

**Pinon Forest Special Service District Meeting Held Tuesday June 9, 2026 at 60 West 400 South
Duchesne, Utah 84021**

- 1. Meeting called to order at 5:04 p.m.**
- 2. Present –** PFSSD Chairperson Melissa Hughes, PFSSD Vice Chairperson Connie Sweat, Commissioner Greg Miles, PFSSD Board Member Corey Biesinger via zoom PFSSD Water Operator Clyde Watkins and PFSSD Secretary Theresa Welborn

Absent –

- 3. Read and Approve the May 12, 2026 Meeting Minutes –** Commissioner Greg Miles motions to approve the minutes as presented. PFSSD Vice Chair Person Connie Sweat seconds the motion. The motion passed with no opposing votes.
- 4. Water Operator Report -** Water Operator Clyde Watkins stated the well is doing great. The aquafer level is currently maintaining and holding. He will update the board on the July 13th meeting with any changes. As of now, Residents only should be able to apply for water services, however Seasonal customers should still be on hold.

5. Secretary Report –

a) Status of Accounts –

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) Presentation of Bills/Reimbursements –

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$248.65
- Utah Rural Water Users Associations -\$275.00
- Streamline - \$73.00
- Clyde Watkins - \$1,515.69
- Strata - \$206.62
- Duchesne Water - \$15.00
- Connie Sweat – \$50.00
- Theresa Welborn –\$ 800.00
- Corey Biesinger - \$50.00

PFSSD Board member Corey Biesinger motions to pay the bills and the review of the financials as presented. PFSSD Vice Chair Person Connie Sweat seconds the motion. The motion passed with no opposing votes.

6. **Old Business** – The board spoke regarding a public hearing to be held on July 13, 2026. It is important that PFSSD can run and operate on its own. PFSSD Chairperson Melissa Hughes will compose and post the public notice, on PFSSD website, emailed to all active customers, and asked PFSSD Secretary to list notice on all June 2026 Invoices.

7. **New Business** -

8. **Adjourn Meeting** –

Commissioner Greg Miles motioned to adjourn. Motion not contestable, end of agenda. Meeting adjourns at 6:43

Read and approved this on the 13th day of July 2026.


Melissa Hughes

Chair


Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn