

DAGGETT COUNTY MUNICIPAL BUILDING AUTHORITY AGENDA
Tuesday, July 28, 2026 AT 9:30 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjgt-axg

9:30 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Summary
- H. MBA Correspondence – Discussion Only
- I. MBA Calendar Review

POLICY AND LEGISLATION

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Notes: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Larinda Isaacson at 95 North 1st West, Manila, Utah 84046, Telephone: 435-784-3154.

**Pursuant To § 52-4-205 of State Code Closed Session Is For The Purpose Of Discussing The Character, Professional Competence, Or Physical Or Mental Health Of An Individual; Collective Bargaining; Litigation, Purchase, Exchange, Or Lease Of Real Property.

Daft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, July 21, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Clerk Larinda Isaacson was excused. Attorney Kent Snider, Keri Palleson, and Trevor Brooksby attended virtually. Peggy White and Kourtney Hawks attended in person. The meeting was called to order at 9:35 am by Board Member Tippetts.

Present In Person: Erick Wellquist

Present Online or by Phone: Bryan Meier and Bret Rennolds

Approve MBA Minutes: The MBA minutes from Tuesday, July 14, 2026 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for July 14, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: There is an item on the agenda, things are moving along, ready to have an open house and ribbon cutting soon.

New Clinic: Things are moving along and making progress. Landscaping done, still have work to do on the inside, flooring is coming along, still working on prepping the rest of the floor that needs to be laid.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary Report: The MBA Cash Summary Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated July 16, 2026. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Accounts Receivable Report: The MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Accounts Receivable Dated July 16, 2026. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			

Board Member Lytle: X
Board Member Asay: X
The motion carried.

MBA Open Invoice Register: Nothing at this time

MBA Reimbursement Register: Nothing at this time

MBA Disbursement Summary: The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Disbursement Summary dated June 12, 2026 to July 17, 2026 in the amount of \$756,733.54. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Correspondence / Calendar: OAC meeting is next Thursday at 10:00am.

Policy and Legislation

Discussion And Consideration Of The DCHBCC Budget: This item was tabled.

Discussion And Consideration Of Change Order PATR-0001-New Doors For Dutch John Water Treatment Plant In The Amount Of \$5,192.00: Trevor Brooksby was given time to explain why we need the new doors. Bryan Meier of Sunrise Engineering was given the floor to clarify the budget allocations and funding sources originating from the Division of Drinking Water. Keri got verification that it will come out of the treatment plant funds. There was some discussion on this purchase request. Commissioner Lytle motioned to approve the change order for PATR-0001-New doors for Dutch John Water Treatments Plant in the amount of \$5,192.00. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Request From Trevor Brooksby To Mountain West Propane Inc. In The Amount Of \$10,349.72: Bryan Meier of Sunrise Engineering was given the floor to clarify the budget allocations and funding sources originating from the CIB Funds. Keri got verification that it will come out of the treatment plant funds. Trevor Brooksby explained the vaporiser for the generator and why we had to make the changes. There was some discussion on this purchase request. Commissioner Lytle motioned to approve the purchase request from Trevor Brooksby to Mountain West Propane Inc. in the amount of \$10,349.72 also the sole source request. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			

Commissioner Asay: X
The motion carried.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:55am.

DRAFT

Accounts Receivable Report for Commission

Who:	Fund:	What:	How Much:	Received:	Notes:
UDOT		50 Advertising Invoice for SR-43 Trail	\$1,320.00	07/21/2026	Submitted 08/06/2026
State of Utah		80 Weed Spray Grant	\$37,098.99	07/21/2026	

**County of Daggett
Cash Summary
All Bank Accounts as of 07/23/2026**

Description	Amount
Zions Checking	\$4,424,675.55
PTIF 2259 General Accounts	\$525,056.33
PTIF 2552 General Fund	\$27,338.28
PTIF 2772 Farm & Ranch Protection	\$21,009.71
PTIF 2834 General Fund	\$196.16
PTIF 3465 General Fund	\$24,011.02
PTIF 3932 General Fund	\$12,621.92
PTIF 5583 Daggett County RDA Fund	\$1,419,772.25
PTIF 5610 Daggett County Redevelopment #1	\$878,013.91
PTIF 8676 Water Revenue Bond	\$125,427.36
PTIF 8699 WT Bond Reserve Account	\$25,625.36
PTIF 8700 WT 2015 Replacement Account	\$123,991.24
Zions Tax Collection 026134668	\$207,593.73
PTIF 3200 Motor Vehicle	\$65,314.97
UNDEPOSITED PAYMENTS	\$208,051.35
General Ledger Cash Total:	\$8,088,699.14

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Zions Checking	11.1122	Cash - checking - Zions Fd 11	\$1,579,127.32
Zions Checking	12.1122	Cash - checking - Zions Fd 12	\$185,614.12
Zions Checking	13.1122	Cash - checking - Zions Fd 13	\$425,498.75
Zions Checking	15.1122	Zions Checking - General	(\$50,429.15)
Zions Checking	17.1122	Cash - Checking - Zions Fd 17	\$10,709.07
Zions Checking	18.1122	Cash - Checking - Zions Fd 18	\$39,844.61
Zions Checking	19.1122	Zions Checking - General	\$395,848.66
Zions Checking	20.1122	Cash-Checks-Zions fd 20	\$3,667.26
Zions Checking	22.1122	Cash - checking Zions Fd 22	\$411,567.93
Zions Checking	23.1122	Cash - checking - Zions Fd 23	\$476,605.42
Zions Checking	24.1122	Cash - checking - Zions Fd 24	\$4,529.54
Zions Checking	25.1122	Cash - checking - Zions Fd 25	\$731,738.98
Zions Checking	27.1122	Cash - checking - Zions Fd 27	\$3,745.51
Zions Checking	28.1122	Cash - checking - Zions Fd 28	\$464,302.02
Zions Checking	30.1122	Cash - Checking - Zions Fd 30	\$17,120.21
Zions Checking	32.1122	Cash - checking Zions FD 32	\$9,030.58
Zions Checking	33.1122	Cash - checking - Zions Fd	(\$116,363.61)
Zions Checking	34.1122	Cash-Checking-Zions Fd 34	\$1,020,272.74
Zions Checking	35.1122	Zions Checking	(\$22,340.38)
Zions Checking	37.1122	Zions Checking - Combined	\$24,787.35
Zions Checking	40.1122	Cash - checking - Zions Fd 40	\$251,729.86
Zions Checking	45.1122	Cash - Checking - Zions Fd 45	(\$1,114,775.55)
Zions Checking	47.1122	Zions Checking - General	\$19,791.16
Zions Checking	49.1122	Checking - Zions Fd 49	\$58,472.72
Zions Checking	50.1122	Cash-Checking-Zions Fd 50	\$27,667.63
Zions Checking	72.1122	Cash - checking - Zions Fd 72	\$7,835.61
Zions Checking	74.1122	Cash - checking - Zions Fd 74	\$18,718.40
Zions Checking	75.1122	Cash - checking - Zions Fd 75	\$16,464.98
Zions Checking	76.1122	Cash - checking - Zions Fd 76	\$29,462.62
Zions Checking	77.1122	Cash - checking - Zions Fd 77	(\$196.53)
Zions Checking	78.1122	Cash - checking - Zions Fd 78	\$10,643.39
Zions Checking	80.1122	Cash - checking - Zions Fd 80	\$3,242.31
Zions Checking	81.1122	Zions Checking - General	\$3.20
			\$4,424,675.55
PTIF 2259 General Accounts	10.1151	PTIF 2259 General	\$13,954.91
PTIF 2259 General Accounts	11.1151	PTIF 2259 General	\$255,562.97
PTIF 2259 General Accounts	12.1151	PTIF 2259 General	\$42,844.09
PTIF 2259 General Accounts	13.1151	PTIF 2259	\$103,949.81
PTIF 2259 General Accounts	19.1151	PTIF 2259 General	\$108,574.55
PTIF 2259 General Accounts	50.1151	PTIF 2259 General	\$170.00
			\$525,056.33
PTIF 2552 General Fund	10.1161	PTIF 2552 General Fund	\$6,272.22
PTIF 2552 General Fund	28.1161	PTIF 2552 Home Sales	\$21,066.06
			\$27,338.28
PTIF 2772 Farm & Ranch Protection	10.1162	PTIF 2772 General Fund	\$20,991.50
PTIF 2772 Farm & Ranch Protection	47.1162	PTIF 2772 General Fund	\$18.21
			\$21,009.71
PTIF 2834 General Fund	10.1153	PTIF 2834 General Fund	\$196.16
PTIF 3465 General Fund	10.1163	PTIF 3465 General Fund	\$24,011.02
PTIF 3932 General Fund	10.1154	PTIF 3932 General Fund	\$12,621.92
PTIF 5583 Daggett County RDA Fund	25.1151	PTIF 5583 Daggett County RDA	\$1,419,772.25
PTIF 5610 Daggett County Redevelopment #1	25.1158	PTIF 5610 Daggett County RDA	\$878,013.91
PTIF 8676 Water Revenue Bond	28.1168	PTIF 8676 Water Revenue Bond	\$125,427.36
PTIF 8699 WT Bond Reserve Account	28.1169	PTIF 8699 WT Bond Reserve Account	\$25,625.36
PTIF 8700 WT 2015 Replacement Account	28.1170	PTIF 8700 WT 2015 Replacement Account	\$123,991.24
Zions Tax Collection 026134668	81.1130	Zions Checking - Tax Collection	\$207,593.73
PTIF 3200 Motor Vehicle	81.1131	PTIF 3200 Motor Vehicle	\$65,314.97
UNDEPOSITED PAYMENTS	10.1175	Cash clearing	\$19,102.72
UNDEPOSITED PAYMENTS	12.1175	Cash clearing	\$0.02
UNDEPOSITED PAYMENTS	24.1175	Cash clearing	\$57.00

**County of Daggett
Cash Summary
All Bank Accounts as of 07/23/2026**

<u>Bank Account</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
UNDEPOSITED PAYMENTS	25.1175	Cash Clearing	\$956.33
UNDEPOSITED PAYMENTS	28.1175	Cash clearing	\$39,708.60
UNDEPOSITED PAYMENTS	32.1175	Cash clearing	\$8,091.00
UNDEPOSITED PAYMENTS	33.1175	Cash clearing	\$3,859.87
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$145.00
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	50.1175	Cash Clearing	\$1,320.00
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$26,236.58
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$740.12
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$40.00
UNDEPOSITED PAYMENTS	77.1175	Cash clearing	\$20,000.00
UNDEPOSITED PAYMENTS	80.1175	Cash clearing	\$37,835.27
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$49,958.83
			<u>\$208,051.35</u>
General Ledger Cash Total:			\$8,088,699.14

Municipal Building Authority of Daggett County

Open Invoice Register - 7/23/2026

General								
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description	
07.23.26	Mountain West Propane Inc.	7/23/26	7/23/26	\$	10,349.72			
				\$	8,394.00	454100.74	MBA Capital outlay	120GPH Ransom Vaporizer
				\$	505.16	454100.74	MBA Capital outlay	1 Industrial Relief Valve"
				\$	46.62	454100.74	MBA Capital outlay	3/4 BLK Pipe
				\$	38.94	454100.74	MBA Capital outlay	1 Blk Pipe
				\$	1,365.00	454100.74	MBA Capital outlay	Labor Rate Per Hr
S107947082.001	Mountainland Supply	6/18/26	6/18/26	\$	257.88			
				\$	257.88	454100.74	MBA Capital outlay	DCHBCC - 2 Red PVC Discharge Hose SF-50
Total				\$	10,607.60			

GL Account Summary

\$ 10,607.60	454100.74	MBA Capital outlay
\$ 10,607.60		Total

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MBA Open Invoice Register: Nothing at this time

MBA Reimbursement Register: Nothing at this time

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UNDEPOSITED PAYMENTS	33.1175	Cash clearing	\$3,859.87
UNDEPOSITED PAYMENTS	35.1175	Cash Clearing	\$145.00
UNDEPOSITED PAYMENTS	40.1175	Cash Clearing	\$0.01
UNDEPOSITED PAYMENTS	50.1175	Cash Clearing	\$1,320.00
UNDEPOSITED PAYMENTS	72.1175	Cash clearing	\$26,236.58
UNDEPOSITED PAYMENTS	74.1175	Cash clearing	\$740.12
UNDEPOSITED PAYMENTS	76.1175	Cash clearing	\$40.00
UNDEPOSITED PAYMENTS	77.1175	Cash clearing	\$20,000.00
UNDEPOSITED PAYMENTS	80.1175	Cash clearing	\$37,835.27
UNDEPOSITED PAYMENTS	81.1175	Cash clearing	\$49,958.83
			<u>\$208,051.35</u>
General Ledger Cash Total:			\$8,088,699.14

Municipal Building Authority of Daggett County

Open Invoice Register - 7/23/2026

General								
Invoice No.	Vendor	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description	
07.23.26	Mountain West Propane Inc.	7/23/26	7/23/26	\$	10,349.72			
				\$	8,394.00	454100.74	MBA Capital outlay	120GPH Ransom Vaporizer
				\$	505.16	454100.74	MBA Capital outlay	1 Industrial Relief Valve"
				\$	46.62	454100.74	MBA Capital outlay	3/4 BLK Pipe
				\$	38.94	454100.74	MBA Capital outlay	1 Blk Pipe
				\$	1,365.00	454100.74	MBA Capital outlay	Labor Rate Per Hr
S107947082.001	Mountainland Supply	6/18/26	6/18/26	\$	257.88			
				\$	257.88	454100.74	MBA Capital outlay	DCHBCC - 2 Red PVC Discharge Hose SF-50
Total				\$	10,607.60			

GL Account Summary

\$ 10,607.60	454100.74	MBA Capital outlay
\$ 10,607.60		Total