

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday July 21, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippetts, Randy Asay and Jack Lytle attended in person. Clerk Larinda Isaacson was excused. Attorney Kent Snider, Keri Pallesen attended virtually. Deputy Kourtney Hawks attended in person. The meeting was called to order at 9:01 am by Commissioner Tippetts. The invocation was given by Eric Wallquest. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Eric Wallquist and Mayor Kathi Knight, Peggy White

Present Online or by Phone: Bryan Meier (from Sunrise Engineering) and Sheriff Bailey, Trevor Brooksby

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the July 07, 2026 Canvas Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to approve the minutes, from July 07, 2026 Canvas Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Minutes from the June 24, 2026 Boards Of Adjustments Meeting were provided by the Clerk's Office for review. Commissioner Asay motioned to approve the minutes, from June 24, 2026 Board of Adjustments Meeting. Commissioner Lytle seconded the motion. Commissioner Tippetts noticed some spelling errors on his last name, with those changes the minutes were approved. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Minutes from the July 14, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review. Commissioner Lytle motioned to approve the minutes, from July 14, 2026 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

Yes	No	Abstained	Absent
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Commissioner Tippetts:	X
Commissioner Lytle:	X
Commissioner Asay:	X

The motion carried.

Issue Updates

RDA: Nothing at this time

MBA: Computer system functionality has seen improvement, and a few new purchase orders have also arisen.

Affordable Workforce Housing: Nothing at this time

Sheriff Office, EMS, Code Enforcement: It was a busy weekend due to a critical incident, and we are grateful that no serious injuries occurred. Regarding the Grizzly Fire, it appears to be 100% contained as it is no longer active, and the communication site was successfully protected. The Dowd fire covered up to 2 acres, with no smoke currently visible. There are no code enforcement updates, but a court session is scheduled on Wednesday with one of our defenders. Justice Court is scheduled for Wednesday and Thursday.

Airports: A fly-over is scheduled this Thursday to check lighting.

Clinic: Progress continues despite a few minor setbacks that caused delays. The landscaping rocks have been partially placed, shrubs are planted, and preparations are underway for laying sod.

Roads: Commissioner Tippetts attended a concluding review meeting with UDOT in Orem regarding the bike path project last week, with the project bid expected to be released soon to commence the work. Addressing a question from Peggy concerning whether Kevin Hacking from Vernal, the federal project manager, was fully informed of the required procedures, Commissioner Tippetts noted that coordination with the USDA is ongoing. He further mentioned that Matt from the USDA attended last week's meeting.

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Legislation: Commissioner Lytle had a good meeting with Representative Chew last Wednesday. Sounds like they may be open to reorganizing the Utah Colorado River Authority Board. Right now there is one board member representing Duchesne, Daggett, and Uinta County. They are trying to get another representative.

Tourism: Fire round is this weekend on Saturday night, gates open at 6:30pm. We also have an archery shoot Saturday morning at 8am.

Citizen Comment: Regarding the airport, Eric Wallquest inquired about aircraft operations in light of recent fires and asked if there were active plans to expand or reinforce the airport infrastructure. He noted that such upgrades would also support local tourism. Commissioner Lytle acknowledged that while reinforcement would be advantageous, securing

sufficient funding and resources remains a significant challenge, though the option has been previously reviewed.

Mayor Kathi Knight met with the commissioners regarding a resident's letter concerning airgun use within the town limits and requested to speak with a law enforcement representative. Attorney Snider advised the Mayor to direct this matter to the Sheriff or Sergeant Isaacson.

Additionally, Mayor Knight requested the use of the county roller to break up asphalt mounds; Commissioner Tippetts advised her to coordinate the logistics with Sean Hughes of the road department. Mayor Knight also shared that she has an upcoming meeting with Sunrise Engineering regarding the Ylincheta sewer project, noting that she will collaborate further with Sean Hughes since the engineering work will require tearing up the road on Ylincheta.

Cash Summary: The Cash Summary was provided by the Treasurer's Office and reviewed by the Commissioners. There was some discussion. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary Report for the County and RDA dated July 16, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Accounts Receivable Reports: The Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Accounts Receivable Report for the County and RDA dated July 16, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated July 17, 2026 in the amount of \$24,692.92. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated June 07, 2026 to June 20, 2026 in the amount of \$395.35. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated June 21, 2026 to July 04, 2026 in the amount of \$106.58. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to acknowledge receipt of the Disbursement Listing as being reviewed from June 12, 2026 to July 17, 2026 for Daggett County Zion's checking in the amount of \$380,650.82. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Calendar/Correspondence: Tri-County Health meeting tomorrow. Monday the 27th the commissioners have a meeting with the Town and UDOT from 1pm-2pm about the RV dump station. The church is having breakfast in the park on the 24th starting at 8am. Fire Round is this Saturday. The Sweetwater County Fair is next week starting on Tuesday, tourism may have a booth but that is undetermined.

Recess for MBA at 9:34 am.

Returned from recess at 9:56 am.

POLICY AND LEGISLATION

Discussion And Consideration Of Lucerne Marina ADA Improvements - Survey Planning And Design Services: Peggy explained this is the same contract that we did last week for Sheep Creek. The grant total is \$200,000.00 which is the same grant as the Sheep Creek project. There was some discussion on this project. Peggy explained that Jones and DeMille Engineering are working with the people from Lucerne Marina. Commissioner Lytle motioned to approve the Lucerne Marina ADA Improvement project. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			

Commissioner Asay: X
The motion carried.

Discussion And Consideration Of Having No Target Shooting In Unincorporated Lands In Daggett County: Sheriff Bailey was called on the phone to talk about this topic. Regarding this matter, Attorney Kent Snider did not have any materials prepared either. Attorney Kent Snider asked Sheriff Bailey if he wanted it as an ordinance or a resolution. Sheriff Bailey asked if we could have it as a resolution due to the fire danger this year. Because it has already been set up for shooting activities, the commissioners deliberated on excluding the shooting range from the scope of this resolution. Sheriff Bailey asked for this to be tabled until we have the documentation available. Attorney Snider and Sheriff Bailey will work on this together. Commissioner Lytle motioned to table this agenda item until further information is provided. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Request To Seachange For Election Envelopes In The Amount Of \$5,737.48: This item was tabled until further information is ready.

Discussion And Consideration Of Purchase Request For The 2021 Chevrolet Silverado 1500 For The Amount Of \$25,000.00: This truck will not be assigned to one department. Commissioner Lytle motioned to approve the purchase request for the 2021 Chevrolet Silverado 1500 for the amount of \$25,000.00 and also the Sole Source Request. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Leasing Two New 2026 Toyota RAV 4 Hybrid: There was some discussion on making sure Trevor Brooksby has been a part of the conversation. It is supposed to be this week that we will receive the two new RAV 4 Hybrids. Commissioner Lytle motioned to approve leasing two new 2026 Toyota RAVE 4 Hybrids. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Order From Keri Pallesen for werecoverdata.com In The Amount Of \$8,022.20: Commissioner Lytle motioned to approve the Purchase Order and Sole Source Request from Keri for werecoverdata.com in the amount of \$8,022.20. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Purchase Request From The Road Department For The Purchase Of WHRNE Chemical In The Amount Of \$3,021.80: Based on the amount this did not need to be on the agenda. Commissioner Tippetts will approve administratively.

Discussion And Consideration Of Purchase Order From The Road Department To Tire Den In The Amount Of \$10,184.89: Commissioner Lytle motioned to approve the purchase order from The Road Department to Tire Den in the amount of \$10,184.89. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Daggett County's Election Requirements For This Year's Secure Rural Schools (SRS) Acts Funds: This is a ratification of an approval. Commissioner Lytle motioned to approve the ratification of Daggett County's Election requirements for this year's secure rural schools (SRS) acts fund. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried

Discussion And Consideration Of Change Order PATR-0001-New Doors For Dutch John Water Treatment Plant In The Amount Of \$5,192.00: This agenda item was also on the MBA due to the different funds. Commissioner Lytle motioned to approve change order PATR-0001-new doors for Dutch John Water Treatment Plant in the amount of \$5,192.00. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation at 10:26 am.

/s/Matt Tippetts

Commissioner/Matt Tippetts

/s/Larinda Isaacson

Clerk/Larinda Isaacson

/s/Randy Asay

Commissioner/Randy Asay

/s/Jack Lytle

Commissioner/Jack Lytle