



SOUTHEAST UTAH HEALTH DEPARTMENT (SEUHD)

BOARD OF HEALTH MEETING

Date July 28, 2026 - 5:00 p.m.

Hybrid Virtual & In Person Meeting

PRESENT

CARBON COUNTY *Virtual* - Debbie Peet, Commissioner Larry Jensen

EMERY COUNTY *Virtual* - Kathi Kearney, Vice-Chair, Commissioner Jordan Leonard

GRAND COUNTY *Virtual* - Commissioner Melodie McCandless, Breann Davis, Chair, Rhiana Medina

EXCUSED Zak Konakis, Mark Holyoak

ADMINISTRATION *In-person* - Bradon Bradford, Andrew Michaelis, Sara Braby, Brittney Garff

I. Call Meeting to Order

Breann Davis called the meeting to order at 5:00 PM and did a roll call.

II. Public Comment

Public comment was opened by Breann. Hearing no comment, public comment was closed.

III. Minutes for May 26, 2026 – Review and possible approval -

There were no prior comments, and no comments during the meeting.

Motion to accept Minutes from May 26, 2026 - Kathie Kearney - Larry Jensen second - Motion passed

IV. Budget

A. Check Register and Disbursement Listing

As far as these usual reports, Brady had no questions prior to the meeting, and there were no questions during the meeting either.

Motion to accept the Check Register & Disbursement Listing - Melodie McCandless - Debbie Peet second - Motion passed

B. Increase Tuberculosis test fee from \$15 to \$25

Andrew spoke on the background of the fee/cost, this service has not increased price since approximately 2005. We are currently being charged \$12.47 for the test, so we are not really covering our costs to do it. Andrew explained that is how we determined an increase was necessary. There were no questions from the board.

Motion to accept increasing the Tuberculosis test fee from \$15 to \$25 - Kathie Kearney - Melodie McCandless Second - Motion passed

V. 2025 Audit Report and Letter

Andrew said that the letter is just a standard letter that states there were no disagreements or issues found. There is nothing to really note or discuss in the letter. Moving to the financial statements, the auditors opinion shows everything looks good and there seems to be no errors or items to note. There is also a side by side comparison you can review from 2024 to 2025. It shows we are fairly steady year to year. There were some differences in the revenues mostly due to federal items. Again, still very close in the end and looking positive. Brady thanked Andrew and those who helped him prepare for the audit. There were no questions from the board of this report or letter.

Motion to accept the 2025 Audit Report – Rhianna Medina - Larry Jensen second - Motion passed

VI. SEUHD Policy Updates, Handbook, and summary of Substantial Changes

Brady mentioned that we did discuss this a little bit last meeting, but that this whole policy and handbook was reviewed by leadership and then by the staff. Some changes are bigger and more to the updates, and some are more to modernize the language. The handbook is when an employee begins their employment, and is sometimes reviewed, where the policies are referenced more often. They now match between the two. Brady began by reviewing the summary of changes referencing the handbook that was provided to the board. After some review he asked if there were questions on the handbook portion, and there were none. Brady then began going through some of the substantial changes in the policies that were also in summary of changes provided to the board. There were no questions throughout Brady's presentation or once he was done. The Board said they appreciated the work that went into these updates.

Motion to accept the Updated SEUHD Policies and Handbook – Melodie McCandless - Kathi Kearney second - Motion passed

VII. Public Health Report

Brady said that the community health survey is actually not due until next year, and our hope is to combine those efforts with other local agencies that may also have to do something similar and get more information that way. He also discussed that we have an Americore Vista starting for us in the next couple of weeks. They will help with grant writing.

A. Epidemiology

Nothing to discuss today.

B. Clinical and Family Services

Nothing to discuss today.

C. Community Health (Promotion and Education)

Nothing to discuss today.

D. Environmental Health

Nothing to discuss today.

E. Emergency Preparedness

Nothing to discuss today.

F. Public Information

Brittney mentioned that we have been out in the community at events a lot this summer and added a blood pressure monitoring station so that the community can take their blood pressure there at the event which is great.

G. Rural Health Transformation Grant

Nothing to discuss today.

VII. Closed Session - if necessary

No closed session was needed.

VIII. Board Comments

There were no comments from any board members.

Motion to adjourn - Melodie McCandless

There being no further discussion, the meeting was adjourned.

The meeting adjourned at 5:36 PM.

Breann Davis, Board Chair

Bradon Bradford, Health Officer