Board Adopted by vote 5.28.26.

PROPOSAL: Tier I Reserve Allocation within Tier II

Overview

Per Countywide policy 1031, the Tier II Advisory Board may choose to allocate a percentage of the Tier II funding category to various classes of applications (see 1031, 6.5.1) including groups that fail to obtain Tier I funding. As such, applicants not recommended as one of the 22 Tier I organizations are encouraged to apply for Tier II funding (1031, 5.3). The Tier I Reserve Allocation, within the Tier II funding category, is proposed to support previous Tier I grantees who may exit the Tier I funding category but whose application still merits ZAP funding.

Tier I Reserve Allocation within Tier II

The Tier I Reserve Allocation within Tier II will be up to or around 5% [$ amount] of the Tier II budget. This amount is held in reserve in the event the Tier I Advisory Board does not recommend a previous Tier I grantee in any given year. The Tier II Advisory Board may, at their discretion, choose to review, score and make a funding recommendation utilizing the Reserve Allocation. While the Tier II Advisory Board is not required to make a funding recommendation and may choose to decline the application based on its own review or Tier II available budget or any other reason it sees fit. The Reserve Allocation is held in order to ensure that any recommendation amount does not negatively impact or decrease the initial/preliminary recommendations of the Tier II Advisory Board's Subcommittee meetings and the All-Day Review.

If no previous Tier I grantee is exited from their funding category, the Reserve Allocation may be utilized for the Tier II applicants as it normally would. The Reserve Allocation distribution method may follow the Remaining Fund Balance Allocation, or other similar procedure voted on and approved by the Tier II Advisory Board.

ZAP staff will notify the Tier II Advisory Board as soon as possible if the Tier I Reserve Allocation within Tier II may be utilized in any given year. The approximate annual timing of such a determination would be post the Tier I Advisory Board's All-Day Review, usually a month in advance of the Tier II Advisory Board's All-Day Review.

Draft Motion Language

The Tier II Advisory Board motions to allocate up to or around 5% [$ amount] of the Tier II budget for the ongoing grant cycle year and make funding recommendations accordingly as outlined in the Tier I Reserve Allocation within Tier II proposal.