



Board of Directors Meeting Minutes

July 30, 2026

1160 N. 645 West, Washington, Utah

Zoom link: <https://bit.ly/4dchFxN>

Agenda Item	Presenter	Action taken	Time
Board training	Chair Adams	Jamee's presentation @ UAPCS Conference - Leading through conflict Conflict is not the problem - opposing demands, miscommunication 3 Dysfunctional behaviors - avoidance, appeasing, aggression Staying safe for individual	5:30pm
Board Meeting Call to Order	Chair Adams	Board Members in Attendance: Jamee Adams (Chair) Marisa Granado (Secretary) Elizabeth Chesley Shelby Bridges (joined at 6:31pm) Matt McDonald Jana Rae Warren Others in Attendance: Kasidi Havens (Executive Director), Nate Adams (Red Apple, via Zoom) Reading of School Vision and Mission Statement by Matt McDonald Adjournment set for 8:00PM	6:08PM
Approve Minutes from Previous Meetings	Chair Adams	Motion: Matt McDonald motions to approve the Board Meeting Minutes from June 20, 2026. Elizabeth Chesley seconds. Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Matt McDonald, Jana Rae Warren Nays: None Abstains: None The motion is passed. Jana Rae Warren motions to approve the Board Meeting Minutes from June 24, 2026. Elizabeth Chesley seconds. Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Matt McDonald, Jana Rae Warren Nays: None Abstains: None The motion is passed.	

Public Comment	Chair Adams	*Please note that the Board will not take action on any items introduced during this portion of the meeting according to Utah Code 52-4-202(6)(b) none	
Enrollment	Chair Adams	Enrollment: As of July 30, 2026 - 270 active students, noted highest enrollment in five years, anticipate 5-10% withdrawals within first month	
Calendar	Secretary Marisa Granado	Calendar - Aug 7 - Teachers return for PD (Wed-Wed) - Aug 12 - Warm Welcome 9-11am - Aug 13 - 1st Day of School (K-7) - Aug 20 - Scheduled Board Meeting - Sept 7 - No School (Labor Day)	
Financial Training & Report	Nate Adams (Red Apple)	- Financial Summary as of June 30, 2026 - No statement for current info, watching enrollment to amend and finalize current budget - Finalizing Audit with reimbursements, grants, etc. Sent to state at end of October - Signature from Jamee for Fraud Assessment - Next month Risk Management Insurance - Nate will look into if policy automatically renews, confirmed by Kasidi and Josh (Beehive Insurance) - Oct 8 will do an in-person finance training at board meeting	
Administrative Report	Executive Director Kasidi Havens	Overview - standardizing the enrollment process including records for application process via FrogTummy on website - include FRPA guidelines protecting information of families - Staffing - only needs in Kindergarten TA and Math Title 1 teacher - SPED remote director/mentor onsite 2 days/week, scheduling, compliance, supporting student needs - clarification on job descriptions for all staff - weekly all staff meetings continue, change to morning - intentional scheduling and utilization of time - Implement Love And Logic Culture for classroom management, training by Ms. Christian - Software with student data, attendance, and behavior tracking - School Counselor (LMFT) onsite Fridays using grant funds - Continue with same curriculum and instruction - Outdoor Classroom: collab with Julianne from Department of Natural Resources to draft ideas for campus; 3-yr plan for permaculture, weather stations, trail system with identifying	

		plaques/signs, onsite aviary to rehabilitate birds, observation deck, 7th grade legacy capstone project/curriculum • Redo outdoor classroom flooring, trails ADA compliant, future amphitheater, sell inflatable tent, find new canopy shade structures, create labyrinth • Before-After School program through Boys & Girls Club collaborates with school program, culture, and outdoor curriculum; not in place yet, grant based, additional resources for vouchers, housing, family support, etc. • Cactus certified in compliance • Class Dojo for communication with families, free • PTO same volunteers with additional members Operations & Facilities • In compliance with safety , police officer part of team • New flooring in kitchen completed before start date • Building art and updates, murals in collaboration with other local charter schools • Collaborate with Joe (Executive Director) from SEDC, help with training, IT, educators licensing, policies, etc. • Regular school days M-Th 9am-3pm, Fri 9am-2pm Board and School info • Contract with Red Apple (Nate Adams), access and info for Board • Systemized access to all services, vendors, contact information within school (Kasidi), assistance from Royce • Most recent financial audit from Nate for Board, coming soon	
Committee Reports		• Academic Performance Committee - Kasidi Havens, Chair ◦ <i>1-2 page summary of academic performance for the last 3 years, benchmark/report card with data from Rise & Acadience</i> • Policy and Land Trust Committee — Kasidi Havens, Chair • Finance & Audit Committee — Elizabeth Chesley, Chair • Hiring Committee — Elizabeth Chesley, Chair • Marketing & Outreach Committee — Matt McDonald, Chair • Director Evaluation Committee - Shelby Bridges, Chair ◦ Committee will meet on Aug 14 at school, Jamee will reserve conference room ◦ Review with Kasidi on Aug 18 ◦ Present at Aug 20 Board Meeting • Governance Committee - Jamee Adams, Chair ◦ Charter update, review by Jamee with assistance from Shannon, bring changes in document to Board for review	

Discussion / Action Items	Chair Adams	*Discussion Items: • New standard for getting the agenda prepared - 1 week ahead of time • Board Self-Assessment Review (See this: https://forms.gle/d5s2FUUZsmfhi6ZXA) understanding of how well Board members function, needs improvement in areas of governance of charter, clarity of responsibilities, policies, bylaws, strategic planning • Review of School Mission and Vision - no current changes • Discussion of Board Mission and Vision - clarify role of Board to govern “How Well vs. How Will”. Starting with educating and training ourselves to work together and accomplish goals of school. Info shared by Director to synergize with Board. • Review of Charter Discussion -Jamee will begin process of updating charter • Board Member Handbook; yearly review and compile signatures from each Board member • Director Evaluation - Have all criteria ready by August 20th Board Meeting • Review of Board policies - monthly throughout the year - aligned with UAPCS training • Shannon Greer appreciation night (Aug 20 Board meeting) - explain new UACPS training throughout year, Jana Rae will arrange bringing card and gift • Nate Adams appreciation night (Oct 8 Board meeting) - Jana Rae will arrange bringing card and gift • Reminder: Open and Public Meetings Training (Needs to be completed yearly by all board members) • 2026 Legislative Review - may have all members take Public School Oath of Office, Jamee will find out details for completion • Has Matt been fingerprinted? - Check to update background checks for members and show on website *Action Items: Motion: Elizabeth Chesley motions to approve Courtney Carter getting LEA licence. Shelby Bridges seconds. Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Shelby Bridges, Matt McDonald, Jana Rae Warren Nays: None Abstains: None The motion is passed.	
Adjournment	Chair Adams	Motion: Shelby Bridges motions to adjourn the meeting. Matt McDonald seconds. Ayes: Jamee Adams, Marisa Granado, Shelby Bridges, Elizabeth Chesley,	9:04PM

		Matt McDonald, Jana Rae Warren Nays: None Abstains: None The motion is passed. The meeting is adjourned.	
Next Meeting		August 20, 2026 - MVM Conference Room	6:00pm

Audio Links:

https://drive.google.com/file/d/1E0FSiPy-CzgJqVxGk5kPNI9pa_Hugd3M/view?usp=drive_link

https://drive.google.com/file/d/131nkah4ZwgYXe45cZ6IWqBHCiODysh-r/view?usp=drive_link

Vision

At Mountain View Montessori, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

Mission

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.