

MINUTES OF THE GRANGER-HUNTER IMPROVEMENT DISTRICT STRATEGIC PLANNING MEETING

The Strategic Planning Meeting of the Board of Trustees of the Granger-Hunter Improvement District (GHID) was held Tuesday, June 16, 2026, at 8:00 A.M. at the District office located at 2888 S. 3600 W., West Valley City, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual (“Electronic Meetings”).

Trustees Present:

Wayne Watts	Chair
Debra Armstrong	Trustee
Roger Nordgren	Trustee

Staff Members Present:

Jason Helm	General Manager/Treasurer
Todd Marti	Assistant General Manager/District Engineer
Troy Stout	Assistant General Manager/Chief Operating Officer
Michelle Ketchum	Director of Administration
Drew Ovard	Director of Water Systems
Ricky Necaie	Director of Wastewater
Victor Narteh	Director of Engineering
Justin Gallegos	Director of Information Technology
Austin Ballard	Controller/Clerk – <i>Electronically & In-Person</i>
Dakota Cambruzzi	Human Resource Manager
Kristy Johnson	Executive Assistant
Adam Spackman	System Admin – <i>Electronically</i>
Ian Bailey	GIS - <i>Electronically</i>

A copy of the exhibits referred to in these minutes is attached and incorporated by this reference. The exhibits are also included in the official minute books maintained by Granger-Hunter Improvement District.

CALL TO ORDER

At 8:02 A.M. Wayne Watts called the meeting to order and recognized all those present.

Employee Handbook/Policy Review

Jason Helm and Dakota Cambruzzi reviewed and discussed the Employee Handbook, specifically Chapter 7 – Employee Benefits. Sick leave, vacation time, part-time status, comp time, retirement buyout, and parental leave were all discussed. - See Employee Handbook/Policy Review attached to these minutes for more details.

A break was taken from 9:30 to 9:50 am

Operational Scorecard

Jason Helm presented the operations scorecard. Drew Ovard and Justin Gallegos reviewed operational scorecard and discuss key strengths, operational risks, and strategic priorities related to infrastructure condition, preventative maintenance, capital improvements, workforce planning, and data driven decision making. – See Operational Scorecard attached to these minutes for more details.

Working Lunch and Emergency Trailer Tour

The Trustees and staff toured the District's Emergency Trailer in the parking lot. A lunch break was taken from 12:15 to 12:47 pm. Dakota Cambruzzi left after lunch.

Looking Ahead: Capital and Financial Strategy

Austin Ballard discussed Looking Ahead: Capital and Financial Strategy. Mr. Ballard gave an overview of the Masterplan completion and capital project classification/priorities, projections for the 2027 budget, developing strategies for current and future revenue needs, and exploring funding approaches including rates, bonding, and property taxes. – See 2027 Budget, Rates & Fees attached to these minutes for more details.

Meeting ended at 2:30 pm.

Wayne D. Watts, Chair



Austin Ballard, Clerk


