Glendale Town

REGULAR TOWN BOARD MEETING

Thursday July 21, 2026

MINUTES

Board Member Attendance: Mayor Chamberlain, Marshal Cox, Raliegh Franklin, Clint Porter**, Absent:** Paul Cox

Call to Order: Town Board Meeting was called to order by Mayor Chamberlain at 6:30 pm.

Prayer was said by: Mayor Chamberlain **Pledge of Allegiance was led by:** Clint Porter

Previous Monthly Minutes: The council reviewed the minutes of the previous regular board meeting. Raleigh Franklin made motion to accept minutes; Clint Porter seconded. All voted 'AYE'—**MOTION PASSED**

Monthly Expenses and Financials:

Lori Jensen confirmed the receipt of a $67,210 check from Web Grants, (CIB bond early payment for Silver Spur) with $47,210 allocated to Silver Spur $20,000 allocated to Glendale Town for the payment already made to Silver Spur from the Glendale Town water fund. $190 paid to Open Bar Ranch for materials regarding equipment when the Sherrif's office helped out at the ballfield. it was noted that Larson Fire Apparatus tests the pumps on the firetrucks .

Mayor Chamberlain stated the General Fund ($44,367.20) Water fund ($35,258.68) Money Market Water savings ($22,752.57 at 3.9% interest) PTIF Water fund ($18,904.34) and PTIF Road fund ($43,469.09). Marshal Cox made a motion to pass monthly expenses. Clint seconded.

All in favor voted 'AYE' —**MOTION PASSED.**

ADMINISTRATIVE ITEMS:

1: RUSSELL JOHNSON REZONE

Russell Johnson requested a rezoning of a property from single-family to multi-family to satisfy bank requirements for refinancing. The planning and zoning board had previously passed this request, and it was noted that similar requests, such as the one from Steve Mecke, had been approved previously. It was clarified that the request did not involve new construction but rather allowed the owner to classify existing structures appropriately for a mortgage, as they cannot build more units on the lot than currently exist. Multi-family must be changed per lot; it cannot be changed for all of Berryville. He would have to mow the building down to add anything up there. With setbacks and different things like that, there's no way you can add. I mean, None of these lots would allow for a multifamily dwelling to be built there. It just happens to be a checkbox in the lending industry that it there's two homes on a single family lot and so the bank classifies that as multi-family and because it's not zoned multi-family it kicks them out and they don't qualify for the loan. They're not asking for permission to build a town home or a condo or anything like that. They're just asking for a different zone. Raleigh Franklin made a motion to accept the rezone. Marshal seconded. The council approved the motion to accept the rezoning. All in favor voted 'AYE' —**MOTION PASSED.**

2: GLENN STACY – FIRE DEPARTMENT

Glenn Stacy from the fire department presented some drawings and costs of materials. Glenn and the city council discussed the visibility of fire hydrants, debating whether red or yellow paint was more effective. I've got five hydrants done. Cleaned and painted white. It was noted that antennas with reflective tape help locate hydrants in the snow, and participants emphasized that keeping the areas around hydrants clear of weeds and debris is more critical for visibility than the paint color. The council reached a consensus to repaint existing white hydrants red and utilize reflective tape, agreeing that this maintenance of fire hydrants is a good use of resources. Discussion on the radios the council wondered how many radios there were. Glenn stated he had two in each truck and he has enough. The radios are LS Harris. They're 800. It's a high frequency thing, but the whole state made a brief purchase of them. I think it'd be wise for us as a city council to go to the fire station at some point and see what's there. our next council meeting. Referring to the plan you've got mapped out here and using the time and money that we need to spend on different things for the fire trucks. That's my kind of general plan, but it can go sideways if something goes wrong.

We had a fire last Thursday. a brush fire and I realized I really need to set up a switch. So when I put it in reverse, the lights come on in the back from the outside back up. I already put a better backup alarm on the truck a couple years ago.

Mayor Chamberlain asked Glenn if we schedule in some time that we go there, see what we have, see what we need. It was agreed that we would meet before the next city council meeting on Aug. 6.

3: JD MAXWELLL – KEN MAXWELL AND VETERENS MEMORIAL

JD provided an update on the Glendale Veteran Memorial project, reporting that the statue had arrived. The plan includes a monument with the inscription "All gave some, some gave all," featuring the names of veterans buried in Glendale cemeteries. Mayor Chamberlain asked about potential future enhancements including adding lighting for nighttime illumination and expanding the walkway or pad . The project team is exploring routing financing through the American Legion to ensure donations are tax-deductible and anything the town would like to add would be accepted.

4: JD MAXWELL – SEWER DEPARTMENT

JD, serving as president of the Long Valley Sewer, reported that commercial rates had been lowered. The department is seeking to finalize a Memorandum of Understanding with the town regarding the administration of sewer hookup permits. The proposal dictates that the town would retain the permit fees in exchange for handling the associated paperwork and assessments.

JD discussed the administrative fees associated with garbage and broadcast communication services, noting that a percentage of collected fees is preferred over a lump sum for both sewer and garbage/broadcast communications. There was a discussion regarding the naming of the "TV" charge on utility bills, which covers emergency communications; the council and JD agreed that renaming the line item to "Broadcast Communications" or adding "EMS" would help clarify the purpose of the charge to residents and reduce complaints. The sewer and garbage boards are working to finalize these agreements and administrative structures

5: REZONE ON ROGER AND CAROLEEN CHAMBERLAIN'S FROM RESIDENTIAL AGRICULTURE RA-10 TO RURAL RESIDENTIAL R-R

Mayor Chamberlain recused himself from the vote due to a conflict of interest regarding the rezoning of a 14-acre parcel owned by Roger and Caroline Chamberlain. The proposal involved splitting the 14-acre parcel into two lots, which required a zone change from RESIDENTIAL AGRICULTURE RA-10 TO RURAL RESIDENTIAL R-R to allow for building. Mayor Chamberlain expressed a preference that the area remain designated for single-family homes rather than short-term rentals. Raleigh Franklin made a motion to pass and Clint Porter seconded the motion to approve the rezoning.

All in favor voted 'AYE' —**MOTION PASSED.**

6: APPLE FESTIVAL

The board discussed the potential to revive the Apple Festival, with all members in favor of moving forward with the event. The board proposed holding a dinner for vendors the night before, like past traditions. To manage the event, the board agreed to seek a committee or chairperson, with Lori Jensen and Candice Cox assigned to organize the effort.

To facilitate the event on short notice, Lori and Candice suggested contacting Caber and Ashley EsplIn, who manage the farmers market in Orderville, to help bring in vendors. The board also discussed the possibility of hosting a cooking competition, such as a chili cook-off, to support the event and community engagement.

The board discussed the timing of the festival, ultimately selecting September 25th and 26th to avoid conflicts with scheduled hunts. To avoid confusion of timing the board agreed to keep it in the last week of September going forward. Regarding the event name, despite concerns about the lack of available apples in September, the board reached a consensus to retain the "Apple Festival" title to maintain established brand recognition rather than switching to a "Harvest Festival"

7: OUTDOOR RECREATION INITIATIVE

Lori Jensen introduced a flyer regarding an outdoor recreation initiative grant. The board determined that they needed to reach a consensus on the specific project to apply for, rather than submitting individual requests. Potential projects discussed included improvements to ball fields or other recreation infrastructure, but the board agreed to review the information further before making a decision. Review at next meeting.

8: WATER INFRASTRUCTURE CYBERSECURITY GRANT

The board reviewed a match-for-match grant opportunity for water and cybersecurity systems. There was uncertainty regarding how the grant would apply to the town's current water infrastructure and SCADA systems. Lori Jensen agreed to contact Debbie for clarification on the grant's applicability and to present findings at the next meeting.

DEPARTMENTS:

Clerk – We will need to have our next meeting on August 6th to pass the CIB bond resolution. It will be held at 6:30 pm. We must have a quorum.

Treasurer - N/A **Planning and Zoning** - N/A

Water - The board discussed water pressure and infrastructure, recommending the installation of 50-foot pipe sections in the canyon to prevent PVC pipe blowouts. It was noted that the system is currently maintaining better pressure following recent repairs.

Roads – Clint raised a complaint regarding recurring flooding at their residence caused by water runoff from town property. The board discussed potential solutions, including installing a culvert, creating a catch basin, or using an asphalt berm to divert water. The board acknowledged the need for a broader storm drain system for the town but agreed to prioritize fixing the specific issue at the residence.
Marshall brought attention to the need for repairs on a road cross-section here on Center Street in front of Donald and Deone Baird's. Lori brought up a concern about her parent's home to prevent water from undermining the road. Marshall was tasked with overseeing this project, with the proposed solution being to install a dip or concrete feature to manage runoff

Parks and Recreation - Raleigh reported a safety hazard in the playground involving a metal plate. The board decided that the plate must be removed to prevent injury.

Fire Department – The board expressed interest in purchasing a portable tank and pump unit to add to the town's fire equipment fleet. Additionally, the board planned to clear out an old truck bed currently filled with clay to prepare the vehicle for auction

Marshal Cox made a motion to adjourn. Raleigh Franklin seconded. All in favor voted 'AYE'--**ADJOURNED**