

**Ballard Planning
Commission**
Tuesday, July 7, 2026 @ 6:00 pm
Minutes

Chairman
Joe Allred
Public Works Director
Ben Mower
Secretary/Recorder
Tasha Crum
Secretary
Anissa McDonald

Board Members
Mark Redmond
Steve Collins
Leah Bastian
Kay Burgess

Planning Commission Meeting

Item

A. CALL ZONING MEETING TO ORDER

- **Prayer and Pledge of Allegiance** – Joe Allred
- **Welcome and Roll Call** – Chairman Joe Allred welcomes all in attendance and called roll. Those in attendance were Board Members Joe Allred, Mark Redmond, Kay Burgess and Leah Bastian. Secretary Tasha Crum. Board Member Steve Collins was excused
- **Public Attendees**- Andrea Gurr, Al Kettle and Nile Mathisen
- **Conflicts of Interests** -- *All Planning and Zoning Members who have a conflict with any item on the agenda please state concern.*

-No conflicts were stated-

B. APPROVAL OF AGENDA

Motion made by Board Member Mark Redmond to approve agenda with corrections, 2nd by Board Member Kay Burgess. All in favor.

YEA

NAY

Board Members

Joe Allred
Mark Redmond
Leah Bastian
Kay Burgess
Steve Collins was excused

C. APPROVAL OF PAST MINUTES

- June 2, 2026

Motion made by Board Member Kay Burgess to approve the minutes of June 2, 2026, as corrected, 2nd by Board Member Leah Bastian. All in favor.

YEA

NAY

Board Members

Joe Allred
Mark Redmond
Leah Bastian
Kay Burgess
Steve Collins was excused

D. NEW AGENDA ITEMS-

- **PUBLIC HEARING-** Proposed approval CUP Miller West Pad-Andrea Gurr

Motion made by Board Member Mark Redmond to close Regular Meeting and open Public Hearing, 2nd by Board Member Kay Burgess. All in favor.

YEA

NAY

Board Members

Joe Allred
Mark Redmond
Leah Bastian
Kay Burgess
Steve Collins was excused

Andrea Gurr, with Uintah Wax, presented a new horizontal oil and gas pad, 'Miller West,' located on the Ronnie Miller property. The proposed Miller West pad would be located immediately west of the previously approved Super Pad and Sage Pad, same conditions and use of the same access point and turn-lane improvements. The only changes are the addition of a signed waiver from a property owner located within the 1,000-foot radius and the installation of directional signage to guide oilfield traffic to the correct pad locations.

Motion made by Board Member Mark Redmond to close Public Hearing and open Regular Meeting, 2nd by Board Member Leah Bastian. All in favor.

YEA

NAY

Board Members

Joe Allred
Mark Redmond
Leah Bastian
Kay Burgess
Steve Collins was excused

Motion made by Board Member Mark Redmond to approve CUP for Miller West Pad and recommend approval to City Council, 2nd by Board Member Leah Bastian. All in favor.

YEA

NAY

Board Members

Joe Allred
Mark Redmond
Leah Bastian
Kay Burgess
Steve Collins was excused

- **BOARD TRAINING-** Annual Open & Public Meetings Act Training
The Following individuals attended and viewed the Annual Open & Public Meetings Act Training:
 - Chairman Joe Allred
 - Board Member Mark Redmond
 - Board Member Leah Bastian
 - Board Member Kay Burgess

Attendance was documented to confirm completion.

E. RETURNED PAST AGENDA ITEMS-

- Nothing to follow up on

F. STANDARD PUBLIC COMMENTS-

- No Comments

G. FOLLOW-UP ON TABLED ITEMS –

- Nothing to follow up on

H. FOLLOW-UP ON PAST BOARD ASSIGNMENTS-

- No past board assignments

I.

ZONING BOARD ADJOURN

Motion made by Board Member Mark Redmond to adjourn meeting at 6:30 pm, 2nd by Board Member Kay Burgess. All in favor.

YEA

NAY

Board Members

Joe Allred

Mark Redmond

Leah Bastian

Kay Burgess

Steve Collins was excused

Chairman Joe Allred

Date

Secretary Tasha Crum

Date

Approved Signed Copy filed in the Ballard City Offices