



Spanish Fork City Library Board Meeting

May 26, 2026

5:00 p.m.

Attending: Melanie Shockley, Stacy Beck, Julie Rust, Scott Aylett, Lexi Lamb, Ben Sansom, Angie Gorrell

Excused: Becky Hill, Zylia Lopez

Call to order and roll call: 5:07

Items:

1. Public Comment
2. Approve [minutes from April 28, 2026 meeting](#)
 - a. First: Melanie
 - b. Second: Julie
 - c. Outcome: Approved unanimously
3. Material Reconsideration Requests
 - a. None
4. Library Updates:
 - a. Introduction: Lexi Lamb, Patron Experience Manager
 - i. Scott introduced Lexi Lamb, the new Patron Experience Manager who replaced Chrissy. Lexi introduced herself to the board, sharing her background, her interest in public administration, her passion for connecting with patrons, and her goal to continue building on the positive customer service culture at the library. Board members and Lexi shared brief personal introductions and book recommendations.
 - b. [Events:](#)
 - i. End of Summer Reading Party: Saturday, August 1
 - ii. [Teen/Adult Escape Room](#)
 1. A teen/adult Indiana Jones/Jurassic Park-themed escape room will run for two weeks in June in the teen room.
 - c. Closures:
 - i. Monday, June 15 (Juneteenth)
 - ii. Friday-Saturday, July 3-4 (Independence Day)
 - iii. Friday, July 24 (Pioneer Day)
5. Annual Review and Adoption of [Strategic Plan](#)

- a. Scott presented the annual review and progress updates for the three-year strategic plan, necessary to maintain state certification and grant eligibility (including reinstated IMLS funding).
 - i. Outreach & Services:
 - 1. Homebound Services: The library continues to seek candidates/beta testers for the program.
 - 2. Book Donations: The library plans to donate unused book sale/discard picture and chapter books to local doctors' offices for their lobbies.
 - 3. Digital Library Cards: Scott highlighted that patrons can access and scan their digital library card barcodes directly through the online catalog website or the Aspen app.
 - ii. Facility Maintenance:
 - 1. The library is working with Parks & Rec to assess providing in-house janitorial services to improve facility cleanliness and comfort.
 - 2. Options are being explored to mitigate sound carrying throughout the open areas of the building.
 - 3. The library is reviewing whether to continue charging fees for conference rooms or make them freely available to increase utilization.
 - iii. Collection Management:
 - 1. Picture Book Bins: Five additional picture book categories will be added using state funding, as categorized bins show significantly higher circulation (90%) compared to traditional shelving (40–60%).
 - 2. Inventory: Technical services staff are nearly finished (~90%) with the library's first complete item-by-item collection inventory scan to update item records and clean up missing items.
 - 3. Policy Updates: Staff will be updating the Collection Development Policy during 2026 to guide material selections and patron request workflows.
 - iv. Technology:
 - 1. Several of the technology projects in the plan were completed ahead of scheduled due to grants that the library received, including new iPads for coding club, 3D printers, and switching the printer service.
 - 2. Scott noted that 3D printer volunteer coordinators (including a retired school librarian) have been identified to help set up the new 3D printing lab.
 - v. Other:
 - 1. Fees for interlibrary loans were eliminated, as long as the patron picks up the item.
 - 2. To provide additional opportunities for fine forgiveness, Food for Fines is now offered year-round.
- b. Motion to Approve:
 - i. First: Angie
 - ii. Second: Stacy
 - iii. Outcome: Approved unanimously

2. [Summer Reading Donations](#) and Program Overview
 - a. Ongoing summer programs include outdoor park events (e.g., painting, foam party), storytimes, teen/adult programs, and water-wise gardening/landscaping workshops presented by the Utah Valley Water Conservancy District. Movie nights are also being hosted (e.g., *Jurassic Park*, *Night at the Museum*).
 - b. Summer reading tracking is conducted via the Beanstack app using a minute-based system. Scott reminded the board that adult participants can register for themselves or for tracking reading with their children to earn prizes.
 - c. Board members were thanked for soliciting donations. Remaining budget funds will be used to purchase additional gift cards for parent participants.
3. Adjourn
 - a. First: Julie
 - b. Second: Melanie

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