



Mona City

435-623-4913

www.monautah.gov

20 West Center Street, Mona, Utah

Mona City Council Meeting Agenda

Tuesday, July 14, 2026

Mona City Building – 20 West Center

7:00 p.m.

Pledge

Prayer

Previous Meeting Minutes

Approval of June 23, 2026, Work Session Minutes

Approval of June 23, 2026, City Council Meeting Minutes

Action Items

- Continuation of Juab County EMS Services
- Consideration and Approval of Hiring Recommendations

Planning and Zoning

- Kayson Keyte – Accessory Building with Utilities – 200 West Center

Secretary

- Cemetery Policies

Finance Director

- Approval of Finances

Recorder

- Water work session for July 28th
- Main Street project will begin after the Mona Celebration
- Sewer Master Plan & Zoning Map on website

Gas & Water & Roads

Sewer

Council Reports

Public Comment

Adjournment

CERTIFICATE OF POSTING

This agenda is hereby properly advertised on this 13th day of July, 2026, by posting copies in the following places: the Mona City Office, on the Mona City website at monautah.gov, at the United States Post Office Mona City Branch, and on the Utah Public Notice Website at www.utah.gov/pmn/index.html.

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Mona City Council Meeting Minutes
Tuesday, July 14, 2026
Mona City Council Room – 20 West Center

MEMBERS PRESENT: Troy Painter - Mayor
Devan Ingram - Councilmember
Kris Kay - Councilmember
Tony Openshaw - Councilmember
Alesha Newton - Councilmember

MEMBERS ABSENT Kevin Squire – Councilmember, Mayor Pro-temp

STAFF PRESENT Linda Steele – Finance Director
Alicia Hills – Recorder/Clerk
Michelle Dalton – Secretary/Treasurer
Karsen Cloward – Roads/Water Worker
Dennis Gardner – Planning and Zoning Chair

OTHERS PRESENT: Myrna Trauntvein, Times News Reporter; Jobina Davis; Josh Davis; Franki Newton; Kelly Andrews; Howard Newton; Greg Dalton

Mayor Troy Painter called the meeting to order at 7:05 pm.

Opening prayer/Pledge of Allegiance:

Councilmember Openshaw led the Pledge of Allegiance.
Recorder Hills led the prayer.

Approval of Minutes:

Councilmember Newton motioned to approve the Work Session Minutes of June 23, 2026, as written. Councilmember Openshaw seconded the motion. The Mona City Council roll call votes to approve the Work Session Minutes of June 23, 2026, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

Councilmember Openshaw motioned to approve the City Council Meeting Minutes of June 23, 2026, as written. Councilmember Ingram seconded the motion. The Mona City Council roll call votes to approve the City Council Meeting Minutes of June 23, 2026, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye



Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

Action Items:

Continuation of Juab County EMS Services

Recorder Hills stated that Juab County is renewing their licensure as a licensed ground ambulance provider through the State of Utah and is seeking confirmation that Mona City is still interested in participating in their services. She presented a letter to the County in which Mona City does request further services and asked the Council to vote.

Councilmember Openshaw motioned to approve the continuation of EMS Services with Juab County. Councilmember Newton seconded the motion. The Mona City Council roll call votes to approve the continuation of EMS Services with Juab County, were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

Consideration and Approval of Hiring Recommendations

Mayor Painter stated that the Mona City Recruitment Policy states that, "as part of the hiring process, the interviewing panel shall submit the recommendation for hire to the Mayor and Mona City Council for approval." He further stated that to ensure compliance with this policy requirement, we reviewed previously filled positions and identified two hiring recommendations that require formal ratification, as well as one new hiring recommendation for consideration today.

Because this agenda item pertains to personnel matters, individual names will not be referenced publicly. Instead, the positions will be identified by title. Each Councilmember has been provided with the applicable hiring recommendations, including ratification of the following positions:

- Culinary Water System and Roads Operator
- Seasonal Green Waste Operator

In addition, a new hiring recommendation is being presented for the position of Recreation & Community Engagement Coordinator. And moving forward, whenever there is an open position, a standing agenda item will be included to allow for Council consideration of hiring recommendations in accordance with City policy.

Councilmember Ingram motioned to approve the hiring recommendations. Councilmember Kay seconded the motion. The Mona City Council roll call votes to approve the hiring recommendations, were as follows:

Councilmember Ingram:	Aye
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Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

Planning and Zoning:

- Kayson Keyte – Accessory Building with Utilities – 200 West Center
Planning and Zoning Chair Dennis Gardner informed the Council that Kayson Keyte has submitted an application for an accessory building permit that includes utilities. Mr. Keyte intends to reside in the accessory building temporarily while his primary residence is under construction. Chair Gardner noted that Mr. Keyte has satisfied all Planning and Zoning requirements, including meeting setback standards, providing ¼ share of irrigation water, and signing an attorney-prepared agreement stating that the accessory building will cease to be used as a dwelling once the main residence is completed.

Councilmember Openshaw motioned to approve the Kayson Keyte accessory dwelling unit with utilities at 200 West Center. Councilmember Squire seconded the motion. The Mona City Council roll call votes to approve the Kayson Keyte accessory dwelling unit were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

Secretary:

- Cemetery Policies
Secretary Dalton reported that she had been contacted by a monument company regarding the size restrictions for upright headstones permitted at the Mona Cemetery. She explained that the current policy allows a maximum height of 24 inches; however, the company is preparing a monument measuring 36 inches and has requested that the policy be amended accordingly. Secretary Dalton noted that, after researching cemetery regulations in other Utah cities, she found that a 36-inch height limit is commonly permitted.

Councilmember Openshaw motioned to approve the change to a 36" allowance for headstones. Councilmember Kay seconded the motion. The Mona City Council roll call votes to approve the change to a 36" allowance for headstones were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton:	Abstain
Councilmember Openshaw:	Aye
Councilmember Squire	Absent



Finance:

- Approval of Finances

Finance Director Linda Steele presented the finances from June 24, 2026 through July 14, 2026 and answered the Council's questions and concerns.

Councilmember Ingram motioned to approve the finances for June 24, 2026, through July 14, 2026. Councilmember Kay seconded the motion. The Mona City Council roll call votes to approve the finances were as follows:

Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton:	Abstain
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

Recorder:

- Water work session for July 28th

Recorder Hills stated that on July 28th Jonathan Jones and Sunrise Engineering would like to hold a work session on the Mona City 40-year Water Study Project. The Council approved holding a work session for July 28th.

- Main Street Project will begin after the Mona Celebration

Recorder Hills reported that the Main Street Project has been delayed until after the Mona Celebration so not to impede with the festivities.

- Sewer Master Plan and Zoning Map on website

Recorder Hills presented a demonstration of the Mona City website and where the new Zoning Map and the completed Sewer Master Plan can be found.

Gas, Roads, and Water:

Karsen Cloward provided an update on his current activities, reporting that he has been street sweeping and mowing. He also completed and filed the Consumer Confidence Report and the quarterly Chlorine Residual Report. In addition, Mr. Cloward repaired an irrigation leak and addressed several water meters that were previously inoperable.

Sewer:

There was discussion about bids that were received for the sewer plant. Councilmember Ingram stated that he would send the bid he received to the Council and the item would be placed on a future agenda.

Council Reports:

Councilmember Newton:

Councilmember Newton stated that the County is doing a day of service on 9/12 and would like Mona to participate with a service project and program from Mona City. She said that there are 4 sterling scholars in Mona that can be utilized, along with the Mona City Youth Council.

Councilmember Newton expressed appreciation to the Council for their efforts in securing sponsorships for the upcoming celebrations. She noted that additional



advertising will begin to roll out soon. She also stated that she has had several questions about fireworks, and confirmed that the fire chief has approved the fireworks display for the Mona Celebration.

Councilmember Squire

Councilmember Squire was absent.

Councilmember Openshaw

Councilmember Openshaw reported that the water line has been installed in the snack shack and the location of the water valve has been identified. He noted that the sprinkler system is nearly repaired and that sod is scheduled to arrive on Friday for installation around the pickleball court.

Councilmember Ingram

Councilmember Ingram said that he has two meters to fix.

Councilmember Kay

Councilmember Kay had nothing to report.

Public Comment:

Jobina Davis inquired about the earlier accessory dwelling unit, asking whether the impact fees would be assessed as if it were a primary residence. Planning and Zoning Chair Dennis Gardner confirmed that they would. Ms. Davis further questioned whether other residents would be permitted to construct similar units and expressed concern about the potential number of such dwellings in town, noting that they are less expensive to build than traditional homes. She also raised the issue of whether applicants who state they will build a home within ten years will realistically follow through with those plans.

Recorder Hills read a letter prepared by the Mona City Attorney for Kayson Keyte to sign, affirming that the accessory building will not be used as a residence once the primary dwelling is constructed. Councilmember Ingram shared his thoughts on enforcement should the accessory building continue to be occupied after completion of the main residence. He suggested issuing a warning letter providing 30 days' notice to vacate, followed by the imposition of fines if compliance is not achieved.

Joshua Davis inquired about one of the potential hires, asking whether it is the responsibility of a City Councilmember to oversee recreation activities and why the City is hiring an additional person for that role. Councilmember Newton explained that the arrangement is similar to the Parks Department, where a Councilmember provides oversight but staff handle the day-to-day work. She noted that the City previously had a Recreation Director and is now refilling that position. Mr. Davis commented that, given the size of the City's budget, hiring an additional person may not be necessary and could save money. Mayor Painter responded that all Councilmembers have made significant sacrifices and donated considerable time to help the City save money. Mr. Davis expressed appreciation, stating that he owes the Council a great deal.

Adjournment:

Councilmember Ingram made a motion to adjourn the meeting at 8:00 pm.

Councilmember Newton seconded the motion. The Council's vote to adjourn the meeting at 8:00 pm was as follows:



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Councilmember Ingram:	Aye
Councilmember Kay:	Aye
Councilmember Newton:	Aye
Councilmember Openshaw:	Aye
Councilmember Squire	Absent

A handwritten signature in blue ink that reads "Troy Painter".

Troy Painter, Mayor

A handwritten signature in blue ink that reads "Alicia Hills".

Alicia Hills, Mona City Recorder

Date of approval: 7/28/26