Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, July 21, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippets, Randy Asay and Jack Lytle attended in person.Clerk Larinda Isaacson was excused. Attorney Kent Snider, Keri Palleson, and Trevor Brooksby attended virtually. Peggy White and Kourtney Hawks attended in person. The meeting was called to order at 9:35 am by Board Member Tippets.

Present In Person: Erick Wellquist

Present Online or by Phone: Bryan Meier and Bret Rennolds

Approve MBA Minutes: The MBA minutes from Tuesday, July 14, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for July 14, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: There is an item on the agenda, things are moving along, ready to have an open house and ribbon cutting soon.

New Clinic: Things are moving along and making progress. Landscaping done, still have work to do on the inside, flooring is coming along, still working on prepping the rest of the floor that needs to be laid.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary Report: The MBA Cash Summary Report was provided by the Recorder/Treasurer’s Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated July 16, 2026. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Accounts Receivable Report: The MBA Accounts Receivable Report was provided by the Recorder/Treasurer’s Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Accounts Receivable Dated July 16, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			

	Yes	No	Abstained	Absent
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: Nothing at this time

MBA Reimbursement Register: Nothing at this time

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Disbursement Summary dated June 12, 2026 to July 17, 2026 in the amount of $756,733.54. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: OAC meeting is next Thursday at 10:00am.

Policy and Legislation

Discussion And Consideration Of The DCHBCC Budget: This item was tabled.

Discussion And Consideration Of Change Order PATR-0001-New Doors For Dutch John Water Treatment Plant In The Amount Of $5,192.00: Trevor Brooksby was given time to explain why we need the new doors. Bryan Meier of Sunrise Engineering was given the floor to clarify the budget allocations and funding sources originating from the Division of Drinking Water. Keri got verification that it will come out of the treatment plant funds. There was some discussion on this purchase request. Commissioner Lytle motioned to approve the change order for PATR-0001-New doors for Dutch John Water Treatments Plant in the amount of $5,192.00. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Request From Trevor Brooksby To Mountain West Propane Inc. In The Amount Of 10,349.72: Bryan Meier of Sunrise Engineering was given the floor to clarify the budget allocations and funding sources originating from the CIB Funds. Keri got verification that it will come out of the treatment plant funds. Trevor Brooksby explained the vaporiser for the generator and why we had to make the changes. There was some discussion on this purchase request. Commissioner Lytle motioned to approve the purchase request from Trevor Brooksby to Mountain West Propane Inc. in the amount of $10,349.72 also the sole source request. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			

Commissioner Asay: X

The motion carried.

With nothing further to consider, Board Member Tippets adjourned the meeting by acclamation at 9:55am.

/s/Matt Tippets
Board Member/Matt Tippets

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Jack Lytle
Board Member/Jack Lytle