



To: Mayor and Town Council Members

From: Mark C. Meyers, Town Manager

Date: August 6, 2026

Subject: Bank Check Signers

Background

With Mayor Krause's upcoming medical leave and the current limited number of Town officials who can sign checks from the Zions Bank checking account, we need to update check signers. Former zoning administrator Gene Garate is one of the signers and since his resignation should be removed. Council members Paul Luwe and Valerie Wentz have agreed to become signers.

The bank requires that the legislative body adopt a resolution removing and appointing check signers. Based on Council's direction, the attached resolution will be placed on the August 18, 2026, regular meeting agenda for Town Council's consideration.

Recommendation

Staff recommends that the Town Council consider approving check signers for the Zions Bank checking account by removing Gene Garate and adding Paul Luwe and Valerie Wentz.

VIRGIN, UTAH
Resolution No. R2026-

**A RESOLUTION OF THE TOWN COUNCIL OF VIRGIN TOWN, UTAH, AUTHORIZING
CHANGES TO AUTHORIZED SIGNERS ON THE TOWN'S BANK CHECKING ACCOUNT AT
ZIONS BANK**

WHEREAS, Virgin Town maintains a checking account with Zions Bank for the purpose of conducting the Town's financial business; and

WHEREAS, it is necessary from time to time to update the individuals authorized to sign checks and other banking documents on behalf of the Town; and

WHEREAS, the Town Council finds it to be in the best interest of Virgin Town to remove Gene Garate as an authorized signer on the Town's checking account maintained at Zions Bank and to designate Valerie Wenz and Paul Luwe as authorized signers.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF VIRGIN, UTAH, THAT:

1. **Removal of Authorized Signer.** Effective immediately upon adoption of this Resolution and acceptance by Zions Bank, **Gene Garate** is removed as an authorized signer on the Virgin Town checking account maintained at Zions Bank.
2. **Addition of Authorized Signers.** Effective immediately upon adoption of this Resolution and acceptance by Zions Bank, **Valerie Wenz** and **Paul Luwe** are hereby authorized as signers on the Virgin Town checking account maintained at Zions Bank, with full authority to sign checks and execute such banking documents as may be required in accordance with Town policies and applicable law.
3. **Authorization to Implement.** The mayor and other appropriate Town officials are authorized and directed to execute any documents required by Zions Bank to implement the changes authorized by this Resolution.
4. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of Virgin, Utah, this 18 Day of August, 2026.

By: _____
Jean Krause, Mayor

Attest: _____
Krystal Percival, Town Clerk/Recorder

<u>Vote</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jean Krause, Mayor	☐	☐	☐
Paul Luwe, Council Member	☐	☐	☐
Valerie Wenz, Council Member	☐	☐	☐
April McKeon, Council Member	☐	☐	☐
Jim Kietzman, Council Member	☐	☐	☐

Resolution R2026-
Adopted: August 18, 2026

RECORDED this _____ day of _____ 2026

PUBLISHED or POSTED this _____ day of _____, 2026.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §63G-30-102 as amended, I, the Town Clerk/Recorder of Virgin, Utah, hereby certifies that the foregoing Ordinance was duly passed and published or posted via Class A Notice at:

- 1) Utah Public Notice website
- 2) Virgin Town website, www.virgin.utah.gov
- 3) Virgin Town Hall

Krystal Percival, Town Clerk/Recorder
Virgin Town, Utah