



AGENDA
COUNTY COUNCIL
Wednesday, August 12, 2026

NOTICE is hereby given that the Summit County Council will meet, on Wednesday, August 12, 2026, electronically, via Zoom, and at the anchor location of the Summit County Courthouse, 60 N. Main Street, Coalville, UT 84098

(All times listed are general in nature, and are subject to change by the Board Chair)

To view Council meeting, live, visit the "Summit County, Utah" Facebook page.

OR

To participate in Council meeting: Join Zoom webinar: <https://zoom.us/j/772302472>

OR

To listen by phone only: Dial 1-301-715-8592, Webinar ID: 772 302 472

2:25 PM Closed Session - Litigation (15 min); Property acquisition (45 min)

3:25 PM - Move to Council chambers (10 min)

3:35 PM Work Session

1. 3:35 PM - Pledge of Allegiance (5 min)
2. 3:40 PM - Interview applicants for vacancies on the Summit County Restaurant Tax Advisory Committee (1 hour, 45 min)
[Interview Schedule-Restaurant Tax.pdf](#)

5:25 PM Closed Session - Personnel (15 min)

5:40 PM Convene as the Board of Equalization

1. 5:40 PM - Consideration of Approval of the Appointment of Michael Cragun as a Summit County Board of Equalization Hearing Officer; Jessika O'Brien (5 min)
[BOE Hearing Officer Staff Report.pdf](#)

Dismiss as the Board of Equalization

5:45 PM Consideration of Approval

1. 5:45 PM - Discussion and possible appointment of members to the Summit County Restaurant Tax Advisory Committee (5 min)
[Appointments to Restaurant Tax Advisory Committee.docx](#)
2. 5:50 PM - Council and Manager comments (10 min)

6:00 PM Public Input

Public comment is for any matter not on the Agenda and not the subject of a pending land use application. If you would like to submit comments to Council, please email

publiccomments@summitcountyutah.gov by 12:00 p.m. on Wednesday, August 12, 2026. If you wish to interact with Council, for public input, please appear in person, or use the "Raise Hand" button at

the bottom of the chat window in Zoom.

6:00 PM - Joint meeting with Wasatch County Council (60 min)

Adjourn

Interview Schedule
Summit County Restaurant Tax Advisory Committee
Wednesday, August 12, 2026

At the anchor location of the Summit County Courthouse
60 N. Main Street, Coalville UT 84017

OR

Zoom webinar: <https://zoom.us/j/772302472>

Phone: 1-301-715-8592, Webinar ID 772 302 472
(6 vacancies; 7 applicants)

3:40 PM	Alyssa Marsh	*Reapplying	In person
3:55 PM	Allison Williams		Zoom
4:10 PM	Gabriel Morin		Zoom
4:25 PM	Kim Richins		In person
4:40 PM	Carly Coyle		Zoom
4:55 PM	Maureen Dunn	*Reapplying	Zoom
5:10 PM	Brooks Kirchheimer		Zoom

Vacancies are a result of Peter Tomai, Eric Bradshaw, Maureen Dunn, and Billy Demong's terms expiring on July 31, 2025. Alyssa Marsh and Ryan Crittenden's terms expired on July 31, 2026.

Interview Instructions (Zoom only)

For your interview with Council, please use one of the two following options:

1. By phone only: Dial 1-301-715-8592, Meeting ID: 772 302 472
2. By video chat: Join Zoom meeting: <https://zoom.us/j/772302472> When you join the meeting, set up your audio preferences. You will be muted upon entering the meeting.

When Council finishes the interview prior to yours, the moderator will unmute your microphone so you can interview with Council.



STAFF REPORT

TO: Summit County Council

FROM: Summit County Auditor Office

DATE: August 12, 2026

RE: Appointment of an Additional Board of Equalization (BOE) Hearing Officer

Background

During the 2025 BOE season, implementation of the updated hearing process resulted in a significant increase in the number of appeals requiring a hearing officer review and written recommendation. The additional time needed to evaluate each appeal and prepare detailed written recommendations created a heavier workload for the existing hearing officers and extended this phase of the appeal process.

To help maintain timely processing of appeals and improve the efficiency of preparing hearing officer recommendations, the Auditor's Office recommends adding an additional hearing officer to supplement the current roster of three hearing officers. Hearing officers are utilized on an as-needed basis and are not full-time County employees.

Recommendation

The Auditor's Office recommends appointing **Michael Cragun** as an additional BOE Hearing Officer.

Mr. Cragun brings extensive experience in Utah property tax law and BOE proceedings. He previously served nearly 16 years as a Utah State Tax Commissioner, where he presided over property tax hearings and collaborated in issuing decisions involving valuation, equalization, and exemption appeals. He currently serves as a hearing officer for the Utah County Board of Equalization and has prior experience serving on the Davis County Board of Equalization.

The Auditor's Office has reviewed Mr. Cragun's resume and sample hearing officer recommendations. His experience, combined with the quality of his written recommendations,

demonstrates an ability to prepare organized, legally sound, and well-reasoned recommendations that clearly identify the applicable burden of proof, summarize the evidence presented by each party, analyze the facts, and explain the basis for the recommended decision. The Auditor's Office believes his expertise and experience will be a valuable resource for both taxpayers and the Board of Equalization.

Mr. Cragun's resume is included with this staff report. Sample hearing officer recommendations are on file with the Auditor's Office and are available upon request.

Mr. Cragun will also be available to participate in this Council meeting via Zoom to answer any questions regarding his qualifications or experience.

Thank you for your time.



Memorandum:

Date: August 12, 2026

To: Council Members

From: Amy Jones

Re: Summit County Restaurant Tax Advisory Committee

Appoint six members to serve on the Summit County Restaurant Tax Advisory Committee. Four members' terms would expire July 31, 2028, and two members' terms would expire July 31, 2029.

Council interviewed the following applicants:

Alyssa Marsh *Reapplied

Allison Williams

Gabriel Morin

Kim Richins

Carly Coyle

Maureen Dunn *Reapplied

Brooks Kirchheimer