Town of Dutch John
P.O. Box 235, Dutch John, UT 84023
(435) 885-3036 https://dutchjohn.org

Regular Town Council Meeting

Minutes

Wednesday, July 8, 2026 at 7:00 pm

Meeting Location: Dutch John Community Center 530 South Blvd.

Public Access

Meeting access is available electronically. See https://dutchjohn.gov/pages/calendar for more details.

1. **Call to Order / Pledge of Allegiance**

   Minutes:
   - Call to order at 7pm

2. **Roll Call**

   Minutes:
   - Town Council & Staff: Butch Johns, Amy McDonald, Sandy Kunkel (online), Rachel Albritton (online), Allen Parker, Harriet Dickerson (absent, excused)
   - Public: Curt Smith (online), James Israelsen, Bryan Meler, Remmington Weber, Janee Christiensen, Kristina Weber

3. **Consent Agenda**

   Minutes:
   Motion
   Amy made a motion to accept the consent agenda. Rachel second. All in favor. No opposed.

   a. **Minutes of meeting: June 24, 2026 Public Hearings and Meeting, June 29, 2026 Meeting**

      Minutes:
      - 4th bullet, the reference to the "old PO" should be old hospital property.

   b. **Expenditures: Voucher List**

   c. **Correspondence:**

      Minutes:

- Email from Matt Abott
- Letter from Bruce Baird

4. **Committee / Staff Reports**
    a. **Mayor's Report**

    Minutes:
    - Meeting with the town attorney (details covered in closed session).

    b. **Volunteer Fire Department**
    c. **Planning and Zoning**
    d. **Building and Grounds**

    Minutes:
    - Remodel of conference hall has started. Goal is completion in 90 days.
    - Weed spraying occurred last week.

    e. **Cemetery**
    f. **Freedom Festival: July 4, 2026**
    g. **America 250 Utah Celebration**
5. **Public Comment**

Minutes:
- Amy McDonald suggested that, since the fireworks show was canceled, any remaining Freedom Fest funds be used to support a smaller fireworks display or a similar celebration during the Snow Rally, contingent on weather conditions and Vortex availability.

6. **Old Business**
    a. **Award Scholarships**

    Minutes:
    - Amy and Butch handed out the awards to the two recipients.

    b. **Impact Fees - Discussion and Possible Action**

    Minutes:
    - Allen Parker discussed impact fees. He noted that because of the town's current size the town is not required to hire an engineering firm to set the base level of service. Therefore, the town can proceed with professional services from Zions Public Finance to perform the analysis by providing their own data, rather than needing a formal engineering study. It was acknowledged that if the town grows beyond 5,000 people or collects more than the $250,000 threshold in impact fees, it will then be required by state law to set a base level of service through an engineering firm.

    Motion Amy made a motion to move forward with impact fee assessment. Sandy second. All in favor. No opposed.

7. **New Business**

a. **Western Rivers Application for Beer License - Discussion Possible Action**

Minutes:

- No representative from Western Rivers was present. The item was tabled for a later discussion.

b. **Sunrise Engineering Fire Station Recommendations - Discussion and Possible Action**

Minutes:

- Representatives presented recommendations for procuring an architect and contractor for the fire station remodel, with costs estimated at approximately $18,000 for preliminary work. Discussion included procurement policies, and the council noted that this project will be handled under the town's existing contract for services.

c. **Sun Drop PID - Discussion and Possible Action**

Minutes:

- Public hearings are completed.
- Amy read the header of the Resolution for the record.

Motion

- Amy made a motion to adopt the Resolution and requested a final copy of all the documents without 'Draft' on it. Rachel seconded. All in favor.

Vote - Rachel Albritton - Yes - Sandy Kunkel - Yes - Amy McDonald - Yes - Butch Johns - Yes - Harriet Dickerson - absent (excused)

d. **DJ57 Request for Disconnect - Discussion and Possible Action**

Minutes:

- Amy motioned to go into closed session. Sandy second.

Vote to go into Closed Session

- Rachel Albritton - Yes
- Sandy Kunkel - Yes
- Amy McDonald - Yes
- Butch Johns - Yes
- Harriet Dickerson - absent (excused)

Motion

- Once the Council returned from closed session, Amy motioned to allow Butch to pursue hiring legal counsel. Rachel seconded.

Vote on Motion

- Rachel Albritton - Yes
- Sandy Kunkel - Yes
- Amy McDonald - Yes
- Butch Johns - Yes
- Harriet Dickerson - absent (excused)

8. **Closed Session, if necessary* Pursuant to 52-4-20**

a. Legal Discussion

9. Adjournment

Minutes:

- Meeting adjourned at 8:05pm

Contact: Amy McDonald (amcdonald@dutchjohn.org 801-243-1463) | Minutes published on 08/04/2026, adopted on 07/22/2026

Deputy Clerk