



**AMENDED AGENDA
COUNCIL OF GOVERNMENTS (COG)
Monday, August 10, 2026**

NOTICE is hereby given that the Summit County Council of Governments (COG) will meet, on Monday, January 26, 2026, electronically, via Zoom, and at the anchor location of the Summit County Courthouse, Council chambers, 60 N. Main Street, Coalville, UT 84017
(All times listed are general in nature, and are subject to change by the Board Chair)

Join Zoom webinar: <https://summitcountyut.zoom.us/j/94870632443>

To listen by phone only: Dial 1-301-626-6799, Webinar ID: 948 7063 2443

6:00 PM - Meeting called to order, and Pledge of Allegiance

6:05 PM - Solid Waste Strategic Plan update; Janna Young, Emily Quinton, Time Loveday and Bridget Conway (20 min)

Staff Report:

[Staff Report COG Solid Waste Action Plan strategies August 2026.pdf](#)
[SWAP Draft Strategies Aug 2026.pdf](#)

6:25 PM - Request to reallocate Corridor Preservation funds totaling \$500,000 from the Richardson Flat Rd. project to Phase 2 Transit Shelter Improvements project for right-of-way (ROW) acquisition; Julia Collins (15 min)

Request:

[Reallocation Request-Bus Stops ROW_2026.pdf](#)

6:40 PM - Approval of COG Minutes dated January 26, 2026 (5 min)

Draft Minutes:

[COG Draft Minutes 01-26-2026.pdf](#)

6:45 PM - Set date of next meeting: _____, 2026 (5 min)

6:50 PM - Community updates/comments from Mayors/County Councilors (20 min)

7:10 PM - Adjourn

Any prayer or invocation that may be offered before the start of a Summit County Council of Government ("COG") meeting is a voluntary offering by a private citizen; has not been previously reviewed or approved by the COG; should not be considered an endorsement of any particular religion by the COG, as the beliefs, viewpoint, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the Office of the Summit County Clerk ("Clerk") and interested persons should contact the Clerk for further information.

Members of the Council of Governments, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Summit County Courthouse, 60 N. Main Street, Coalville, UT 84017

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Annette Singleton at (435) 336-3025

STAFF REPORT

TO: Council of Governments (COG)
FROM: Janna Young, Deputy County Manager
Tim Loveday, Solid Waste Superintendent
MEETING: August 10, 2026
SUBJECT: Solid Waste Action Plan Draft Strategies



Requested COG Action

Review the proposed solid waste action plan strategies and provide feedback for consideration prior to finalizing the *Save Our Space: Plan 2063*.

Introduction

In 2018, the Summit County Council adopted a Solid Waste Master Plan to guide long-term management of the county's solid waste system. Eight years later, significant changes in the waste industry, community growth, and a more refined understanding of available landfill capacity have created the need for an updated implementation strategy.

Summit County's Three Mile Landfill is reaching capacity. Preserving local landfill space is essential to avoid the significant financial and environmental costs of transporting waste outside the county (estimated at \$50 million) while supporting the county's long-term sustainability and environmental stewardship goals.

The county is developing *Save Our Space: Plan 2063*, a solid waste action plan that will serve as an addendum to the 2018 Master Plan. The purpose of the plan is to preserve local landfill capacity, reduce long-term disposal costs, and provide a practical roadmap for extending the life of the Three Mile Landfill.

Background

On May 6, 2025, Summit County and Park City Municipal staff formed a joint planning team to develop a solid waste action plan. After reviewing the county's 2018 Solid Waste Master Plan, analyzing landfill capacity, and evaluating data from past waste characterization studies, the planning team established the ambitious but achievable goal of extending the useful life of the Three Mile Landfill by an **additional 10 years** (to the year 2063).

Achieving this objective will require reducing the annual waste stream entering the landfill by approximately one-third through a combination of waste reduction, diversion, operational improvements, and strategic investments.

Of the roughly 44,000 tons of solid waste that Three Mile Landfill processes annually, approximately 39% is organics (food waste, yard waste, and compostable containers) and 19% is paper and cardboard. Together, these materials represent nearly 60% of the waste stream and therefore provide the greatest opportunity to achieve the plan's landfill life extension goal. The commercial sector is also a primary area of focus because Summit County currently has no commercial recycling or waste diversion requirements.

Throughout February and March 2026, the planning team met with the mayors and city councils of Francis, Kamas, Oakley, Coalville, Henefer, and Park City to gather feedback on community priorities and discuss potential programs for achieving the 10-year landfill goal. During those meetings, staff committed to sharing with the cities the draft strategies proposed for the solid waste action plan before bringing them to the Summit County Council for approval. The August 10, 2026, COG presentation fulfills that commitment and provides an opportunity for the mayors to review and comment on the proposed strategies before the *Save Our Space: Plan 2063* is finalized.

Conclusion

The attached document outlines the proposed strategies for the *Save Our Space* action plan. The strategies are organized around six focus areas: materials management, landfill operations, waste reduction, policy, education, and infrastructure.

Staff requests that the COG review the proposed strategies and provide any questions, concerns, or recommendations for consideration. The planning team will evaluate all feedback received, make appropriate revisions, and prepare the final action plan for consideration and possible approval by the Summit County Council on August 26, 2026.

Attachment:

1. "SWAP Strategy Table:" Draft strategies for the *Save Our Space: Plan 2063* solid waste action plan

Save Our Space

A Solid Waste Action Plan

COST KEY	STRATEGY	COST	SPACE SAVED AT LANDFILL	TIMELINE					
\$\$\$\$ - HIGH COSTS \$\$\$ - MODERATE COSTS \$\$ - LOW to MODERATE COSTS \$ - LOW COSTS	Expand Landfill Efficiency Through Alternative Daily Cover Secure funding for and implement an alternate daily cover.	\$							
	Enhance Landfill Operations with a New Compactor Secure funding for, purchase, and operate a new compactor.	\$\$\$\$							
	Implement Remote Drop Off Collection Sites Deploy 6 regional drop-off sites for glass, cardboard, and mixed recycling. Sites identified for Coalville, Kamas, Ecker Hill Park & Ride, Three Mile Landfill, Park City, and Silver Summit.	\$\$\$							
	Unified Messaging & Signage Guidelines Audit, standardize, and widely distribute clear, consistent waste diversion messaging and bin infrastructure guidelines across all local platforms and partner organizations.	\$							
SPACE SAVED KEY	Improve Education & Outreach Strategies Launch the Recycle Coach mobile app to provide personalized schedules and search features for residents and tourists. Execute a multi-channel education campaign on recycling.	\$\$							
	Expand Community “Dumpster Days” Expand and enhance community “Dumpster Day” and seasonal events by establishing a cost-share program with local partners to increase event frequency and locations, incorporate material reuse and recycling separation, and provide on-site waste reduction education.	\$\$\$							
- HIGH SPACE SAVED - MODERATE SPACE SAVED - LOW to MODERATE SPACE SAVED - SUPPORTS OTHER STRATGIES (BUT DOES NOT DIRECTLY SAVE SPACE)	Improve Recycling at County Facilities Audit and upgrade waste practices within county facilities to reduce operational landfill waste. Establish internal models and guidelines to share with local municipalities and encourage county-wide government waste diversion.	\$\$							
	Study a County Organics Processing Facility Food, green, and brown waste currently comprise nearly 40% of the landfill’s disposed tonnage. The county will continue to work with PCCF to identify a project scope and develop an RFP to procure a consultant to complete a composting feasibility study.	\$\$\$\$							
	Assist Residents with At-Home Composting Establish a county-supported backyard composting program in partnership with the Park City Community Foundation, USU Extension, and Recycle Utah. Provide subsidized composting equipment, host educational workshops, and launch a “Compost Coach” program for personalized, one-on-one household assistance.	\$\$							
	Expand Curbside Organics Collection Expand PCCF’s curbside food waste pilot program to 3,500 homes by securing a collection company, establishing disposal capacity, and targeting logistically viable neighborhoods. Implement training for willing participants and launch the expanded program to evaluate outcomes for future county-wide diversion efforts.	\$\$\$\$							
	Pursue Regulations for Commercial Sector Establish affordable waste reduction and diversion pathways for the commercial, special events, and short-term rental sectors to address a significant source of landfill waste. Balance business cost concerns with regulatory requirements by engineering a collaborative framework that pairs enforcement strategies with supportive compliance resources.	\$\$							
	Explore New Convenience-Focused Strategies Prioritize and expand convenience-based waste diversion services to eliminate participation barriers for residents and businesses. Establish a dynamic testing framework through pilot programs, private-sector partnerships, and targeted business support to capture recyclable and compostable materials before they reach the landfill.	\$\$\$\$							
	Engage New Waste Diversion Partnerships Cultivate community-wide engagement and build strategic partnerships across public, private, and civic sectors to share responsibility for waste reduction. Establish a structured framework to match plan strategies with capable partners, balancing County needs with collaborator strengths to extend landfill life.	\$							
	Research and Apply for New Funding Opportunites Leverage the newly established County Grant Manager position to systematically identify								



June 11, 2026

TO: Eva DeLaurentiis, Deputy Director of Regional Transportation Planning, Summit County

RE: Request for Reallocation of Corridor Preservation Funds

Dear Ms. DeLaurentiis,

Park City Municipal Corporation respectfully requests the reallocation of Corridor Preservation funds in the amount of \$500,000 from the Richardson Flat Rd. project, to support right-of-way (ROW) acquisition for Phase 2 of the Transit Shelter Improvements project.

This request would support Park City's already awarded Transportation Sales Tax (TST) funded project (18-TST-01) and apply a portion of previously awarded Corridor Preservation funding to time-sensitive ROW acquisition efforts. This strategy greatly enhances Park City's ability to address community needs, advance the priority bus stop project, while ensuring these resources are deployed efficiently and productively on a project currently under construction.

While the project is partially funded through Transit Sales Tax (TST) revenues, actual ROW costs have exceeded initial estimates, and utilizing corridor preservation funds in this fashion allows the TST funds to cover construction costs. The project is currently within the active construction season, and timely approval of this request is essential to avoid delays and the associated cost impacts.

We believe this reallocation represents an effective and timely use of available resources and will support the successful delivery of an important transportation investment for the community. Thank you for your consideration and for your continued stewardship of Corridor Preservation funds.

Respectfully,

A handwritten signature in black ink that reads "Timothy Sanderson".

Timothy Sanderson

Transportation Director

o: 435.615.5373 | c: 435.659.4090

Park City Municipal Corporation | 445 Marsac Ave | PO Box 1480 | Park City, UT 84060

Phone (435) 615-5010 | Fax (435) 615-4901



MINUTES

SUMMIT COUNTYCouncil of Governments (COG)COUNTY COURTHOUSE COUNCIL CHAMBERS60 N MAIN STREET, COALVILLE, UTAH, 84017MONDAY, JANUARY 26, 2026

Meeting also conducted via Zoom.

DRAFT

1) Meeting called to order, and Pledge of Allegiance (6:04 PM)

Chair Megan McKenna called the meeting to order and led the Pledge of Allegiance. Technical and audio difficulties on recording.

Ryan Dickey
Jeremie Forman
Tonja B Hanson
Matt McCormick
Megan McKenna
Kay Richins
Chris Robinson
Ralph Severini
Rory Swensen
Steven Wilmoth

Shayne Scott
Dave Thomas
Eva De Laurentiis
Jennifer Lee
Brian Craven

2) Welcome/introductions; Megan McKenna (6:05 PM)

Chair Megan McKenna invited Council Of Governments members to introduce themselves. Continued technical and audio difficulties on the recording.

3) Discuss history and intention of COG/Interlocal Cooperation Agreement; David Thomas (6:16 PM)

Interlocal Cooperation Agreement and presentation:

Attachment: Cover Page

Attachment: COG Amended Interlocal Agreement 2013.pdf

Attachment: Council of Governments (COG) Presentation.pdf

Dave Thomas, Chief Deputy Attorney presented information about the history and intention of the COG/Interlocal Cooperation Agreement. Council members asked questions. Attorney Thomas responded.

4) **Discuss history and intention of Transportation Sales Tax (TST); David Thomas (6:26 PM)**

Presentation:

Attachment: Cover Page

Attachment: Transportation Sales Tax Presentation.pdf

Dave Thomas, Chief Deputy Attorney, presented information about the history and intention of the Transportation Sales Tax (TST). Council members commented and asked questions. Attorney Thomas responded.

5) **Discussion and possible approval of the Draft Transportation Sales Tax (TST) Policy Document with Summary of Key Decision Points; Eva De Laurentiis (6:45 PM)**

Presentations:

Attachment: Cover Page

Attachment: COG Presentation TST Policy 012626.pdf

Attachment: Exhibit 1 Revised TST Policy Manual COG 012626.pdf

Attachment: Exhibit 2 TST State Code COG 012625.pdf

Eva De Laurentiis, Transportation Planning Deputy Director, responded to earlier questions about Transportation Sales Tax (TST) funding.

Eva De Laurentiis, Transportation Planning Deputy Director, and Carl Miller, Transportation Planning Director, presented about the Transportation Sales Tax (TST) Policy Committee and Policy Manual. Deputy Director De Laurentiis began the discussion by asking for input on regional projects and the major transportation issues or goals for this body. After that, a lengthy discussion ensued with the Council of Governments members and presenters about the TST Policy Document and Key Decision Points.

Chris Robinson, County Council Member, asked the Council of Governments members how to move this topic forward. Following discussion with Council of Governments members and presenters, Dave Thomas, Chief Deputy Attorney, recommended incorporating all suggested changes and submitting a revised document for approval at the next meeting

Chris Robinson made a motion to direct Eva De Laurentiis, Transportation Planning Deputy Director and staff to incorporate all suggested changes and details from subsection four of the code and edit the policies and procedures to include the prioritization process outlined in the subsection in a revised redlined document and present it at the next meeting.. Matt McCormick seconded, and all voted in favor, (10-0).

6) Nomination and appointment of 2026 COG Chair, Vice Chair, and Secretary/Treasurer (8:24 PM)

Council of Governments members discussed a system for electing Chair and Vice Chair of the body. Members began nominating officers and continued to discuss the election and voting process for officers. During the discussion, Dave Thomas, Chief Deputy Attorney, clarified the procedure for a call for nominations.

Chris Robinson made a motion to nominate Matt McCormick as Chair and Megan McKenna as Vice Chair. Ryan Dickey seconded, and all voted in favor, (10-0).

Chris Robinson made a motion to cease nominations. Matt McCormick seconded, and all voted in favor, (10-0).

Chris Robinson made a motion to appoint Matt McCormick be Chair and Megan McKenna be Vice Chair of the Council of Governments. Ryan Dickey seconded, and all voted in favor, (10-0).

7) Approval of COG meeting minutes dated November 17, 2025 (8:44 PM)

Draft Minutes of November 17, 2025:

Attachment: Cover Page

Attachment: COG Draft Minutes 11-17-2025.pdf

Tonja B Hanson made a motion to approve Council of Governments meeting minutes dated November 17, 2025 as presented. Kay Richins seconded, and all voted in favor, (10-0).

8) Set date of next meeting (8:46 PM)

Council of Governments members discussed potential meeting dates and scheduled the next meeting for March 2, 2026.

9) Community updates/comments from Mayors/County Councilors (9:00 PM)

Chair Megan McKenna noted that time is limited and asked for only urgent announcements. She briefly discussed a handout about a county mental health survey that is available until February 7, 2026.

Steven Wilmoth, Oakley Mayor thanked COG members for the discussion time and appreciated the collaboration. Chair Megan McKenna expressed a welcome to the new mayors.

10) **Adjournment** (9:01 PM)

Chair Megan McKenna adjourned the meeting.

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.