

MINUTES of the public meeting of the Uintah County Commission held **July 21, 2026** in the Commission Chambers of the Uintah County Building at 147 East Main, Vernal, Utah. The meeting commenced at 3:00 pm.

PARTICIPANTS: Commissioners John Laursen, Sonja Norton and Willis LeFevre.

ATTENDANCE: Mike Wilkins, Karen England, Matt Cazier, Angela Hawkins, Keith Campbell, Loren Anderson, Jess Hermann, Brenda McDonald
Minutes by Sheri Allen

WELCOME: Commissioner Laursen, Chair, welcomed everyone to the meeting.

PRAYER by Matt Cazier.

PLEDGE OF ALLEGIANCE by John Laursen.

1. APPROVAL OF MINUTES: July 14 Commission Meeting and July 15 Work Session

Commissioner LeFevre moved to approve the minutes for the July 14 Commission Meeting and July 15 Work Session. Motion passed unanimously.

2. APPROVAL OF WARRANTS – Mike Wilkins, Clerk-Auditor

Warrants dated July 15, 2026 in the amount of \$583,244.63. Payments of note are \$59,200.00 for the annual audit to Larson Certified Public Accountants.

Commissioner Norton moved to approve the warrants as presented by Mike Wilkins. Motion passed unanimously.

3. TAX MATTERS: None

4. COLLECTIONS MANAGEMENT POLICY - MUC-COL-002 - Karen England, Library
Karen England, Museum Director, requested approval for the Collections Management Policy MUC-COL-002. She noted that the policy, which is the first of several public-facing documents, has undergone thorough review by the Museum, the Historic Preservation and Museum Advisory Board, and the legal department. This policy provides essential protections for the museum's collections and ongoing development.

Commissioner Norton moved to approve the Collections Management Policy as presented by Karen England. Motion passed unanimously.

5. TRAIL EASEMENT AGREEMENT WITH TERRA ACADEMY, LLC - Mike Cook, Trails
Matt Cazier, Community Development, requested approval for the Trail Easement Agreement with Terra Academy. Matt explained that an eight-foot gap between the County and Terra Academy property, previously identified following legal review, has been resolved and confirmed as part of the Terra Academy property. This updated agreement incorporates the eight-foot gap, ensuring the easement covers the property in its entirety. Terra Academy has signed the agreement, and Commission approval is requested for the Chair's signature to record the document.

Commissioner Norton moved to approve the Trail Easement Agreement with the Terra Academy as presented by Matt Cazier. Motion passed unanimously.

Loren Anderson, Civil Attorney, clarified that a signature is not required for this agreement, as the acceptance requirement has already been met.

6. UINTAH COUNTY CHILDREN'S JUSTICE CENTER AWARD PACKAGE GRANT -

This item was tabled.

7. BOARD APPOINTMENTS / CORRECTIONS -

Commissioner Norton corrected a previous motion regarding Library Board appointments. It was clarified that one of the three appointments is for a partial term ending June 30, 2027, to be filled by Jennifer Ewing, rather than the previously stated term end date of June 30, 2030.

8. PUBLIC COMMENT:

Mike Wilkins extended condolences to the family of Wendi Long, whose son and family were recently lost in a tragic flooding incident in Wayne County. He announced that services are scheduled for Wednesday, July 29th, at the UVU Event Center in Provo, with a tentative viewing occurring the previous evening in Nephi.

ADJOURN: The meeting adjourned at approximately 3:10 pm.


JOHN LAURSEN, CHAIR


MICHAEL W. WILKINS, CLERK – AUDITOR

