

**MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION  
MEETING HELD MONDAY, JULY 27, 2026, BEGINNING AT 9:00 A.M. IN  
DUCHESNE, UTAH**

***Present –***

Commissioner Greg Miles, Commissioner Tracy Killian, Commissioner Jeff Chugg, Deputy Attorney Grant Charles, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Deputy Clerk-Auditor Oaklee Larsen, Economic Development Director Kori Wilde, Emergency Management Director Josh Phillips, Economic Development Assistant Deborah Herron, Clerk-Auditor Chelise Curtis, Human Resource Generalist Tommi Mascaro, Human Resource Payroll & Benefits Administrator Jamie Park, Attorney Stephen Foote, Assessor Traci Herrera, USU Extension Director Brooke Holgate, 4-H Judging Team: Sadie Cifuentes, Whitlee Theener, Dallie Jo Pehrson, Parents: Bennie Cifuentes and Courtney Theener, Jon Haderlie, and Cody Powell with Larson & Company, PC, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

***Opening Comments***

*(9:00 a.m.)*

Chairman Miles welcomed everyone to the meeting.

Commission Executive Assistant Melissa Hughes said the prayer.

***Pledge of Allegiance***

*(9:01 a.m.)*

***Recognition of the 4-H Livestock Judging Team State Championship***

*(9:02 a.m.)*

USU Extension Director Brooke Holgate introduced the 4-H Judging team and described the competition. Normally, teams are made up of four members, and the lowest score is dropped. This team only had three members, so every score counted. They judge both market and breeding animals. Each Judge shared their story and expressed gratitude to Brooke and her leadership. Each Commissioner commended them on the accomplishment and encouraged them to take the lessons learned into their adult lives.

***This Day in History***

*(9:11 a.m.)*

Commissioner Miles described what happened this day in history. On July 24<sup>th</sup>, 1847, an exhausted group of Mormon pioneers led by Brigham Young entered Utah's Salt Lake Valley after a grueling 1,000-mile journey from Nauvoo, Illinois. This marked the founding of what would become Salt Lake City and is commemorated annually in Utah as Pioneer Day. On July 27<sup>th</sup>, 1789, the US Congress established the Department of Foreign Affairs, later known as the State Department. In 1953, North Korea and the United Nations signed an armistice to stop fighting and divide Korea at the 38<sup>th</sup> parallel. In 1996, a bomb exploded at Atlanta Olympic Park, killing one and injuring 110. In 1909, Orville Wright successfully tested the Wright Military Flyer, the world's first military airplane, with a record flight of 1 hour, 12 minutes, and 40 seconds, flying approximately 40 miles. In 1944, American troops regained control of Guam from Japanese forces, marking a turning point in the Pacific Theater. In 1964, the United States announced the deployment of an additional 5,000 military advisers to South Vietnam, escalating U.S. involvement in the Vietnam War. In 1975, Alex Rodriguez, a baseball Hall of Fame member, was born.

***Public Works Update***

*(9:13 a.m.)*

Public Works Director Mike Casper provided an update of ongoing and upcoming work. They are starting roadwork in Red Creek (CR 1). The work should be completed in a week or two. The paint was delivered, and striping should start soon. They have been preparing the new yard for the new fuel tanks. It rained last week, and a couple of areas experienced flooding, but the graders are out working those areas. The crusher will be moved to Arcadia. Commissioner Chugg commented on Moon Lake Road (CR 113), noting that a sign has been knocked down and that a couple of potholes need to be repaired. The parties discussed the rights-of-way for the road realignment in Roosevelt.

**Discussion & Consideration of Purchasing Shelving for the New Road Department Building**  
(9:21 a.m.)

Public Works Director Mike Casper presented a quote from Uline for \$28,859.00. He explained that they had scaled back the order but would be short on shelving in the storage area. The parties discussed the shelving and what else is needed. *Commissioner Chugg made a motion to approve purchasing the shelving up to \$40,000 using fund 41. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

**Emergency Management Update**  
(9:27 a.m.)

Emergency Management Director Josh Phillips gave a weather update. A heat advisory is in effect. There are several spots set up in the County to measure moisture. Moon Lake, Dollar Ridge, and Indian Canyon are the worst, with 13 inches below average. The rest of the areas are about 6 inches short of the year's average. The fire team is back in the area and should be ready for deployment again on Tuesday. Some lightning strikes have sparked a few fires, but nothing has gotten out of control. The two water tenders were delivered to the EOC building. They are preparing sandbags at the fire stations. They plan to have 100 filled and ready at each station. The weather next week is predicted to be hotter than this week.

**Discussion & Consideration to Ratify the Agency Leasing Agreement with Super Com for the Probation Program**  
(9:32 a.m.)

The parties discussed the agreement with Super Com for the probation program. It is used for tracking ankle monitors. The agreement cost is significantly lower than that of the previous provider. Deputy Attorney Charles has no issues with the agreement. *Commissioner Killian made a motion to ratify the leasing agreement with Super Com for the probation program and authorize the Sheriff to sign on behalf of the County. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

**Discussion & Consideration of New Business Licenses**  
(9:35 a.m.)

Deputy Clerk-Auditor Janet Jenkins presented two business licenses before the meeting.

- Dye Electric & Automation, owned by Joshua Dye, Roosevelt, Utah.
- Cody Hansen Construction, owned by Cody Hansen, Fruitland, Utah.

The parties discussed the new businesses. *Commissioner Killian made a motion to approve the business licenses for Dye Electric & Automation and Cody Hansen Construction. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

**Discussion & Consideration of the Independent Audit Report**  
(9:39 a.m.)

Jon Haderlie, a partner with Larson & Company, introduced himself and presented the Financial Statements with the Independent Auditor's Report dated December 31, 2025. Mr. Haderlie describes the report's layout. He covered the opinions and findings for the different sections of the report. There was only one compliance finding noted during the current period. The Long Term Health Fund has a deficiency, and it needs to be budgeted with at least a 5% increase; it was only budgeted at a 3% increase. This was a finding last year as well. A copy of this report will be kept in the Clerk-Auditor's office. *Commissioner Chugg made a motion to accept the Independent Auditor's Report as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

**Recess 9:58 a.m. to 10:25 a.m.**

*Commissioner Chugg made a motion to saunter. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

**Discussion & Consideration of County Volunteers**  
(10:25 a.m.)

Human Resource Generalist Tommi Mascaro presented a list of eighteen volunteers. The parties discussed the volunteers. *Commissioner Killian made a motion to approve the volunteers as presented. Commissioner Chugg seconded the motion. Commissioner Killian*

voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

#### **HR Office – Payroll**

(10:27 a.m.)

Human Resource Generalist Tommi Mascaro presented the payroll report for the period ending July 18, 2026. A total of 236 employees were paid, with bills totaling \$927,869.65. The parties reviewed the payroll. *Commissioner Chugg made a motion to approve the payroll for the period ending July 18, 2026, for \$927,869.65, as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

#### **Auditor's Office – Vouchers**

(10:49 a.m.)

Deputy Clerk-Auditor Oaklee Larsen presented the vouchers for July 27, 2026, check numbers 173531 through 173680, totaling \$1,171,852.85. The parties reviewed the submitted vouchers. *Commissioner Killian made a motion to approve the vouchers for July 27, 2026, as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

#### **Consideration of Minutes of the Combined Commission Meeting held July 13, 2026**

(10:34 a.m.)

The parties reviewed the combined minutes of the July 13, 2026, meeting. *Commissioner Chugg made a motion to approve the minutes of the July 13, 2026, meeting, as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

#### **Discussion of Possible Subjects for the Next Meeting**

(10:40 a.m.)

#### **Calendaring & Weekly Update on Events**

(10:47 a.m.)

#### **Closed Session – Pending or Reasonably Imminent Litigation**

(11:01 a.m.)

*Commissioner Chugg made a motion to go in and out of a closed session to discuss: Pending or Reasonably Imminent Litigation. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

#### **Consideration to take action during the closed session**

(11:17 a.m.)

No action to be taken at this time.

#### **Adjournment**

(11:17 a.m.)

*Commissioner Miles stated that the end of the agenda had been reached and the forum adjourned.*

*Read and approved this on the 3<sup>rd</sup> day of August 2026.*

  
Greg Miles  
Commission Chairman

  
Chelise Curtis  
Clerk-Auditor

*Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes*