

**AGENDA**  
**HIGHLAND CITY COUNCIL MEETING**  
**March 17, 2015**

**7:00 p.m. Regular City Council Session**  
Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

**7:00 P.M. REGULAR SESSION – CITY COUNCIL CHAMBERS**

CALL TO ORDER – Mayor Mark Thompson

INVOCATION – Jessie Schoenfeld

PLEDGE OF ALLEGIANCE – Rod Mann

**APPEARANCES**

- 1. Time has been set aside for the public to express their ideas, concerns, and comments.**  
*(Please limit your comments to three minutes each.)*

**PRESENTATION**

- 2. Representative Mike Kennedy – Legislative Update**

**CONSENT**

- 3. MOTION: Approval of Meeting Minutes for City Council Regular Session – March 3, 2015**
- 4. RESOLUTION: Approval of Surplus Public Property – Piano, Phones and Misc. Computer Equipment**
- 5. MOTION: Ratification of Appointment of Chairman to the Highland Fling Committee – Jessie Schoenfeld.**

**PUBLIC HEARING**

- 6. Annexation of 37.18 acres of Real Property - Northeast corner of Highland Boulevard and 11800 North**

**ACTION ITEMS**

- 7. MOTION: Request for two (2) Pressurized Irrigation Connections outside of City Limits – Tom Williams**

8. **MOTION: A request to Expand the Parking Lot for Lone Peak High School by Acquiring City Owned Land** - Alpine School District
9. **MOTION: Authorize Staff to bid HA5 Surface Treatment Road Maintenance Projects** - in the amount not to exceed \$91,539 (\$0.167 per square foot) with a \$20,000 budget for crack sealing
10. **ORDINANCE: Amending Chapter 10.08 Supplemental Vehicle Regulations of the Highland City Municipal Code** – prohibiting parking of all trailers and inoperable vehicles in city owned parking spaces

MAYOR/ CITY COUNCIL & STAFF COMMUNICATION ITEMS

- Salt Building - Justin Parduhn, O&M Director

ADJOURNMENT

*(These items are for information purposes only.)*

| Description  | Requested/Owner              | Due Date                           | Status  |
|--|------------------------------|------------------------------------|---|
| Certified Impact Fee – Completed Report  | City Council<br>Nathan Crane | 1 <sup>st</sup> quarter of<br>2015 | Zion’s Bank<br>approved – report<br>in progress |
| Impact Facilities Plan   | City Council                 | 1 <sup>st</sup> Quarter of<br>2015 | In Progress                                     |
| Road Capital Improvement Plan for FY 15-16<br><i>Prioritize and Communicate to Residents</i> | City Council                 | January                            | Contracted with<br>King Eng.                    |
| HW Bldg. – PW Storage Status   | City Council<br>Mayor/PW     |                                    | In Progress                                     |
| Determine Park Use for Recreation  | City Council<br>Parks Staff  | 1 <sup>st</sup> quarter of<br>2015 | Staff to make<br>recommendations                |
| SR74 Median at Pebble Lane Subdivision   | Staff                        |                                    | Waiting to hear<br>from County                  |
| Building Use Policy Fees   | Rod Mann<br>Emily            |                                    | Gathering<br>Information                        |
| Bike Traffic along SR74  | Jessie Schoenfeld<br>PW      |                                    | In Progress                                     |

CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder does hereby certify that on this **12<sup>th</sup> day of March, 2015**, the above agenda was posted in three public places within Highland City limits. Agenda also posted on State (<http://pmn.utah.gov>) and City websites ([www.highlandcity.org](http://www.highlandcity.org)).

JOD’ANN BATES, City Recorder

- In accordance with the Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-772-4505, at least 3 days in advance to the meeting.
- The order of agenda items may change to accommodate the needs of the City Council, the staff and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.**

**MINUTES  
HIGHLAND CITY COUNCIL MEETING  
Tuesday, March 3, 2015**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland, Utah 84003

**PRESENT:** Mayor Mark S. Thompson, conducting  
Councilmember Brian Braithwaite  
Councilmember Dennis LeBaron  
Councilmember Tim Irwin  
Councilmember Jessie Schoenfeld  
Councilmember Rod Mann

**STAFF PRESENT:** Aaron Palmer, City Administrator  
Nathan Crane, Community Development Director  
Gary LeCheminant, Finance Director  
JoD’Ann Bates, City Recorder  
Justin Parduhn, Public Works O&M Director  
Brian Gwilliam, Chief of Police  
Tim Merrill, City Attorney

**OTHERS:** Ed Dennis, Jaron Hulme, Andrew Morgan, Aaron Edwards, Eli Johnsen, Rick Hulme, Scot Jones, Cody Scott Love, Matthew Gardner, Ryan Slater, Jayden Harris, Stephen Wold, Shauna Holt, Richard Sudweeks, Dallin Webecke, Matthew Webecke, Edmund Webecke, McKay Brooks, Abe Day, Bonnie Desmond, Andy Desomond, Sharleen Shields, Michelle DeKorver, Kent Slade, Blythe Shupe, Richard Miller, Cooper Miller, Ethan Mortensen, Brad Wilson, Hunter Moorhead, Tate Wilson, Kenui Hall, Alan Jex, Mike Ridges, Leslee Keckley, Dane Keckley, Jon Taggart, Krina Saunders, Nic Saunders, Jackie Healey, Jon Brough, Jimmy Fietkau, Johnny Fietkau, Clay Palmer, Jason Palmer, Ryan Bartholomew, Griffin Jensen, Luke Wright, Jody Riggs, Tom Harward, Jarod Heath, and Corbet Heath.

The meeting was called to order by Mayor Mark S. Thompson as a regular session at 7:02 p.m. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting. The prayer was offered by Mayor Thompson and those assembled were led in the Pledge of Allegiance by Ethan Mortensen, a scout.

**APPEARANCES:**

Ed Dennis Chairman of the Open Space Committee, commented the committee is slowly making progress and appreciated the support of the City Council. Ed stated as a concerned resident he would like to read a statement regarding the library dedicated tax (attached).

# DRAFT

1 Shawna Larsen Chairman of the Arts Council stated she wanted to address the Council and let  
2 them know that they have been working on getting donations for a new piano for the Community  
3 Center, have reached their goal and have worked on the purchase of a new piano. She indicated  
4 it is a Kawai concert piano, 10 years old, in perfect condition, and is black. The Arts Council  
5 would like to ask the city for two things; 1) purchase a cover for the piano and 2) the company  
6 they are purchasing the piano from is willing to give them \$1,500. trade in credit for the old  
7 piano, it was her understanding that it would need to be surplus and inquired as to when they  
8 could released that piano.

9  
10 JoD'Ann Bates City Recorder stated the piano surplus request will be in the next Council  
11 agenda. If the Council chooses to approve the surplus of the piano the city would then need to  
12 advertise that approval to surplus for 14 days, looking at the calendar that would allow them to  
13 move forward with trading it in for the new piano on April 1, 2015.

14  
15 Shawna Larsen stated that although the Arts Council is doing the purchase, it is being purchased  
16 with donations and therefore will be the property of the City and will need to be insured for  
17 \$13,000.

18  
19 Jackie Healey resident, commented she supports the dedicated library tax. Her family uses the  
20 library frequently. She doesn't want to have to worry about the funds to run the program every  
21 year and worry about if there is going to be funds available for the library. The Library is small  
22 but they do great things. She has come to the library with her family and her scouts and have  
23 participated in story time and use of the computers. She appreciated the library staff and wants  
24 to see it stay intact.

25  
26 Blythe Shupe Library Chairman, indicated she would like to reiterate the fact that the library  
27 dedicated tax is a small amount equaling approximately 2% of the entire city budget but that 2%  
28 is critical to the library. To put it into to perspective as to what would happen if they were to  
29 lose funding below a specific amount she stated Highland residents currently have access to over  
30 6000 eBooks online if the library was to lose any of the grant funding and state and federal  
31 funding they would only have access to 60. She indicated there had been discussion regarding a  
32 survey among the residents to see what the support is for the library and for the dedicated tax.  
33 She has talked to a company names Qualtrics and they have agreed to help with a survey..  
34 Qualtrics is a national company, with one of their owners lives here in Highland. This is what  
35 they do; they write and deliver surveys on behalf of other companies. She feels that by allowing  
36 the survey to be written by a third party it would allow it to be unbiased. There is a question as  
37 to the best way to administer the survey and she is waiting her hear back from a representative of  
38 Qualtrics. As they discuss the issue today all she asks is they consider doing a survey to receive  
39 the feeling of the residents of Highland and do it fair manner. Having Qualtrics allows that fair  
40 administrations of a survey. Depending on the way it is distributed it is her understanding this  
41 would be done at no cost.

42  
43 Council member discussed timing and distributing options.  
44

# DRAFT

1 **CONSENT ITEMS:**

2  
3 MOTION: Minutes for the February 10, 2015 City Council Work Session

4  
5 MOTION: Minutes for the February 17, 2015 City Council Regular Session

6  
7 MOTION: Ratification of Re-Appointment and Appointment of Planning Commissioners

8  
9 *Pulled by*

10  
11 **MOTION: Tim Irwin moved the City Council approve the consent items on the agenda.**

12  
13 **Jessie Schoenfeld seconded the motion.**

14 **Unanimous vote, motion carried.**

15  
16  
17 **ACTION ITEMS:**

18  
19 MOTION: Authorize Staff to Bid Road Reconstruction – 10150 North and Stevens Lane

20  
21 **BACKGROUND:** In the fall of 2014, J-U-B Engineers prepared a road maintenance plan. As  
22 part of this plan Pavement Condition Index (PCI) values were established for all roads in  
23 Highland. Both 10150 North and Stevens Lane have a PCI value of F. These roads were chosen  
24 for the following reasons:

- 25
- Stevens Lane is a continuation of reconstruction project that began in 2013.
  - 10150 North serves an alternate route for 10400 North and 9600 North. It also serves as  
27 a route to Freedom Elementary School.

28 These projects were chosen because they would complete an entire road section within the  
29 remaining budget.

30 In September 2016, the City Council hired King Engineering to serve as a consultant to provide  
31 general consulting services relating to road maintenance projects. Staff met with Mr. King and  
32 the Mayor on site. Mr. King has prepared a proposal to draft bid documents and probable costs  
33 for these projects as follows:

34

| Road         | Bid Document Costs | Probable Costs |
|--------------|--------------------|----------------|
| 10150 North  | \$10,500           | \$164,000      |
| Stevens Lane | \$5,780            | \$86,400       |
| Total        | \$16,280           | \$250,400      |

35  
36 The total cost for both projects is: \$266,680.

37  
38 Nathan Crane stated staff had been asked directly about 6000 west and 10400 N. In 2008 the  
39 city received bids done to complete 6000 W and costs ranged from \$400 per foot to \$1000 per

# DRAFT

1 foot. The quote for \$1000 per foot includes additional shoulder, curb gutter and sidewalk.  
2 These two projects are about \$86 per foot.

3  
4 Brian Braithwaite thanked the staff for the work and effort they put into getting this information  
5 to the council. This issue has been controversial and there have been several avenues they have  
6 tried to take in order to address the road issue. He feels it is important the council have a  
7 consistent way of choosing the roads to be worked on and feels this is working in that direction.  
8 He feels staff has given the council something to start with, they are trying to identify the right  
9 roads to work on but questions if these two roads need to be done or should they put those funds  
10 into re-surfacing other areas.

11  
12 Justin Parduhn Public Works Director stated depending on the type of resurfacing they need to  
13 have preformed they would need to get going on getting those scheduled. They hadn't been  
14 talking to the companies for resurfacing and they would need to call them and see what their  
15 schedules are looking like.

16  
17 Brian Braithwaite feels it is fundamental that there be a common ground and communication  
18 between Council and Staff. He has looked at both roads and proposed doing 10150 north and  
19 take the funds from the other and put towards resurfacing other needed roads.

20  
21 Council continued to discuss with Staff areas that could be resurfaced, maintenance that could be  
22 added and the type of work that could be done prior to the end of the fiscal year. Discussion  
23 continued regarding the 5 year plan and if they were going to be able to follow that plan.

24  
25 Tim Irwin inquired how the type of traffic plays into the need for reconstruction or resurfacing of  
26 these roads.

27  
28 Justin Parduhn stated staff feels of the two roads, 10150 north is the higher traffic. It is heavily  
29 used for residents to travel to Freedom Elementary or 6800 west. Stevens Lane is a continuation  
30 of a project started last year continuing it out to 6450 West.

31  
32 Dennis LeBaron stated he would have to agree with Brian Braithwaite in reconstructing 10150  
33 north and use Stevens Lane funding to resurface other roads.

34  
35 Rod Mann also agreed with Brian Braithwaite's suggestion depending on the possibility of  
36 getting things scheduled

37  
38 **MOTION: Brian Braithwaite moved the City Council authorize the staff to bid the road**  
39 **reconstruction project for 10150 North and set aside a contingency for that project in a**  
40 **reasonable amount. All other funds identified be used for resurfacing projects.**

41  
42 **Tim Irwin seconded the motion.**

43 **Unanimous vote, motion carried.**

# DRAFT

1 RESOLUTION: Amending Site Plan Review Fees – Civic Construction Plan Review and Civic  
2 Construction Inspections

3  
4 BACKGROUND: The current fee for site plan review is \$725. This last update to these fees  
5 was done in 2009. There is not an established fee for civil construction inspections or civil plat  
6 review. Civil construction inspections are those inspections done by the Public Works staff as a  
7 building is constructed. There are no current fees for civil plan review or civil construction  
8 inspections. Further, engineering review is currently being provided by consultants. For these  
9 reasons, staff commissioned a fee study to update these fees. The study was completed by  
10 Zion's Bank Public Finance. The proposed fee includes two staff reviews. All corrections and  
11 issues can be resolved in two reviews. If additional reviews are required an additional fee will be  
12 charged. This will encourage developers and engineer's to ensure all corrections are addressed  
13 during the first two reviews. The proposed fees are as follows:

14 Site Plan Review: \$2,295

15 Civil Plan Review: \$2,906

16 Civil Inspection Fee: \$4,015

17 The Civil Construction Inspection fee is based on an average of 110 hours spent by Public Works  
18 staff per subdivision. If a project requires more than the 110 hours, the developer will be charged  
19 \$36.50 per hour. These fees will be collected prior to the inspection being completed. Currently,  
20 Public Works staff tracks time spent on the job site. This task will be simplified by the use of  
21 work order software that is being considered. These fees will be reviewed next year to insure  
22 accuracy.

23  
24 Tim Irwin inquired if these are costs occurred by internal staff.

25  
26 Nathan Crane stated this would cover cost for both internal staff and contracted engineers. He  
27 stated they are currently working with two consulting engineers one from Hansen, Allen, Luce  
28 that does the utility modeling and one from JUB that does our civil plan review. In order to  
29 cover those cost they are passing that onto the developments.

30  
31 Brian Braithwaite stated he appreciates the work done by staff in working with Zion's Bank to  
32 help capture those costs and the plan to review those costs every year and adjust it accordingly.

33  
34 **MOTION: Tim Irwin moved the City Council approve a Resolution amending the Site**  
35 **Plan Review Fees and establishing a fee for Civic Construction Plan Review and Civil**  
36 **Construction Inspections.**

37  
38 **Dennis LeBaron seconded the motion.**

39  
40 **Those voting aye: Brian Braithwaite, Dennis LeBaron, Tim Irwin, Jessie Schoenfeld, and**  
41 **Rod Mann.**

42 **Motion carried.**

43  
44 MOTION: Approval of an Agreement – DR Horton

# DRAFT

1 **BACKGROUND:** DR Horton has filed an appeal regarding the current impact fees. Since the  
2 City began the process of revising the impact fees, an agreement between parties has been  
3 reached. The agreement will stay any litigation until the revised impact fees are completed. The  
4 draft impact facility plans are currently under review by staff. The agreement also states that if  
5 the new impact fees are lower than the current fees, the City will reimburse DR Horton for those  
6 fees. If the fees are higher than the current fees DR Horton will pay the difference. The  
7 agreement is needed to address the time differences in state statute relating to appealing impact  
8 fees and the time the City needs to revise the impact fees.

9  
10 Tim Merrill City Attorney stated this agreement is to not litigate rather the fees are reasonable or  
11 not until after the study done by Zion's Bank. Once the new impact fees are approved, the  
12 developer is agreeing to pay them subject to protest. However, there is a statute of limitations so  
13 in order to preserve their right to challenge them and give the city time to prepare its study  
14 through Zion's Bank.

15  
16 **MOTION: Tim Irwin moved the City Council approve of an agreement with DR Horton**  
17 **relating to Impact Fees.**

18  
19 **Rod Mann seconded the motion.**  
20 **Unanimous vote, motion carried.**

## 21 22 **MAYOR, CITY COUNCIL & STAFF COMMUNICATION ITEMS**

23 *(These items are for information purposes only and do not require action or discussion by the City Council)*

- 24  
25  
26 • Park Maintenance Building

27  
28  Justin Parduhn stated staff had met over the past week with individual council members  
29 and discussed the need for a new parks maintenance building. He had received some estimates  
30 regarding different types of buildings that could be possible. They are proposing a 50 x 100 steel  
31 frame building, depending on the location and the exterior they feel they can build it for  
32 approximately \$275 thousand which includes a pre-cast fence, all utilities, the buildings and  
33 garage doors. He handed out an estimate from company regarding the buildings. (handout  
34 attached).

35  
36 Nathan Crane stated the difference in quoted price related to interior improvements.

37  
38 Justin Parduhn indicated they had received pricing on a steel frame building from a company in  
39 Lehi called J&M Steel. The price received was for a 50 x 100 foot building with insulated  
40 panels (different colors and finishes) that are equivalent to and R-22 insulated rating. The  
41 breakdown includes: \$116 thousand for the building, the building with a concrete floor takes it to  
42 \$23 thousand, a concrete wall to surround the building at 4 foot high is \$19 thousand, 4 - 14x14  
43 doors installed with openers is \$36 thousand. Todd Trane the city contract engineer put  
44 together the estimates for all the earthwork, pad, utilities, sumps, and asphalt which came to \$66

# DRAFT

1 thousand and 300 feet rhino rock wall \$16,500 for a total of \$276,500. There will be a need for  
2 some additional funds depending on where it goes and the type of landscaping, this also does not  
3 include any interior framing, leaving approximately \$24 thousand left over for any additional  
4 expenses.

5  
6 Mayor Thompson indicated one issue they need to consider is the ongoing costs to heat the  
7 building but they can possibly sectionalize it to keep those costs to a minimum.

8  
9 Jessie Schoenfeld asked if this type and size of building would be able to do what is needed.

10  
11 Justin Parduhn responded that steel buildings are a great investments and feels this will fit their  
12 needs, the size has some flexibility and possible room to grow in the future if needed.

13  
14 Discussion continued regarding the first choice for locations which was determined to be the  
15 Town Center location as indicated in the January 20, 2015 minutes and the process in order to  
16 move forward.



## Library Funding and Dedicated Tax

17  
18  
19  
20 Rod Mann stated his view is that the library funds should come from the general fund just as  
21 every other department. He feels the city does not have control of the funds and cannot use the  
22 reserve for other issues the city faces. As of last year the library had a reserve of \$89 thousand  
23 dollars that could be used for things like trails, parks, roads or other areas. He would propose  
24 they eliminate the library dedicated property tax and put that percentage back into the general  
25 fund giving the city more flexibility on what that reserve can be used for. He had looked into  
26 this and 3 of the 13 libraries in Utah County have a dedicated library tax the other 10 do not and  
27 they are surviving. He feels he has to look at what is best for the city as a whole and not just one  
28 specific area.

29  
30 Tim Irwin inquired how they would address concerns of the board regarding future growth. Part  
31 of that reserve is being saved for future growth and expansion.

32  
33 Rod Mann stated organizations can raise funds fairly quickly as shown by the Arts Council  
34 earlier in the evening. He feels this should be transparent and open, and there hasn't been a good  
35 accounting of this fund for residents to be able to see what it's being used for. He feels the  
36 relationship with the library and the city would be better served working together with the library  
37 foundation.

38  
39 Dennis LeBaron reminded the council the reason for the dedicated library tax was to provide  
40 stability and suggested the possibility of reducing the dedicated tax to ½ with the other ½ going  
41 into the general fund.

# DRAFT

1 Brian Braithwaite stated there are many moving parts and does not feel this is black and white.  
2 The library is not currently paying for rent or utilities if you were to look at everything, currently  
3 they would not cover all their costs. They have talked about it before, that transparency is very  
4 important and feels there are fundamental things that are valuable for the council. He feels that  
5 by putting it on the books it would show those reserves would go towards growth when it got to  
6 that point. We as a society pay for other children's education just as other paid for ours before us  
7 and as a community we value that education. By leaving it where it is it will continue to grow  
8 but if the budget is reduced it will have the potential of slowing the momentum. They just talked  
9 about funds for a road and gave a contingency to make sure it is covered. They can argue about  
10 the little things but if they cut this too close they can end up with the possibility of losing  
11 employees and not having a guarantee from year to year.

12  
13 Dennis LeBaron inquired about the option and the possibility of implementing user fees.

14  
15 Brian Braithwaite indicated that user fees are not guaranteed and you would not know what you  
16 would be getting from year to year.

17  
18 Rod Mann stated he agreed with the option of user fees in conjunction with other fund raising  
19 options to help make up those differences. He feels there are some risks but feels it is best for  
20 the city as a whole to put those funds back into the general funds.

21  
22 Discussion continued between council members regarding fees, funding options and the library  
23 reserves.

24  
25 Tim Irwin stated that a previous council and residents agreed to have a dedicated library tax and  
26 the principle of not making a change to a previous council's decision makes it a hard choice as to  
27 what direction he feels he should go. He stated there are some conflicting principals with this  
28 issue. They could have a better library if there was more ownership of those that use the library  
29 and feels the discussion is how they move forward in funding

30  
31 Jessie Schoenfeld stated there is a huge difference in the funding issue. The piano fundraising as  
32 mentioned previously is a onetime shot not an ongoing cost.

33  
34 Discussion continued regarding a possible survey, time frames and proper communication with  
35 the residents.

36  
37 • Brian Braithwaite mentioned an issue regarding parking space around Toscana that are  
38 being used for trailers and abandoned vehicles. He has been working with Nathan and he would  
39 like an ordinance be placed on the next agenda to address this issue.

40  
41 • Mayor Thompson inquired regarding an update on the Pebble Lane Median.

42  
43 Nathan Crane responded they are still waiting to hear back from the State.

44

# DRAFT

1 • Tim Irwin inquired regarding the status on updating the building use policy and fees.  
2

3 Rod Mann indicated it was his understanding that Emily Gillingwater was getting information  
4 together and asked staff to follow-up on the communication with Emily.  
5

6 • Jessie Schoenfeld suggested in conjunction with the Mayors comment in the newsletter  
7 regarding gathering history information she feels they should form a historical committee  
8 to help get the information together for the 40<sup>th</sup> year history book.  
9

10 It was the general consensus of the Council to move forward in setting up a history committee.

11 • Dennis LeBaron commented on the amount of business signs on berms and around the city.  
12 He thought it would be good to remind residents in the newsletter regarding signage  
13 regulations.  
14

## 15 ADJOURNMENT

16  
17  
18 **MOTION: Brian Brathwaite moved to adjourn.**

19  
20 **Tim Irwin seconded the motion.**  
21 **Unanimous vote. Motion carried.**  
22

23 **Meeting adjourned at 9:30 p.m.**  
24

25  
26 \_\_\_\_\_  
27 JoD'Ann Bates, City Recorder

28 Date Approved: March 17, 2015  
29



# CITY COUNCIL AGENDA REPORT

---

Item # 4

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Administrator

**BY:** JoD'Ann Bates, City Recorder

---

**SUBJECT:** RESOLUTION AUTHORIZING THE CITY TO SELL, CONVEY OR DISPOSE OF PERSONAL PUBLIC PROEPRTY FOR THE BENEFIT OF THE CITY.

---

**STAFF RECOMMENDATION:** Staff is recommending the City Council surplus the following items:

- **Community Center Piano** – Surplus for trade-in, in the amount of \$1,500. toward the purchase of a new piano.
- **Cisco Phone System** – Surplus and sell of equipment following the City guidelines for sell and use the funds to offset the cost of the new ShoreTel phone system.
- **Misc. computer towers and equipment** – Surplus and dispose/donate of electronic equipment following City Guidelines.

**BACKGROUND:**

- **Community Center Piano** – The current piano is over 80 years old and is no longer able to maintain tone. In order to help bring more concerts and performances to Highland the Arts Council has received enough donations and with the trade of the old piano, to be able to provide the city with a newer piano. This piano will be owned by the city and housed in the Highland Community Center.
- **Cisco Phone System** - With the failure of Cisco phone system, Highland purchased the ShoreTel phone system. The new system left the city with approximately 58 phones and 4 servers. The servers are out of date and are of no value and will be disposed of. The phones are able to be resold at approximately \$50 per phone.
- **Misc. computer towers and equipment** - Over the years Highland City has had computers and equipment that has failed or been broken. 12 Towers: All towers will have the hard drives removed and properly destroyed by Highlands IT personnel, due to the age the towers, they are of no value and will then be deposed of. 4 keyboards – 5 monitors and misc. cables and equipment will be donated to Deseret Industries if working and disposed of it broken.

After the items have been declared surplus and at least fourteen days prior to the disposition items shall be noticed:

1. City website; and
2. Utah Public Notice Website

If the surplus personal public property item(s) is/are deemed to have no economic value, it shall be disposed of through donation to charitable organization, or through destruction.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

- Proposed Resolution
- Highland City Asset Disposal Sheet
- Photos of proposed surplus items

**RESOLUTION NO. R-2015- \*\***

**A RESOLUTION OF HIGHLAND CITY, UTAH  
DECLARING SURPLUS PROPERTY FOR THE  
PURPOSES OF SELL, CONVEY OR DISPOSE**

WHEREAS, the Highland City Council has been made aware of city equipment that is no longer useful or needed, and

WHEREAS, the Highland City Council has established a process of disposing of surplus property which is 1) approve of surplus sale 2) advertisement of surplus for 14 days and 3) disposal of any property that does not sell.

NOW, THEREFORE be it resolved by the City Council of Highland City that the following items are hereby declared surplus property

- Communtiy Center Piano;
- Cisco Phones; and
- Electronic Equipment: towers, keyboards, monitors, and other misc. equipment.

The City Council hereby authorizes the City Administrator to sell, convey or dispose of the equipment following City policy as set forth in Exhibit "A"

This resolution shall take effect immediately upon passage.

ADOPTED by the City Council of Highland City, Utah, this 17th day of March, 2015.

HIGHLAND CITY, UTAH

---

Mark S. Thompson, Mayor

ATTEST:

---

JoD'Ann Bates, Executive Secretary

| COUNCILMEMBER     | YES                      | NO                       |
|-------------------|--------------------------|--------------------------|
| Brian Braithwaite | <input type="checkbox"/> | <input type="checkbox"/> |
| Tim Irwin         | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis LeBaron    | <input type="checkbox"/> | <input type="checkbox"/> |
| Rod Mann          | <input type="checkbox"/> | <input type="checkbox"/> |
| Jessie Schoenfeld | <input type="checkbox"/> | <input type="checkbox"/> |

EXHIBIT "A"

# Highland City Asset Disposal Sheet

| Number | Inventory Control Number | Asset Type Description  | Original Purchase Price | Current Value          | Method of Disposal | Third Party Detail (New Owner) | Disposal Price Received |
|--------|--------------------------|-------------------------|-------------------------|------------------------|--------------------|--------------------------------|-------------------------|
| 1      |                          | Community Center Piano  | Undetermined            | \$1,500.00             | Trade              | Piano Gallery                  | \$1,500.00              |
| 2      |                          | Cisco Phones            | Approx. \$40,000.       | Approx. \$50 per phone | Re-Sale            |                                |                         |
| 3      |                          | Misc. Electronic Equip. | Varied                  | Minimal                | Dispose or Donate  |                                |                         |
| 4      |                          |                         |                         |                        |                    |                                |                         |
| 5      |                          |                         |                         |                        |                    |                                |                         |

\_\_\_\_\_

Department Head

\_\_\_\_\_

Date

\_\_\_\_\_

Finance Director

\_\_\_\_\_

Date

\_\_\_\_\_

City Recorder

\_\_\_\_\_

Date

\_\_\_\_\_

City Administrator

\_\_\_\_\_

Date

|          |  |
|----------|--|
| Remarks: |  |
|----------|--|



Community Center Piano



Approximately 58 Cisco Phones



Misc. Electronic Equipment:





# CITY COUNCIL AGENDA REPORT

---

Item # 5

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Mayor Mark S. Thompson

**BY:** JoD'Ann Bates, City Recorder

---

**SUBJECT:** RATIFICATION OF APPOINTMENT OF CHAIRMAN TO THE HIGHLAND FLING COMMITTEE

---

**STAFF RECOMMENDATION:**

- Mayor Mark S. Thompson is recommending the Highland City Council ratify the Appointment of Jessie Schoenfeld as Chairman of the Highland Fling Committee.

**BACKGROUND:**

January 4, 2011 the Highland City Council approved an ordinance creating the Highland Fling Committee. Ron Jewett was appointed as the first Chairman to serve for four years, 2 years as chairman and 2 years as past chairman. Ron has fulfilled his Fling Committee commitment and there is a need for a new chair to be appointed.

Jessie Schoenfeld has been working with residents and staff in facilitating the Fling activities for 2015. Mayor Thompson feels she will continue to work hard to ensure the integrity of the Highland Fling celebration.

**4.12.090 Highland Fling Committee**

The committee shall make recommendations to the City Council concerning the annual City celebration known as the Highland Fling. The committee may create any number of subcommittees to assist it with the Highland Fling celebration, which subcommittees shall act as ad hoc committees.

- B. The terms of the citizens members shall be for three years, the first shall be as the chair elect, the next as the chair, and the last as the past chair.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

N/A



# CITY COUNCIL AGENDA REPORT

---

Item #6

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Administrator

**BY:** Nathan Crane, AICP  
Community Development Director

---

**SUBJECT:** PUBLIC HEARING ANNEXATION OF 37.18 ACRES OF REAL PROPERTY LOCATED AT THE NORTHEAST CORNER OF HIGHLAND BOULEVARD AND 11800 NORTH.

---

**STAFF RECOMMENDATION:**

Hold a public hearing regarding the annexation of 37.18 acres of real property located at the northeast corner of Highland Boulevard and 11800 North.

**BACKGROUND:**

On February 3, 2015 the City Council adopted a resolution declaring an intent to annex the above referenced property. The resolution allowed staff to complete the noticing requirements to hold a public hearing at tonight's meeting. Typically, the Council would make a decision regarding the annexation at this time. However, the applicant is requesting that the Council only hold the public hearing at this time and consider formal action on the annexation at a later date.

The property owner has submitted an application for a Planned Development (PD) District which is currently under review by staff. It was anticipated that the annexation and PD District would be considered concurrently. However, the proposed PD District is being revised by the application. A neighborhood meeting and public hearing before the Planning Commission will also be held prior to Council consideration.

Staff recommends the Council hold a public hearing and take no action at this time.

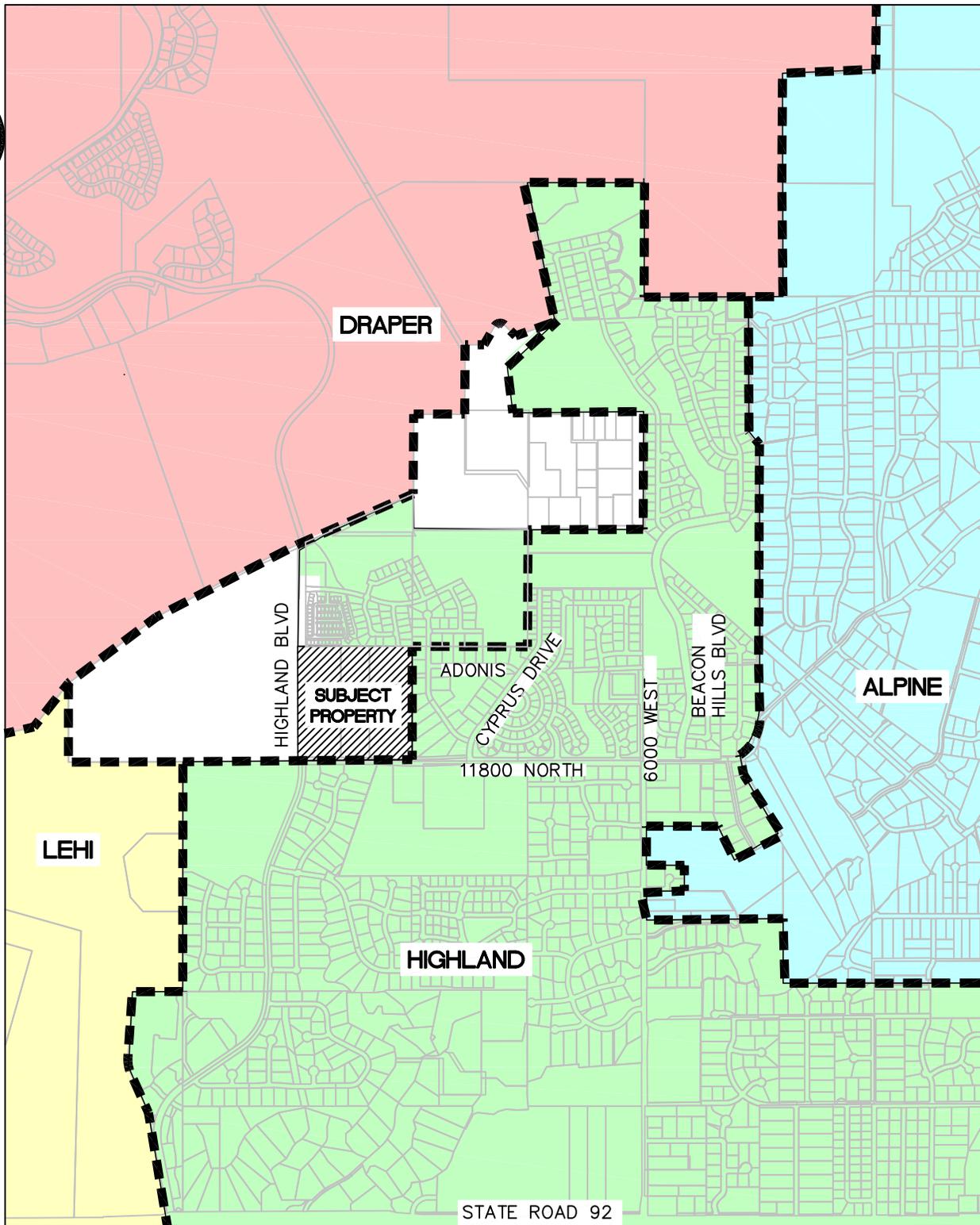
**FISCAL IMPACT:**

Unknown

**ATTACHMENTS:**

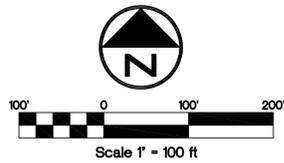
- Vicinity Map
- Annexation Plat

# VICINITY MAP



**WILDING**  
ENGINEERING

14721 SOUTH HERITAGE CREST WAY  
BLUFFDALE, UTAH 84065  
801.553.8112  
WWW.WILDINGENGINEERING.COM



# HIGHLAND OAKS ANNEXATION

HIGHLAND BOULEVARD AND 11800 NORTH

LOCATED IN THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 4 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN UTAH COUNTY, UTAH

**SURVEYOR'S CERTIFICATE:**  
 I, SCOTT W. DERBY, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 186126 AS PRESCRIBED BY THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT BY THE AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS MAP, AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AS SHOWN ON THIS MAP.

DATE \_\_\_\_\_ SURVEYOR (SEE SEAL BELOW)

**BOUNDARY DESCRIPTION**  
 BEGINNING AT THE NORTHEAST CORNER OF SECTION 27, TOWNSHIP 4 SOUTH, RANGE 1 EAST SALT LAKE BASE AND MERIDIAN AND RUNNING THENCE SOUTH 00°09'34" WEST ALONG THE SECTION LINE 1327.05 FEET TO THE SOUTH LINE OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE SOUTH 89°50'02" WEST ALONG SAID SOUTH LINE 1322.55 FEET TO THE WEST LINE OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 27; THENCE NORTH 00°06'19" EAST ALONG SAID WEST LINE 1328.13 FEET TO THE NORTH LINE OF SAID SECTION 27; THENCE NORTH 89°52'52" EAST ALONG SAID NORTH LINE 1323.80 FEET TO THE POINT OF BEGINNING.  
 CONTAINS 40.33 ACRES OR 1,756,614 S.F.

**BASIS OF BEARING**  
 THE BASIS OF BEARING FOR THIS SURVEY IS NORTH 89°52'52" EAST FROM THE FOUND BRASS CAP MONUMENT MARKING THE NORTH QUARTER CORNER OF SECTION 27 TO THE FOUND BRASS CAP MARKING THE NORTHEAST CORNER OF SECTION 27, TOWNSHIP 4 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN.

**ACCEPTANCE CERTIFICATE**  
 ACCEPTANCE BY LEGISLATIVE BODY

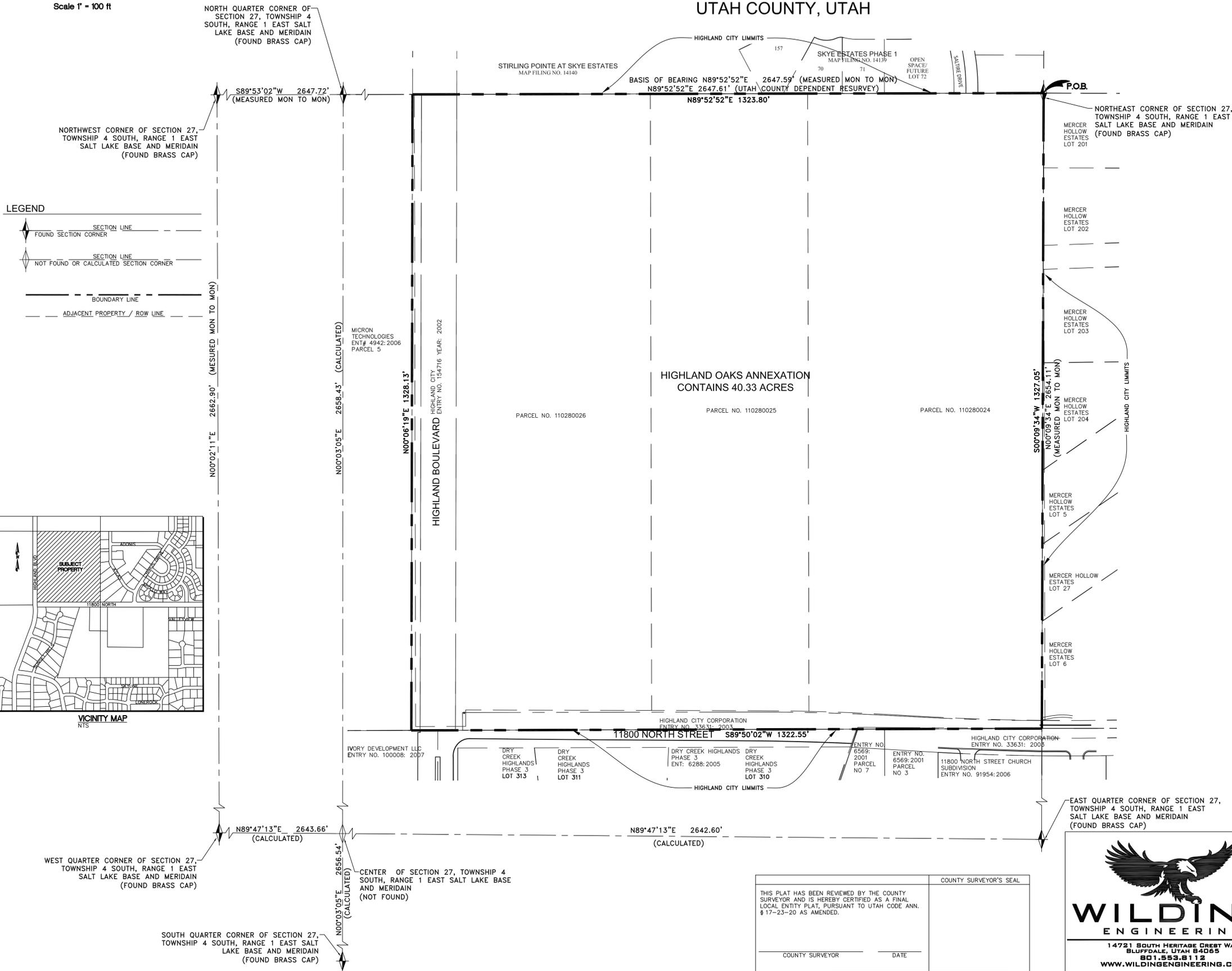
THIS IS TO CERTIFY THAT WE, \_\_\_\_\_ HAVE RECEIVED A PETITION SIGNED BY A MAJORITY OF THE OWNERS OF THE TRACT SHOWN HEREON REQUESTING THAT SAID TRACT BE ANNEXED TO THE CITY OF HIGHLAND AND THAT A COPY OF THE ORDINANCE HAS BEEN PREPARED FOR FILING HERewith ALL IN ACCORDANCE WITH THE UTAH COUNTY ANNOTATED (1953) 10-2-401 TO 10-2-424 AS REVISED AND THAT WE HAVE EXAMINED AND DO HEREBY APPROVE AND ACCEPT THE ANNEXATION OF THE TRACT AS SHOWN AS PART OF SAID CITY AND THAT SAID TRACT OF LAND IS TO BE KNOWN HEREAFTER AS THE \_\_\_\_\_ ANNEXATION.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_

ATTEST \_\_\_\_\_  
 CLERK-RECORDER

**HIGHLAND OAKS ANNEXATION**  
 LOCATED IN THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 4 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN UTAH COUNTY, UTAH

|                 |                    |                     |
|-----------------|--------------------|---------------------|
| SURVEYOR'S SEAL | CITY ENGINEER SEAL | CLERK-RECORDER SEAL |
|                 |                    |                     |



THIS PLAT HAS BEEN REVIEWED BY THE COUNTY SURVEYOR AND IS HEREBY CERTIFIED AS A FINAL LOCAL ENTITY PLAT, PURSUANT TO UTAH CODE ANN. § 17-23-20 AS AMENDED.

COUNTY SURVEYOR \_\_\_\_\_ DATE \_\_\_\_\_





# CITY COUNCIL AGENDA REPORT

---

**Item #7**

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Administrator

**BY:** Nathan Crane, AICP  
Community Development Director  
Justin Parduhn  
Operations Manager

---

**SUBJECT:** MOTION – A REQUEST BY TOM WILLIAMS FOR TWO PRESSURIZED IRRIGATION CONNECTION OUTSIDE OF CITY LIMITS.

---

**STAFF RECOMMENDATION:**

Consider a request by Tom Williams for two pressurized irrigation connections located outside City limits.

**BACKGROUND:**

Tom Williams owns 3.81 acres of property at 9541 North 6800 West. He also leases an additional approximately 15 acres as an alfalfa farm which is owned by RLP Enterprises.

Culinary water service to the home was provided by the Highland Water Company prior to acquisition by the City. Mr. Williams is requesting two connections to the pressurized system. One connection will provide water for the alfalfa field (through a sprinkler system) and the other will provide water to the home site. Mr. Williams is willing to lease the water shares to Highland at no charge to accommodate the demands on the system. He is also willing to modify his watering schedule to accommodate the demands on the system. Irrigation water is currently provided through the Harmon ditch (Lehi Irrigation Company) and the Mitchell Hollow ditch (American Fork Irrigation Company).

The property is currently in Utah County. The Highland/Lehi city boundary agreement identifies that this property will be in Lehi upon annexation.

There is an existing Lehi City pressurized irrigation line that runs north and south through the RLP Enterprises property. Mr. Williams indicated that Lehi City would not allow a connection to this line. Staff contacted Lehi City. Lehi will not provide a connection unless the property is annexed into Lehi and water is dedicated to the City.

There are three Sections of the Municipal Code that address this issue as follows:

### **13.30.082 Agriculture connections.**

Water delivery to properties without residential dwelling units will be considered as agricultural use and will be reviewed individually by the city council to determine conditions for connection and an applicable rate schedule. (Ord. 1998-18 § 1(part))

### **13.30.210 Flood-irrigating from pressurized system.**

Unless special permission is granted by the city council on a case-by-case basis, it is unlawful for any person to use substantial quantities of water from the pressurized irrigation system for the purpose of flood-irrigating any property. Except for incidental watering of shrubs, flowers, and other limited use applications, water from the pressurized irrigation system used for irrigation of lawns, gardens, and other irrigation applications shall be applied through either a sprinkler or drip irrigation system, including sprinklers attached to garden hoses. (Ord. 1998-18 § 1(part))

### **13.30.230 Pressurized irrigation outside Highland City corporate limits.**

A. The city may sell pressurized irrigation water to users outside the city limits only if approved by a resolution of the city council and at such rates and under such terms and conditions as the city council may determine by resolution.

B. At the discretion of the city council, pressure irrigation service may be extended to property outside the Highland City corporate limits if the property owners agree at that time to annex into Highland City in the future and pay all the costs of extending service to the property including the payment of all fees applicable to service outside Highland City corporate limits. (Ord. 1998-18 § 1(part))

Staff has analyzed the request. With the existing sprinkler system, Mr. Williams will need approximately 400-500 gallons per minute to water the alfalfa field. To accommodate this flow rate through the pressurized irrigation system, watering would need to take place during the hours of 9:00 am to 8:00 pm. The peak demand on the pressurized irrigation system is between the hours of 9:00 pm to 8:00 am. The seasonal consumptive use for alfalfa from April to October was identified as approximately 3 acre feet of water per acre (45 total) during a normal precipitation year. Staff is recommending a full three acre feet water share per acre, including discounts due to the current drought conditions. Water shares for the home site should be dedicated as required by City Code.

### **CONSIDERATIONS:**

To accommodate the request, the following items will need to occur:

- Determine if it's in the City's best interest to provide these connections.
- Adopt a resolution allowing for these connections.
- Establish the rates and terms and conditions for the use of the water. Terms and conditions should include rates, watering schedule, delivery costs, connection costs, penalties, etc. The Council may want to consider requiring meters installed to monitor usage.
- Enter into a lease agreement for the water.
- The water shares for the home site will need to be dedicated to the City.
- Amend Section 13.30.230 .B of the Municipal Code or modify the boundary agreement with Lehi City.

**FISCAL IMPACT:**

Unkown at this time.

**ATTACHMENTS:**

- Letter from Tom Williams dated March 3, 2015
- Vicinty Map
- Existing Conditions Map

3/3/2015



Tom and Dian Williams  
9451 North 6800 West  
Highland, Utah 84003

## **Dear Highland City**

Thank you for taking time to meet with us last week. My wife Dian and I live at 9541 North 6800 West Highland. We have been farming the land around our property for over 30 years, before that it was part of the Peck dairy operation. Over the years and because of development it is becoming more difficult to deliver irrigation water to the property. We rent about 13 to 14 acres from Mr. Ron Peck of Highland. The land is north and west of our home. We own or have under contract more than enough water for our land, but we are having difficulty delivering irrigation water to the land.

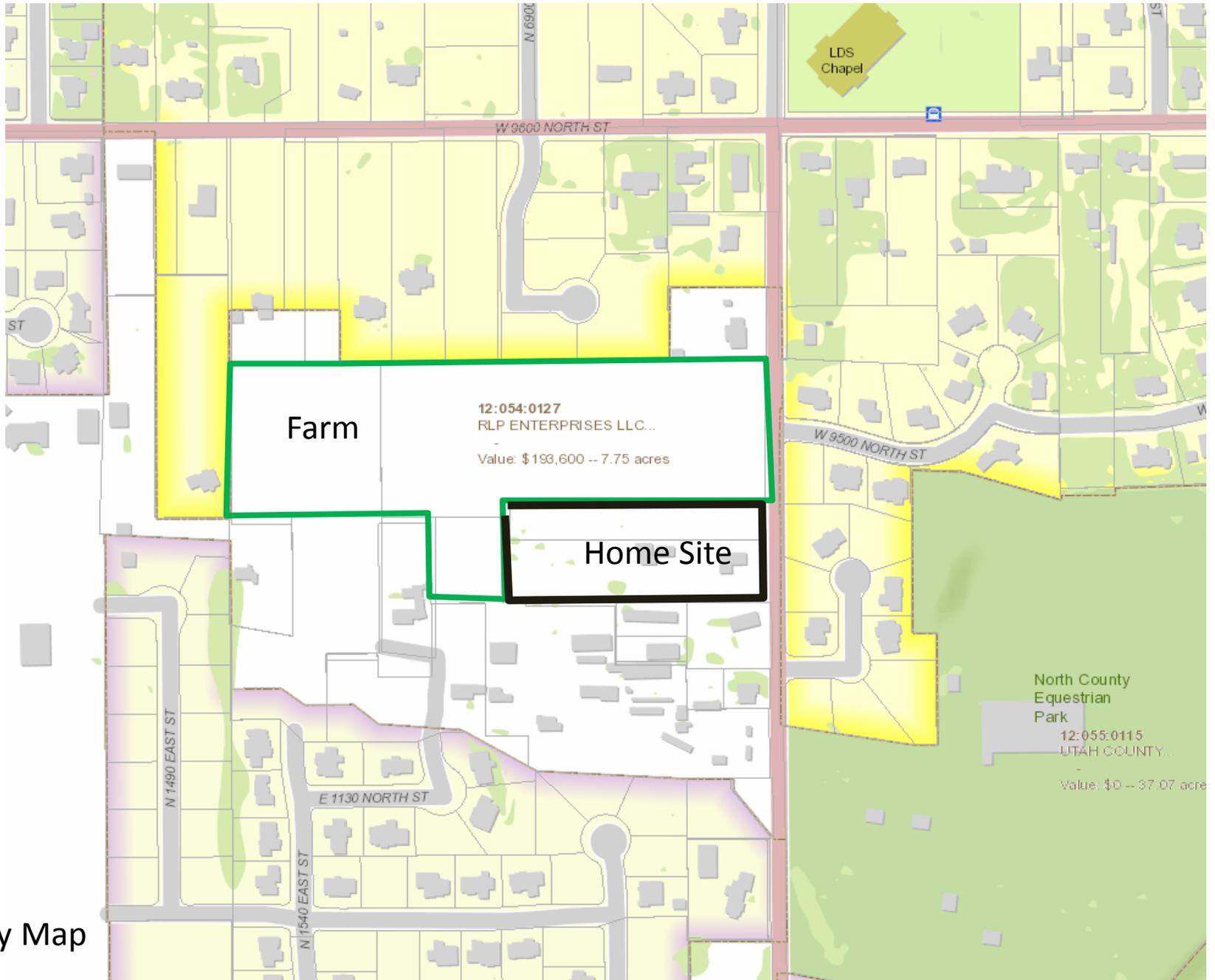
We would like to request permission from Highland City to connect to the pressurized irrigation system. We would be willing to lease our water to Highland City at no charge and pay any addition cost for delivery of water. We are willing to work with the irrigation company to accommodate demands to the pressurized water system.

Our home sits on a four Arce parcel. We now are connected to Highland City for our culinary water. We would also like to request a connection to the pressurized irrigation at this location.

We want to thank Highland again for meeting with us and special thanks to your mayor Mark Thompson for his knowledge of the water system and his understanding and willingness to work with us.

Thank You

Tom and Dian Williams  
9451 North 6800 West  
Highland, Utah 84003  
801 768-4686



Vicinity Map





# CITY COUNCIL AGENDA REPORT

---

**Item #8**

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Administrator

**BY:** Nathan Crane, AICP  
Community Development Director  
Justin Parduhn  
Operations Manager

---

**SUBJECT:** A REQUEST BY ALPINE SCHOOL DISTRICT TO EXPAND THE PARKING LOT FOR LONE PEAK HIGH SCHOOL BY ACQUIRING CITY OWNED LAND

---

## **STAFF RECOMMENDATION:**

Discussion regarding a request by Alpine School District to expand the parking lot for Lone Peak High School by acquiring city owned land.

## **BACKGROUND:**

The Alpine School District (ASD) has approached city staff with a request to acquire additional land. The land will be used for additional parking for Lone Peak High School. ASD is requesting the property to the west of the baseball and football fields and to the west of the seminary building. The exact total acreage is unknown but will range between 6-7 acres. The ASD has provided design alternatives for the area west of the seminary building.

### *Baseball/Football Fields*

There is land area between Knight Avenue and the baseball fields. The width of this area varies. However, there is enough area to build a parking lot between the football and baseball fields. Staff supports the use of this area for additional parking spaces.

### *Seminary Building*

This area would accommodate 100 to 183 parking spaces. This area was planned for a soccer field. In addition, the Lone Peak High School Marching Band uses a football field sized area for marching band rehearsals.

With the Council's action to remove organized sports activities from all but three of the city parks, field space is at a premium. Staff is concerned with losing additional land that is owned by the City that could be used for fields.

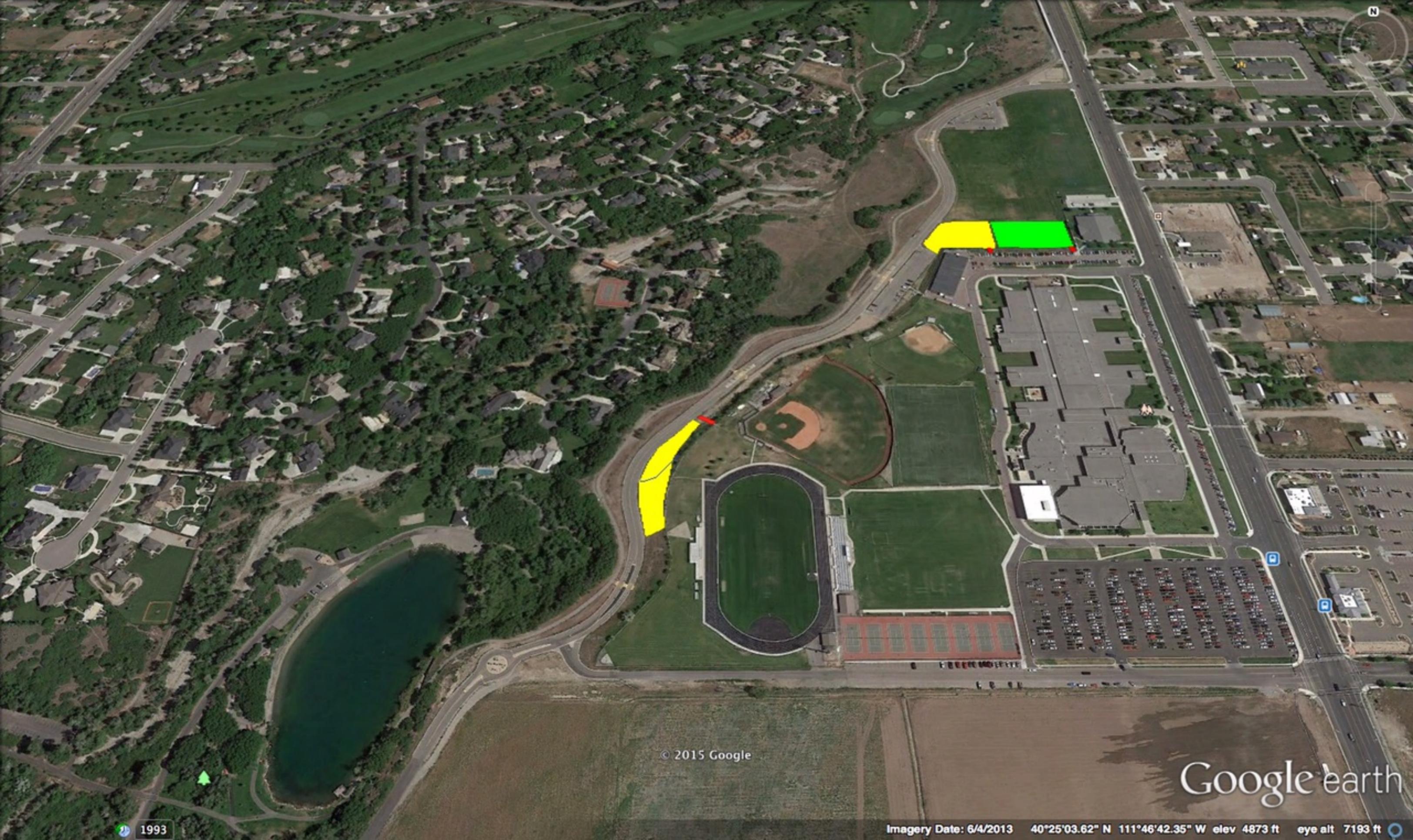
Staff has requested that a representative from ASD be in attendance at the meeting. The Council will need to discuss the request and provide staff with direction.

**FISCAL IMPACT:**

Unknown.

**ATTACHMENTS:**

- Alpine School District Proposal



© 2015 Google

Google earth

1993

Imagery Date: 6/4/2013 40°25'03.62" N 111°46'42.35" W elev 4873 ft eye alt 7193 ft



|                           |                            |
|---------------------------|----------------------------|
| SPC Zone:                 | 4302                       |
| Revision:                 | 2 - Parking Lot - Option 2 |
| Number of spaces:         | 111                        |
| Total surface:            | 267311.02 sf. [6.14 ac.]   |
| Impervious surface (50%): | 132872.74 sf. [3.05 ac.]   |
| Building surface (11%):   | 30218.41 sf. [0.69 ac.]    |



Option 1  
183 STALLS





Option 3  
100 STALLS



# CITY COUNCIL AGENDA REPORT

---

## Item #9

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Nathan Crane, AICP  
Community Development Director  
Justin Parduhn  
Operations Manager

---

**SUBJECT:** MOTION – AUTHORIZE STAFF TO BID HA5 SURFACE TREATMENT ROAD MAINTENANCE PROJECTS IN THE AMOUNT NOT TO EXCEED \$91,539 (\$0.167 PER SQUARE FOOT) WITH A \$20,000 BUDGET FOR CRACK SEALING.

---

### **STAFF RECOMMENDATION:**

The City Council authorize staff to bid the surface treatment road maintenance projects in the amount not to \$91,539 (\$0.167 per square foot) with a \$20,000 budget for crack sealing. This amount will allow treatment of approximately 2.38 miles of road surface. Staff has had preliminary conversation with Holbrook Asphalt and they have agreed to the square foot cost. If the bids are less than or equal to these amounts, staff is requesting authorization to award the bids without additional Council approval.

### **BACKGROUND:**

In September 2014, the Council approved two contracts totaling \$177,960.70 for surface treatments. These projects will be completed this spring and represent the recommended maintenance for year one in road maintenance plan.

At the February 24, 2015 the Council directed staff to identify additional projects for surface treatments. Staff has identified \$91,539 worth of surface treatment projects. This will allow for approximately 2 miles of road to be cracked sealed and treated with HA5. The projects were identified by using the Road Maintenance Plan prepared by JUB and staff inspection/knowledge of the roads. Emphasis was placed on newer streets where surface treatments are the best form of maintenance. Streets that need major patching or repair were not included. It also completes the majority of the surface treatment projects identified in year two of the plan. All streets will be treated with HA5. These projects are as follows:

| Street                                | Street   |
|---------------------------------------|--|
| Canterbury Drive (north of the canal) | 11060 North  |
| Avery Avenue                          | 6570 West  |
| Deer Hollow Way                       | 5750 West (north from 10770 North)                     |
| 5500 West                             | 10100 North  |
| 5600 West (north of SR92)             | 5800 West  |
| 5550 West (north of SR92)             | Windsor Park Drive (from 5800 west to Yorkshire Court) |
| 10040 North                           |  |

HA5 is a high density mineral bonding surface treatment. HA5 can last between 5-7 years. Specifically for local roads, HA5 is comprised of a dense mixture of fine aggregates and polymers suspended in an asphalt emulsion. It reduces cracking and raveling by effectively preserving the existing asphalt binder and effectively deflects UV rays. HA5 has been most recently been used on Normandy Way in 2013 and we have not had any issues. Cedar Hills, Alpine, Pleasant Grove, Lindon, and American Fork also use the HA5 product. These cities have provided positive feedback with bonding, durability, installation, and wear. Holbrook Asphalt has provided a cost of \$0.167 a square foot.

Currently, city staff is planning on completing all crack sealing prior to surface treatment and is not included in the costs. However, with the additional treatments staff has allocated monies for crack sealing. The purpose of crack sealing is to seal up fractures and cracks that develop in asphalt due to the freeze and thaw cycle in our climate. Its purpose is to keep water out of the base & sub base of the road. Crack sealing costs are estimated from \$0.10 to \$0.36 per lineal foot.

**FISCAL IMPACT:**

In fiscal year 2014-2015, \$514,000 in account 41-40-71 was budgeted for road maintenance. The following chart summarizes the expenditures:

| Fiscal Year 2015-2015 Road Maintenance Expenditures |              |   |
|---|--------------|---|
| Project   | Cost         | Notes   |
| Spring Surface Treatment Phase 1                    | \$177,960.70 | Approved September 2014   |
| 10150 North Reconstruction                          | \$174,500    | Approved February 2015  |
| 10150 North Reconstruction Contingency              | \$70,000     | Reserved funding to cover unanticipated costs – can be spent on additional projects if not used |
| Spring Surface Treatment Phase 2                    | \$91,539     | Includes \$20,000 reserved for crack sealing  |
| Total   | \$513,999.70 |   |

**ATTACHMENTS:**

- Road Maintenance Map





# CITY COUNCIL AGENDA REPORT

---

**Item #10**

**DATE:** March 17, 2015

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Aaron Palmer, City Administrator

**BY:** Nathan Crane, AICP  
Community Development Director

---

**SUBJECT:** ORDINANCE AMENDING CHAPTER 10.08 SUPPLEMENTAL VEHICLE REGULATIONS OF THE HIGHLAND CITY MUNICIPAL CODE RELATING TO THE PROHIBITION PARKING OF ALL TRAILERS AND INOPERABLE VEHICLES IN CITY OWNED PARKING SPACES.

---

**STAFF RECOMMENDATION:**

Adopt an ordinance amending Chapter 10.08 Supplemental Vehicle Regulations of the Highland City Municipal Code relating to the prohibition parking of all trailers and inoperable vehicles in city owned parking spaces.

**BACKGROUND:**

Council member Braithwaite has expressed a concern with the parking of inoperable vehicles and trailers on City owned parking spaces within the Town Center. Staff researched the Municipal Code regarding parking regulations and met with the Police Chief. As a result, staff is proposing an ordinance that would prohibit the parking of inoperable vehicles and all trailers on city owned parking spaces.

**FISCAL IMPACT:**

Unknown

**ATTACHMENTS:**

- Proposed Ordinance

ORDINANCE NO. 2015-\*\*

**AN ORDINANCE OF THE HIGHLAND CITY COUNCIL AMENDING CHAPTER 10.08 SUPPLEMENTAL VEHICLE REGULATIONS OF THE HIGHLAND CITY MUNICIPAL CODE RELATING TO THE PROHIBITION PARKING OF ALL TRAILERS AND INOPERABLE VEHICLES IN CITY OWNED PARKING SPACES OF THE HIGHLAND CITY MUNICIPAL CODE.**

WHEREAS, the City Council of Highland City finds that prohibiting parking of inoperable vehicles and all trailers in City owned parking spaces is in the best interest of the citizens of Highland.

NOW, THEREFORE, BE IT ORDAINED BY the City Council of Highland City, Utah:

SECTION 1. That Chapter 10.08 Supplemental Vehicle Regulations is hereby amended by creating Section 10.08.80 Prohibition – Parking of Trailers and Inoperable Vehicles on City Owned Parking Spaces as follows:

**Section 10.08.80 Prohibition – Parking of Trailers and Inoperable Vehicles on City Owned Parking Spaces**

It shall be unlawful for any person or owner to leave, park, station, or allow it to be parked or abandoned any unattended, inoperable, or unregistered motor vehicle or trailer in any City owned parking spaces (Town Center, Parks, Public Buildings, etc.) unless otherwise designated and signed. Attended and registered trailers may be parked for a period not to exceed 24 hours. Violation of this provision shall constitute a Class C misdemeanor and each day of violation shall constitute a separate offense. Any motor vehicle or trailer which is parked in violation of this section may be removed by the city at the owner's expense.

SECTION 3. That the Mayor, the City Administrator, the City Recorder and the City Attorney are hereby authorized and directed to execute all documents and take all steps necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon its first posting or publication.

SECTION 5. If any provision of this Ordinance is for any reason held by any court of competent jurisdiction to be unenforceable, such provision or portion hereof shall be deemed separate, distinct, and independent of all other provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

PASSED AND ADOPTED by the Highland City Council, March 17, 2015.

HIGHLAND CITY, UTAH

---

Mark S. Thompson, Mayor

ATTEST:

---

JoD'Ann Bates, City Recorder

| COUNCILMEMBER     | YES                      | NO                       |
|-------------------|--------------------------|--------------------------|
| Brian Braithwaite | <input type="checkbox"/> | <input type="checkbox"/> |
| Tim Irwin         | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis LeBaron    | <input type="checkbox"/> | <input type="checkbox"/> |
| Rod Mann          | <input type="checkbox"/> | <input type="checkbox"/> |
| Jessie Schoenfeld | <input type="checkbox"/> | <input type="checkbox"/> |