitivity, but offered additional context on ongoing matters. He spoke about the legislative and procedural challenges facing the Salt Lake Valley Law Enforcement Service Area (SLVLESA) and Salt Lake County's notice that it intended to withdraw from certain service arrangements. He explained generally that SLVLESA must follow the same legal processes as any other entity and expressed confidence that the required feasibility study would not support withdrawal in the way the County anticipated. He assured Council Members he was not concerned about the long-term stability of service agreements and offered to discuss details privately during closed session or upcoming individual lunch meetings he hoped to schedule with each member.

10. COUNCIL REPORTS

Council Member Jensen reported on interviews conducted with Ms. Bush earlier that day for the MSD Strategic/Economic Development Director position. He described four applicants, two of whom were significantly stronger than the others, and explained that the first-ranked candidate would move on to a practical exercise before the subcommittee made a recommendation to the board. He also briefed the

Council on the County's announcement regarding its exit from the MSD district structure and noted that this had serious implications for smaller cities relying on MSD-funded services. He stated that justice court responsibilities were also in flux statewide and that the MSD would soon issue recommendations.²

Council Member Prokopis expanded on the County's withdrawal from SLVLESA, expressing frustration at historical decisions that left Magna with limited tax base options and significant dependence on regional service districts. He reminded the Council that the County originally encouraged incorporation with the assurance that police, fire, and public works could be contracted at sustainable rates. He expressed concern that removing MSD-based services or SLVLESA participation could leave Magna and similarly small municipalities in financially difficult positions.²

Council Member Pierce noted that before the Legislature forced township-to-city conversion, Magna had been preparing a feasibility study to evaluate independent city functions. She stated that many of the issues currently being navigated—public works, policing, fire services, code enforcement—would have been identified during that study, allowing the city to plan in advance rather than react now.²

Council Member George stated he had no updates, explaining his next Wasatch Front meeting was scheduled for Monday. Council Member Olsen added brief context regarding mosquito monitoring and noted that samples had tested positive in the region, although confirmed human cases had not yet been established in Magna.²

Mayor Sudbury offered no additional updates at this time.

11. FUTURE AGENDA ITEMS

Council Member Jensen requested that previously discussed items—including the sample scheduling for a potential municipal worker position and the drainage project correspondence—be added to the list of future agenda topics. Diana Baun, City Recorder confirmed that both items had been noted, along with the 9/11 Magna Remembers presentation scheduled for July 28.

12. STAKEHOLDER REPORTS

- A. Unified Police Department – Lt. Christopher Benedict presented June statistics for the Magna Precinct, reporting 1,660 calls for service, including 589 long-form investigations, 387 civil citations, and 205 criminal citations. He noted a continued rise in public order issues such as loud parties and nuisance complaints. He reported two arson investigations for the month, explaining that such cases were uncommon for Magna. He described activity during the Fourth of July period, stating officers handled 144 calls in 24 hours, including 25 fireworks-related calls and several domestic disturbances. Lt. Benedict emphasized the community's cooperation and praised the event planning efforts of Council Member Olsen and Ms. D'Haenens.

Lt. Benedict also informed the Council about several recent critical fentanyl-related incidents and explained that the department was working with investigators to address the issue. He thanked Mayor Sudbury for supporting officers on scene during one of those incidents and said that distribution of Narcan kits to the community was underway.

- B. Unified Fire Authority – Chief Kelly Millard thanked the Council for its prompt action implementing the Fourth of July firework restrictions. He noted that only one possible

fireworks-related incident required UFA response, which was unusually low for the holiday. He explained that crews remained busy with grass fires and recreational fire incidents elsewhere in the valley. He informed the Council that UFA was awaiting state guidance for July 24th activities and would update them soon. Chief Millard then read a letter of appreciation from Lake Ridge Elementary School thanking UFA for participating in Career Week and contributing to educational outreach. Mayor Sudbury stated he appreciated hearing positive community feedback.

- C. Magna 4th of July Updates – Jennifer D’Haenens delivered a detailed closing report on Fourth of July activities. She shared that the parade, historically limited to about fifty entries, reached eighty-eight this year, including floats, dance groups, schools, businesses, sports organizations, and families. She emphasized the strong involvement from regional cities and noted that sponsorship turnout exceeded expectations, with sixteen total sponsors contributing monetary or in-kind support. She reported that the event operated under budget even before sponsorship totals were finalized. She also detailed high social-media engagement, with tens of thousands of views on posts related to the Grand Marshal and the parade.

Ms. D’Haenens thanked various community partners, volunteers, MSD staff, and Council Members, noting strong intercity participation and that several cities had already asked to coordinate float exchanges for future events. She confirmed she intended to continue leading the committee and had already submitted next year’s reservation request. Council Members praised her work and described community reactions ranging from pride to nostalgic emotion. Mayor Sudbury expressed interest in holding a volunteer appreciation gathering and stated that the parade success made him “want to cry,” reflecting the community’s overwhelming positive feedback.

- D. Engineering Updates – Chad Anderson provided updates on several MSD engineering projects. He reported progress on the 9100 West sidewalk reconstruction, describing issues that required contractors to remove and rebuild sections due to improper grading. He stated momentum had improved and the project was nearing completion. Mr. Anderson also reviewed remaining items on the Main Street project and confirmed plans to fog-seal and restripe the roadway. He discussed ongoing coordination with Flood Control regarding stormwater capacity on 8000 West and reiterated that additional time was needed for legal review of the acknowledgment letter related to stormwater flow.

Council Member Jensen moved to recess the City Council Meeting and move to a Closed Session to discuss Item 13B related to litigation. Council Member Prokopsis seconded the motion; vote was 5-0, unanimous in favor

Following the adjournment of the first Closed Session noted above, the Council re-opened the meeting to the public and Council Member Jensen immediately moved to recess the public portion of the City Council Meeting to move to another Closed Session to discussion Item 13A below for Personnel reasons. Council Member George seconded the motion; vote was 5-0, unanimous in favor.

13. CLOSED SESSIONS IF NEEDED AS ALLOWED PURSUANT TO UTAH CODE §52-4-205

- A. **Discussion of the character, professional competence or physical or mental health of an individual.**
- B. **Strategy sessions to discuss pending or reasonably imminent litigation.**
- C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
- D. Discussion regarding deployment of security personnel, devices, or systems; and
- E. Other lawful purposes as listed in Utah Code §52-4-205

14. ADJOURN

Council Member Jensen moved to adjourn the July 14, 2026 Magna City Council Meeting immediately following the adjournment of the second Closed Session at 10:02pm. Council Member Prokopis seconded the motion; vote was 5-0, unanimous in favor.

This is a true and correct copy of the July 14, 2026 City Council Meeting Minutes, which were approved on August 11, 2026.

Attest:

Diana Baun, Magna City Recorder

Mick Sudbury, Magna City Mayor

Greater Salt Lake Municipal Services District

Standard Financial Report

60 Magna City - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	0.00	57,806.73
10110 Cash - Xpress Bill Pay	0.00	203,391.55
10200 Cash - PTIF	2,642,288.13	4,070,845.42
10401 Zions Credit Card	0.00	70,263.97
10750 Undeposited Receipts	0.82	(6,124.43)
Total Cash and cash equivalents	2,642,288.95	4,396,183.24
Receivables		
12500 Due From Other Gov.	1,744,695.77	(924,638.64)
12550 Due from Other Funds	27,590.10	(50,084.82)
Total Receivables	1,772,285.87	(974,723.46)
Other current assets		
12600 Prepaid	0.00	7,312.87
Total Other current assets	0.00	7,312.87
Total Current Assets	4,414,574.82	3,428,772.65
Non-Current Assets		
Restricted assets		
10102 Cash - Zions Bond Escrow	953,156.80	773,186.29
10104 Cash - Zions PFI Checking 0106	0.00	76,450.85
Total Restricted assets	953,156.80	849,637.14
Total Non-Current Assets	953,156.80	849,637.14
Total Assets:	5,367,731.62	4,278,409.79
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	13,310.58	30,537.47
23450 Performance Bonds Payable	953,056.80	849,537.14
24000 Due to Other Funds	1,772,368.28	0.00
Total Current liabilities	2,738,735.66	880,074.61
Payroll liabilities		
22020 Accrued URS Liabilities	0.00	1,081.17
22075 Accrued HSA Liabilities	0.00	21.00
Total Payroll liabilities	0.00	1,102.17
Total Liabilities:	2,738,735.66	881,176.78
Equity - Fund Balance		
29000 Unassigned Net Position (Fund Bal)	1,778,495.96	469,486.96
29010 Assigned Capital Fund	68,000.00	1,976,496.05
29561 Restricted Corridor Preservation Fund	782,500.00	951,250.00
Total Equity - Fund Balance	2,628,995.96	3,397,233.01
Total Liabilities and Fund Equity:	5,367,731.62	4,278,409.79
Total Net Position	0.00	0.00

Greater Salt Lake Municipal Services District

Standard Financial Report

60 Magna City - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
Sales Taxes					
3100.300 Sales Tax	6,484,290.71	6,662,811.98	6,050,000.00	(612,811.98)	110.13%
Total Sales Taxes	6,484,290.71	6,662,811.98	6,050,000.00	(612,811.98)	110.13%
SB 136 Sales Tax					
3100.350 SB 136 Sales Tax	565,053.79	586,603.20	525,000.00	(61,603.20)	111.73%
Total SB 136 Sales Tax	565,053.79	586,603.20	525,000.00	(61,603.20)	111.73%
MET Taxes					
3100.112 MET-Municipal Telecom	0.00	(6,737.14)	0.00	6,737.14	0.00%
Total MET Taxes	0.00	(6,737.14)	0.00	6,737.14	0.00%
Total Taxes	7,049,344.50	7,242,678.04	6,575,000.00	(667,678.04)	110.15%
Intergovernmental revenue					
Intergovernmental Other					
3100.320 Grants-	0.00	25,000.00	0.00	(25,000.00)	0.00%
Total Intergovernmental Other	0.00	25,000.00	0.00	(25,000.00)	0.00%
Road Funds					
3100.560 B&C Road Fund Allotment	1,486,132.31	1,351,375.11	1,250,000.00	(101,375.11)	108.11%
3100.561 HB244 Corridor Preservation Funds	557,500.00	112,500.00	0.00	(112,500.00)	0.00%
3100.562 County Public Transit Tax	6,339.02	316,011.75	0.00	(316,011.75)	0.00%
Total Road Funds	2,049,971.33	1,779,886.86	1,250,000.00	(529,886.86)	142.39%
CARES Act					
3100.322 ARPA Funding	0.00	1,672,908.17	1,823,902.00	150,993.83	91.72%
Total CARES Act	0.00	1,672,908.17	1,823,902.00	150,993.83	91.72%
Total Intergovernmental revenue	2,049,971.33	3,477,795.03	3,073,902.00	(403,893.03)	113.14%
Licenses and permits					
Business licenses					
3100.130 Business Licenses	73,003.84	77,002.70	50,000.00	(27,002.70)	154.01%
Total Business licenses	73,003.84	77,002.70	50,000.00	(27,002.70)	154.01%
Building permits					
3100.260 Building Permit	880,487.64	653,147.90	1,525,000.00	871,852.10	42.83%
Total Building permits	880,487.64	653,147.90	1,525,000.00	871,852.10	42.83%
Other license and permits					
3100.250 Dog Licenses	0.00	0.00	500.00	500.00	0.00%
3100.261 Other Permits	0.00	160.00	20,000.00	19,840.00	0.80%
3100.262 Plumbing, Electric Permits	0.00	464.60	500.00	35.40	92.92%
3100.263 Sewer and Water Permits	0.00	0.00	5,000.00	5,000.00	0.00%
3100.264 Zoning-Land Use Permit	200.00	500.00	7,500.00	7,000.00	6.67%
3100.2652 SWPPP Fee	0.00	100.00	0.00	(100.00)	0.00%
3100.2653 Floodplain Development Permit Fee	0.00	150.00	0.00	(150.00)	0.00%
Total Other license and permits	200.00	1,374.60	33,500.00	32,125.40	4.10%
Total Licenses and permits	953,691.48	731,525.20	1,608,500.00	876,974.80	45.48%
Charges for services					
Charges other					
3100.420 Engineering Services	59,901.75	59,602.00	50,000.00	(9,602.00)	119.20%
3100.450 Planning Services	175,331.86	247,086.44	500,000.00	252,913.56	49.42%
Total Charges other	235,233.61	306,688.44	550,000.00	243,311.56	55.76%
Total Charges for services	235,233.61	306,688.44	550,000.00	243,311.56	55.76%
Fines and forfeitures					
Code enforcement fines and fees					
3100.240 Code Enforcement Fines and Fees	6,362.75	375.00	5,000.00	4,625.00	7.50%
Total Code enforcement fines and fees	6,362.75	375.00	5,000.00	4,625.00	7.50%
Justice court fines/forfeitures					
3100.500 Justice Court Fines/Forfeitures	212,070.01	215,076.47	55,000.00	(160,076.47)	391.05%
Total Justice court fines/forfeitures	212,070.01	215,076.47	55,000.00	(160,076.47)	391.05%
Total Fines and forfeitures	218,432.76	215,451.47	60,000.00	(155,451.47)	359.09%
Miscellaneous revenue					

Greater Salt Lake Municipal Services District

Standard Financial Report

60 Magna City - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Interest					
3600.100 Interest Earnings	63,828.67	133,437.90	85,000.00	(48,437.90)	156.99%
Total Interest	63,828.67	133,437.90	85,000.00	(48,437.90)	156.99%
Miscellaneous other					
3100.875 Event Revenue	0.00	765.00	0.00	(765.00)	0.00%
3600.900 Other Revenue	6.47	0.00	10,000.00	10,000.00	0.00%
3600.901 Magna 4th of July Event	0.00	0.00	1,000.00	1,000.00	0.00%
3600.902 Other Revenue - Declaration of Candidate	500.00	345.65	0.00	(345.65)	0.00%
3600.910 Other Revenue - Parking Violations	0.00	7,652.50	0.00	(7,652.50)	0.00%
Total Miscellaneous other	506.47	8,763.15	11,000.00	2,236.85	79.67%
Total Miscellaneous revenue	64,335.14	142,201.05	96,000.00	(46,201.05)	148.13%
Contributions and transfers					
3100.001 Operating transfers in	293,000.00	466.00	0.00	(466.00)	0.00%
3800.100 Contribution from GF	1,060,009.00	1,281,873.00	1,281,873.00	0.00	100.00%
Total Contributions and transfers	1,353,009.00	1,282,339.00	1,281,873.00	(466.00)	100.04%
Total Revenue:	11,924,017.82	13,398,678.23	13,245,275.00	(153,403.23)	101.16%
Expenditures:					
Administration					
4100.100 Wages	276,827.48	422,945.99	443,800.00	20,854.01	95.30%
4100.130 Employee Benefits	481.49	425.20	140,780.00	140,354.80	0.30%
4100.150 Social Security Tax	16,150.91	24,582.36	0.00	(24,582.36)	0.00%
4100.160 Medicare	3,959.31	6,066.82	0.00	(6,066.82)	0.00%
4100.175 LTD	720.93	375.70	0.00	(375.70)	0.00%
4100.180 Medical Insurance	25,528.38	23,027.36	0.00	(23,027.36)	0.00%
4100.181 Retirement Contribution	31,881.95	68,711.27	0.00	(68,711.27)	0.00%
4100.190 FUTA	0.00	241.60	0.00	(241.60)	0.00%
4100.200 Awards, Promotional & Meals	1,078.75	2,010.30	2,000.00	(10.30)	100.52%
4100.210 Subscriptions/Memberships	4,355.00	17,987.70	27,830.00	9,842.30	64.63%
4100.220 Printing/Publications/Advertising	559.93	11,236.03	4,000.00	(7,236.03)	280.90%
4100.230 Travel/Mileage	1,627.54	1,060.07	2,500.00	1,439.93	42.40%
4100.240 Office Expense and Supplies	772.24	8,140.51	14,750.00	6,609.49	55.19%
4100.250 Vehicle & Equip Supplies and Maintenance	0.00	3,603.25	0.00	(3,603.25)	0.00%
4100.255 Computer Equip/Software	4,600.00	6,803.92	7,500.00	696.08	90.72%
4100.280 Cell phone and Telephone	3,912.09	7,157.52	0.00	(7,157.52)	0.00%
4100.310 Attorney-Civil	54,407.50	61,289.50	90,000.00	28,710.50	68.10%
4100.312 Lobbyist Services	32,000.00	70,000.00	0.00	(70,000.00)	0.00%
4100.320 Attorney-Land Use	0.00	0.00	35,000.00	35,000.00	0.00%
4100.330 Training and Seminars	1,271.32	1,030.00	5,000.00	3,970.00	20.60%
4100.360 Web Page Development/Maintenance	11,153.95	1,323.00	9,745.00	8,422.00	13.58%
4100.370 Software/Streaming	25,650.97	12,337.27	17,500.00	5,162.73	70.50%
4100.390 Payroll Processing Fees	504.00	1,585.00	1,100.00	(485.00)	144.09%
4100.410 Communications	329.04	0.00	10,000.00	10,000.00	0.00%
4100.420 Contributions/Special Events	35,700.00	88,049.35	120,700.00	32,650.65	72.95%
4100.421 Magna 4th of July Celebration	35,597.30	62,382.88	75,000.00	12,617.12	83.18%
4100.470 Credit card and Bank Expenses	312.34	0.52	0.00	(0.52)	0.00%
4100.510 Insurance	21,104.48	29,900.90	26,000.00	(3,900.90)	115.00%
4100.520 Workers Comp Insurance	130.01	3,954.22	3,750.00	(204.22)	105.45%
4100.590 Postage	11,348.28	5,726.25	10,000.00	4,273.75	57.26%
4100.600 Professional and Technical	19,058.38	34,562.39	112,000.00	77,437.61	30.86%
4100.635 Election Support Services	0.00	49,112.63	82,918.00	33,805.37	59.23%
4100.640 Grant Related	4,500.00	43,323.00	0.00	(43,323.00)	0.00%
4100.750 Non-Cap Improvements	0.00	519.23	0.00	(519.23)	0.00%
4100.860 Code Enforcement Abatements	8,815.84	5,093.23	0.00	(5,093.23)	0.00%
4100.870 Webster Center	9,375.72	1,041.28	0.00	(1,041.28)	0.00%
4100.871 Utilities	3,370.89	0.00	40,000.00	40,000.00	0.00%
4100.880 Non-Classified Expenses	5,621.00	5,700.00	0.00	(5,700.00)	0.00%
Total Administration	652,707.02	1,081,306.25	1,281,873.00	200,566.75	84.35%
COVID Related Expenses					
4100.243 ARPA Act Expense and Supplies	0.00	1,674,060.17	1,823,902.00	149,841.83	91.78%
Total COVID Related Expenses	0.00	1,674,060.17	1,823,902.00	149,841.83	91.78%
Transfers					
4100.928 Contribution to General Fund	10,009,293.89	11,403,316.81	9,759,246.00	(1,644,070.81)	116.85%

Greater Salt Lake Municipal Services District

Standard Financial Report

60 Magna City - 07/01/2025 to 06/30/2026

100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
4100.930 Contribution to Capital Fund	0.00	0.00	380,254.00	380,254.00	0.00%
48450.001 Operational Transfers out	4,297.34	0.00	0.00	0.00	0.00%
Total Transfers	10,013,591.23	11,403,316.81	10,139,500.00	(1,263,816.81)	112.46%
Total Expenditures:	10,666,298.25	14,158,683.23	13,245,275.00	(913,408.23)	106.90%
Total Change In Net Position	1,257,719.57	(760,005.00)	0.00	760,005.00	0.00%

Greater Salt Lake Municipal Services District
Standard Financial Report
61 Pleasant Green Cemetery Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	115,142.52	(17,273.94)
10200 Cash - PTIF	0.00	80,319.04
10401 Zions Credit Card	0.00	(2,253.66)
10750 Undeposited Receipts	0.02	0.04
Total Cash and cash equivalents	115,142.54	60,791.48
Total Current Assets	115,142.54	60,791.48
Total Assets:	115,142.54	60,791.48
Liabilites and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	9,242.00	0.00
Total Current liabilities	9,242.00	0.00
Total Liabilities:	9,242.00	0.00
Equity - Fund Balance		
29000 Unassigned Net Position (Fund Bal)	105,900.54	60,791.48
Total Equity - Fund Balance	105,900.54	60,791.48
Total Liabilites and Fund Equity:	115,142.54	60,791.48
Total Net Position	0.00	0.00

Greater Salt Lake Municipal Services District
Standard Financial Report
61 Pleasant Green Cemetery Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Charges for services					
Charges other					
3600.200 Sale of Lots	37,288.70	17,796.24	25,000.00	7,203.76	71.18%
3600.300 Grave Opening Revenues	11,379.40	12,943.95	10,000.00	(2,943.95)	129.44%
Total Charges other	48,668.10	30,740.19	35,000.00	4,259.81	87.83%
Total Charges for services	48,668.10	30,740.19	35,000.00	4,259.81	87.83%
Miscellaneous revenue					
Interest					
3600.100 Interest	0.00	2,464.39	0.00	(2,464.39)	0.00%
Total Interest	0.00	2,464.39	0.00	(2,464.39)	0.00%
Miscellaneous other					
3600.400 Other Cemetery Revenues	5,943.15	10,818.68	5,000.00	(5,818.68)	216.37%
3600.900 Other Revenues	3,521.65	0.00	0.00	0.00	0.00%
Total Miscellaneous other	9,464.80	10,818.68	5,000.00	(5,818.68)	216.37%
Total Miscellaneous revenue	9,464.80	13,283.07	5,000.00	(8,283.07)	265.66%
Contributions and transfers					
3800.100 Transfer in	0.00	0.00	80,000.00	80,000.00	0.00%
Total Contributions and transfers	0.00	0.00	80,000.00	80,000.00	0.00%
Total Revenue:	58,132.90	44,023.26	120,000.00	75,976.74	36.69%
Expenditures:					
Administration					
4100.100 Grave Opening Expenses	11,275.00	13,450.00	1,000.00	(12,450.00)	1,345.00%
4100.155 Cremation Expenses	5,900.00	4,450.00	1,500.00	(2,950.00)	296.67%
4100.240 Office Expense and Supplies	548.54	0.00	0.00	0.00	0.00%
4100.255 Computer Equip/Software	139.40	0.00	2,500.00	2,500.00	0.00%
4100.600 Professional and Technical	58,469.00	56,864.00	75,000.00	18,136.00	75.82%
4100.751 Cemetery Improvements	0.00	14,368.32	40,000.00	25,631.68	35.92%
4100.910 Property Tax	7,535.82	0.00	0.00	0.00	0.00%
Total Administration	83,867.76	89,132.32	120,000.00	30,867.68	74.28%
Total Expenditures:	83,867.76	89,132.32	120,000.00	30,867.68	74.28%
Total Change In Net Position	(25,734.86)	(45,109.06)	0.00	45,109.06	0.00%

Greater Salt Lake Municipal Services District
Standard Financial Report
64 Community Reinvestment Agency of Magna - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	1,312.00	(7,184.52)
10200 Cash - PTIF	0.00	2,549,491.15
10201 PTIF 9172	0.00	493,693.66
10750 Undeposited Receipts	0.00	(0.02)
Total Cash and cash equivalents	1,312.00	3,036,000.27
Total Current Assets	1,312.00	3,036,000.27
Total Assets:	1,312.00	3,036,000.27
Liabilities and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	1,312.00	37,399.74
24000 Due to Other Funds	27,590.10	0.00
Total Current liabilities	28,902.10	37,399.74
Total Liabilities:	28,902.10	37,399.74
Equity - Fund Balance		
28001 Magna Main CRA	0.00	1,561,435.83
28002 Magna Housing CRA	0.00	726,931.00
28003 Magna Arbor Park CRA	0.00	246,436.00
29000 Unassigned Net Position (Fund Bal)	(27,590.10)	463,797.70
Total Equity - Fund Balance	(27,590.10)	2,998,600.53
Total Liabilities and Fund Equity:	1,312.00	3,036,000.27
Total Net Position	0.00	0.00

Greater Salt Lake Municipal Services District
Standard Financial Report
64 Community Reinvestment Agency of Magna - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
CRA Taxes					
3100.100 General CRA Funds	0.00	0.00	25,000.00	25,000.00	0.00%
3100.101 Magna Main	0.00	1,563,644.00	1,563,644.00	0.00	100.00%
3100.102 Housing	0.00	726,931.00	726,931.00	0.00	100.00%
3100.103 Arbor Park	0.00	1,358,879.00	1,358,879.00	0.00	100.00%
Total CRA Taxes	0.00	3,649,454.00	3,674,454.00	25,000.00	99.32%
Total Taxes	0.00	3,649,454.00	3,674,454.00	25,000.00	99.32%
Miscellaneous revenue					
Interest					
3600.100 Interest Earnings	0.00	88,800.82	68,887.00	(19,913.82)	128.91%
3600.103 Arbor Park - Interest Earnings	0.00	1,054.72	1,055.00	0.28	99.97%
Total Interest	0.00	89,855.54	69,942.00	(19,913.54)	128.47%
Total Miscellaneous revenue	0.00	89,855.54	69,942.00	(19,913.54)	128.47%
Total Revenue:	0.00	3,739,309.54	3,744,396.00	5,086.46	99.86%
Expenditures:					
Administration					
4100.310.000 Attorney-Civil - General	21,532.10	7,480.00	10,000.00	2,520.00	74.80%
4100.310.003 Attorney-Civil - Arbor Park	3,308.00	1,762.00	5,000.00	3,238.00	35.24%
4100.310.004 Attorney-Civil - Broadway	0.00	7,788.00	50,000.00	42,212.00	15.58%
4100.600 General - Professional and Technical	2,750.00	12,500.00	55,000.00	42,500.00	22.73%
4100.700 CRA Distribution	0.00	659,178.32	3,584,794.00	2,925,615.68	18.39%
Total Administration	27,590.10	688,708.32	3,704,794.00	3,016,085.68	18.59%
Contracted Services					
Parks maintenance					
4110.866.09 Magna Main - Mantle - Park Maintenanc	0.00	2,842.36	10,000.00	7,157.64	28.42%
4110.866.10 Magna Main - Minis - Park Maintenanc	0.00	1,966.23	10,000.00	8,033.77	19.66%
Total Parks maintenance	0.00	4,808.59	20,000.00	15,191.41	24.04%
Total Contracted Services	0.00	4,808.59	20,000.00	15,191.41	24.04%
Improvements					
Storm Drain Improvements					
5510.756 Water Main - Magna	0.00	19,602.00	19,602.00	0.00	100.00%
Total Storm Drain Improvements	0.00	19,602.00	19,602.00	0.00	100.00%
Total Improvements	0.00	19,602.00	19,602.00	0.00	100.00%
Total Expenditures:	27,590.10	713,118.91	3,744,396.00	3,031,277.09	19.04%
Total Change In Net Position	(27,590.10)	3,026,190.63	0.00	(3,026,190.63)	0.00%

Greater Salt Lake Municipal Services District
Standard Financial Report
65 Magna Council Designated Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual
Net Position		
Assets:		
Current Assets		
Cash and cash equivalents		
10100 Cash - Zions Checking	0.00	2,020,651.96
10101 Cash - Zions CARES	4,297.34	4,297.34
10102 Cash - Zions 4100 S Checking	0.00	3,277.05
10200 Cash - PTIF	930,570.93	272,979.14
10202 Cash - PTIF 9074 CARES	1,529,845.45	625,786.51
10401 Zions Credit Card	0.00	(15,165.06)
10750 Undeposited Receipts	0.01	6,737.14
Total Cash and cash equivalents	<u>2,464,713.73</u>	<u>2,918,564.08</u>
Receivables		
11530 Accounts Rec. -	0.00	500.00
12500 Due From Other Gov.	128,304.14	(235,420.56)
Total Receivables	<u>128,304.14</u>	<u>(234,920.56)</u>
Other current assets		
12601 Prepaid - 4th of July Event	30,297.57	13,320.06
Total Other current assets	<u>30,297.57</u>	<u>13,320.06</u>
Total Current Assets	<u>2,623,315.44</u>	<u>2,696,963.58</u>
Total Assets:	<u>2,623,315.44</u>	<u>2,696,963.58</u>
Liabilites and Fund Equity:		
Liabilities:		
Current liabilities		
21000 Accounts Payable	135,990.73	0.00
Total Current liabilities	<u>135,990.73</u>	<u>0.00</u>
Deferred revenue		
23455 CARES2 Deferred Revenue	1,383,611.80	453,061.80
25150 Unearned Revenue - 4th of July	8,735.90	6,600.00
Total Deferred revenue	<u>1,392,347.70</u>	<u>459,661.80</u>
Total Liabilities:	<u>1,528,338.43</u>	<u>459,661.80</u>
Equity - Fund Balance		
29000 Unassigned Net Position (Fund Bal)	1,094,977.01	2,237,301.78
Total Equity - Fund Balance	<u>1,094,977.01</u>	<u>2,237,301.78</u>
Total Liabilites and Fund Equity:	<u>2,623,315.44</u>	<u>2,696,963.58</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>

Greater Salt Lake Municipal Services District
Standard Financial Report
65 Magna Council Designated Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2025 Year-End Actual	2026 YTD Actual	2026 Budget	Unearned/ Unused Budget	% Earned/ Used
Change In Net Position					
Revenue:					
Taxes					
MET Taxes					
3100.111 MET-Municipal Energy	625.38	572.03	0.00	(572.03)	0.00%
3100.112 MET-Municipal Telecom	53,855.91	95,250.42	60,000.00	(35,250.42)	158.75%
3100.113 MET-Pacificorp/Rocky Mtn Power	507,383.92	703,279.39	600,000.00	(103,279.39)	117.21%
3100.114 MET-Questar Gas/Dominion Energy	338,354.08	402,096.10	600,000.00	197,903.90	67.02%
Total MET Taxes	900,219.29	1,201,197.94	1,260,000.00	58,802.06	95.33%
Franchise Taxes					
3100.401 Google Franchise Fee	45,481.00	41,513.00	30,000.00	(11,513.00)	138.38%
Total Franchise Taxes	45,481.00	41,513.00	30,000.00	(11,513.00)	138.38%
Total Taxes	945,700.29	1,242,710.94	1,290,000.00	47,289.06	96.33%
Intergovernmental revenue					
Intergovernmental Other					
3100.320 Grants	17,515.00	23,962.25	0.00	(23,962.25)	0.00%
Total Intergovernmental Other	17,515.00	23,962.25	0.00	(23,962.25)	0.00%
Road Funds					
3100.561 HB244 Corridor Preservation Funds	0.00	0.00	225,000.00	225,000.00	0.00%
Total Road Funds	0.00	0.00	225,000.00	225,000.00	0.00%
State liquor fund					
3100.580 State Liquor Fund Allotment	0.00	34,988.06	0.00	(34,988.06)	0.00%
Total State liquor fund	0.00	34,988.06	0.00	(34,988.06)	0.00%
CARES Act					
3100.321 CARES2	27,200.00	930,550.00	0.00	(930,550.00)	0.00%
3100.323 ARPA	730,028.80	0.00	0.00	0.00	0.00%
Total CARES Act	757,228.80	930,550.00	0.00	(930,550.00)	0.00%
Total Intergovernmental revenue	774,743.80	989,500.31	225,000.00	(764,500.31)	439.78%
Miscellaneous revenue					
Interest					
3600.100 Interest Earnings	124,699.10	85,699.96	60,000.00	(25,699.96)	142.83%
Total Interest	124,699.10	85,699.96	60,000.00	(25,699.96)	142.83%
Miscellaneous other					
3600.200 Rent	0.00	1,250.00	0.00	(1,250.00)	0.00%
3600.900 Other Revenue	2,064.14	0.00	0.00	0.00	0.00%
3600.901 Magna 4th of July Event	701.14	0.00	1,000.00	1,000.00	0.00%
Total Miscellaneous other	2,765.28	1,250.00	1,000.00	(250.00)	125.00%
Total Miscellaneous revenue	127,464.38	86,949.96	61,000.00	(25,949.96)	142.54%
Contributions and transfers					
3100.001 Operating transfers in	4,297.34	0.00	0.00	0.00	0.00%
Total Contributions and transfers	4,297.34	0.00	0.00	0.00	0.00%
Total Revenue:	1,852,205.81	2,319,161.21	1,576,000.00	(743,161.21)	147.15%
Expenditures:					
Administration					
4100.420 Contributions/Special Events	0.00	56,940.00	0.00	(56,940.00)	0.00%
4100.470 Credit card and Bank Expenses	0.00	225.00	0.00	(225.00)	0.00%
4100.730 Building Maintenance - Webster Center Re	0.00	106,196.08	660,000.00	553,803.92	16.09%
4100.850 Beer Funds	0.00	34,988.06	0.00	(34,988.06)	0.00%
4100.877 Broadway Building	0.00	13,850.87	0.00	(13,850.87)	0.00%
4100.880 Non-Classified Expenses	0.00	14,086.43	0.00	(14,086.43)	0.00%
Total Administration	0.00	226,286.44	660,000.00	433,713.56	34.29%
COVID Related Expenses					
4100.242 CARES2 Expenses	27,200.00	950,550.00	0.00	(950,550.00)	0.00%
4100.243 ARPA Expenses	730,028.80	0.00	0.00	0.00	0.00%
Total COVID Related Expenses	757,228.80	950,550.00	0.00	(950,550.00)	0.00%
Total Expenditures:	757,228.80	1,176,836.44	660,000.00	(516,836.44)	178.31%
Total Change In Net Position	1,094,977.01	1,142,324.77	916,000.00	(226,324.77)	124.71%

MAGNA REMEMBERS

25th ANNIVERSARY • SEPTEMBER 11, 2001

SAVE THE DATE!

Friday, September 11 • 7 PM

UFA 102 • MAGNA MAIN STREET

At the September 11th Memorial

MAGNA REMEMBERS • 9/11 MEMORIAL REMEMBRANCE



SEPT. 11TH • UFA 102 FIRE STATION
8609 WEST MAGNA MAIN STREET • MAGNA





8952 W Magna Main St
Magna, UT 84044
Phone: (385)258-3690
<https://magna.utah.gov/>

August 11, 2026

Salt Lake County Flood Control

Re: Pin 16928, Project EFCMC210017 Drainage
Project Name: 8000 West Improvements Project – Magna

Magna City, in partnership with the Greater Salt Lake Municipal Services District (MSD) and UDOT, are undertaking a capital improvement project along 8000 West from approximately 2600 South to Harker Canyon Drive. The project scope includes the installation of new sidewalk, curb and gutter, pedestrian ramps, bicycle lanes, traffic signal replacement, paving, signage, striping, and associated drainage improvements.

As part of these upgrades, the proposed drainage improvements will add stormwater flows to the existing 36- to 48-inch storm drain trunk line along 8000 West. Magna recognizes that, during periods of high flow within the existing culvert, some additional localized ponding may occur temporarily until flow in the 8000 West system recedes to a level that allows surface runoff to enter the storm drain but that such additional ponding is unlikely to threaten property or public health or safety.

Magna's Storm Water Master Plan identifies a future project to construct a 36-inch parallel storm drain line on 8000 West to increase system capacity, along with additional improvements along Thoreau Drive, Melville Drive, and Athena Drive. The current 8000 West Improvements Project does not include budget for this parallel 36-inch line; therefore, that improvement is planned to proceed as a separate project in conjunction with the additional upgrades on the surrounding streets.

Additional information regarding this project can be obtained from the Greater Salt Lake Municipal Services District. If you have any questions, please contact Chad Anderson, the Assistant City Engineer for Magna at (385) 226-0032.

Sincerely,

Kelly Bush
Acting City Manager
Magna City

MAGNA CITY COUNCIL

ORDINANCE NO. 2026-O-17

DATE: August 11, 2026

AN ORDINANCE AMENDING SECTION 15.08.011 OF THE MAGNA MUNICIPAL CODE TO REPLACE THE 2006 UTAH WILDLAND-URBAN INTERFACE CODE WITH THE 2024 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE TO COMPLY WITH H.B. 41

WHEREAS, on December 9, 2025, the Magna City Council (“**Council**”) adopted Ordinance 2025-O-23 to comply with H.B. 48, which the Utah Legislature passed in 2025; and

WHEREAS, among other things, Ordinance 2025-O-23 enacted Section 15.08.011 of the Magna Municipal Code to adopt the 2006 Edition of the Utah Wildland-Urban Interface Code (“**2006 WUI Code**”); and

WHEREAS, during the 2026 Legislative Session, the Utah Legislature passed H.B. 41, which requires municipalities to replace the 2006 WUI Code with the 2024 edition of the International Wildland-Urban Interface Code (“**2024 WUI Code**”); and

WHEREAS, the Magna Planning Commission held a duly noticed public hearing on July 9, 2026, to consider amending Section 15.08.011 of the Magna Municipal Code to replace the 2006 WUI Code with the 2024 WUI Code; and

WHEREAS, after taking public comment on the proposed amendment, the Magna Planning Commission issued a favorable recommendation to the Council; and

WHEREAS, after considering the Magna Planning Commission’s recommendation, the Council desires to amend Section 15.08.011 of the Magna Municipal Code to comply with H.B. 41.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Magna City Council:

1. Amendment: Section 15.08.011 of the Magna Municipal Code is repealed in its entirety and amended to read as follows:

15.08.011 2024 International Wildland-Urban Interface Code

The 2024 International Wildland-Urban Interface Code, along with any amendments, shall apply to those areas within the City that the Council designates as wildland-urban interface areas in the City’s official Wildland-Urban Interface Map.

2. Severability: If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.

3. Direction to Mayor and Staff: The Mayor and staff are authorized and directed to take such steps as may be needed: (a) for this Ordinance to become effective under Utah law, including but not limited to compliance with the requirements of Utah Code § 10-3-711; and (b) to finalize and post the Ordinance to Municode, including but not limited to making non-substantive edits to correct any scrivener's, formatting, and numbering errors.
4. Effective Date: This Ordinance shall become effective immediately upon its posting.

[execution on following page]

ADOPTED AND APPROVED at a duly called meeting of the Magna City Council on this 11th day of August, 2026.

MAGNA CITY COUNCIL

By: Mick Sudbury, Mayor

ATTEST

Diana Baun, City Recorder

Voting:

Council Member Olsen	voting _____
Council Member George	voting _____
Council Member Jensen	voting _____
Council Member Pierce	voting _____
Council Member Prokopis	voting _____

(Complete as Applicable)

Date ordinance summary was posted to the Magna City website, the Utah Public Notice website, and in a public place within Magna City per Utah Code §10-3-711: _____

Effective date of ordinance: _____

**SUMMARY OF
MAGNA CITY
ORDINANCE NO. 2026-O-17**

On August 11, 2026, the Magna City Council enacted Ordinance No. 2026-O-17, which amends Section 15.08.011 of the Magna Municipal Code to replace the 2006 Utah Wildland-Urban Interface Code with the 2024 International Wildland-Urban Interface Code to comply with H.B. 41.

MAGNA CITY COUNCIL

By: Mick Sudbury, Mayor

ATTEST

Diana Baun, City Recorder

Voting:

Council Member Olsen	voting	_____
Council Member George	voting	_____
Council Member Jensen	voting	_____
Council Member Pierce	voting	_____
Council Member Prokopis	voting	_____

A complete copy of Ordinance No. 2026-O-17 is available in the office of the Magna City Recorder, 860 Levoy Drive, Suite 300, Taylorsville, Utah 84123.



Ordinance Amendment

Meeting Body:

Magna Council

Meeting Date:

August 11th, 2026

File Number & Project Type:

OAM2026-001644

Amending 15.08.011 of the Magna Code to replace the 2006 Utah Wildland Urban Interface Code with the 2024 International Wildland Urban Interface Code.

Planner:

Brian Tucker

Key Findings:

- HB41 (2026 general session) requires all municipalities to adopt this code.

Recommendation:

The Planning Commission and Staff recommend that the Council approved the attached ordinance.

Exhibits:

- A.** Proposed ordinance

PROJECT DESCRIPTION

H.B. 41, passed by the Utah Legislature in 2026, has amended 15A-2-103 of the Utah Code to specify that the 2024 edition of the International Wildland-Urban Interface Code is the edition adopted by the State of Utah. This ordinance amendment is to keep Magna Code in line with state code.

PUBLIC INPUT

No public comments have been received as of the completion of this staff report. Any comments that are received will be forwarded to the Planning Commission for review and will be summarized at the hearing on July 9.

ANALYSIS AND RECOMMENDATION**Analysis and Summary:**

The 2024 edition of the International Wildland-Urban Interface Code (IWUIC) has been adopted by the State of Utah as being adopted and endorsed by the International Code Council. As a more up to date version of the code, the 2024 IWUIC acknowledges the use of currently available fire-resistant construction techniques and materials.

Recommendation:

Planning Staff recommends that the planning commission forward a positive recommendation to the Council for adoption.

PLANNING COMMISSION RECOMMENDATION:

On July 9, 2026, after having held a public hearing, the Magna Planning commission recommended that the Magna Council approve the attached ordinance adopting the 2024 edition of the International Wildland-Urban Interface Code.

COUNCIL OPTIONS:

As a recommending body to the Council for zoning map amendments and text changes, the planning commission has the following options:

1. **Approval:** Approve application OAM2025-001539, amending Title 15 of the Magna code as proposed. **Staff Recommendation**
2. **Approval with changes:** Approve application OAM2025-001539, amending Title 15 of the Magna code with the following changes:

- a. ...
- 3. **Denial:** Deny application OAM2025-001539, amending Title 15 of the Magna code application OAM2025-001539, amending Title 15 of the Magna Code.

MAGNA CITY COUNCIL

ORDINANCE NO. 2026-O-19

DATE: August 11, 2026

AN ORDINANCE ADOPTING THE 2026-2027 FISCAL YEAR FEE SCHEDULE FOR MAGNA CITY

RECITALS

WHEREAS, Magna City (“**Magna**”) is a municipality and political subdivision of the state of Utah; and

WHEREAS, the Magna City Council (“**Council**”) desires to adopt a new fee schedule for the 2026-2027 fiscal year pursuant to Section 3.42.060 of the Magna Municipal Code, which states that all “fees or charges for services provided ... shall be set by the council;” and

WHEREAS, Magna contracts with the Greater Salt Lake Municipal Services District (“**MSD**”) to provide its administrative, planning and development, business licensing, and code enforcement services (the “**Services**”); and

WHEREAS, the MSD Board of Trustees approved the attached fee schedule to cover the Services the MSD will provide to Magna during the 2026-2027 fiscal year; and

WHEREAS, the Magna Planning Commission held a duly noticed public hearing on July 9, 2026, to take public comment on those fees within the proposed 2026-2027 fee schedule that govern the development of land pursuant to Utah Code §§10-20-103(43) and 10-20-502; and

WHEREAS, the Magna Planning Commission recommended that the Council adopt the fees within the proposed 2026-2027 fee schedule that govern the development of land, subject to the removal of fees related to canyons or other mountainous areas that are not located within the municipal boundaries of Magna; and

WHEREAS, the Council desires to adopt the attached fee schedule for the 2026-2027 fiscal year.

NOW, THEREFORE, BE IT ORDAINED by the Council effective immediately that:

1. Adoption. The attached fee schedule is adopted as the Magna fee schedule for the 2026-2027 fiscal year, subject to the removal of all fees related to short-term rentals because such rentals are not allowed under Magna’s ordinances.

2. Filing. Magna’s staff are authorized and directed to file this ordinance and the attached fee schedule with the Magna City Recorder.

3. Direction to Mayor and Staff. The Mayor and staff are authorized and directed to take such steps as may be needed: (a) for this ordinance to become effective under Utah law; and

(b) to finalize and post the “Fee Schedule” book in Municode, including but not limited to making non-substantive edits to correct any scrivener’s, formatting, and numbering errors.

4. Effective Date. This ordinance shall take effect as soon as it is posted pursuant to Utah Code §10-3-711, deposited, and recorded in the office of the Recorder for the Magna City.

ADOPTED AND APPROVED at a duly called meeting of the Magna City Council on this 11th day of August 2026.

PASSED AND APPROVED by a majority of the Magna City Council, this 11th day of August 2026.

BY:

MICK SUDBURY, MAYOR

ATTEST

DIANA BAUN, CITY RECORDER

VOTE BY COUNCIL:	AYE	NAY
Council Member George voting	_____	_____
Council Member Jensen voting	_____	_____
Council Member Olsen voting	_____	_____
Council Member Pierce voting	_____	_____
Council Member Prokopis voting	_____	_____

(Complete as Applicable)

Date ordinance summary was posted to the Magna City’ website, the Utah Public Notice website, and in a public place within the Magna City per Utah Code §10-3-711: _____

Effective date of ordinance: _____

SUMMARY OF

MAGNA CITY
ORDINANCE NO. 2026-O-19

On August 11, 2026, the Magna City Council enacted Ordinance No. 2026-O-19 to adopt the Magna City fee schedule for the 2026-2027 fiscal year, which will take effect immediately upon its posting pursuant to Utah Code §10-3-711.

PASSED AND APPROVED by a majority of the Magna City Council, this 11th day of August 2026.

BY:

MICK SUDBURY, MAYOR

ATTEST

DIANA BAUN, CITY RECORDER

VOTE BY COUNCIL:		AYE	NAY
Council Member George	voting	_____	_____
Council Member Jensen	voting	_____	_____
Council Member Olsen	voting	_____	_____
Council Member Pierce	voting	_____	_____
Council Member Prokopis	voting	_____	_____

A complete copy of Ordinance No. 2026-O-19 is available in the office of the Magna Recorder, 860 Levoy Dr., Suite 300, Taylorsville, Utah, 84123.



Ordinance Amendment

Meeting Body:

Magna City Council

Meeting Date:

July 28, 2026

File Number & Project Type:

OAM2026-001636

Adoption of the 2026-2027 fee schedule

Planner: Brian Tucker, Planning Manager

Key Findings:

- Per Utah Code, planning commission is required as part of the land use fee schedule adoption process.

Recommendation:

The Planning Commission and Staff Recommend that the Council approve the fee schedule as attached

Exhibits:

- A. Explanation Memo
- B. Proposed Fee Schedule

PROJECT DESCRIPTION

Each year, the Council adopts a fee schedule for all fees collected by the MSD in behalf of Magna, including land use, business license, building permit, code enforcement, and engineering fees. Per Utah Code, fees specific to land use applications must be considered by the planning commission for recommendation prior to the Council taking action to adopt the fee schedule. The adoption of the fee schedule is based on the fiscal budget year (July 1 – June 30).

PUBLIC INPUT

Planning Staff has not received any comments from the public as of the completion of this staff report. Any comments that are received will be forwarded to the Council for review prior to July 28th.

ANALYSIS AND RECOMMENDATION**Analysis and Summary:**

The only change to the “Land Use” application fee section of the fee schedule is to change “Simple Conditional Use Permit” to “Simple Land Use Permit” in the fee table. This is due to the fact that most of the applicable uses on the list are now either permitted uses or are covered under the “temporary uses” chapter of the code.

Recommendation:

Planning staff recommends that the planning commission forward a recommendation for approval to the Council.

PLANNING COMMISSION OPTIONS:

On July 9, 2026, after having held a public hearing on the matter, the Magna Planning Commission recommended that the Magna Council approve the proposed fee schedule.

COUNCIL OPTIONS:

The Council has the following options:

1. **Approval:** Approve the 2026-2027 land use fee schedule as presented.
2. **Approval with changes:** Approve the 2026-2027 land use fee schedule with the following changes:

- a. ...
- 3. **Denial:** Do not adopt the 2026-2027 land use fee schedule as presented. The current fee schedule will continue to be the fee schedule used for transactions associated with Magna City



Fee Schedule for Magna City

adopted _____, 2026

effective date _____, 2026

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Magna City contracts with the Greater Salt Lake Municipal Services District (“MSD”) to provide planning and zoning, building permit, business license, and code enforcement services. The MSD provides these services on behalf of and under the direction of Magna City.

NOTE: Fees and Fines will be applied as approved and set forth in this schedule. The Director of Engineering, Chief Building Official or Director of Planning and Development may on occasion adjust fees/fines in unique circumstances up to \$1,500 per application. The MSD’s General Manager may do the same up to \$5,000. These adjustments must be documented and reported on if requested. Adjustments over \$5,000 require approval of the governing body of the jurisdiction to which the application pertains.

Address Fees

Fee Type	Description	Amount
Assignment of Address	Provide address information on recorded subdivision plat and/or individual parcel/building addresses. Ensure assignments meet addressing standards and are suitable for mail delivery, public safety, utility services and general delivery of services.	\$100.00 base fee plus \$40.00 per lot ^a ; for multi-family units, \$40.00 for the first 8 units in addition to base fee and \$5 per unit for each unit over 8 units
Street Name Change	Confirm that petition includes the required signatures. Document street name change and address change for each property along street by filing an affidavit with the Salt Lake County Recorder's Office. Notify the property owner, Public Safety dispatch and the Salt Lake County Treasurer of the address/street name change.	\$250.00 base fee plus \$50.00 per lot

^a The per lot fee does not apply to Accessory Dwelling Units (ADU).

Business License Fees

General Business Licenses

Fee Type	Description	Amount
General Business License – Commercial Business	For commercial business locations. Includes inspections and verification of zoning compliance.	\$150.00
General Business License – Home-Based Business (simple)	For home-based businesses <u>without</u> on-site visitors and customers.	No Fee
General Business License – Home-Based Business	For home-based businesses with on-site visitors and customers. Includes inspections and verification of zoning compliance.	\$150.00
Per-employee Fee	Includes verification of EIN documentation.	\$6.00
Seasonal Business License	For business operations of up to 60 days per year. Includes inspections and verification of zoning compliance.	\$120.00
Solicitor ID	Includes photograph of applicant and issuance of ID card.	\$65.00
Accessory Dwelling Unit (ADU) License		\$50.00
Administrative Citation	Issued for operating a business without a license or with an expired license.	\$300.00

Notes regarding business license fees:

1. Withdrawn applications are subject to a charge of 25% of the fee amount.
2. Licenses must be renewed prior to the expiration date.
 - o Licenses renewed within 30 days of expiring will not be charged a penalty.
 - o Licenses renewed 31-60 days of expiring will be charged a penalty of 25% of the general license fee.
 - o Licenses renewed more than 60 days of expiring will be charged a penalty of 100% of the general license fee

Short-term Rental Licenses

To the extent allowed under Municipal Code the following applies for the Magna City:

Fee Type	Description	Amount
Umbrella Short-term Rental License Fee – main license	Primary license for short-term rental management companies with multiple rental units/locations.	\$500.00
Umbrella Short-term Rental License Fee – per unit	Includes inspections and verification of zoning compliance.	\$50.00
Short-term Rental License Fee – homeowner	Short-term rental license for homeowners renting their primary residence. Includes verification of zoning compliance.	\$500.00

Alcohol-Related Licenses

Fee Type	Description	Amount
Off-Premise Beer Retailer		\$250.00
Recreational On-Premise Beer Retailer		\$350.00
Restaurant Liquor		\$500.00
Limited Restaurant Liquor		\$500.00
Beer-Only Restaurant		\$350.00
On-Premise Beer Tavern		\$350.00
Resort		\$500.00
Club Liquor		\$600.00
Banquet & Catering		\$500.00
Single Event		\$150.00
Wholesale Beer		\$300.00
Manufacturing		\$350.00

Alcohol-related business license applications are referred to local communities for consent and approval.

Sexually-oriented Business Licenses

Fee Type	Description	Amount
Sexually Oriented Business - Outcall Services	Includes inspections and verification of zoning compliance.	\$500.00
Sexually Oriented Business - excluding Outcall Services	Includes inspections and verification of zoning compliance.	\$300.00

Building Permit Fees

Building permits include necessary inspections. If additional inspections are required, applicants will be charged the reinspection fee for each additional visit. Most building permits will require a plan check fee in addition to the building permit fee. Plan check fees are listed separately.

Building permits and mechanical, plumbing & electrical permits will be charged a state surcharge equal to 1% of the permit fee.

Fee Type	Description	Amount
Building Permit – Minimum Fee		\$70.00
Building Permit - new construction	See below for valuation schedules	Varies ^a
Building Permit - addition or remodel	See below for valuation schedules	Varies ^a
Mobile Home Setup Permit		\$200.00
Mechanical, Plumbing & Electrical Permit	Includes on-site inspection of one system. Additional appliances and fixtures after the first will be charged the per-unit fee listed below.	\$70.00
Fee per additional appliance or fixture	Applies to each additional appliance, fixture, etc. inspected by inspector already on site.	\$20.00
Grading Permit		Varies ^b
Retaining Wall Permit		Varies ^c
Demolition Permit		Varies ^d
Window & Door Replacement – residential	Applies when no other work is being done.	\$70.00
Window & Door Replacement – commercial	Applies when no other work is being done.	Varies ^d
Reroofing Permit Fees		
Reroofing – residential roof with sheathing	Includes inspection of sheathing or decking.	\$125.00
Reroofing – residential roof without sheathing	Shingles only; no decking or sheathing.	\$75.00
Reroofing – small commercial	Commercial roof project under \$10,000 valuation.	\$150.00
Reroofing – medium commercial	Commercial roof project between \$10,000 and \$49,999 valuation.	\$175.00
Reroofing – large commercial	Commercial roof project \$50,000 valuation or higher.	\$250.00
Solar Power System Permit Fees		
Residential/Small Commercial Solar Permit – base fee	Applies to residential and commercial installations up to 20 kW. Does not include fees for required plan check.	\$100.00
Residential/Small Commercial Solar Permit – fee per kW	Additional fee based on size of installation. Does not include fees for required plan check.	\$30.00 per kW
Commercial Solar over 20 kW	Applies to larger commercial installations over 20 kW.	Varies ^e
Battery Storage System	Assumes that inspector is already on site for inspection of installation.	\$2.00 per battery
Additional Inspection Fees		
Reinspection		\$100.00
Pre-inspection	Inspections after a fire or disaster to determine extent of damage and permits needed for repairs.	\$70.00
Multi-unit Inspection		\$100.00
Overtime/After-hours Inspection		\$150.00 (Per hour)
Administrative Fees		
Cancellation of building permit	Applies when permit is cancelled before work commences.	25% of permit fee (\$200 maximum)
Reinstatement Fee – general	Applies when permit has been expired for more than 30 business days.	50% of permit fee
Reinstatement Fee – final inspection	Applies when only final inspection is required, and permit has been expired for more than 30 business days.	50% of permit fee (\$200 maximum)

Building or grading without a permit, or violating a stop work order	Base fee equal to \$250 for first offense in 12 months, and \$1,000 for third offense in 12 months or 100% of the building permit fee, whichever is greater; plus daily fees commencing 15 business days after notice of violation has been issued if issue not resolved or permit has not been obtained.	Base fee \$50 max per day
--	---	---------------------------

- ^a Permit fees for new construction, additions and remodels are based on calculated square footage and the current ICC valuation tables (see below). When square footage determinations not practical or possible, permit fees will be based on applicant's declared valuation as reasonably determined by Director or Designee.
- ^b Permit fees for grading are based on the number of cubic yards of earth cut or filled. [Base fee is \\$243 for cut fill operations under 1400 cubic yards](#)
- ^c Permit fees for retaining walls are based on the size of the project in lineal feet.
- ^d Permit fees for demolition and window/door replacement are based on declared valuation.
- ^e Permit fees for large solar installations are based on applicant's declared valuation as reasonably determined by Director or designee.

Construction Valuation Tables

The valuations below are used to determine construction valuations for building permit fee calculations. The valuations will be updated automatically as new standards are published by ICC, which is usually twice per year.

Square Foot Construction Costs ^{a, b, c}

Group (2024 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	357.33	344.89	333.96	321.01	300.49	291.98	310.03	280.47	269.61
A-1 Assembly, theaters, without stage	328.57	316.12	305.20	292.25	271.49	262.97	281.27	251.46	240.61
A-2 Assembly, nightclubs	277.44	269.30	260.84	250.89	234.99	228.61	242.28	213.69	205.58
A-2 Assembly, restaurants, bars, banquet halls	276.44	268.30	258.84	249.89	232.99	227.61	241.28	211.69	204.58
A-3 Assembly, churches	331.74	319.29	308.36	295.42	275.14	266.62	284.43	255.12	244.26
A-3 Assembly, general, community halls, libraries, museums	276.12	263.67	251.75	239.80	218.28	210.76	228.82	198.26	188.40
A-4 Assembly, arenas	327.57	315.12	303.20	291.25	269.49	261.97	280.27	249.46	239.61
B Business	309.01	297.89	287.04	274.77	250.17	241.34	264.17	223.59	213.27
E Educational	296.02	285.47	275.84	264.24	245.34	232.84	255.15	214.74	207.79
F-1 Factory and industrial, moderate hazard	169.11	160.95	150.84	145.13	129.25	122.95	138.37	107.18	99.77
F-2 Factory and industrial, low hazard	168.11	159.95	150.84	144.13	129.25	121.95	137.37	107.18	98.77
H-1 High Hazard, explosives	157.75	149.59	140.48	133.77	119.20	111.90	127.00	97.13	N.P.
H234 High Hazard	157.75	149.59	140.48	133.77	119.20	111.90	127.00	97.13	88.73
H-5 HPM	309.01	297.89	287.04	274.77	250.17	241.34	264.17	223.59	213.27
I-1 Institutional, supervised environment	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
I-2 Institutional, hospitals	485.04	473.91	463.07	450.80	425.24	N.P.	440.20	398.66	N.P.
I-2 Institutional, nursing homes	334.61	323.48	312.64	300.37	277.75	N.P.	289.77	251.17	N.P.
I-3 Institutional, restrained	325.77	314.64	303.80	291.53	269.89	260.06	280.93	263.64	230.99
I-4 Institutional, day care facilities	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
M Mercantile	207.08	198.94	189.48	180.53	164.30	158.91	171.92	143.00	135.89
R-1 Residential, hotels	286.53	276.38	266.63	256.68	234.71	228.48	256.15	211.66	204.20
R-2 Residential, multiple family	239.24	229.09	219.34	209.38	188.69	182.45	208.85	165.63	158.18
R-3 Residential, one- and two-family ^d	224.62	218.65	213.40	208.84	201.86	194.67	213.06	187.70	175.92
R-4 Residential, care/assisted living facilities	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
S-1 Storage, moderate hazard	156.75	148.59	138.48	132.77	117.20	110.90	126.00	95.13	87.73
S-2 Storage, low hazard	155.75	147.59	138.48	131.77	117.20	109.90	125.00	95.13	86.73
U Utility, miscellaneous	125.18	118.05	109.33	104.91	93.46	87.55	99.89	74.38	71.07

- a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = \$31.50 per sq. ft.

Supplemental Construction Valuation Tables

The supplemental valuations below may be updated annually as part of the annual fee approval process.

Construction Type	Unit	Valuation
Basements – Unfinished	Square Foot	As provided in the ICC valuation table footnote above
Basements – Finished	Square Foot	\$41.00
Decks (any type)	Square Foot	\$22.00
Carport/Covered Patio	Square Foot	\$22.00
Roof Conversions	Square Foot	\$22.00
Fence (any type)	Lineal Foot	\$20.00
Retaining Wall (any type)	Lineal Foot	\$59.00
Exterior Finish	Square Foot	\$5.00
Fire Sprinklers	Square Foot	\$6.00

Remodel/Alteration	Square Foot	\$39.00
Basement TI	Square Foot	\$28.00
Grading	Cubic Yard Cut and Fill	Equation
Tenant Improvements	Calculated	35% of the valuation for new construction
Shell Only	Calculated	80% of the valuation for new construction

Building and Inspection Fee Calculation

Building permit fees based on valuation are calculated based on the calculations below.

Construction Valuation	Fee
Less than and including \$2,000	\$70.00
\$2,001 to \$25,000	\$76.50 for the first \$2,000 plus \$16.50 for each additional \$1,000 or fraction thereof, to and including \$25,000. Example: Valuation of \$3,400 would be \$76.50 plus \$33.00 (\$16.50 x 2), or \$109.50
\$25,001 to \$50,000	\$456.00 for the first \$25,000 plus \$12.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$765.00 for the first \$50,000 plus \$8.50 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$1,181.00 for the first \$100,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001 to \$1,000,000	\$3,781.00 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
Over \$1,000,001	\$6,531.00 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.

Plan Check Fees

Plan checks for building permits include up to 4 reviews. Additional reviews will be charged the hourly fee listed below.

Fee Type	Description	Amount
Plan Check Fee – residential construction	Provides for up to four reviews prior to building permit issuance. After four reviews or after the permit issuance, additional reviews are subject to the hourly plan check fee.	40% of building permit fee
Plan Check Fee – commercial construction	Provides for up to four reviews prior to building permit issuance. After four reviews or after the permit issuance, additional reviews are subject to the hourly plan check fee.	65% of building permit fee
Plan Check Fee – smaller projects	Includes residential solar plan check	\$150.00
Plan Check Fee – FCOZ projects	Applies to any parcel within a Foothills & Canyons Overlay Zone.	65% of building permit fee
Land Use Review Fee		\$110.00
Card File Plan Check Fee – single-family or duplex	Includes accessory structures.	\$175.00

Card File Plan Check Fee – multi-family residential		\$350.00
Plan Check Fee – hourly		\$80.00 per hour

Stormwater Review & Stormwater Pollution Prevention Plans (SWPPP)

Stormwater Review & Inspection Fees

Fee Type	Description	Amount
Stormwater Review – base fee	Base fee per project.	\$200.00
Stormwater Review – per-acre fee	Additional fee per acre after the first acre; applies when SWPPP required.	\$30.00
Floodplain Development Permit	Permit is required for any development within a mapped floodplain as required by FEMA.	\$75.00

SWPPP Control Measures

All penalties and fines may be doubled for a second or third offense. Violations may be referred to the District Attorney for further action.

Penalty Type	Description	Amount
Working without an approved stormwater permit	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$500.00
Tracking mud on road	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$300.00
Failure to clean up or report spills	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$250.00
Failure to conduct stormwater inspections	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$100.00
Failure to use general best management practices as determined by the authority	Per site, per occurrence and then for each business day beginning the day after the day on which fine was issued	\$250.00

SWPPP Illicit Discharge Fines

The table below lists illicit discharges common to construction and maintenance activities. It is a violation to discharge pollutants. The presence of BMPs does not excuse an illicit discharge.

Penalty Type	Description	Amount
Sediment	Per day per violation.	\$1,000.00
Cementitious Material	Per day per violation.	\$500.00
Paints and Solvents	Per day per violation.	\$500.00

Solid Waste	Per day per violation.	\$500.00
Sanitary Waste	Per day per violation.	\$2,000.00
Fuels	Per day per violation.	\$1,000.00
Fertilizers	Per day per violation.	\$500.00
Organics	Per day per violation.	\$250.00
Cleanders	Per day per violation.	\$500.00
Hazardous materials	Any illicit discharge may be assigned to this category depending on the impact. Per day per violation.	\$5,000.00

Land Use Fees

Permitted and Conditional Uses

Fee Type	Description	Amount
Building permit site plan	Over-the-counter staff review. Permitted uses not requiring separate land use permit.	\$110.00
Change of Use Permit	Over-the-counter staff review. Includes tenant changes and uses subordinate to an existing Conditional Use Permit.	\$110.00
Sign Permit	Over-the-counter staff review.	\$110.00
Business license review	Over-the-counter staff review.	\$110.00
Accessory Dwelling Unit	Includes limited agency review	\$175.00
Site Plan Review (less than 3 acres)	Includes agency review meeting and technical review.	\$990.00
Site Plan Review (3 acres or more)	Includes agency review meeting, technical review and Planning Commission meeting.	\$1,640.00
Minor Site Plan Amendments	Limited agency review	\$175.00
Residential Development (FCOZ)	Includes agency review meeting and technical review.	\$990.00
Foothills/Canyons	Includes agency review meeting and technical review.	\$990.00
Simple Land Use Permit	Home daycare/pre-school, mobile store, condominium conversion, similar uses requiring limited staff review.	\$175.00
Other Conditional Use Permits	Commercial uses, residential uses, or signs needing conditional use approval. Includes agency review, technical review and Planning Commission meeting.	\$1,640.00

Subdivision and Land Development Permits

Fee Type	Description	Amount
Minor Subdivision (<5 lots)	Includes agency review meeting and technical review.	\$990.00
Major Subdivision (Single Phase)	Includes agency review meeting, technical review and Planning Commission meeting.	\$1,640.00
Major Subdivision with Multiple Phases (Includes Preliminary Plat and First Phase Final Plat)	Includes agency review meeting, technical review and Planning Commission Meeting	\$1,640.00
Final Plat Approval for Phases Two and Beyond	Includes Technical Review	\$535.00

Planned Unit Development (Preliminary approval and First Phase Final Approval/Plat)	Includes agency review meeting, technical review and Planning Commission meeting.	\$1,640.00
Final Planned Unit Development Approval for Phases Two and Beyond	Includes Technical Review	\$535.00
Subdivision amendments	Includes agency review meeting and technical review. In some cases, a Planning Commission and/or Mayors meeting is required. These fees will be added as needed based on the applicable fees in this fee schedule.	\$990.00
Simple Boundary Adjustment	Includes limited staff review.	\$110.00
Full Boundary Adjustments	Includes limited staff review. Applicable when amended plat not necessary.	\$175.00
Extension of Time	Includes review by Director.	\$275.00

Ordinance Adjustments

Fee Type	Description	Amount
Text Change	Includes Planning Commission meeting and Council meeting.	\$765.00
Zoning Map Change – minor	Changes less than 3 acres. Includes limited staff review, Planning Commission meeting and Council meeting.	\$940.00
Zoning Map Change – small	Changes 3 up to 10 acres. Includes agency review meeting, staff review, Planning Commission meeting and Council meeting.	\$1,755.00
Zoning Map Change – medium	Changes over 10 up to 50 acres. Includes agency review meeting, staff review, Planning Commission meeting, Council meeting, and General Plan fees.	\$1,755.00 plus \$200 per acre
Zoning Map Change – large	Changes over 50 up to 100 acres. Includes agency review meeting, staff review, Planning Commission meeting, Council meeting, and General Plan fees.	\$1,755.00 plus \$300 per acre
Zoning Map Change – Major	Changes over 100 acres.	To be determined by agreement between agency and applicant prior to acceptance of the application.

Other Land Use Applications

Fee Type	Description	Amount
Land Use Hearing Officer	Needed for appeal of decisions, variances, nonconforming use expansions, takings relief petition, etc.	\$1,000.00 ^a
Land Use Hearing Officer	Double fee if construction has started.	\$2,000.00
Administrative Determination	Requires Director review.	\$275.00
Special Exception to have Use violation declared legal	Planning Commission meeting.	\$650.00
Zoning Verification Letter	Base fee plus costs for research time.	\$25.00 base fee plus \$25.00 per hour
General Plan Amendment	Includes limited staff review, Planning Commission meeting, Council meeting, and General Plan fees.	\$2,440.00

Agency Review Meeting at applicants' request	Agency Review meeting that includes outside agencies.	\$455.00
Other applications requiring preliminary and/or technical review.	Up to 4 total review sessions. Additional charge if 4 total sessions exceeded for any application type.	\$535.00
Other applications requiring Planning Commission meeting	Planning Commission meeting.	\$650.00
Other applications requiring Council or Mayor's meeting	Council or Mayor's meeting.	\$115.00

^a For appeals, if the Land Use Hearing Officer finds in favor of the appellant then the fee shall be refunded less a \$100.00 administration fee.

Code Enforcement Fees

Fee Type	Description	Amount
Administrative Citation	All minor violations unless specified otherwise.	\$100.00 per violation
Appeal Fee	As provided for in 12.04.530 of Magna code.	\$375.00 per appeal request
Civil Penalties	All violations of the code other than zoning violations and as otherwise prescribed in the code.	
	Violation per day for first 30 days.	\$100.00 per violation per day
	Violation per day for days 31-60.	\$150.00 per violation per day
	Violation per day over 60 days.	\$200.00 per violation per day
Clean-up Fees	Administrative fee plus costs billed from Public Works or other contracted firm.	\$100.00 plus actual costs
Parking on a Sidewalk or Public Right-of-Way	Section 11.20.050	\$75.00 per violation
Parking in Front of or Within Five Feet of a Driveway	Section 11.20.050	\$75.00 per violation
Parking Within an Intersection	Section 11.20.050	\$100.00 per violation
Parking Within 15 Feet of a Fire Hydrant	Section 11.20.050	\$50.00 per violation
Parking on a Crosswalk or Within 20 Feet of a Crosswalk	Section 11.20.050	\$75.00 per violation
Parking Within 30 Feet of a Traffic Control Device	Section 11.20.050	\$50.00 per violation
Parking within 50 Feet of a Railroad Crossing	Section 11.20.050	\$50.00 per violation
Parking Alongside or Opposite Street Excavation or Obstruction	Section 11.20.050	\$50 per violation
Parking in a School Zone During School Hours	Section 11.20.050	\$50.00 per violation

Parking Within 8 Feet of a Mailbox Between 7:00 AM and 5:00 PM	Section 11.20.050	\$50.00 per violation
In front of or within twenty feet on either side of the entrance or exit of any theater, fire station or place of public assemblage	Section 11.20.050	\$50.00 per violation
Within any alley, except for the necessary and expeditious loading and unloading of merchandise; provided, that in no event shall the driveway or entrance to any abutting property be blocked or free movement of traffic through the alley be interfered with	Section 11.20.050	\$50.00 per violation
Upon any bridge or other elevated structure on a street or within a street tunnel or underpass	Section 11.20.050	\$50.00 per violation
At any place where official signs or traffic controls placed by the traffic engineer prohibit stopping, standing or parking	Section 11.20.050	\$50.00 per violation
Commercial Vehicle Parking in a Residential Area for Over 3 Hours	Section 11.20.060	\$150.00 per violation
Parallel Parking Violation	Section 11.20.090	\$50.00 per violation
Blocking Traffic by Obstructing Less Than 10 Feet of Roadway Width	Section 11.20.120	\$100.00 per violation
Long-Term Parking for Over 24 Hours on Public Streets (First Violation)	Section 11.20.135	\$50.00
Long-Term Parking for Over 24 Hours on Public Streets (Second Violation)	Section 11.20.135	\$50.00
Long-Term Parking for Over 24 Hours on Public Streets (Third/Subsequent Violations)	Section 11.20.135	\$150 + Towing and Storage Fees per violation
Parking violations for other purposes	Section 11.20.140	\$50 per violation
Double Parking or Standing on the Side of Another Vehicle	Section 11.20.110	\$75.00 per violation
Leaving a Vehicle unattended Without Securing the Engine and Ignition	Section 11.20.080	\$75.00 per violation
Long-Term Parking Rule Violations	Section 11.20.135	\$75.00 per violation + \$50.00 for additional violations
Truck and Commercial Vehicle Parking (First Offense)	Section 11.20.060	\$150.00
Truck and Commercial Vehicle Parking (Second Offense)	Section 11.20.060	\$300.00

Truck and Commercial Vehicle Parking (Third+ Offense)	Section 11.20.060	\$200 per violation + \$25.00 per additional violation
Short-Term Rental Violations		
Operating short-term rental without a business license		\$650.00 per infraction per day
Operating short-term rental for less than two nights for each stay		\$650.00 per infraction per day
Holding special event at short-term rental – first violation		\$650.00 per infraction per day
Holding special event at short-term rental – subsequent violations (individual)		\$1,000.00 per infraction per day
Holding special event at short-term rental – subsequent violations (non-individual)		\$1,300.00 per infraction per day
Other short-term rental violations	Violations not covered in the above categories.	\$100.00 per infraction per day

Civil Penalties for Violation of Zoning Regulations

Violation of the provisions of Title 19 of the Magna City Township Municipal Code shall result in civil penalties pursuant to the following schedule:

CIVIL PENALTIES FOR VIOLATION OF ZONING REGULATIONType of Zone	Classification of Violation	Fine Per Day (after warning period)
Residential Zones R-1's R-2's R-4-8.5 RMH	Conditional use without a permit Other violations	\$75
	Non-permitted use Violation of permit for approval	\$150
Mixed Zones R-M MD's S-1-G DH NMU CMU	Conditional use without a permit Other violations	\$100
	Non-permitted use Violation of permit or approval	\$200
Commercial/Manufacturing Zones C's M's	Conditional use without a permit Other violations	\$150
	Non-permitted use Violation of permit or approval	\$300
Agricultural Zones A's	Conditional use without a permit Other violations	\$75
	Non-permitted use Violation of permit or approval	\$150
Other Zones P-C	Conditional use without a permit Other violations	\$100

P-R OS	Non-permitted use Violation of permit or approval	\$200
Overlay Zones AOZ	Violation of provisions	\$200

Each day a violation is continued or maintained after receipt of notice shall give rise to a separate civil penalty for each day of violation.

Bond Administration Fees

Fee Type	Description	Amount
Bond Processing Fee	Must be paid prior to acceptance of bond.	\$100.00
Bond Forfeiture	Will be called if improvements are not complete by expiration date.	Varies ^a
Deferred Curb and Gutter		Varies ^b
Bond Reinspection	Inspections required for partial bond release or if applicant fails bond inspections twice.	\$100.00
Overtime/After-hours Inspection		\$120.00 (Per hour)

^a Based on bond amount.

^b Based on project size.

Miscellaneous Service Fees

Fee Type	Description	Amount
Development Agreements		Varies ^a
Hourly Rate	Per hour fees for staff time not covered under specific fee types.	\$80.00 per hour
GRAMA	Time spent on research and compiling.	Actual cost ^b
Material Costs	Copies, maps, CDs, USB drives, etc.	Actual cost ^b
Research	Research related to administrative decisions, zoning compliance letters, or determination of legal status of a lot or parcel.	\$25.00 base fee plus \$25.00 per hour
Health Department Review	Activities performed by the Salt Lake County Health Department.	County fee ^c
Postage	For noticing mailings, postage is charged per meeting.	Actual cost ^b
Newspaper Notices	Notices of meetings before Councils.	Actual cost ^b
Candidate Filing Fee	Fee for Declaration of candidacy in a Municipal Election	\$50.00

^a Development agreements will be determined between local government agency and Applicant prior to acceptance of the application.

^b Customer will be charged actual costs of materials per MSD Records and Access and Management Policy.

^c Health Department fees will be charged as provided in the Salt Lake County Fee Schedule.

Engineering Fees

The fees below are collected by the MSD on behalf of the Engineering Division.

Right-of-way Improvement Review & Inspection Fees		Amount
Replacement of existing improvements	Replacement of existing curb & gutter, sidewalk, and drive approach improvements in the same configuration.	No charge
Changes to improvements (existing curb & gutter)	Changes to sidewalks and drive approaches where curb & gutter are already present. Includes review and inspection by County. Design and staking by applicant.	\$20.00 base fee plus \$1.00 per linear foot

Changes to improvements (no existing curb & gutter or sidewalk)	Addition of curb & gutter, sidewalks, and/or drive approaches where no curb & gutter or sidewalk are present. Includes review and inspection by County. Design and staking by applicant.	\$150.00 base fee plus \$1.00 per linear foot
Changes to sidewalk (no existing curb & gutter or sidewalk)	Addition of sidewalk only. Includes review and inspection by County. Design and staking by applicant.	\$100.00 base fee plus \$1.00 per linear foot
Changes to drive approach (no existing curb & gutter or sidewalk)	Addition of drive approaches only. Includes review and inspection by County. Design and staking by applicant.	\$100.00 base fee plus \$0.50 per linear foot
Engineering Plan Check Fees		Amount
For Subdivision Development – Master Planning	Engineering check fee, reviewing master planning for subdivision development	\$500 plus \$50/dwelling unit or lot
For Subdivision Development – Final	Engineering check fee, final subdivision fee and plat filing for subdivisions	\$500 plus \$125/dwelling unit or lot
Amended Subdivision Plat		\$400.00
Non-Subdivision Development		\$1,000 plus \$500 per acre
Excavation Permit Fees		Amount
Excavation within asphalt or concrete		\$0.50 per square foot \$250 minimum
Excavation within dirt		\$0.25 per square foot \$125 minimum
Road Closures or Obstructions caused by Excavation Permits		\$50 per day per lane or partial lane closed or obstructed for more than 72 hours
Permit Extension		Fee equal to one-half of the original fee
Excavation Work Without Permit Penalty	A person found doing work in the public right-of-way without having obtained a permit shall be required to pay a penalty	Penalty Fee equal to two times the normal permit fee
Other Fees		Amount
Road Dedication (non-subdivision development)	Where required for street widening and improvements.	\$150.00
Street Sign	Includes sign and installation by MSD or contracted service provider	\$200.00
Geology/Natural Hazard Review Fees		Amount
Initial Site Assessment	Determination of whether project falls within boundaries of any mapped hazards.	\$200.00
Review of Technical Report	Coordination and review of third-party technical report.	Actual cost of third-party review plus \$300.00 agency review
Traffic Impact Review Fees		Amount
Initial Site Assessment	Determination of whether project meets TIS threshold.	\$200.00
Review of Technical Report	Coordination and review of third-party technical report.	Actual cost of third-party review plus \$100 agency review

Public Works – Engineering Special Events

Special Events within the following areas require the submittal of an application: Big Cottonwood Canyon, Emigration Canyon, Kearns, Magna, Unincorporated Salt Lake County, and White City.

PW Engineering does not provide special event permitting services to Copperton or any incorporated city outside the District.

Insurance certificates, maps, and fees will need to be submitted to the Permit Specialist before your request can be fully processed. See fee schedule below.

Special Event Permit Fees (for municipalities within the District)	
# of Participants	Fee per day
0 to 100	\$50.00
100 to 200	\$100.00
200 to 400	\$200.00
400 to 600	\$500.00
Over 600	\$1,000.00
Filming Fees	\$200.00

- \$50 fee for Big Cottonwood Canyon and any Unincorporated Salt Lake County areas.
- Special events or Filming held on any state roadway(s) may also require an additional permit from Utah Department of Transportation.
- Special events or Filming held in any canyon may also require an additional permit from United States Department of Agriculture, Forest Service Division.
- Sponsors of block parties will also be required to submit paperwork with the signatures of affected neighbors' concurrence of the road closure. This paperwork should reflect the addresses of each resident, as well as their signature indicating agreement for the road closure. Barricades and security are the responsibility of the applicant.

Glossary of Terms

Condominium Plat: The procedure to review and record a condominium plat is subject to the Condominium Ownership Act (57.8- Utah Code). Staff review includes addressing all units, a review to verify compliance with the zoning ordinance and conditions of approval previously imposed and an engineering review to verify compliance with platting requirements.

Director: The Director of Planning and Development or designee.

General Plan Amendment: Planning Commissions make a recommendation to the Council who must authorize Amendments to a General Plan. A study that includes public involvement is conducted after Council gives the direction to proceed to the Development Services Director.

Home Daycare I Pre-school Application Fees: Although a home daycare or pre-school may be operated out of a private residence, it is not considered or reviewed in the same manner as a home business. Therefore, they are listed separately in the fee schedule and in the ordinance.

Modification to a Recorded Subdivision Plat: Utah Code requires a specific process be followed to amend, vacate or alter a recorded subdivision plat. This involves application, notice, a public hearing before the planning commission and executive (commonly referred to as a 608 hearing/ Mayor's Meeting). Additionally, an engineering review of the preliminary and final plat prior to approval and recording is required. Fees may include Planning Commission Review, Additional Public Body Review, Technical Review.

MSD: Means the Greater Salt Lake Municipal Services District, which the City of Magna has contracted with to provide planning and zoning, building permit, business license, and code enforcement services

PUD (Planned Unit Development): In those zones which allow development of a PUD they are listed as a Conditional Use, which requires review by the Planning Commission. For developers who intend to sell individual lots within the PUD both the Planning Commission Review, Conditional Use and a Subdivision Preliminary Plat review would be required , and a Technical Review prior to final approval is also required. Per the fee schedule each of these reviews requires separate fee.

Additionally, because more than one review process is required the application would also involve an Agency Review Meeting. Fees may include: Agency Coordination Meeting, Planning Commission Review (Conditional Use), Planning Commission Review (Preliminary Plat), Technical Review.

The conditional use approval (Planning Commission approval) is required prior to preparation of the subdivision preliminary plat to ensure that the recommendations of the Planning Commission are properly incorporated into the preliminary plat.

Re-Zone (Zoning Map Amendment): A request to change the existing zoning (re-zone) requires: review and recommendation from the planning commission (Public Body Review) and final decision by the council (Additional Public Body Review) and technical work (Technical Review) for map and index work).

Signs: Signs vary in the type and complexity of review process required therefore they are listed under several review types. It is intended that the fees are assessed per review process and not per sign. For example, a business that had 2 signs requiring Planning Commission review would be charged for 1 Planning Commission review. However, a business which had 1 sign which required Planning Commission review and another sign which did not would be charged for 1 Planning Commission review and 1 staff review.

Subdivision: A request to subdivide property requires review and approval of a preliminary plat, and a Technical Review of the Final Plat. Additionally, an Agency Review Meeting is required. Note that in the case of a "one-lot" subdivision there might also be an Administrative Review for the proposed Single-Family Dwelling. Fees may include: Agency Coordination Meeting, Planning Commission Meeting, Technical Review, Staff Review of a Site Plan.

Valuation: The estimated construction cost for a project.



Fee Schedule for ~~the~~ Magna City

adopted X, 2026

effective date Y, 2026

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Magna City contracts with the Greater Salt Lake Municipal Services District ("MSD") to provide planning and zoning, building permit, business license, and code enforcement services. The MSD provides these services on behalf of and under the direction of Magna City.

NOTE: Fees and Fines will be applied as approved and set forth in this schedule. The Director of Engineering, Chief Building Official or Director of Planning and Development may on occasion adjust fees/fines in unique circumstances up to \$1,500 per application. The MSD's General Manager may do the same up to \$5,000. These adjustments must be documented and reported on if requested. Adjustments over \$5,000 require approval of the governing body of the jurisdiction to which the application pertains.

Address Fees

Fee Type	Description	Amount
Assignment of Address	Provide address information on recorded subdivision plat and/or individual parcel/building addresses. Ensure assignments meet addressing standards and are suitable for mail delivery, public safety, utility services and general delivery of services.	\$100.00 base fee plus \$40.00 per lot ^a ; for multi-family units, \$40.00 for the first 8 units in addition to base fee and \$5 per unit for each unit over 8 units
Street Name Change	Confirm that petition includes the required signatures. Document street name change and address change for each property along street by filing an affidavit with the Salt Lake County Recorder's Office. Notify the property owner, Public Safety dispatch and the Salt Lake County Treasurer of the address/street name change.	\$250.00 base fee plus \$50.00 per lot

^a The per lot fee does not apply to Accessory Dwelling Units (ADU).

Business License Fees
General Business Licenses

Fee Type	Description	Amount
General Business License – Commercial Business	For commercial business locations. Includes inspections and verification of zoning compliance.	\$150.00
General Business License – Home-Based Business (simple)	For home-based businesses <u>without</u> on-site visitors and customers.	No Fee
General Business License – Home-Based Business	For home-based businesses with on-site visitors and customers. Includes inspections and verification of zoning compliance.	\$150.00
Per-employee Fee	Includes verification of EIN documentation.	\$6.00
Seasonal Business License	For business operations of up to —60 days per year. Includes inspections and verification of zoning compliance.	\$120.00
Solicitor ID	Includes photograph of applicant and issuance of ID card.	\$65.00
Accessory Dwelling Unit (ADU) License		\$50.00
Administrative Citation	Issued for operating a business without a license or with an expired license.	\$300.00

Notes regarding business license fees:

1. Withdrawn applications are subject to a charge of 25% of the fee amount.
2. Licenses must be renewed prior to the expiration date.
 - o Licenses renewed within 30 days of expiring will not be charged a penalty.
 - o Licenses renewed 31-60 days of expiring will be charged a penalty of 25% of the general license fee.
 - o Licenses renewed more than 60 days of expiring will be charged a penalty of 100% of the general license fee

Short-term Rental Licenses

To the extent allowed under Municipal Code the following applies for the Magna City:

Fee Type	Description	Amount
Umbrella Short-term Rental License Fee – main license	Primary license for short-term rental management companies with multiple rental units/locations.	\$500.00
Umbrella Short-term Rental License Fee – per unit	Includes inspections and verification of zoning compliance.	\$50.00
Short-term Rental License Fee – homeowner	Short-term rental license for homeowners renting their primary residence. Includes verification of zoning compliance.	\$500.00

Alcohol-Related Licenses

Fee Type	Description	Amount
Off-Premise Beer Retailer		\$250.00
Recreational On-Premise Beer Retailer		\$350.00
Restaurant Liquor		\$500.00
Limited Restaurant Liquor		\$500.00
Beer-Only Restaurant		\$350.00
On-Premise Beer Tavern		\$350.00
Resort		\$500.00
Club Liquor		\$600.00
Banquet & Catering		\$500.00
Single Event		\$150.00
Wholesale Beer		\$300.00
Manufacturing		\$350.00

Alcohol-related business license applications are referred to local communities for consent and approval.

Sexually-oriented Business Licenses

Fee Type	Description	Amount
Sexually Oriented Business - Outcall Services	Includes inspections and verification of zoning compliance.	\$500.00
Sexually Oriented Business - excluding Outcall Services	Includes inspections and verification of zoning compliance.	\$300.00

Building Permit Fees

Building permits include necessary inspections. If additional inspections are required, applicants will be charged the reinspection fee for each additional visit. Most building permits will require a plan check fee in addition to the building permit fee. Plan check fees are listed separately.

Building permits and mechanical, plumbing & electrical permits will be charged a state surcharge equal to 1% of the permit fee.

Fee Type	Description	Amount
Building Permit – Minimum Fee		\$70.00
Building Permit - new construction	See below for valuation schedules	Varies ^a
Building Permit - addition or remodel	See below for valuation schedules	Varies ^a
Mobile Home Setup Permit		\$200.00
Mechanical, Plumbing & Electrical Permit	Includes on-site inspection of one system. Additional appliances and fixtures after the first will be charged the per-unit fee listed below.	\$70.00
Fee per additional appliance or fixture	Applies to each additional appliance, fixture, etc. inspected by inspector already on site.	\$20.00
Grading Permit		Varies ^b
Retaining Wall Permit		Varies ^c
Demolition Permit		Varies ^d
Window & Door Replacement – residential	Applies when no other work is being done.	\$70.00
Window & Door Replacement – commercial	Applies when no other work is being done.	Varies ^d
Reroofing Permit Fees		
Reroofing – residential roof with sheathing	Includes inspection of sheathing or decking.	\$125.00
Reroofing – residential roof without sheathing	Shingles only; no decking or sheathing.	\$75.00
Reroofing – small commercial	Commercial roof project under \$10,000 valuation.	\$150.00
Reroofing – medium commercial	Commercial roof project between \$10,000 and \$49,999 valuation.	\$175.00
Reroofing – large commercial	Commercial roof project \$50,000 valuation or higher.	\$250.00
Solar Power System Permit Fees		
Residential/Small Commercial Solar Permit – base fee	Applies to residential and commercial installations up to 20 kW. Does not include fees for required plan check.	\$100.00
Residential/Small Commercial Solar Permit – fee per kW	Additional fee based on size of installation. Does not include fees for required plan check.	\$30.00 per kW
Commercial Solar over 20 kW	Applies to larger commercial installations over 20 kW.	Varies ^e
Battery Storage System	Assumes that inspector is already on site for inspection of installation.	\$2.00 per battery
Additional Inspection Fees		
Reinspection		\$100.00
Pre-inspection	Inspections after a fire or disaster to determine extent of damage and permits needed for repairs.	\$70.00
Multi-unit Inspection		\$100.00
Overtime/After-hours Inspection		\$150.00 (Per hour)
Administrative Fees		
Cancellation of building permit	Applies when permit is cancelled before work commences.	25% of permit fee (\$200 maximum)
Reinstatement Fee – general	Applies when permit has been expired for more than 30 business days.	50% of permit fee
Reinstatement Fee – final inspection	Applies when only final inspection is required, and permit has been expired for more than 30 business days.	50% of permit fee (\$200 maximum)

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Building or grading without a permit, or violating a stop work order	Base fee equal to \$1,000 or 200% of building permit fee, whichever is greater; plus daily fees commencing 10 business days after notice of violation. Base fee equal to \$250 for first offense in 12 months, and \$1,000 for third offense in 12 months or 100% of the building permit fee, whichever is greater; plus daily fees commencing 15 business days after notice of violation has been issued if issue not resolved or permit has not been obtained.	Base fee equal to \$1,000 or 200% of permit fee, plus 4% of permit fee per day (\$50 max per day).
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- ^a Permit fees for new construction, additions and remodels are based on calculated square footage and the current ICC valuation tables (see below). When square footage determinations not practical or possible, permit fees will be based on applicant's declared valuation as reasonably determined by Director or Designee.
- ^b Permit fees for grading are based on the number of cubic yards of earth cut or filled. [Base fee is \\$243 for cut fill operations under 1400 cubic yards](#)
- ^c Permit fees for retaining walls are based on the size of the project in lineal feet.
- ^d Permit fees for demolition and window/door replacement are based on declared valuation.
- ^e Permit fees for large solar installations are based on applicant's declared valuation as reasonably determined by Director or designee.

Construction Valuation Tables

The valuations below are used to determine construction valuations for building permit fee calculations. The valuations will be updated automatically as new standards are published by ICC, which is usually twice per year.

Square Foot Construction Costs ^{a, b, c}

Group (2024 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	357.33	344.89	333.96	321.01	300.49	291.98	310.03	280.47	269.61
A-1 Assembly, theaters, without stage	328.57	316.12	305.20	292.25	271.49	262.97	281.27	251.46	240.61
A-2 Assembly, nightclubs	277.44	269.30	260.84	250.89	234.99	228.61	242.28	213.69	205.58
A-2 Assembly, restaurants, bars, banquet halls	276.44	268.30	258.84	249.89	232.99	227.61	241.28	211.69	204.58
A-3 Assembly, churches	331.74	319.29	308.36	295.42	275.14	266.62	284.43	255.12	244.26
A-3 Assembly, general, community halls, libraries, museums	276.12	263.67	251.75	239.80	218.28	210.76	228.82	198.26	188.40
A-4 Assembly, arenas	327.57	315.12	303.20	291.25	269.49	261.97	280.27	249.46	239.61
B Business	309.01	297.89	287.04	274.77	250.17	241.34	264.17	223.59	213.27
E Educational	296.02	285.47	275.84	264.24	245.34	232.84	255.15	214.74	207.79
F-1 Factory and industrial, moderate hazard	169.11	160.95	150.84	145.13	129.25	122.95	138.37	107.18	99.77
F-2 Factory and industrial, low hazard	168.11	159.95	150.84	144.13	129.25	121.95	137.37	107.18	98.77
H-1 High Hazard, explosives	157.75	149.59	140.48	133.77	119.20	111.90	127.00	97.13	N.P.
H234 High Hazard	157.75	149.59	140.48	133.77	119.20	111.90	127.00	97.13	88.73
H-5 HPM	309.01	297.89	287.04	274.77	250.17	241.34	264.17	223.59	213.27
I-1 Institutional, supervised environment	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
I-2 Institutional, hospitals	485.04	473.91	463.07	450.80	425.24	N.P.	440.20	398.66	N.P.
I-2 Institutional, nursing homes	334.61	323.48	312.64	300.37	277.75	N.P.	289.77	251.17	N.P.
I-3 Institutional, restrained	325.77	314.64	303.80	291.53	269.89	260.06	280.93	263.64	230.99
I-4 Institutional, day care facilities	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
M Mercantile	207.08	198.94	189.48	180.53	164.30	158.91	171.92	143.00	135.89
R-1 Residential, hotels	286.53	276.38	266.63	256.68	234.71	228.48	256.15	211.66	204.20
R-2 Residential, multiple family	239.24	229.09	219.34	209.38	188.69	182.45	208.85	165.63	158.18
R-3 Residential, one- and two-family ^d	224.62	218.65	213.40	208.84	201.86	194.67	213.06	187.70	175.92
R-4 Residential, care/assisted living facilities	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
S-1 Storage, moderate hazard	156.75	148.59	138.48	132.77	117.20	110.90	126.00	95.13	87.73
S-2 Storage, low hazard	155.75	147.59	138.48	131.77	117.20	109.90	125.00	95.13	86.73
U Utility, miscellaneous	125.18	118.05	109.33	104.91	93.46	87.55	99.89	74.38	71.07

- a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = \$31.50 per sq. ft.

Supplemental Construction Valuation Tables

The supplemental valuations below may be updated annually as part of the annual fee approval process.

Construction Type	Unit	Valuation
Basements – Unfinished	Square Foot	As provided in the ICC valuation table footnote above
Basements – Finished	Square Foot	\$41.00
Decks (any type)	Square Foot	\$22.00
Carport/Covered Patio	Square Foot	\$22.00
Roof Conversions	Square Foot	\$22.00
Fence (any type)	Lineal Foot	\$20.00
Retaining Wall (any type)	Lineal Foot	\$59.00
Exterior Finish	Square Foot	\$5.00
Fire Sprinklers	Square Foot	\$6.00

Remodel/Alteration	Square Foot	\$39.00
Basement TI	Square Foot	\$28.00
Grading	Cubic Yard Cut and Fill	Equation
Tenant Improvements	Calculated	35% of the valuation for new construction
Shell Only	Calculated	80% of the valuation for new construction

Building and Inspection Fee Calculation

Building permit fees based on valuation are calculated based on the calculations below.

Construction Valuation	Fee
Less than and including \$2,000	\$70.00
\$2,001 to \$25,000	\$76.50 for the first \$2,000 plus \$16.50 for each additional \$1,000 or fraction thereof, to and including \$25,000. Example: Valuation of \$3,400 would be \$76.50 plus \$33.00 (\$16.50 x 2), or \$109.50
\$25,001 to \$50,000	\$456.00 for the first \$25,000 plus \$12.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$765.00 for the first \$50,000 plus \$8.50 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$1,181.00 for the first \$100,000 plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001 to \$1,000,000	\$3,781.00 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
Over \$1,000,001	\$6,531.00 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.

Plan Check Fees

Plan checks for building permits include up to 4 reviews. Additional reviews will be charged the hourly fee listed below.

Fee Type	Description	Amount
Plan Check Fee – residential construction	Provides for up to four reviews prior to building permit issuance. After four reviews or after the permit issuance, additional reviews are subject to the hourly plan check fee.	40% of building permit fee
Plan Check Fee – commercial construction	Provides for up to four reviews prior to building permit issuance. After four reviews or after the permit issuance, additional reviews are subject to the hourly plan check fee.	65% of building permit fee
Plan Check Fee – smaller projects	Includes residential solar plan check	\$150.00
Plan Check Fee – FCOZ projects	Applies to any parcel within a Foothills & Canyons Overlay Zone.	65% of building permit fee
Land Use Review Fee		\$110.00
Card File Plan Check Fee – single-family or duplex	Includes accessory structures.	\$175.00

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Card File Plan Check Fee – multi-family residential		\$350.00
Plan Check Fee – hourly		\$80.00 per hour

Stormwater Review & Stormwater Pollution Prevention Plans (SWPPP)

Stormwater Review & Inspection Fees

Fee Type	Description	Amount
Stormwater Review – base fee	Base fee per project.	\$200.00
Stormwater Review – per-acre fee	Additional fee per acre after the first acre; applies when SWPPP required.	\$30.00
Floodplain Development Permit	Permit is required for any development within a mapped floodplain as required by FEMA.	\$75.00

SWPPP Control Measures

All penalties and fines may be doubled for a second or third offense. Violations may be referred to the District Attorney for further action.

Penalty Type	Description	Amount
Working without an approved stormwater permit	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$500.00
Tracking mud on road	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$300.00
Failure to clean up or report spills	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$250.00
Failure to conduct stormwater inspections	Per occurrence and then for each business day beginning the day after the day on which fine was issued	\$100.00
Failure to use general best management practices as determined by the authority	Per site, per occurrence and then for each business day beginning the day after the day on which fine was issued	\$250.00

SWPPP Illicit Discharge Fines

The table below lists illicit discharges common to construction and maintenance activities. It is a violation to discharge pollutants. The presence of BMPs does not excuse an illicit discharge.

Penalty Type	Description	Amount
Sediment	Per day per violation.	\$1,000.00
Cementitious Material	Per day per violation.	\$500.00
Paints and Solvents	Per day per violation.	\$500.00

Solid Waste	Per day per violation.	\$500.00
Sanitary Waste	Per day per violation.	\$2,000.00
Fuels	Per day per violation.	\$1,000.00
Fertilizers	Per day per violation.	\$500.00
Organics	Per day per violation.	\$250.00
Cleanders	Per day per violation.	\$500.00
Hazardous materials	Any illicit discharge may be assigned to this category depending on the impact. Per day per violation.	\$5,000.00

Land Use Fees

Permitted and Conditional Uses

Fee Type	Description	Amount
Building permit site plan	Over-the-counter staff review. Permitted uses not requiring separate land use permit.	\$110.00
Change of Use Permit	Over-the-counter staff review. Includes tenant changes and uses subordinate to an existing Conditional Use Permit.	\$110.00
Sign Permit	Over-the-counter staff review.	\$110.00
Business license review	Over-the-counter staff review.	\$110.00
Accessory Dwelling Unit	Includes limited agency review	\$175.00
Site Plan Review (less than 3 acres)	Includes agency review meeting and technical review.	\$990.00
Site Plan Review (3 acres or more)	Includes agency review meeting, technical review and Planning Commission meeting.	\$1,640.00
Minor Site Plan Amendments	Limited agency review	\$175.00
Residential Development (FCOZ)	Includes agency review meeting and technical review.	\$990.00
Foothills/Canyons	Includes agency review meeting and technical review.	\$990.00
Simple Land Use Permit	Home daycare/pre-school, mobile store, condominium conversion, similar uses requiring limited staff review.	\$175.00
Other Conditional Use Permits	Commercial uses, residential uses, or signs needing conditional use approval. Includes agency review, technical review and Planning Commission meeting.	\$1,640.00

Subdivision and Land Development Permits

Fee Type	Description	Amount
Minor Subdivision (<5 lots)	Includes agency review meeting and technical review.	\$990.00
Major Subdivision (Single Phase)	Includes agency review meeting, technical review and Planning Commission meeting.	\$1,640.00
Major Subdivision with Multiple Phases (Includes Preliminary Plat and First Phase Final Plat)	Includes agency review meeting, technical review and Planning Commission Meeting	\$1,640.00
Final Plat Approval for Phases Two and Beyond	Includes Technical Review	\$535.00

Planned Unit Development (Preliminary approval and First Phase Final Approval/Plat)	Includes agency review meeting, technical review and Planning Commission meeting.	\$1,640.00
Final Planned Unit Development Approval for Phases Two and Beyond	Includes Technical Review	\$535.00
Subdivision amendments	Includes agency review meeting and technical review. In some cases, a Planning Commission and/or Mayors meeting is required. These fees will be added as needed based on the applicable fees in this fee schedule.	\$990.00
Simple Boundary Adjustment	Includes limited staff review.	\$110.00
Full Boundary Adjustments	Includes limited staff review. Applicable when amended plat not necessary.	\$175.00
Extension of Time	Includes review by Director.	\$275.00

Commented [BH1]: Distinction between simple and full boundary adjustment as required by SB104.

Ordinance Adjustments

Fee Type	Description	Amount
Text Change	Includes Planning Commission meeting and Council meeting.	\$765.00
Zoning Map Change – minor	Changes less than 3 acres. Includes limited staff review, Planning Commission meeting and Council meeting.	\$940.00
Zoning Map Change – small	Changes 3 up to 10 acres. Includes agency review meeting, staff review, Planning Commission meeting and Council meeting.	\$1,755.00
Zoning Map Change – medium	Changes over 10 up to 50 acres. Includes agency review meeting, staff review, Planning Commission meeting, Council meeting, and General Plan fees.	\$1,755.00 plus \$200 per acre
Zoning Map Change – large	Changes over 50 up to 100 acres. Includes agency review meeting, staff review, Planning Commission meeting, Council meeting, and General Plan fees.	\$1,755.00 plus \$300 per acre
Zoning Map Change – Major	Changes over 100 acres.	To be determined by agreement between agency and applicant prior to acceptance of the application.

Other Land Use Applications

Fee Type	Description	Amount
Land Use Hearing Officer	Needed for appeal of decisions, variances, nonconforming use expansions, takings relief petition, etc.	\$1,000.00 ^a
Land Use Hearing Officer	Double fee if construction has started.	\$2,000.00
Administrative Determination	Requires Director review.	\$275.00
Special Exception to have Use violation declared legal	Planning Commission meeting.	\$650.00
Zoning Verification Letter	Base fee plus costs for research time.	\$25.00 base fee plus \$25.00 per hour
General Plan Amendment	Includes limited staff review, Planning Commission meeting, Council meeting, and General Plan fees.	\$2,440.00

Agency Review Meeting at applicants' request	Agency Review meeting that includes outside agencies.	\$455.00
Other applications requiring preliminary and/or technical review.	Up to 4 total review sessions. Additional charge if 4 total sessions exceeded for any application type.	\$535.00
Other applications requiring Planning Commission meeting	Planning Commission meeting.	\$650.00
Other applications requiring Council or Mayor's meeting	Council or Mayor's meeting.	\$115.00

▪ For appeals, if the Land Use Hearing Officer finds in favor of the appellant then the fee shall be refunded less a \$100.00 administration fee.

Code Enforcement Fees

Fee Type	Description	Amount
Administrative Citation	All minor violations unless specified otherwise.	\$100.00 per violation
Appeal Fee	As provided for in 12.04.530 of Magna code.	\$375.00 per appeal request
Civil Penalties	All violations of the code other than zoning violations and as otherwise prescribed in the code.	
	Violation per day for first 30 days.	\$100.00 per violation per day
	Violation per day for days 31-60.	\$150.00 per violation per day
	Violation per day over 60 days.	\$200.00 per violation per day
Clean-up Fees	Administrative fee plus costs billed from Public Works or other contracted firm.	\$100.00 plus actual costs
Parking on a Sidewalk or Public Right-of-Way	Section 11.20.050	\$75.00 per violation
Parking in Front of or Within Five Feet of a Driveway	Section 11.20.050	\$75.00 per violation
Parking Within an Intersection	Section 11.20.050	\$100.00 per violation
Parking Within 15 Feet of a Fire Hydrant	Section 11.20.050	\$50.00 per violation
Parking on a Crosswalk or Within 20 Feet of a Crosswalk	Section 11.20.050	\$75.00 per violation
Parking Within 30 Feet of a Traffic Control Device	Section 11.20.050	\$50.00 per violation
Parking within 50 Feet of a Railroad Crossing	Section 11.20.050	\$50.00 per violation
Parking Alongside or Opposite Street Excavation or Obstruction	Section 11.20.050	\$50 per violation
Parking in a School Zone During School Hours	Section 11.20.050	\$50.00 per violation
Parking Within 8 Feet of a Mailbox Between 7:00 AM and 5:00 PM	Section 11.20.050	\$50.00 per violation
In front of or within twenty feet on either side of the entrance or exit	Section 11.20.050	\$50.00 per violation

Commented [BH2]: Amount is consistent with what is required to file a case at district course. One hour of hearing officer alone is \$225/hour.

of any theater, fire station or place of public assemblage		
Within any alley, except for the necessary and expeditious loading and unloading of merchandise; provided, that in no event shall the driveway or entrance to any abutting property be blocked or free movement of traffic through the alley be interfered with	Section 11.20.050	\$50.00 per violation
Upon any bridge or other elevated structure on a street or within a street tunnel or underpass	Section 11.20.050	\$50.00 per violation
At any place where official signs or traffic controls placed by the traffic engineer prohibit stopping, standing or parking	Section 11.20.050	\$50.00 per violation
Commercial Vehicle Parking in a Residential Area for Over 3 Hours	Section 11.20.060	\$150.00 per violation
Parallel Parking Violation	Section 11.20.090	\$50.00 per violation
Blocking Traffic by Obstructing Less Than 10 Feet of Roadway Width	Section 11.20.120	\$100.00 per violation
Long-Term Parking for Over 24 Hours on Public Streets (First Violation)	Section 11.20.135	\$50.00
Long-Term Parking for Over 24 Hours on Public Streets (Second Violation)	Section 11.20.135	\$50.00
Long-Term Parking for Over 24 Hours on Public Streets (Third/Subsequent Violations)	Section 11.20.135	\$150 + Towing and Storage Fees per violation
Parking violations for other purposes	Section 11.20.140	\$50 per violation
Double Parking or Standing on the Side of Another Vehicle	Section 11.20.110	\$75.00 per violation
Leaving a Vehicle unattended Without Securing the Engine and Ignition	Section 11.20.080	\$75.00 per violation
Long-Term Parking Rule Violations	Section 11.20.135	\$75.00 per violation + \$50.00 for additional violations
Truck and Commercial Vehicle Parking (First Offense)	Section 11.20.060	\$150.00
Truck and Commercial Vehicle Parking (Second Offense)	Section 11.20.060	\$300.00
Truck and Commercial Vehicle Parking (Third+ Offense)	Section 11.20.060	\$200 per violation + \$25.00 per additional violation
Short-Term Rental Violations		

Operating short-term rental without a business license		\$650.00 per infraction per day
Operating short-term rental for less than two nights for each stay		\$650.00 per infraction per day
Holding special event at short-term rental – first violation		\$650.00 per infraction per day
Holding special event at short-term rental – subsequent violations (individual)		\$1,000.00 per infraction per day
Holding special event at short-term rental – subsequent violations (non-individual)		\$1,300.00 per infraction per day
Other short-term rental violations	Violations not covered in the above categories.	\$100.00 per infraction per day

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Civil Penalties for Violation of Zoning Regulations

Violation of the provisions of Title 19 of the Magna City Township Municipal Code shall result in civil penalties pursuant to the following schedule:

CIVIL PENALTIES FOR VIOLATION OF ZONING REGULATIONType of Zone	Classification of Violation	Fine Per Day (after warning period)
Residential Zones R-1's R-2's R-4-8.5 RMH	Conditional use without a permit Other violations	\$75
	Non-permitted use Violation of permit for approval	\$150
Mixed Zones R-M MD's S-1-G DH NMU CMU	Conditional use without a permit Other violations	\$100
	Non-permitted use Violation of permit or approval	\$200
Commercial/Manufacturing Zones C's M's	Conditional use without a permit Other violations	\$150
	Non-permitted use Violation of permit or approval	\$300
Agricultural Zones A's	Conditional use without a permit Other violations	\$75
	Non-permitted use Violation of permit or approval	\$150
Other Zones P-C P-R OS	Conditional use without a permit Other violations	\$100
	Non-permitted use Violation of permit or approval	\$200
	Overlay Zones AOZ	\$200

Each day a violation is continued or maintained after receipt of notice shall give rise to a separate civil penalty for each day of violation.

Bond Administration Fees

Fee Type	Description	Amount
Bond Processing Fee	Must be paid prior to acceptance of bond.	\$100.00
Bond Forfeiture	Will be called if improvements are not complete by expiration date.	Varies ^a
Deferred Curb and Gutter		Varies ^b
Bond Reinspection	Inspections required for partial bond release or if applicant fails bond inspections twice.	\$100.00
Overtime/After-hours Inspection		\$120.00 (Per hour)

^a Based on bond amount.

^b Based on project size.

Miscellaneous Service Fees

Fee Type	Description	Amount
Development Agreements		Varies ^a
Hourly Rate	Per hour fees for staff time not covered under specific fee types.	\$80.00 per hour
GRAMA	Time spent on research and compiling.	Actual cost ^b
Material Costs	Copies, maps, CDs, USB drives, etc.	Actual cost ^b
Research	Research related to administrative decisions, zoning compliance letters, or determination of legal status of a lot or parcel.	\$25.00 base fee plus \$25.00 per hour
Health Department Review	Activities performed by the Salt Lake County Health Department.	County fee ^c
Postage	For noticing mailings, postage is charged per meeting.	Actual cost ^b
Newspaper Notices	Notices of meetings before Councils.	Actual cost ^b
Candidate Filing Fee	Fee for Declaration of candidacy in a Municipal Election	\$50.00

^a Development agreements will be determined between local government agency and Applicant prior to acceptance of the application.

^b Customer will be charged actual costs of materials per MSD Records and Access and Management Policy.

^c Health Department fees will be charged as provided in the Salt Lake County Fee Schedule.

Engineering Fees

The fees below are collected by the MSD on behalf of the Engineering Division.

Right-of-way Improvement Review & Inspection Fees		Amount
Replacement of existing improvements	Replacement of existing curb & gutter, sidewalk, and drive approach improvements in the same configuration.	No charge
Changes to improvements (existing curb & gutter)	Changes to sidewalks and drive approaches where curb & gutter are already present. Includes review and inspection by County. Design and staking by applicant.	\$20.00 base fee plus \$1.00 per linear foot
Changes to improvements (no existing curb & gutter or sidewalk)	Addition of curb & gutter, sidewalks, and/or drive approaches where no curb & gutter or sidewalk are	\$150.00 base fee plus \$1.00 per linear foot

	present. Includes review and inspection by County. Design and staking by applicant.	
Changes to sidewalk (no existing curb & gutter or sidewalk)	Addition of sidewalk only. Includes review and inspection by County. Design and staking by applicant.	\$100.00 base fee plus \$1.00 per linear foot
Changes to drive approach (no existing curb & gutter or sidewalk)	Addition of drive approaches only. Includes review and inspection by County. Design and staking by applicant.	\$100.00 base fee plus \$0.50 per linear foot
Engineering Plan Check Fees		Amount
For Subdivision Development – Master Planning	Engineering check fee, reviewing master planning for subdivision development	\$500 plus \$50/dwelling unit or lot
For Subdivision Development – Final	Engineering check fee, final subdivision fee and plat filing for subdivisions	\$500 plus \$125/dwelling unit or lot
Amended Subdivision Plat		\$400.00
Non-Subdivision Development		\$1,000 plus \$500 per acre
Excavation Permit Fees		Amount
Excavation within asphalt or concrete		\$0.50 per square foot \$250 minimum
Excavation within dirt		\$0.25 per square foot \$125 minimum
Road Closures or Obstructions caused by Excavation Permits		\$50 per day per lane or partial lane closed or obstructed for more than 72 hours
Permit Extension		Fee equal to one-half of the original fee
Excavation Work Without Permit Penalty	A person found doing work in the public right-of-way without having obtained a permit shall be required to pay a penalty	Penalty Fee equal to two times the normal permit fee
Other Fees		Amount
Road Dedication (non-subdivision development)	Where required for street widening and improvements.	\$150.00
Street Sign	Includes sign and installation by MSD or contracted service provider	\$200.00
Geology/Natural Hazard Review Fees		Amount
Initial Site Assessment	Determination of whether project falls within boundaries of any mapped hazards.	\$200.00
Review of Technical Report	Coordination and review of third-party technical report.	Actual cost of third-party review plus \$300.00 agency review
Traffic Impact Review Fees		Amount
Initial Site Assessment	Determination of whether project meets TIS threshold.	\$200.00
Review of Technical Report	Coordination and review of third-party technical report.	Actual cost of third-party review plus \$100 agency review

Commented [LA3]: Excavation Permit Fees are currently in Municode Title 14.16. We want all the fees in the fee schedule instead of buried in the code.

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Public Works – Engineering Special Events

Special Events within the following areas require the submittal of an application: Big Cottonwood Canyon, Emigration Canyon, Kearns, Magna, Unincorporated Salt Lake County, and White City.

PW Engineering does not provide special event permitting services to Copperton or any incorporated city outside the District.

Insurance certificates, maps, and fees will need to be submitted to the Permit Specialist before your request can be fully processed. See fee schedule below.

Special Event Permit Fees (for municipalities within the District)	
# of Participants	Fee per day
0 to 100	\$50.00
100 to 200	\$100.00
200 to 400	\$200.00
400 to 600	\$500.00
Over 600	\$1,000.00
Filming Fees	\$200.00

- \$50 fee for Big Cottonwood Canyon and any Unincorporated Salt Lake County areas.
- Special events or Filming held on any state roadway(s) may also require an additional permit from Utah Department of Transportation.
- Special events or Filming held in any canyon may also require an additional permit from United States Department of Agriculture, Forest Service Division.
- Sponsors of block parties will also be required to submit paperwork with the signatures of affected neighbors' concurrence of the road closure. This paperwork should reflect the addresses of each resident, as well as their signature indicating agreement for the road closure. Barricades and security are the responsibility of the applicant.

Glossary of Terms

Condominium Plat: The procedure to review and record a condominium plat is subject to the Condominium Ownership Act (57.8- Utah Code). Staff review includes addressing all units, a review to verify compliance with the zoning ordinance and conditions of approval previously imposed and an engineering review to verify compliance with platting requirements.

Director: The Director of Planning and Development or designee.

General Plan Amendment: Planning Commissions make a recommendation to the Council who must authorize Amendments to a General Plan. A study that includes public involvement is conducted after Council gives the direction to proceed to the Development Services Director.

Home Daycare | Pre-school Application Fees: Although a home daycare or pre-school may be operated out of a private residence, it is not considered or reviewed in the same manner as a home business. Therefore, they are listed separately in the fee schedule and in the ordinance.

Modification to a Recorded Subdivision Plat: Utah Code requires a specific process be followed to amend, vacate or alter a recorded subdivision plat. This involves application, notice, a public hearing before the planning commission and executive (commonly referred to as a 608 hearing/ Mayor's Meeting). Additionally, an engineering review of the preliminary and final plat prior to approval and recording is required. Fees may include Planning Commission Review, Additional Public Body Review, Technical Review.

MSD: Means the Greater Salt Lake Municipal Services District, which the ~~Town of _____~~ City of Magna has contracted with to provide planning and zoning, building permit, business license, and code enforcement services

PUD (Planned Unit Development): In those zones which allow development of a PUD they are listed as a Conditional Use, which requires review by the Planning Commission. For developers who intend to sell individual lots within the PUD both the Planning Commission Review, Conditional Use and a Subdivision Preliminary Plat review would be required , and a Technical Review prior to final approval is also required. Per the fee schedule each of these reviews requires separate fee.

Additionally, because more than one review process is required the application would also involve an Agency Review Meeting. Fees may include: Agency Coordination Meeting, Planning Commission Review (Conditional Use), Planning Commission Review (Preliminary Plat), Technical Review.

The conditional use approval (Planning Commission approval) is required prior to preparation of the subdivision preliminary plat to ensure that the recommendations of the Planning Commission are properly incorporated into the preliminary plat.

Re-Zone (Zoning Map Amendment): A request to change the existing zoning (re-zone) requires: review and recommendation from the planning commission (Public Body Review) and final decision by the council (Additional Public Body Review) and technical work (Technical Review) for map and index work).

Signs: Signs vary in the type and complexity of review process required therefore they are listed under several review types. It is intended that the fees are assessed per review process and not per sign. For example, a business that had 2 signs requiring Planning Commission review would be charged for 1 Planning Commission review. However, a business which had 1 sign which required Planning Commission review and another sign which did not would be charged for 1 Planning Commission review and 1 staff review.

Subdivision: A request to subdivide property requires review and approval of a preliminary plat, and a Technical Review of the Final Plat. Additionally, an Agency Review Meeting is required. Note that in the case of a "one-lot" subdivision there might also be an Administrative Review for the proposed Single-Family Dwelling. Fees may include: Agency Coordination Meeting, Planning Commission Meeting, Technical Review, Staff Review of a Site Plan.

Valuation: The estimated construction cost for a project.

MAGNA CITY COUNCIL

RESOLUTION #R2026-41

DATE: August 11, 2026

A RESOLUTION RATIFYING THE SELECTION OF CHRIS BENEDICT AS THE CHIEF OF THE UNIFIED POLICE DEPARTMENT'S MAGNA PRECINCT AND RECOGNIZING CHIEF DEL CRAIG FOR HIS SERVICE TO MAGNA CITY

WHEREAS, Magna City ("**Magna**") is a member entity of the Unified Police Department of Greater Salt Lake (the "**UPD**"); and

WHEREAS, UPD's Magna Precinct ("**Precinct**") provides law enforcement services to Magna and the Town of Copperton; and

WHEREAS, Chief Del Craig, after serving faithfully as the Precinct Chief for many years, has notified UPD that he is stepping down as Chief; and

WHEREAS, Paragraph 10(c)(6) of the Revised and Restated Interlocal Cooperation Agreement Between Public Entities Governing the Unified Police Department of Greater Salt Lake dated July 1, 2024 ("**UPD Interlocal Agreement**"), provides that the selection of a precinct chief will be governed by policy.

WHEREAS, UPD Policy 200 establishes a selection committee consisting of representatives from Magna and the Town of Copperton to interview candidates and make recommendations for an appointment for Precinct Chief; and

WHEREAS, after interviewing several candidates, the selection committee has recommended Lieutenant Chris Benedict as the Precinct Chief; and

WHEREAS, pursuant to UPD Policy 200 and the UPD Interlocal Agreement, the Magna City Council, the Copperton Town Council, and the UPD Board of Trustees must ratify the selection committee's recommendation; and

WHEREAS, the Magna City Council desires to ratify the selection committee's selection of Lieutenant Chris Benedict as the Chief of UPD's Magna Precinct.

NOW THEREFORE BE IT RESOLVED BY THE MAGNA CITY COUNCIL EFFECTIVE IMMEDIATELY:

1. The Magna City Council expresses its sincere appreciation for Chief Craig's years of dedicated Service to Magna and its residents.
2. The Magna City Council ratifies the selection of Lieutenant Chris Benedict as the next Precinct Chief and directs the City Recorder to provide this resolution to UPD Board of Trustees.

3. The Magna City Council looks forward to working with Chief Benedict and wishes him the best in his new role as Precinct Chief.

4. Magna staff and officials are authorized to take any such steps or actions that may be needed to implement this resolution.

ADOPTED AND APPROVED at a duly called meeting of the Magna City Council on this 11th day of August 2026.

MAGNA CITY

By: _____
Mick Sudbury, Mayor

ATTEST

Diana Baun, Recorder

VOTING:

Council Member Jensen	voting _____
Council Member George	voting _____
Council Member Olsen	voting _____
Council Member Pierce	voting _____
Council Member Prokopis	voting _____

MAGNA CITY

RESOLUTION NO.: R2026-42

DATE: August 11, 2026

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN MAGNA CITY AND THE UNIFIED FIRE AUTHORITY FOR THE PROVISION OF FIRE PROTECTION SERVICES IN ACCORDANCE WITH THE COPPERATIVE WILDFIRE SYSTEM SUPPORT

WHEREAS, the Unified Fire Authority (“UFA”) is an interlocal entity organized and existing under the laws of the State of Utah funded to provide fire protection and related emergency services within its service area, and is a public agency as defined under the Utah Interlocal Cooperation Act, Utah Code §11-13-103; and

WHEREAS, the Magna City (“City”) is a municipality within the State of Utah and is a public agency as defined under the Utah Interlocal Cooperation Act; and

WHEREAS, Utah Code §65A-8-202.5 requires municipalities to address wildfire nuisance, prevention, preparedness, mitigation, and effective wildfire initial attack within municipal fire protection boundaries, and allows assignment of those responsibilities to a fire service provider by interlocal agreement; and

WHEREAS, the City is located within UFA's service area pursuant to the Revised and Restated Interlocal Cooperation Agreement Between Public Entities to Create and Govern the Unified Fire Authority dated effective December 1, 2019 (the “**2019 Interlocal**”) and supports UFA through its membership in the Unified Fire Service Area taxing district ; and

WHEREAS, the City participates or intends to participate as the municipal participating entity in the Cooperative Wildfire System administered by the Utah Division of Forestry, Fire and State Lands ("FFSL"), and this Agreement is intended to support the City's compliance with the City's Cooperative Wildfire System obligations; and

WHEREAS, UFA is able and willing to provide municipal fire protection services to the City on the terms stated in this Agreement; and

WHEREAS, the Parties find that the possibility of fire threatening life and property presents a common danger most effectively met by this Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Magna City Council as follows:

1. Approval: The Interlocal Cooperation Agreement between the City and UFA for fire protection services and Cooperative Wildfire System support is hereby approved, and the Mayor is authorized to execute the agreement in substantially the form presented.
2. Effective Date: This resolution is effective immediately and the Interlocal Cooperation Agreement shall become effective on the date prescribed in Section 5.1 of the agreement.

PASSED AND APPROVED by a majority of the Magna City Council, this 11th day of August 2026.

BY:

MICK SUDBURY, MAYOR

ATTEST

DIANA BAUN
CITY RECORDER

VOTE BY COUNCIL:		AYE	NAY
Council Member George	voting	_____	_____
Council Member Jensen	voting	_____	_____
Council Member Olsen	voting	_____	_____
Council Member Pierce	voting	_____	_____
Council Member Prokopis	voting	_____	_____

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN MAGNA CITY AND THE UNIFIED FIRE AUTHORITY
FOR MUNICIPAL FIRE PROTECTION SERVICES**

This Interlocal Cooperation Agreement (this "**Agreement**") is entered into by and between MAGNA CITY, a municipal corporation of the State of Utah (the "**City**"), and the UNIFIED FIRE AUTHORITY ("**UFA**"), a Utah interlocal entity. The City and UFA are referred to individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, UFA is an interlocal entity organized and existing under the laws of the State of Utah, funded to provide fire protection and related emergency services within its service area, and is a "public agency" as defined under the Utah Interlocal Cooperation Act, Utah Code §11-13-103 (the "Interlocal Act"); and

WHEREAS, the City is a municipality within the State of Utah and is a "public agency" as defined under the Interlocal Act; and

WHEREAS, Utah Code § 65A-8-202.5 requires municipalities to address wildfire nuisance, prevention, preparedness, mitigation, and effective wildfire initial attack within municipal fire protection boundaries, and allows assignment of those responsibilities to a fire service provider by interlocal agreement; and

WHEREAS, the City participates or intends to participate as the municipal "Participating Entity" in the Cooperative Wildfire System ("CWS") administered by the Utah Division of Forestry, Fire and State Lands ("FFSL") through a separate agreement with FFSL ("CWS Agreement"), and this Agreement is intended to support the City's compliance with the City's CWS obligations under the CWS Agreement; and

WHEREAS, the City does not operate a separate municipal fire department and desires to formally recognize UFA as the City's provider for all municipal fire protection services for the purposes of the CWS program; and

WHEREAS, the City is located within UFA's service area pursuant to the Revised and Restated Interlocal Cooperation Agreement Between Public Entities to Create and Govern the Unified Fire Authority dated effective December 1, 2019 (the "2019 Interlocal") and supports UFA through its membership in the Unified Fire Service Area taxing district ; and

WHEREAS, UFA is able and willing to continue providing municipal fire protection services to the City on the terms stated in this Agreement; and

WHEREAS, the Parties find that the possibility of fire threatening life and property presents a common danger most effectively met by this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

ARTICLE 1: PURPOSE AND DESIGNATION

1.1 The City recognizes and continues to designate UFA as the City's provider for all municipal fire protection services within the incorporated boundaries of the City pursuant to the 2019 Interlocal, subject to this Agreement, applicable law, UFA policies and resources, and the incident conditions existing at the time of response.

1.2 These services include structural fire response, wildland fire initial attack and suppression, vehicle fire response, hazardous materials response, rescue and emergency incident response, fire prevention and public education, fire inspection support, where authorized or requested, emergency incident coordination, and related municipal fire protection services customarily provided by UFA.

1.3 To the extent permitted by Utah Code §65A-8-202.5 and the CWS, the City assigns to UFA the City's fire-service-provider role for wildfire initial attack and related prevention, preparedness, mitigation, and response functions within the City's fire protection boundary. The City retains any nondelegable municipal duties imposed by law or by the CWS Agreement.

ARTICLE 2: SERVICE AREA

2.1 The area for services provided by UFA is the incorporated municipal boundaries of the City, as those boundaries may change from time to time, provided that the Parties shall coordinate regarding any annexation or other boundary change that materially affects service delivery, staffing, facilities, access, risk, cost, or CWS reporting.

2.2 Nothing in this Agreement limits UFA's authority or ability to respond outside City boundaries under UFA jurisdiction, dispatch protocols, automatic aid, mutual aid, state or federal mobilization, or other applicable agreements.

ARTICLE 3: UFA RESPONSIBILITIES

3.1 UFA shall continue to provide municipal fire protection services to the City pursuant to the 2019 Interlocal using UFA personnel, apparatus, equipment, facilities, policies, training, command structure, and operational judgment.

3.2 UFA shall continue to serve as the City's primary fire service provider for Initial Attack on wildland fires on nonfederal lands within the City's fire protection boundary and shall use reasonable efforts to provide effective Initial Attack consistent with available resources, firefighter safety, FFSL requirements, dispatch protocols, and incident conditions.

3.3 UFA shall continue to maintain the wildland fire training, certification, and suppression equipment standards required by FFSL for a fire department or equivalent fire service provider

under the CWS, including applicable National Wildfire Coordinating Group and FFSL standards, and shall provide reasonable documentation of compliance for CWS reporting upon request.

3.4 UFA shall continue to maintain records of fire protection activity and services provided within the City, including information needed for the City's CWS compliance, and shall make responsive records reasonably available to the City, subject to applicable law, protected records, privacy, personnel, investigation, and operational-security limitations.

3.5 UFA shall continue to prepare and submit all applicable reports, including but not limited to the Annual Participation Commitment Report, Annual Participation Commitment Statement, Utah Wildfire Risk Assessment Portal (“UWRAP”) reporting, and other FFSL submissions customarily handled by UFA for the City’s CWS participation, with reasonable supporting information from the City. Provided, however, that the City shall retain ultimate responsibility for the accuracy of submissions required of the Participating Entity, with UFA acting in a preparatory and submitting capacity.

3.6 UFA shall continue to coordinate with the City, dispatch, law enforcement, emergency medical services, state and federal agencies, and other responders as appropriate for incidents affecting the City.

3.7 UFA shall continue to coordinate with FFSL and the City regarding Initial Attack, transition to Extended Attack, and any Delegation of Fire Management Authority and transfer of fiscal responsibility under the CWS. UFA shall provide available incident records reasonably needed to document timestamps, resource use, and transition from Initial Attack to Extended Attack.

ARTICLE 4: CITY RESPONSIBILITIES

4.1 The City shall continue to coordinate with UFA on municipal facilities, access routes, hydrants and water supply, development review information, special hazards, emergency plans, evacuation planning, public information, and other information reasonably needed for fire protection services.

4.2 The City shall continue to support public outreach regarding fire prevention, preparedness, mitigation, evacuation, and emergency information through City communication channels when appropriate.

4.3 The City retains responsibility for mitigation, maintenance, access, and hazard reduction on City-owned property, except as otherwise agreed in writing.

4.4 The City shall remain the municipal Participating Entity for CWS purposes unless FFSL approves another arrangement. UFA shall prepare and submit CWS reports and UWRAP entries as provided in Section 3.5. The City shall provide timely information, approvals, signatures, certifications, or other action required from the City as the Participating Entity.

4.5 The City shall provide UFA with reasonable and timely information regarding City activities, expenditures, in-kind contributions, Wildland Urban Interface Code actions,

Community Wildfire Preparedness Plan actions, City-owned property mitigation, public outreach, and other matters reasonably needed for UFA to complete CWS reporting.

4.6 The City shall remain responsible for adoption, update, and implementation of any Community Wildfire Preparedness Plan or equivalent wildfire preparedness plan required for CWS participation, and for adoption, enforcement, mapping, and reporting related to the Utah Wildland Urban Interface Code, unless otherwise agreed in writing. UFA shall reasonably support those efforts as resources allow.

4.7 The City shall not be required to make a separate payment to UFA for services under this Agreement unless the Parties approve a written amendment creating a specific payment or reimbursement obligation. The Parties acknowledge that UFA is funded, in part, through property taxes that the Unified Fire Service Authority (“UFSA”), a special district of which the City is a member, collects on behalf of the City and pays to UFA. This allocation does not modify any separate obligation imposed by FFSL on the City as the Participating Entity.

4.8 For wildfire incidents where cost recovery may be available under Utah Code Title 65A, the Parties shall cooperate in documenting fire cause, response costs, personnel time, equipment use, and other information reasonably needed for any cost recovery action. The City shall retain responsibility for any cost recovery action required of the Participating Entity unless otherwise agreed in writing or directed by law. Provided, however, that any amounts recovered shall be allocated between the Parties in proportion to the costs each Party incurs, unless the Parties agree otherwise in writing.

ARTICLE 5: TERM, RENEWAL, AND TERMINATION

5.1 This Agreement becomes effective after approval and execution by both Parties, attorney review as required by the Interlocal Cooperation Act, and filing with the keeper of records of each Party as required by law.

5.2 This Agreement shall continue in effect for a period of five (5) years, unless terminated as provided herein. The Agreement may be renewed upon mutual written agreement of the Parties for an additional five (5) year term.

5.3 Either Party may terminate this Agreement without cause by giving at least ninety (90) days' written notice to the other Party. The Parties shall cooperate in good faith on any transition of fire protection responsibilities, including transition issues that could affect CWS compliance.

5.4 Termination of this Agreement shall not relieve the Parties of their respective obligations to maintain compliance with the CWS or constitute a withdrawal of City as a Party to the 2019 Interlocal.

ARTICLE 6: GOVERNMENTAL IMMUNITY AND INDEMNITY

6.1 The City and UFA, as Utah governmental entities, possess certain immunities by law, including immunity under the Utah Governmental Immunity Act, Utah Code § 63G-7-101, et seq. Nothing in this Agreement waives or abrogates any legal immunities possessed by the City or UFA.

6.2 To the extent permitted by law, each Party is responsible for the negligent or wrongful acts or omissions of its own officers, agents, employees, and representatives, and shall indemnify and hold harmless the other Party for such negligent or wrongful acts or omissions.

ARTICLE 7: INTERLOCAL COOPERATION ACT

7.1. In satisfaction of the requirements of the Interlocal Cooperation Act, in connection with this Agreement, the Parties agree as follows:

7.1.1. This Agreement shall be approved by each Party, pursuant to Utah Code § 11-13-202.5;

7.1.2. This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each Party, pursuant to Utah Code § 11-13-202.5; and

7.1.3. A duly executed original counterpart of the Agreement shall be filed with the keeper of records of each Party, pursuant to Utah Code § 11-13-209.

ARTICLE 8: RELATIONSHIP TO OTHER AGREEMENTS

8.1. In the event of any conflict or disagreement between this Agreement and any applicable statute or regulation, the statute or regulation shall control.

8.2. This Agreement does not supersede or replace the 2019 Interlocal or any existing mutual aid, automatic aid, dispatch, emergency management, state mobilization, the CWS Agreement, FFSL requirement, or other operational agreement or legal requirement unless expressly stated.

8.3. This Agreement may only be amended, modified, or supplemented by an agreement in writing signed by both Parties hereto.

8.4. This Agreement, in conjunction with the 2019 Interlocal, incorporated by reference, is the complete agreement of the Parties regarding the City's designation of UFA as the City's municipal fire protection service provider, except that the agreements and legal requirements preserved in this article remain in effect unless expressly superseded as provided therein.

ARTICLE 9: MISCELLANEOUS PROVISIONS

9.1.Interpretation. This Agreement is the product of mutual bargaining. It shall be interpreted in accordance with its plain meaning, regardless of the extent to which either party participated in the drafting.

9.2.Severability. If any term or provision of this Agreement shall be found to be unlawful or unenforceable, it shall be stricken, and the remainder of the document shall be enforced in accordance with its terms without invalidating the entire Agreement.

9.3.Default. Each term and condition hereof shall be deemed a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

9.4.Remedies. Before invoking remedies for breach, the non-breaching Party shall provide written notice identifying the default and a reasonable opportunity to cure, which shall be not less than thirty (30) days unless a shorter period is required by law, FFSL deadline, or emergency circumstances. Cure within that period shall reinstate all rights of the Parties under this Agreement. If a default is not timely cured, the non-breaching Party is not required to deliver multiple or successive notices of default. In the event a default or breach remains uncorrected, the party providing notice may elect to: (a) terminate the Agreement; (b) treat the Agreement as continuing and require specific performance; or (c) pursue any other remedy at law or equity. Nothing in this section creates liability for failure to achieve a particular emergency response outcome or limits immunities available under Article 6.

9.4.1. In any suit arising under this Agreement the court shall award the substantially prevailing party its reasonable attorney fees and court costs in addition to any other relief.

9.4.2. The Parties may combine or pursue multiple or alternative remedies as may fit the circumstances of the breach. Should either party seek injunctive relief, it may obtain that relief without the necessity of posting a bond to secure the same.

9.5. Governing Law/Venue/Jury Waiver. The laws of the state of Utah govern this Agreement. The sole venue for any legal dispute arising from or concerning this Agreement shall be the courts of Salt Lake County, Utah. In any such proceeding the court shall decide all matters in dispute, without a jury, regardless of the denomination of any claims that might be brought.

9.6. Approval. This Agreement is a valid, binding, and enforceable obligation executed after all Parties have obtained the necessary authority.

ARTICLE 10: NOTICE

10.1. Notice under this Agreement shall be valid if sent by email, United States First Class mail, personal delivery, or courier to the address designated below. Email notices shall be deemed to have been delivered on the date they are sent to the below email addresses, provided that no automatic notice of delivery failure is received. The Parties may alter their address for notice at any time upon delivery of written notice to the other stating the new address. The addresses of the Parties are as follows:

Magna City
c/o Kelly Bush
8952 W. Magna Main Street
Magna, UT 84044
Kbush@magna.utah.gov

Unified Fire Authority:
Attn: Fire Chief
3380 S. 900 W.
Salt Lake City, UT 84119
dcburchett@unifiedfireut.gov

[execution on following page – remainder of page left blank intentionally]

SIGNATURES

IN WITNESS WHEREOF, the Parties execute this Agreement as of the latest date indicated below.

MAGNA CITY

Mick Sudbury, Mayor

Date: _____

Attest:

Diana Baun, City Recorder

Date: _____

Approved as to Form

Nathan Bracken, City Attorney

Date: _____

UNIFIED FIRE AUTHORITY

Dominic Burchett, Fire Chief

Date: _____

Approved as to form:

Brian F. Roberts, CLO

Date: _____

COOPERATIVE AGREEMENT

This Cooperative Agreement (the “Agreement”) is made and entered into this 11th day of August 2026 (the “Effective Date”), by and between the Utah Division of Forestry, Fire and State Lands (“FFSL”) and Magna City (the “Participating Entity”). FFSL and the Participating Entity may sometimes be referred to in this Agreement individually as a Party or, collectively, as the Parties.

RECITALS

- A. Pursuant to Utah Code § 65A-8-203, this Cooperative Agreement is required for a county, municipality, or certain other eligible entity and the State of Utah, by and through FFSL, to cooperatively discharge their joint responsibilities for protecting non-federal land from wildland fire.
- B. The Participating Entity is a county, municipality, or other Eligible Entity, as defined in Section I of this Agreement.
- C. The Participating Entity is eligible to enter into a Cooperative Agreement under Utah Administrative Code R652-122-200, R652-121-400, and R652-121-600.
- D. FFSL provided to the Participating Entity, and the Participating Entity signed and returned to FFSL, the Annual Participation Commitment Statement before the Effective Date of this Agreement.
- E. The fire department or equivalent fire service provider under contract with, or delegated by, the Participating Entity on unincorporated land meets minimum standards for wildland fire training, certification, and suppression equipment based upon nationally accepted standards, determined by FFSL.

AGREEMENT

I. Definitions

For the purposes of this Agreement:

- 1. “Annual Participation Commitment Report” means a report prepared by the Participating Entity, detailing the expenditures and activities conducted in compliance with the Participation Commitment during the past calendar year.
- 2. “Annual Participation Commitment Statement” means a statement, signed by both FFSL and the Participating Entity, detailing both the monetary value of the Participation Commitment for the upcoming calendar year and the detailed activities the Participating Entity plans to perform to fulfill their Participation Commitment for that year.

3. “Catastrophic Wildfire” means fires whose size and intensity cause significant impacts to State and local economies, critical infrastructure, the environment, and private landowners.
4. “Cooperative Agreement” means the same as the term is defined in Utah Admin. Code R652-1-200.
5. “Delegation of Fire Management Authority” means the acceptance by FFSL of responsibility for:
 - i. Managing a wildfire; and
 - ii. The cost of fire suppression, as described in Utah Code § 65A-8-203.
6. “Direct Expenditure” means funds spent by a Participating Entity to implement wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL.
7. “Direct Payment” means an alternative method of meeting all, or part, of the participation commitment by paying FFSL directly, as per Utah Code § 65A-8-203.4.
8. “Eligible Entity” means the same as the term is defined in Utah Code § 65A-8-203.
9. “Extended Attack” means actions taken in response to wildland fire after Initial Attack.
10. “Firefighter” means an individual trained in wildland firefighting techniques and assigned to a position of hazardous duty.
11. “Initial Attack” means actions taken by the first resources to arrive at any wildland fire incident, including, without limitation, size-up, patrolling, monitoring, holding action, or aggressive suppression action.
12. “In-Kind Activity” means an activity for wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL. The value of an In-Kind Activity shall be determined by using the rate calculated by the Independent Sector, <https://www.independentsector.org/>.
13. “Minimum Billing Threshold” means the dollar value of expenses not charged to the Participating Entity but incurred by FFSL, on behalf of the Participating Entity, on Initial Attack prior to Delegation of Fire Management Authority.
14. “Participation Commitment” means prevention, preparedness, and mitigation actions and expenditures, including those identified in an FFSL-approved CWPP or equivalent wildland fire preparedness plan, undertaken by a Participating Entity to reduce the risk of wildland fire and meet the intent of Utah Code §§ 65A-8-202 and 65A-8-202.5.
15. “Participating Entity” means an Eligible Entity with a valid Cooperative Agreement.

II. Term.

1. The term of this Agreement shall be five (5) years from the Effective Date.

III. Participation Commitment.

1. Annual Statement.

- a. FFSL shall send the Participating Entity an Annual Participation Commitment Statement at least three (3) months in advance of the end of each calendar year under the term of this Agreement.
- b. Upon receipt of an Annual Participation Commitment Statement, the Participating Entity shall complete the annual plan portion of the Annual Participation Commitment Statement outlining the actions they intend to take that address the wildfire threat. The Participating Entity shall send the completed annual plan to FFSL for review and approval within sixty (60) days of receipt of an Annual Participation Commitment Statement.
- c. Upon receipt of the Participating Entity's annual plan, FFSL shall review the annual plan. FFSL may request additional information before approving the annual plan. Upon FFSL's approval of the annual plan, FFSL shall sign and send the Annual Participation Commitment Statement to the Participating Entity for signature.
- d. Upon receipt of the signed Annual Participation Commitment from FFSL, the Participating Entity's chief executive shall sign and return the fully executed Annual Participation Commitment Statement to FFSL by the deadline provided. In the event the Participating Entity fails to sign and return the Annual Participation Commitment Statement by the deadline provided, FFSL shall terminate this Agreement at the conclusion of the last calendar year in which the Participating Entity complied with this requirement.

2. Fulfillment.

- a. The Participating Entity shall fulfill its Participation Commitment, determined by FFSL, pursuant to Utah Admin. Code R652-122-800 and R652-122-200(5)(c).
- b. The Participating Entity shall fulfill its Participation Commitment through direct expenditures, direct payment, in-kind activities, or any combination of the three.

3. Consultation.

- a. The Participating Entity may consult with FFSL to identify valid Participation Commitment actions and activities, based on the Participating Entity's FFSL-approved CWPP or equivalent wildfire preparedness plan.

4. Accounting.

- a. The Participating Entity shall account for its respective Participation Commitment activities and expenditures through the Utah Wildfire Assessment Risk Portal ("UWRAP").

- b. Beginning January 1, 2025, all qualifying Participation Commitment expenditures and activities count toward the Participating Entity's first full-year Participation Commitment.
- c. The value of Participation Commitment expenditures and activities may, with approval of FFSL, carry-over to the next calendar year.
- d. At FFSL's discretion, the value of capital improvement actions may carry-over for up to five (5) years and the value of non-capital improvement actions may carry-over for up to three (3) years.
- e. The Participating Entity must receive written approval from FFSL before pursuing carry-over for a specific action under Section III(4)(c) of this Agreement.
- f. Amounts reported annually in excess of Participation Commitment shall not carry-over without written approval under this Section III(4).

5. Reporting.

- a. The Participating Entity shall record and account for its Participation Commitment actions and expenditures in UWRAP.
- b. The Participating Entity shall provide an annual accounting of its actions and expenditures to FFSL for review and approval in the manner and form specified by FFSL.
- c. The Participating Entity shall account for, track, and report any year-to-year carry-over under Section III(4)(c) of this Agreement in UWRAP.
- d. FFSL may review and verify records related to the Participating Entity's Participation Commitment at any time.
- e. FFSL may deny records related to the Participating Entity's Participation Commitment deemed by FFSL to be unverifiable, incorrect, or not approved in the Participating Entity's signed Participation Commitment Statement.

6. Calculation.

- a. FFSL shall calculate the Participation Commitment based on a wildfire risk assessment by acres (the "Risk Assessment"), conducted by FFSL, and the historic fire cost average ("Fire Cost Average") in the Participating Entity's jurisdiction, pursuant to Utah Admin. Code R652-122-300, R652-122-400, and R652-122-500.
- b. The Risk Assessment calculation shall be adjusted for inflation using the Consumer Price Index.
- c. FFSL shall calculate the Fire Cost Average based on historic suppression costs accrued within the Participating Entity's jurisdictional boundary. The Fire Cost Average shall only include wildland fire suppression costs accrued and paid by FFSL on behalf of a Participating Entity within the Participating Entity's jurisdictional boundary. The Fire Cost Average may include State-

paid costs after Delegation of Fire Management Authority and Transfer of Fiscal Responsibility has occurred within the Participating Entity's jurisdictional boundary.

- d. The Fire Cost Average shall be calculated on a rolling, ten-year average, dropping the highest and lowest cost years and adjusting for inflation using the Consumer Price Index. Each ten-year average shall contain eight data points.

7. Appeals.

- a. Where permitted by Utah Admin. Code R652-122, the Participating Entity may appeal a decision regarding its Participation Commitment by submitting a written appeal that states the reasons for the disagreement to the State Forester within ninety (90) days of the occurrence of the reason for disagreement.

IV. Initial Attack.

1. The Participating Entity shall have primary responsibility for Initial Attack ("IA") on all nonfederal lands within the response area of the Participating Entity or within the response area of any delegee of the Participating Entity.
2. IA may include different resources based on fire danger, fuel type, values to be protected, and other factors.
3. FFSL shall determine effective wildfire IA pursuant to the definition of IA under this Agreement and Utah Code 65A-8-202, defining IA as what is reasonable for the Participating Entity.
4. The Participating Entity shall have financial responsibility for all IA costs within their jurisdictional boundary, other than the cost of aviation assets.
5. FFSL shall have financial responsibility for all IA aviation asset costs.

V. Delegation of Fire Management Authority and Transfer of Fiscal Responsibility.

1. Delegation of Fire Management Authority and the transfer of fiscal responsibility to FFSL for the wildfire at issue shall occur simultaneously with one of the following events:
 - a. The involvement of state-owned or federally-owned lands in the wildfire;
 - b. The order, beyond pre-planned dispatch, of firefighting resources through an Interagency Fire Center;
 - c. The request, by the local fire official on scene, of the Participating Entity with jurisdiction; or
 - d. The decision of the State Forester, after consultation with local authorities.
2. Upon Delegation of Fire Management Authority to FFSL, FFSL, or its designee, shall be the primary incident commander in a unified command environment with the agency having jurisdiction.

3. The occurrence of aviation assets on pre-planned dispatch, as established by the State, shall not cause an automatic Delegation of Fire Management Authority.

VI. Extended Attack.

1. Immediately upon Delegation of Fire Management Authority, the incident commander shall record a timestamp via radio with the Interagency Fire Center servicing the incident.
2. The Crew Time Report (“CTR”) or Shift Ticket of all resources not covered by a no-cost local agreement, such as an automatic aid system or other inter-local agreement, shall also reflect the timestamp recorded in Section VI(1).
3. Immediately upon Delegation of Fire Management Authority, a new CTR or Shift Ticket shall be started for all resources to be used in the Extended Attack.
4. All incident commanders named on the incident organizer shall sign delegation documentation. Resource needs shall be reevaluated in the transition from IA to Extended Attack.
5. Upon Delegation of Fire Management Authority, and if the Participating Entity is compliant with relevant statutes, regulations, and the terms of this Agreement, FFSL shall be financially responsible for wildland fire suppression costs incurred beyond IA.

VII. Wildland Fire Response Training and Certification.

1. The Participating Entity shall ensure Firefighters providing IA within the Participating Entity’s jurisdiction are trained in NWCG S130 Firefighter Training and S190 Introduction to Wildland Fire Behavior.
2. The Participating Entity shall ensure firefighters providing IA within the Participating Entity’s jurisdiction have completed RT130 Annual Fireline Safety Refresher Training prior to each statutory “closed fire season,” as defined in Utah Code § 65A-8-211.
3. Upon Delegation of Fire Management Authority, FFSL may release from IA, or reassign to other firefighting duties, any Firefighter not certified as a NWCG Wildland Firefighter II.

VIII. Wildland Fire Response Equipment Standards.

1. The Participating Entity shall ensure engines, water tenders, hand tools, and water handling equipment used for response to wildland fire on nonfederal land within the Participating Entity’s jurisdiction meet the National Wildfire Coordinating Group standards and, if applicable, the FFSL Fire Department Manual standards.

IX. Wildland Fire Cost Recovery Actions.

1. Pursuant to Utah Code Title 65A and Utah Admin. Code R652, and when an investigation reasonably shows a person or persons started a wildfire by acting

in a negligent, reckless, or intentional manner, the Participating Entity shall initiate a civil action to recover all wildland fire costs incurred for a particular fire (“Cost Recovery Action”), except for when Delegation of Fire Management Authority has occurred. FFSL shall assist the Participating Entity in a Cost Recovery Action under this Section IX(1).

2. Costs recovered by the Participating Entity beyond the costs, including legal fees in pursuing the Cost Recovery Action, incurred by the Participating Entity itself shall be distributed amongst all other entities with incurred suppression costs.
3. The value of costs incurred and recovered by the Participating Entity may reduce the Participating Entity’s Historic Fire Cost Average and Participation Commitment.
4. If the Participating Entity does not intend to initiate a Cost Recovery Action under Section IX(1), the Participating Entity shall immediately notify FFSL.
5. FFSL may initiate a Cost Recovery Action at any time, including when Delegation of Fire Management Authority has occurred and upon notice by the Participating Entity under Section IX(4).

X. Probation Status.

1. At the end of each calendar year, FFSL shall review the Participating Entity’s compliance with the terms of this Agreement.
2. If the Participating Entity is found to be in noncompliance, FFSL shall place the Participating Entity on “Probation Status” and provide the Participating Entity with a “Probation Notice” including:
 - a. Notice of the Probation Status;
 - b. The reason for the Probation Status;
 - c. The action(s) the Participating Entity must take to remedy the Probation Status; and
 - d. The time frame within which the Probation Status may be remedied.
3. If the reason for the Probation Status is the Participating Entity’s failure to fulfill its Participation Commitment for the previous calendar year:
 - a. The Participating Entity shall fulfill its Participation Commitment for the previous year and its Participation Commitment for the current calendar year within the Probation Notice time frame;
 - b. FFSL shall credit the Participating Entity’s Participation Commitment expenditures and actions toward the Participating Entity’s outstanding obligation before it may credit the expenditures and actions toward the current obligation;
 - c. FFSL may, based on evidence of a good faith effort to comply with Section X(3)(a) and at the sole discretion of FFSL, extend the Probation Notice time frame if the underlying noncompliance is not timely remedied; and

- d. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame.
4. If the reason for the Probation Status is the Participating Entity's noncompliance with one or more terms of this Agreement, apart from a failure to fulfill its Participation Commitment:
 - a. The Participating Entity shall remedy the underlying noncompliance that led to the Probation Status within the Probation Notice time frame.
 - b. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame.
 - c. FFSL may, pursuant to Section XI, revoke this Agreement if the underlying noncompliance is not remedied within the Probation Notice time frame.
5. For the duration of the Probation Status, this Agreement remains valid.
6. FFSL may, pursuant to Section XI, revoke this Agreement if the underlying noncompliance is not remedied within the Probation Notice time frame.

XI. Revocation.

1. FFSL may revoke this Agreement by providing written notice to the Participating Entity more than forty-five (45) days from the start or end of the statutory fire season, as defined in Utah Code 65A-8-211.
2. If the Participating Entity signed and returned the Annual Participation Commitment Statement to FFSL, a revocation by FFSL shall be effective in the calendar year following the year the Annual Participation Commitment Statement was signed and returned.
3. The Participating Entity may revoke this Agreement by:
 - a. Providing written notice to FFSL of its intent to revoke this Agreement; or
 - b. By failing to sign and return the Annual Participation Commitment Statement to FFSL, unless a written extension for return has been granted by FFSL.
4. Any revocation of this Agreement is considered a termination of the Agreement.
5. If either FFSL or the Participating Entity revokes this Agreement, the Participating Entity may only enter into a new CWS cooperative agreement with FFSL if the Participating Entity meets the requirements under Utah Administrative Code R652-121-600 and the Participating Entity pays FFSL all outstanding wildfire suppression costs in full.
6. If FFSL revokes this Agreement after the Participating Entity was placed on Probation Status, the Participating Entity shall be responsible for all costs of wildfire suppression incurred by FFSL within the Participating Entity's jurisdiction from the date of the Probation Notice to the revocation of this Agreement.

7. A revocation of this Agreement by FFSL may be informally appealed to the State Forester within thirty (30) days of the notice of revocation being provided.

XII. Renewal, Amendment, and Compliance with Applicable Laws.

1. If neither FFSL nor the Participating Entity revoke this Agreement under Section XI, this Agreement may renew for a consecutive five (5) year term.
2. There is no limit to the number of terms this Agreement may renew for.
3. The terms of this Agreement may be amended at any time by the written agreement of both Parties.
4. The terms of this Agreement shall be subject to and, at the end of each five (5) year term, amended as necessary to comply with Utah Code Title 65A and Utah Admin. Code R652.
5. This Agreement is made pursuant to the provisions of all applicable laws and subject to the rules and regulations of the departments and agencies of the State of Utah presently in effect and to such laws, rules, and regulations as may be hereafter promulgated.

XIII. Community Wildfire Preparedness Plan.

1. The Participating Entity shall adopt a Community Wildfire Preparedness Plan (“CWPP”) or, subject to FFSL’s approval, equivalent wildland fire preparedness plan. The Participating Entity shall update the CWPP or equivalent wildland fire preparedness plan within five (5) years of the Effective Date of this Agreement.
2. The Participating Entity shall implement prevention, preparedness, and mitigation actions identified in its CWPP.

XIV. Wildland Urban Interface.

1. The Participating Entity shall comply with all statutes, regulations, policies, and other requirements relating to wildland urban interface property, including those requirements agreed to by the Parties in the Wildland Urban Interface Agreement. *See Exhibit B.*

XV. Miscellaneous.

1. This Agreement shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
2. At all times during this Agreement, the Participating Entity shall comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
3. The Participating Entity shall be fully liable for the actions of its agents, employees, officers, and partners and shall fully indemnify, defend, and save

harmless FFSL and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of the Participating Entity's performance of this Agreement to the extent caused by any intentional wrongful act or negligence of the Participating Entity, its agents, employees, officers, or partners, without limitation; provided, however, the Participating Entity shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of FFSL. In the event there is a conflict between this provision and Utah Code § 65A-8-216 or other provisions of State law, State law shall govern. The Parties are governmental entities under the Utah Governmental Immunity Act (the "Immunity Act"). Nothing contained herein shall be construed in any way to modify the limits of liability set forth in the Immunity Act or the basis for liability as established in the Immunity Act. Nothing contained herein shall be construed as a waiver by any Party of any defenses or limits of liability available under the Immunity Act and other applicable law. The Parties maintain all privileges, immunities, and other rights granted by the Immunity Act and all other applicable law.

4. The Participating Entity agrees to abide by the following federal and State employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. The Participating Entity further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of the Participating Entity's employees.
5. The Participating Entity may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of FFSL.
6. A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. No waiver of any term of this Agreement is valid unless in writing.
7. The invalidity or unenforceability of any provision, term, or condition of this Agreement shall not affect the validity or enforceability of any other provision, term, or condition of this Agreement, which shall remain in full force and effect.
8. This Agreement constitutes the entire agreement between the Parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

9. In the event of any conflict or disagreement between this Agreement and any applicable statute or regulation, the statute or regulation shall control.

UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS

_____	_____	_____
FFSL Area Manager Signature	Name	Date

_____	_____	_____
State Forester/Division Director Signature	Name	Date

PARTICIPATING ENTITY - Magna City

_____	_____	_____
_ Chief Executive Signature (Mayor)	Name	Date

APPROVED AS TO FORM

UTAH ATTORNEY GENERAL’S OFFICE

 _____ Connor Arrington (Sep 4, 2025 09:42:23 MDT)	<u>Connor Arrington</u>	<u>09/04/2025</u>
Assistant Attorney General Signature	Name	Date