

VERMILLION CLIFFS

Special Service District

June 3, 2026 10:00 am

Kane County Commission Chambers

76 N Main Street Kanab, UT 84741

MINUTES

Attending: Gwen Brown (chair), Celeste Meyeres, Patty Kubeja, Clayton Cutler.

Welcome

Invocation - Celeste Meyeres

Pledge of Allegiance - Morgan Shakespear

CONSENT AGENDA:

Approval of VCSSD Meeting Minutes for May 14, 2026

Motion to approve the meeting minutes for May 14, 2026

Motion: Gwen Brown

Motion passed unanimously.

PUBLIC COMMENT:

2. Pat Moffitt: Has inquiries in regards to the contract with Kanab City about annexation increased cost to the District. Asks the Board for assurances that no additional cost will be incurred to the District. Also comments about the calculations of the fees to be paid to Kanab City. Last comment about the adopted fee schedule that Agriculture Parcels are charged a flat fee.
- Travis Legler: Cautions the Board about making further contractual commitments before the elected board is seated.
- Anna Davis: Speaks about the increased fees, but no proof of increased service.
- Bruce Davis: States that the District should be contiguous and the decision to annex parcels should be made by the elected board. Mentions about county wide fire. Asks where the lists of candidates can be found.

The Board speaks to the public comments made and answers the questions asked during comment.

Travis Legler: Asks for further clarification regarding the final decision to annex lies with the commission and not the board.

Scott Buckner: Speaks to other regulations listed in the State Code in regards to the difference of responsibilities for a special service district board and the county commission.

The Board invites Kanab City Attorney Kent Burggraff to address the questions asked by Ms. Moffitt regarding the contract. He speaks to these points.

REGULAR SESSION:

1. Discussion/Approval of Resolution in Support of the Annexation of New Parcels Into the District

The Board continues to discuss the issue. They provide a history of the situation and provide an overview of other potential solutions. Chair Brown states that her hope is that all parcels fall under an area that provides fire protection. Board member Meyeres 28 minutes in.

Motion to approve resolution no. 2026-R-2.

Motion: Patty Kubeja

Motion passed unanimously.

2. Discuss Annual 6% Payment Process

Chair Brown turns the time to Board Member Meyeres to speak about the 6% annual escalator listed in the contract. She provides an overview of the situation and suggests that the 6% fee (approximately \$21,000) be paid from the fund balance of the District.

The other Board members state their disagreement, voicing the opinion that growing the fund balance is the better choice. They continue to discuss the suggested idea. Chair Brown opens the discussion back up to the public.

Travis Legler: Speaks in support of the idea.

Scott Buckner: Agrees that growing the fund balance is the best priority.

3. 2026 Fraud Risk Assessment Review

The Board turns the time to Clerk Cutler to discuss the 2026 Fraud Risk Assessment. He provides the Board with an overview of the assessment and what it requires. He has sent the document to the Board members and encourages them to review at their own time. The Fraud Risk Assessment also includes an assessment regarding the separation of duties, and Clerk Cutler goes over that. He answers any questions from the Board as they arise.

4. Financial Updates and Review

Clerk Cutler provides an overview of the finances, including several outstanding invoices charged to the District. He also gives an overview of the most recent bank statement from May 2026.

Motion to approve payments to Pelorus, Kanab City, and Lt. Governor's office as presented by staff.

Motion: Patty Kubeja

Motion passed unanimously.

5. Candidate Filings Location on District Website

Clerk Cutler also speaks to this agenda item. He gives a brief history of the requirements of the Board and candidates who file for election. He also presents to the public about where to find the Vermillion Cliffs Special Service District website, where candidate filings have been listed.

6. Other Discussion Items

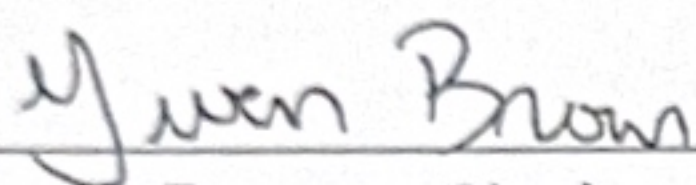
Board Member Meyeres thanks the members of the community for their efforts over the years.

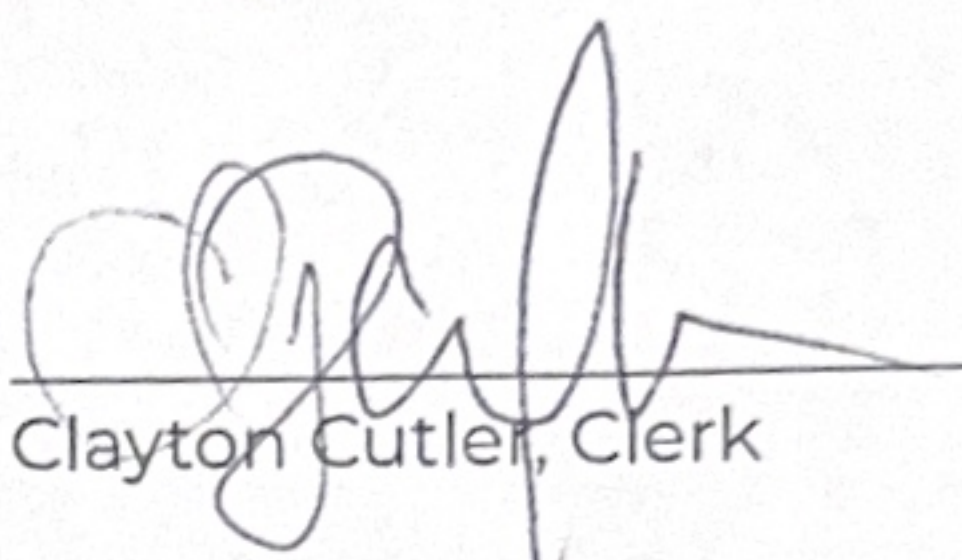
Motion to adjourn the meeting.

Motion: Patty Kubeja

Motion passed unanimously.

Meeting adjourned at 11:03 am.


Gwen Brown, Chair


Clayton Cutler, Clerk