

**MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION
MEETING HELD MONDAY, AUGUST 03, 2026, BEGINNING AT 9:15 A.M. IN
DUCHESNE, UTAH**

Present –

Commissioner Greg Miles, Commissioner Tracy Killian, Commissioner Jeff Chugg, Deputy Attorney Grant Charles, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Deputy Clerk-Auditor Oaklee Larsen, Economic Development Director Kori Wilde, Brock Harrison with Jones & DeMille Engineering, Emergency Management Director Josh Phillips, Economic Development Assistant Deborah Herron, Clerk-Auditor Chelise Curtis, Human Resource Generalist Tommi Mascaro, Surveyor Ryan Allred, Duchesne County Fair Chair Chey Long, Duchesne County Fair Vice-Chair Jason Wells, Duchesne County Residents Rick Coil, Deklyn Jessen, Kelly Goodrich, and Woody Cuch, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:15 a.m.)

Chairman Miles welcomed everyone to the meeting.

Surveyor Ryan Allred said the prayer.

Pledge of Allegiance

(9:17 a.m.)

Open & Award Bids for the 2000 West Overlay Project

(9:18 a.m.)

One bid was received from Staker & Parson dba Burdick Materials:

- Base Bid Price - \$1,568,506.00
- Additive Alternate 1 Bid Price - \$2,092,925.00
- Base Bid + Additive Alternate 1 Bid Price - \$3,661,431.00

The parties give Jones & DeMille time to review the bid.

(9:28 a.m.)

Brock Harrison with Jones & DeMille Engineering said the County is partnering with another entity on the project, and he recommends tabling the award for a week to discuss the bid with that entity.

Public Works Update

(9:21 a.m.)

Public Works Director Mike Casper provided an update of ongoing and upcoming work. The roadwork in Red Creek (CR 1) is continuing. They have completed one lift. They received permission to remove some fences and widen the road. The project is advancing smoothly. The crusher move to Arcadia is about complete. They should be crushing again in a week or so. The parties discussed a proposal from the City of Duchesne for the old road department property and building. Other discussions included measuring the pavement area and the retention ponds at the new road department site.

Discussion & Consideration of Approach Permits

(9:25 a.m.)

Public Works Deputy Director Clint Curtis presented two approach permits. A26-058 and A26-059 are both commercial approach permits. The parties discussed the requests. *Commissioner Killian made a motion to approve approach permits A26-058 and A26-059 as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Recess 9:30 a.m. to 1:18 p.m.

Commissioner Chugg made a motion to recess. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Emergency Management Update

(1:19 p.m.)

Emergency Management Director Josh Phillips gave a weather update. There is a Red Flag weather advisory. The Stage II Fire Restrictions are still in place. A fire crew is assisting out of state, but should be back next week. The parties discussed the human-caused Grass Hollow fire in Fruitland. Two power poles were damaged. There was a wreck earlier in the week that caused a very small fire on the roadside.

Discussion of County Fair Activities

(1:25 p.m.)

Duchesne County Fair Chair Chey Long and Duchesne County Fair Vice-Chair described the upcoming fair activities. Tonight there will be Bingo, motor sports, the chicken-and-rabbit show, and volleyball. On Tuesday, the livestock will weigh in, and it will be family fun night. Wednesday is the livestock show, a free concert with Richie and the High Street Rockers opening with Susie Brown as the main artist. Thursday will be the demolition derby. Friday morning is the livestock sale, and the rodeo in the evening. Saturday, there are horse pulls, the rodeo, and another concert in the indoor arena in the evening. This year, there is a new event on Monday and Tuesday nights: goat roping. It should be very exciting.

Discussion & Consideration of the Support Letter for the Self-Help and Acquisition Rehabilitation Programs

(1:31 p.m.)

Commissioner Miles explained the program and how the Uintah Basin Association of Governments (UBAOG) administers it. *Commissioner Chugg made a motion to sign the letter of support for the Self-Help and Acquisition Rehabilitation Programs. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of New Business Licenses

(1:33 p.m.)

Deputy Clerk-Auditor Janet Jenkins presented a business license before the meeting.

- Rockin' C Waterproofing, LLC, owned by Trevin D. Coil, Duchesne, Utah.

The parties discussed the new businesses. *Commissioner Killian made a motion to accept the business license as approved by the Clerk-Auditor's Office. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of a Temporary Beer Permit

(1:34 p.m.)

Clerk-Auditor Chelise Curtis presented a temporary beer permit and explained the music festival. The parties discussed the event and the possibility of needing additional permits, depending on its size. This item will be considered at a later meeting until the information can be obtained.

Discussion & Consideration of Board of Equalizations (BOE)

(1:43 p.m.)

Clerk-Auditor Chelise Curtis presented the BOE adjustments for August 03, 2026, and explained the reasons for them. Parcels – 00-0012-7427, 00-0002-4715, 00-0012-7328, and 00-0012-7435 are owned by Duchesne County and should be exempt. Parcels 00-0035-2483, 00-0035-3191, 00-0035-3192, 00-0035-3193, 00-0035-3194, 00-0035-3195, 00-0035-3196, 00-0035-3197, 00-0035-3198, 00-0035-2484, and 00-0035-2476 are owned by UBAOG and should be exempt. Parcel 00-0003-2353; this is a primary residence, old tax \$2,040.24, new tax \$1,132.20. Parcel 00-0009-6705: this is a primary residence; old tax: \$13,570.06; new tax: \$7,601.53. Parcel 00-0030-1790; Stipulation agreement, old value \$405,926.00, new value \$341,702.00, old tax \$2,154.05, new tax \$1,766.38. Parcel 00-0012-0331, Stipulation Agreement, old value \$212,995.00, new value \$199,548.00, old tax \$2,280.33, new tax \$2,136.38. Parcel 00-0035-3181: this is a primary residence; old tax: \$1,018.69; new tax: \$567.85. Parcel 00-0014-8878: this is a primary residence; old tax: \$1,709.63; new tax: \$946.32. Parcel 00-0005-3854: this is a primary residence; old tax: \$2,585.74; new tax: \$1,422.24. Parcel 00-0035-3105: this is a primary residence; old tax: \$1,167.07; new tax: \$658.61. Parcel 00-0000-2828, half of the lot is hillside. Applied the correct influencer for hillside, old value \$30,293.00, new value \$18,934.00, old tax \$351.15, new tax \$219.48. Parcel 00-0003-9291, removed the .50-acre homesite and rolled it back into the greenbelt code. The mobile home on the property is not connected to any utilities and is being stored there. Old value: \$178,050.00; new value: \$148,800.00; old tax: \$371.92; new tax: \$29.81. Parcel 00-0007-8216: The site improvements on this lot are for cellular towers. The assessor removed the value for all site improvements, and the cell tower company will be billed for them. Old value: \$153,316.00; new value: \$58,621.00; old tax: \$1,641.39; new tax: \$627.59. The parties discussed the BOE adjustments. *Commissioner Chugg made a motion to approve the Board of Equalization changes as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of County Volunteers

(1:46 p.m.)

Human Resource Generalist Tommi Mascaro presented a list of ten volunteers. The parties discussed the volunteers. *Commissioner Killian made a motion to approve the volunteers as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditor's Office – Vouchers

(1:51 p.m.)

Deputy Clerk-Auditor Oaklee Larsen presented the vouchers for August 03, 2026, check numbers 173681 through 173733, totaling \$1,209,368.97. The parties reviewed the submitted vouchers. *Commissioner Chugg made a motion to approve the vouchers for August 03, 2026, as presented. Commissioner Killian seconded the motion. Commissioner*

Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration of Minutes of the Combined Commission Meeting held July 27, 2026

(1:53 p.m.)

The parties reviewed the combined minutes of the July 27, 2026, meeting. Commissioner Killian made a motion to approve the minutes of the July 27, 2026, meeting, as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Discussion of Possible Subjects for the Next Meeting

(1:55 p.m.)

Calendaring & Weekly Update on Events

(1:57 p.m.)

Adjournment

(2:04 p.m.)

Commissioner Killian made a motion to adjourn at 2:04 p.m. Commissioner Miles stated that the end of the agenda had been reached and that the motion is not contestable. The forum adjourned.

Read and approved this on the 10th day of August 2026.

Greg Miles

Commission Chairman

Chelise Curtis

Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes